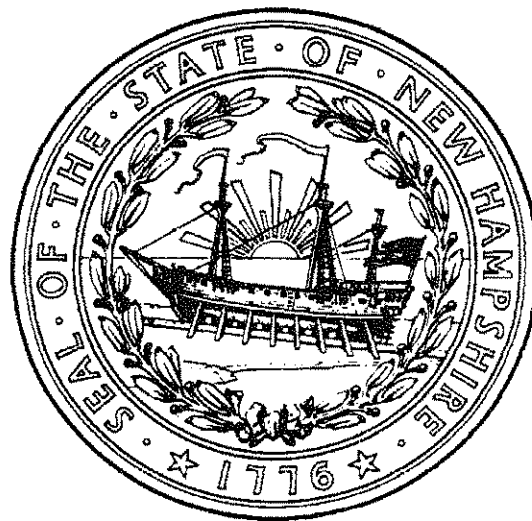


FISCAL COMMITTEE



**Meeting of February 1, 2013
10:00 a.m.
Room 210-211, LOB**



JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

January 24, 2013

To the Members of the Fiscal Committee
of the General Court

The Chairman of the Fiscal Committee of the General Court, as established by RSA 14:30-a, of which you are a member, has requested that you be notified that the Fiscal Committee will hold a regular business meeting on Friday, February 1, 2013, at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Please find attached information to be discussed at that meeting.

Sincerely,

A handwritten signature in black ink that reads "Jeffrey A. Pattison".

Jeffrey A. Pattison
Legislative Budget Assistant

JAP/pe
Attachments

FISCAL COMMITTEE
AGENDA

Friday, February 1, 2013 in Room 210-211 of the Legislative Office Building

10:00 a.m.

- (1) Acceptance of Minutes of the December 21, 2012 meeting

NOTE: ALL ITEMS LISTED ON THE AGENDA UNDER CONSENT CALENDAR ARE IN BOLD.

- (2) Old Business:

FIS 12-359 McAuliffe-Shepard Discovery Center – requests approval for the business plan for the operation of the McAuliffe-Shepard Discovery Center. Tabled 12/21/12

CONSENT CALENDAR

- (3) **RSA 9:16-a Transfers Authorized:**

FIS 13-038 Department of Transportation – transfer \$150,000

FIS 13-039 Department of Transportation – transfer \$115,000

- (4) **RSA 9:16-c Transfer of Federal Grant Funds:**

FIS 13-018 Department of Safety – transfer \$2,904,097

FIS 13-019 Department of Safety – transfer \$3,400

- (5) **RSA 14:30-a, VI Fiscal Committee Approval Required for Acceptance and Expenditure of Funds Over \$100,000 from any Non-State Source:**

FIS 13-001 Department of Environmental Services – accept and expend \$750,000

FIS 13-003 Department of Safety – accept and expend \$156,000

FIS 13-008 Department of Environmental Services – accept and expend \$875,877

FIS 13-010 Department of Resources and Economic Development – authorization to 1) retroactively amend FIS 11-141, approved May 2, 2011, to extend the end date from September 30, 2012 to March 31, 2013 and 2) further authorization for the Department of Employment Security to retroactively amend FIS 11-141, approved May 2, 2011, to extend the end date from September 30, 2012 to March 31, 2013

FIS 13-011 Department of Safety – authorization to 1) amend FIS 12-272, approved September 14, 2012, by reallocating \$88 in federal funds through June 30, 2013 and, subject to approval of #1, further authorization to 2) accept and expend an additional \$152,741 in federal funds through June 30, 2013

FIS 13-022 Office of Energy and Planning – authorization to retroactively amend FIS 11-307, approved October 28, 2011, by extending the end date from September 29, 2012 to June 30, 2013, with no increase in funding

FIS 13-040 Public Utilities Commission – accept and expend \$2,663,089

FIS 13-041 Department of Transportation – accept and expend \$250,000

(6) **RSA 124:15 Positions Restricted:**

FIS 13-024 Department of Justice – authorization to establish four (4) full-time temporary positions to consist of: an Attorney (unclassified), an Investigator (unclassified), a Managing Analyst-Financial (unclassified) and a Paralegal II (classified) through June 30, 2013 and further establish one (1) part-time temporary classified Legal Secretary III position through June 30, 2013

(7) **RSA 14:30-a, VI, Fiscal Committee Approval Required for Acceptance and Expenditure of Funds Over \$100,000 from any Non-State Source and RSA 124:15 Positions Restricted:**

FIS 13-009 Department of Information Technology – authorization to 1) accept and expend \$220,200 in other funds through June 30, 2013, and further authorization to 2) establish consultant positions through June 30, 2013

FIS 13-023 Department of Safety – authorization to 1) amend FIS 09-347, approved October 20, 2009, and subsequently amended on February 18, 2011 (FIS 11-057) and May 21, 2012 (FIS 12-168) by reallocating \$29,300 in federal ARRA funds and extending the end date from February 28, 2013 to June 30, 2013, and further authorization to 2) amend FIS 09-347, approved October 20, 2009, and subsequently amended on February 18, 2011 (FIS 11-057) and May 21, 2012 (FIS 12-168) by extending the end date of one (1) full-time temporary Pharmacist/Compliance Investigator position from February 28, 2013 to June 30, 2013

FIS 13-042 Department of Information Technology – authorization to 1) accept and expend \$295,000 in other funds through June 30, 2013 and further authorization to 2) establish consultant positions through June 30, 2013

FIS 13-046 Department of Transportation – authorization to 1) accept and expend \$4,650,000 in federal funds through June 30, 2013 and further authorization to 2) establish consultant position through June 30, 2013

(8) **RSA 124:15 Positions Restricted and RSA 228:12 Transfers from Highway Surplus Account:**

FIS 13-047 Department of Transportation – authorization to 1) establish a consultant position through June 30, 2013 and further authorization to 2) transfer \$37,363 from Highway Surplus through June 30, 2013

(9) **RSA 7:12, I, Assistants:**

FIS 13-020 Department of Justice – authorization to accept and expend a sum not to exceed \$850,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law through June 30, 2013

(10) RSA 21-I:19-g, III, Use of State-Owned Vehicles:

FIS 13-021 Department of Administrative Services – agency requests for waivers to retain state-owned passenger vehicles which fall below the break-even mileage for FY 2012

(11) RSA 106-H:9,I,(e), Funding; Fund Established:

FIS 13-002 Department of Safety – authorization to transfer \$100,000 of the prior year carry forward balance in the E911 System Fund through June 30, 2013

(12) RSA 228:12 Transfers from Highway Surplus Account:

FIS 13-005 Department of Transportation – authorization to transfer \$149,922 in highway funds through June 30, 2013

FIS 13-025 Department of Transportation – authorization to transfer \$1,455,332 in highway funds through June 30, 2013

(13) RSA 604-A:1-b Additional Funding:

FIS 13-026 Judicial Council – authorization to receive \$400,000 in additional general funds from funds not otherwise appropriated through June 30, 2013

(14) Chapter 155:1, Laws of 2012, Department of Corrections; Transfers:

FIS 13-027 Department of Corrections – authorization to transfer \$40,000 in general funds to cover projected shortfalls for the remainder of SFY 2013

(15) Chapter 224:14, II, Laws of 2011, Department of Health and Human Services; Program Eligibility; Additional Revenues; Transfer Among Accounts:

FIS 13-004 Department of Health and Human Services – authorization to accept and expend \$100,000 in general funds from funds not otherwise appropriated through June 30, 2013

FIS 13-013 Department of Health and Human Services – authorization to accept and expend \$72,573 in federal funds through June 30, 2013

FIS 13-028 Department of Health and Human Services – authorization to accept and expend \$293,169 in federal funds through June 30, 2013

FIS 13-029 Department of Health and Human Services – authorization to accept and expend \$4,500,000 in federal funds through June 30, 2013

FIS 13-043 Department of Health and Human Services – authorization to accept and expend \$94,217 in federal funds through June 30, 2013

(16) Chapter 224:14, II and III, Laws of 2011, Department of Health and Human Services; Program Eligibility; Additional Revenues; Transfer Among Accounts:

FIS 13-030 Department of Health and Human Services – authorization to transfer \$1,663,148 in general funds and decrease related revenue adjustments of (\$647,578) in federal funds and increase revenue adjustments of \$13,191 in other funds through June 30, 2013

FIS 13-031 Department of Health and Human Services – authorization to transfer \$22,053,109 in general funds and decrease related revenue adjustments of (\$7,087,447) in federal funds and decrease revenue adjustments of (\$1,173,883) in other funds through June 30, 2013

FIS 13-032 Department of Health and Human Services – authorization to transfer \$488,704 in general funds and decrease related revenue adjustments of (\$125,731) in federal funds and increase revenue adjustments of \$34,586 in other funds through June 30, 2013

(17) Chapter 224:85, I, Laws of 2011, Department of Administrative Services; Consolidation of Certain Business Processing Functions:

FIS 13-044 Department of Administrative Services – authorization to transfer and reallocate \$468,955 for personnel from the Departments of ; Justice, Employment Security, Fish and Game, Resources and Economic Development, Education, and Corrections to the Department of Administrative Services to establish a Shared Services Center for the consolidation of business processing within state government, through June 30, 2013

(18) Chapter 224:210, Laws of 2011, Department of Information Technology; Transfers Among Accounts:

FIS 13-045 Department of Information Technology – authorization to transfer \$354,214 in other funds through June 30, 2013

(19) Chapter 224:371, Laws of 2011, Transfer of Funds:

FIS 13-014 Department of Administrative Services – authorization to transfer \$72,774 in general funds and \$245,617 in other funds, for a total of \$318,391 through June 30, 2013

(20) Miscellaneous:

(21) Informational Materials:

LBAO Report on Items Approved by the Chairman of the Fiscal Committee for Transfers which are less than \$25,000 (RSA 9:16-a) FY 2013

LBAO Report on Items Approved by the Chairman of the Fiscal Committee for Transfers of Federal Funds which are less than \$25,000 (RSA 9:16-c) FY 2013

LBAO Report on Additional Revenues for the Biennium Ending June 30, 2013 – Fiscal Committee Approvals through December 21, 2012 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

LBAO Report on American Recovery and Reinvestment Act (ARRA) Stimulus Funding – Fiscal Committee Approvals through December 21, 2012 (RSA 14:30-a, VI and Chapter 224:14, II, Laws of 2011)

Letter from Jeffry A. Pattison, Legislative Budget Assistant relative to a hiring, promotion or step increases granted to LBAO employees

Joint Legislative Facilities Committee
Legislative Branch
Detail of Balance of Funds Available
Fiscal Year 2013
As of 12/31/12

FIS 13-006 Department of Administrative Services – Chapter 319:32, Laws of 2003 – State Employee Health Insurance - report regarding the self-funded health benefits program from July 1, 2012 through November 30, 2012

FIS 13-007 State of New Hampshire Supreme Court – Chapter 223:11, II, Laws of 2011 – Seventh Quarterly Report on Judicial Branch Implementation of Innovation Commission Recommendations, December 28, 2012

FIS 13-015 Department of Health and Human Services – Chapters 223:6 and 224:14, Laws of 2011 – November 2012 Operating Statistics Dashboard report for the fiscal year ending June 30, 2013

FIS 13-016 Department of Resources and Economic Development – RSA 12-A:15-a, III – Annual report on activity within the Travel and Tourism Revolving Fund through June 30, 2012

FIS 13-017 Department of Revenue Administration – RSA 21-J:45 – Refund report for December 2012

FIS 13-033 Department of Administrative Services – RSA 21-I:19-g, III-b – Annual report of all light duty trucks whose mileage is at or below the break-even mileage requirement for FY 2012

FIS 13-034 Department of Health and Human Services – Chapter 224:42, Laws of 2011 – report on Savings from Consolidation Initiatives and general fund appropriation reductions for the biennium ending June 30, 2013, dated January 8, 2013

FIS 13-035 Department of Health and Human Services – Chapter 224:314, Laws of 2011 – Medicaid Managed Care Update, dated January 9, 2013

FIS 13-036 Department of Revenue Administration – Chapter 223:14, Laws of 2011 – general funds appropriation reductions quarterly report for FY 2013, dated January 10, 2013

FIS 13-037 Department of Safety – Chapter 223:15, Laws of 2011 – bi-monthly report of accumulated savings towards reduction of Highway Funds as required for SFY13, as of December 28, 2012

10:30 a.m.

Audits:

State of New Hampshire
Comprehensive Annual Financial Report
For Fiscal Year 2012

The Unique College Investing Plan
Annual Report
September 30, 2012

The Fidelity Advisor 529 Plan
Annual Report
September 30, 2012

State of New Hampshire
Department of Transportation
Turnpike System
Comprehensive Annual Financial Report
For the Fiscal Year Ended June 30, 2012

New Hampshire Lottery Commission
A Department of the State of New Hampshire
Comprehensive Annual Financial Report
For the Fiscal Year Ended June 30, 2012

(22) Date of Next Meeting and Adjournment

FISCAL COMMITTEE OF THE GENERAL COURT

MINUTES

December 21, 2012

The Fiscal Committee of the General Court met on Friday, December 21 2012 at 10:00 a.m. in Room 210-211 of the Legislative Office Building.

Members in attendance were as follows:

Representative Mary Jane Wallner, Chairman
Representative Cindy Rosenwald
Representative Daniel Eaton
Representative Peter Leishman
Representative Ken Weyler
Representative Neal Kurk, Alternate
Senator Chuck Morse
Senator Bob Odell
Senator Sylvia Larsen
Senator Jeanie Forrester
Senator Andy Sanborn

Chairman Wallner opened the meeting at 10:17 a.m.

ORGANIZATION OF COMMITTEE:

On a motion by Senator Larsen, seconded by Representative Eaton, that Senator Morse be nominated as Vice Chairman of the Fiscal Committee.

No other nominations were received. The Chairman closed nominations and by unanimous vote Senator Morse was named Vice Chairman of the Fiscal Committee.

On a motion by Representative Eaton, seconded by Representative Rosenwald, that Representative Weyler be nominated as Clerk of the Fiscal Committee.

No other nominations were received. The Chairman closed nominations and by unanimous vote Representative Weyler was named Clerk of the Fiscal Committee.

RSA 14:30 APPOINTMENT AND COMPENSATION OF LEGISLATIVE BUDGET ASSISTANT:

On a motion by Representative Weyler, seconded by Representative Eaton, that Jeffrey Pattison be appointed as the Legislative Budget Assistant, pursuant to the provisions of RSA 14:30, for a two-year term at Salary Grade R. MOTION ADOPTED.

ADOPTION OF FISCAL COMMITTEE RULES AND PROCEDURES:

Chairman Wallner requested that Jeffrey Pattison, Legislative Budget Assistant brief the Committee on the suggested motions that would continue the past practices of the Fiscal Committee.

On a motion by Senator Morse, seconded by Representative Eaton, that the Committee accept the following committee rules and procedures:

- 1) The Fiscal Committee require that any request made to the Committee pursuant to RSA 124:15, establishing any new position or continuation of an existing position, either full-time or part-time, or the hiring of consultants be for the current biennium only.
- 2) The Fiscal Committee require that any requests made to the Committee pursuant to RSA 14:30-a, the Acceptance and Expenditure of Funds Over \$100,000 from any Non-State Source be for the current biennium only.
- 3) That any request made to the Committee under the following statutes, either individually or a combination thereof will be placed on a consent calendar and voted on as a block. Any member may request that any item be removed from the consent calendar for further discussion and/or clarification prior to or during the Fiscal Committee meeting.
 - RSA 9:16-a – Transfers Authorized,
 - RSA 9:16-c – Transfers of Federal Grant Funds,
 - RSA 9:17-d – Transfer of Appropriations, Judicial Branch, (NEW)
 - RSA 14:30-a – Acceptance and Expenditure of Funds Over \$100,000 from an Non-State Source, and
 - RSA 124:15 – Positions Restricted
- 4) Authorize the Legislative Budget Assistant to;
 - Effective December 1, 2012, grant step increases for employees of the LBA Office on the employee's anniversary dates, and at such other times for exceptional service, as determined by the Legislative Budget Assistant. The Legislative Budget Assistant will inform the Fiscal Committee in writing, when these step increases have been granted,
 - Further, when any LBA employee is promoted from one position to another, the Legislative Budget Assistant will seek approval from the Chairman of the Fiscal Committee,
 - And hiring a new individual in the LBA Office would be brought before the full Fiscal Committee for approval. MOTION ADOPTED

Jeffrey Pattison, Legislative Budget Assistant, updated the Committee on new enhancements and transparency improvements to the Office of Legislative Budget Assistant website.

ACCEPTANCE OF MINUTES:

On a motion by Representative Eaton, seconded by Senator Morse, that the minutes of the November 8, 2012 meeting be accepted as written. MOTION ADOPTED.

NEW BUSINESS:

RSA 14:30-a, VI FISCAL COMMITTEE APPROVAL REQUIRED FOR ACCEPTANCE AND EXPENDITURE OF FUNDS OVER \$100,000 FROM ANY NON-STATE SOURCE:

CONSENT CALENDAR

On a motion by Representative Eaton, seconded by Representative Rosenwald, that the Committee approve the requests under this section as submitted. MOTION ADOPTED. [FIS 12-365 Department of Environmental Services – authorization for the Oil Fund Disbursement Board to budget and expend \$2,000,000 in prior year carry forward other funds through June 30, 2013, FIS 12-366 Department of Safety – accept and expend \$5,000,000]

RSA 12-L:14, II, MCAULIFFE-SHEPARD DISCOVERY CENTER BOARD:

FIS 12-359 McAuliffe-Shepard Discovery Center – On a motion by Senator Morse, seconded by Senator Odell that the Committee table the request of the McAuliffe-Shepard Discovery Center for approval of the business plan for the operation of the McAuliffe-Shepard Discovery Center. MOTION ADOPTED

CHAPTER 224:14, II, LAWS OF 2011, DEPARTMENT OF HEALTH AND HUMAN SERVICES; PROGRAM ELIGIBILITY; ADDITIONAL REVENUES; TRANSFER AMONG ACCOUNTS:

FIS 12-360 Department of Health and Human Services – On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee approve the request of the Department of Health and Human Services to accept and expend \$784,428 in federal funds through June 30, 2013. MOTION ADOPTED.

LATE ITEM:

FIS 12-372 Department of Administrative Services – Linda Hodgdon, Commissioner, and Edgar Carter, Comptroller, Department of Administrative Services, presented the request and responded to questions of the Committee.

On a motion by Representative Eaton, seconded by Senator Larsen, that the Committee **amend** and approve the request of the Department of Administrative Services for an extension of the release of the FY 2012 Comprehensive Annual Financial Report (“CAFR”) from December 31, 2012 to such time as the auditor’s report is completed and can be included with the CAFR, **to a date no later than February 1, 2013**. MOTION ADOPTED.

MISCELLANEOUS:

Jeffry Pattison, Legislative Budget Assistant, requested authorization by the Committee to release publicly, as soon as they are available, the: FY 2012 Comprehensive Annual Financial Report for the State of New Hampshire; the FY 2012 Comprehensive Annual Financial Report for the Turnpike System; the FY 2012 Comprehensive Annual Financial Report for the Lottery System; the FY 2012 Annual Reports of the UNIQUE College Investing Plan and the Fidelity Advisor 529 Plan; and an Independent Accountant's Report on Applying Agreed-Upon Procedures for the Lottery Commission Lucky for Life game.

On a motion by Senator Larsen, seconded by Representative Rosenwald, that the Committee approve the request of the Legislative Budget Assistant to release publicly, as soon as they are available, the: FY 2012 Comprehensive Annual Financial Report for the State of New Hampshire; the FY 2012 Comprehensive Annual Financial Report for the Turnpike System; the FY 2012 Comprehensive Annual Financial Report for the Lottery System; the FY 2012 Annual Reports of the UNIQUE College Investing Plan and the Fidelity Advisor 529 Plan; and an Independent Accountant's Report on Applying Agreed-Upon Procedures for the Lottery Commission Lucky for Life game. MOTION ADOPTED.

INFORMATIONAL MATERIALS:

The informational items were accepted and placed on file.

ADJOURNMENT:

The next regular meeting of the Fiscal Committee will be Friday, February 1, 2013 at 10:00 a.m.

On a motion by Representative Eaton, seconded by Senator Morse, that the meeting adjourn. (Whereupon the meeting adjourned at 10:39 a.m.)

Representative Ken Weyler, Clerk



2 Institute Drive
Concord, NH 03301
phone 603-271-7827
fax 603-271-7832

www.starhop.com

November 1, 2012

Representative Ken Weyler
Chairman, Fiscal Committee of the General Court
Legislative Office Building – Room 210-211
Concord, NH 03301

Dear Representative Weyler:

Requested Action

Pursuant to RSA 12-L:14, II, the McAuliffe Shepard Discovery Center requests approval for the business plan for the operation of the McAuliffe-Shepard Discovery Center.

Explanation

RSA 12-L:14, II states, "The McAuliffe-Shepard discovery center commission shall submit a business plan for the operation of the discovery center to the fiscal committee of the general court for approval by November 1, 2012."

With assistance from Executive Service Corps and the McAuliffe-Shepard Discovery Center Corporation Board of Directors, the Discovery Center has completed its business plan and looks forward to discussing it with the Fiscal Committee of the General Court. We hereby submit for Fiscal Committee approval the McAuliffe-Shepard Discovery Center Business Plan, dated November 1, 2012, for your approval.

Sincerely,

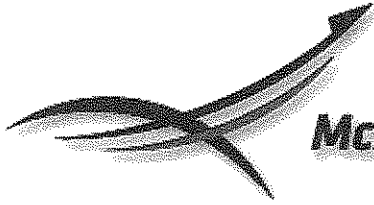
A handwritten signature in black ink, appearing to read "Paul A. Burkett". The signature is fluid and cursive.

Paul A. Burkett, Esq.
Chair, McAuliffe-Shepard Discovery Center Commission

c.c.: James R. MacKay, Ph.D.
Interim Chair, McAuliffe-Shepard Discovery Center Corporation

Jeanne T. Gerulskis
Executive Director, McAuliffe-Shepard Discovery Center

Enc.: Proposed McAuliffe-Shepard Discovery Center Business Plan



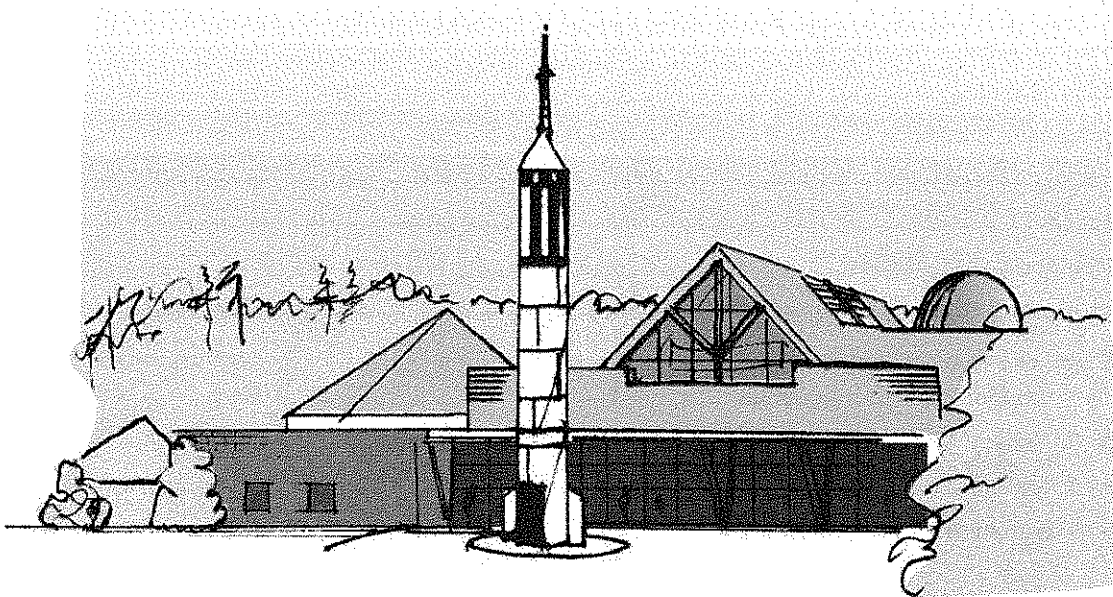
McAuliffe-Shepard Discovery Center

BUSINESS PLAN

Prepared By
THE EXECUTIVE SERVICE CORPS



November 1, 2012



McAuliffe-Shepard Discovery Center Business Plan

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McAuliffe-Shepard Discovery Center Business Plan

Executive Summary

The McAuliffe-Shepard Discovery Center ("Discovery Center") will undergo a major transformation at the end of 2012. Having originated as the Christa McAuliffe Planetarium in 1990, the Discovery Center undertook a significant expansion in 2009. Currently a state agency, the Discovery Center will transform into a purely private, not-for-profit 501(c)(3) organization effective January 1, 2013, through New Hampshire law CH173, Laws of 2012. This change will provide the Discovery Center with more operational flexibility and better access to private funding, thereby enabling the organization to better serve its constituents in the generations to come.

The Discovery Center hired the Executive Service Corps (ESC) in July 2011 to analyze and recommend the best way to transform itself into a fiscally-independent entity, consistent with New Hampshire Chapter 224:88(II), Laws of 2011. ESC presented its report in November 2011. The Discovery Center then retained ESC in 2012 to help it (a) form a new board of directors; (b) conduct a market analysis; (c) develop a marketing plan; and (d) develop a business plan. This document is the business plan, which incorporates by reference the market analysis and marketing plan. The purposes of this business plan are to guide the Discovery Center's transformation into a vibrant and enduring not-for-profit organization that fulfills its mission; and to demonstrate the Discovery Center's viability and value to supporters and other stakeholders.

This business plan describes the mission, objectives, marketplace, structure, and procedures which will guide the Discovery Center for the upcoming year and beyond. It is intended to be a helpful information source for all of the Discovery Center's stakeholders, including its board of directors, officers and staff, members, donors, visitors, the State of New Hampshire, and the wider community.

TRANSITION

Much has to be done before the 1 January 2013 spinoff to ensure that the Discovery Center will continue to prosper and to serve its constituents in the coming years. These urgent transition tasks are constrained by limited funds as well as by the need for all staff to continue to do their "day jobs". All require several months of advance work. The transition tasks can be categorized as follows:

- Governance, organizational and staffing tasks
- Programs and services tasks, such as exhibit enhancements
- Marketing promotional tasks
- Fundraising and development tasks
- Transaction-processing tasks (contracts and vendor relations)
- Day One Tasks (announcements, special events, cutovers)

HISTORICAL DATA AND FORWARD-LOOKING STATEMENTS

This document, including components incorporated by reference, contains "forward-looking statements". Examples of such statements include plans, projections, and assumptions, explicit or implied, regarding future actions or events. All such statements are subject to known and unknown risks, which could materially affect the Discovery Center's future operations, results and condition. The Discovery Center endeavors to monitor, mitigate and adapt to such risks.

Discovery Center historical data is presented on a *pro forma* or "as if" basis, reflecting the results of the McAuliffe-Shepard Discovery Center Corporation's state-agency predecessor. Such historical data has in many cases been reclassified or otherwise adjusted for comparability.

McAuliffe-Shepard Discovery Center Business Plan

Mission and Objectives

The Discovery Center's mission is "to educate, engage and inspire people of all ages in the fields of science, technology, engineering and mathematics through operation of a science center focused on astronomy, aviation, Earth and space science".

The Discovery Center's objectives include the following: "to be a catalyst for learning and discovery about, and delight in, the universe in which we live, inspired by the pioneering efforts of Alan Shepard and Christa McAuliffe; to encourage young people to pursue careers in science, technology, engineering and mathematics (STEM); and to become a national leader in STEM education.

SWOT

A "Strengths, Weaknesses, Opportunities and Threats" summary is a useful way to portray an organization's current position compared with where it wants to go.

	HELPFUL	HARMFUL
INTERNAL	STRENGTHS <ul style="list-style-type: none"> • Staff well-regarded by visitors • Spacious, modern facility • Ample, onsite parking • Talented and engaged board of directors • Named for / dedicated to two internationally known, highly-regarded space pioneers • Interpretive areas (astronomy, aviation, Earth & space science) popular with the general public • State-of-the-art planetarium system • Good peer network 	WEAKNESSES <ul style="list-style-type: none"> • Reputation for tired exhibits and planetarium • Uncertainty about future • Lack of skilled marketing director • Lack of skilled fundraising and development director • Lack of experienced exhibits and curatorial staff • Small donor base • Inability to produce professional full-dome planetarium shows in-house • Volunteer program not well developed •
EXTERNAL	OPPORTUNITIES <ul style="list-style-type: none"> • Transition presents chance to reinvent • Name recognition for planetarium • Abundance of technology businesses in southern NH • National emphasis on STEM education • Good reputation with NASA, space science teams at UNH, Dartmouth, & other institutions • Proximity to source of partnerships, interns, volunteers, work-study students (NHTI) 	THREATS <ul style="list-style-type: none"> • Competition (other museums and attractions) • Technological obsolescence • Continued regional economic weakness • Susceptibility to weather • U.S. Congress may limit funding and resources available from prospective grant sources (e.g. NASA, NSF, IMLS) • School budgets and testing impede schools' ability to send students on field trips

Governance, Organization and Staffing

The Discovery Center will be governed by a Board of Directors, who, in addition to providing fiduciary oversight, appointing officers, and approving the annual budget, will be actively engaged in fundraising and advising. The board will consist of between nine and 23 voting members who will serve staggered three-year terms. One member shall be appointed by the speaker of the New Hampshire House of Representatives and one member shall be appointed by the Senate President, per CH 173, Laws of 2012. The Discovery Center executive director is an *ex officio*, nonvoting member of the board. The board may include non-members on its committees and may be assisted from time to time by an Advisory Committee, which will provide advice and expertise.

McAuliffe-Shepard Discovery Center Business Plan

OFFICERS AND STAFF

The Discovery Center's officers shall consist of an Executive Director (ED), and, reporting to the ED, an Education Director, Marketing Director, Operations Director, Development Director, and Finance & Administration Director. Their responsibilities will be as follows:

- **Executive Director** – In consultation with the Board, sets the direction for the Discovery Center and assures that it achieves its mission. Works with the Board on short-, long-range and strategic planning, setting annual and long-range goals and objectives and fundraising. Directs, oversees and implements Board policies, business, annual, long-range and strategic plans and initiatives, recruits and directs staff. Serves as the public face and voice of the Discovery Center to the staff, supporters, the media, and the public. Ex-officio member of the Board, liaison between Board and staff.
- **Education Director** - Develops and implements the Discovery Center's educational programs and initiatives; ensures that programs and services properly support the Discovery Center's mission and meet the needs of its constituents and stakeholders. Works with the marketing director on outreach to the educational community and general public to be sure the programs are well-attended.
- **Marketing Director** – Strategically positions the Discovery Center as a key educational and visitor attraction, on a local, regional, national and international level. Oversees all branding and communications. Works with top leadership to keep awareness of the Discovery Center high in key target markets. Analyzes markets using surveys and other two-way communications tools, incorporates findings into annual and long-range marketing plans and immediate actions when necessary. Coaches staff and board in communications including crisis communications.
- **Operations Director** – Oversees and implements all visitor services, facilities management, private rentals, special events and volunteer program. Works closely with marketing director on visitor surveys and other feedback, and with development director on special events. Ensures that the facility is adequately staffed for all events.
- **Development Director** – Works with the executive director and Board on all fundraising initiatives and activities including capital, annual, memberships and special projects; develops and implements annual and long-range fundraising plans and strategies, including prospecting, cultivation, relationship building and maintenance, and acknowledgement of donors and sponsors; develops and writes grants and oversees implementation of and reporting on grant-funded initiatives.
- **Finance & Administration Director** - Finance, accounting, human resources, oversight of retail operations. Works with board secretary, treasurer and contracted accounting firm on audits and federal, state and local reporting requirements. Oversees all Discovery Center financial transactions and contracting.

The Discovery Center's past staffing has included 14 full-time and 37 part-time employees; in its new organizational structure, its goal is to have 12 full-time employees (including officers) plus approximately 12 part-time employees who work from 2-30 hours per week. Until fundraising targets are met, the Discovery Center will start the first quarter of 2013 with seven full-time staff and 14 part-time staff, increasing its staffing as revenues allow. The Discovery Center also relies on volunteers and occasional work-study staff members, as well as on contracted services such as for information technology and maintenance. Staffing levels may change over time, but the emphasis will be on attracting, rewarding and retaining experienced, dedicated, full-time staff and a well-trained, enthusiastic contingent of volunteers drawn from the community and area colleges.

Organizational and Governance Goals

- Organizational design supports the Discovery Center's mission, goals and objectives
- Leadership is credible and earns high respect
- The board and top leadership cultivate a culture of trust, ethics and stewardship
- The board, executive director, staff, volunteers and members are deeply connected with and committed to the Discovery Center

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- Employees understand what they are expected to do, how what they do affects the mission of the organization, employees' goals, objectives and evaluations are tied to the mission and organization plans, goals and objectives.
- Employees understand how what they do affects the mission of the organization
- Processes are simplified and barriers eliminated
- Employees are well-trained, empowered, valued, and enjoy their jobs
- Succession planning is in place, and appropriate individuals are developed and mentored
- The Discovery Center celebrates diversity in its board, staff, volunteers, visitors and program leaders and participants
- Accessibility is a key factor in the design of facilities, staff and volunteer assignments, exhibits and programs

RECRUITMENT AND SELECTION

The Discovery Center will recruit to fill positions internally and externally. All recruitment activities will seek top-quality candidates while conforming to Title VII and all other relevant state and federal labor laws, including tracking and reporting of the recruitment process. The Discovery Center is an equal-opportunity employer.

The board of directors is responsible for recruitment, hiring, evaluation and termination of the executive director. The executive director is responsible for recruitment, hiring, evaluation and termination of all other staff. The executive director may enlist the aid of the board in selection of top staff leadership, and may delegate recruitment and evaluation of mid- and entry-level staff to the appropriate staff director.

WORKPLACE ENVIRONMENT

The Discovery Center will provide a safe, accessible and comfortable workplace environment, meeting or exceeding all applicable state and federal laws. This objective will be met through the appropriate facilities, equipment, and training. Additionally, the Discovery Center will provide appropriate avenues for resolving grievances.

The Discovery Center will comply with all relevant labor laws, including

- Required postings i.e. Minimum Wage, Child Labor etc.
- EEO (Equal Employment Opportunity)
- OSHA reporting requirements and "right to know"
- Employment at will
- Pre-employment I-9 and visa verification
- FMLA (Family & Medical Leave Act)
- ADEA (Age Discrimination in Employment Act)
- FLSA (Fair Labor Standards Act)
- HIPAA (Health Information Portability and Accountability Act)

STAFF TRAINING AND DEVELOPMENT

The Discovery Center will provide staff training in the areas of workplace safety; organizational ethics and conduct; anti-discrimination and anti-harassment issues. This training will be given to all paid and unpaid staff shortly before or after the transition to a private organization; and to all new staff members shortly after they join the organization. Furthermore, the Discovery Center will provide regular refresher training in these essential areas.

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The Discovery Center will encourage and facilitate staff development in relevant professional skills, including providing financial assistance for professional development where appropriate. The Discovery Center will maintain relationships with area education centers such as NHTI, Concord's Community College to help with such purposes.

COMPENSATION

Staff compensation should be

- (a) Fair: How much would you or I want to be paid if we were doing that job?
- (b) Sufficient to attract and retain talented employees.
- (c) Flexible.
- (d) Performance-based.

As a guide, the Discovery Center should use outside annual salary surveys by organizations such as The Association of Science and Technology Centers, New England Museums Association, NH Center for Nonprofits, American Association of Museums, and Chronicle of Philanthropy.

Compensation components will include base salary or wage, and, in line with norms, employer-sponsored medical insurance and possibly a defined-contribution retirement plan; paid vacation time, sick time, and holidays. In the short term the Discovery Center may be unable to afford to provide or subsidize dental or vision care, medical insurance for spouses and families or retirement. The Discovery Center may also provide employees with limited discounts for themselves, family and friends for the Discovery Center admissions, events, services, and merchandise.

Performance reviews should be conducted each September, with compensation **merit adjustments** effective on the first day of each fiscal year (January 1) and based on the table below (merit increase percentages to be revised each year before the performance review process). Merit adjustments for partial-year employees will be prorated based on date of hire or date of job change (whichever is appropriate).

Performance Rating →	Greatly Exceeds Expectations	Exceeds Expectations	Meets Expectations	Slightly Short of Expectations	Substantially Short of Expectations
Merit Increase %	Up to 4.0%	Up to 2.5%	Up to 1.5%	0.0%	0.0%

AT-WILL EMPLOYMENT

The Discovery Center is an "at-will" employer, and, as such, does not guarantee employment. Either the Discovery Center or the employee may terminate the employment relationship at any time, with or without cause, and with or without notice, for any reason or no reason as long as the decision is not based on age, sex, race, ethnicity, country of origin, religion, sexual orientation, veteran status, or disability, consistent with state and federal law.

Market Analysis

The Executive Service Corps distributed a market analysis entitled *Acquiring and Satisfying Customers* via email on 9 May 2012. That report is an integral part of this Business Plan and is incorporated by reference into it. It is also available by request from the Discovery Center board members or officers.

Marketing Plan

McAuliffe-Shepard Discovery Center Business Plan

The Executive Service Corps has separately distributed a marketing plan entitled *McAuliffe-Shepard Discovery Center 2013 Marketing Plan* on 17 August 2012, which is incorporated into this business plan by reference. It is available by request from the Discovery Center board members or officers.

Website Strategy

If we are to increase the onsite Discovery Center visitors to an annual rate of 85,000 by December 2015 – representing an increase of 25,000 -- the website needs to play a pivotal role in creating awareness and persuading potential visitors who find the website to visit. As a benchmark, 25,000 annual visitors would be about 625 additional groups of four people each month, while the website currently has from 4,500 to 7,500 unique visitors each month.

We know from the visitors' survey that 29% of current visitors became aware of the Discovery Center through the internet. We also know that only 56% of New Hampshire residents were aware of the Discovery Center, and in two counties, Grafton (37% aware) and Sullivan (41% aware), it was much lower.

Seventy-one percent of visitors are from within a one hour drive of the Discovery Center, which means that 29% are from more than an hour's drive, or most likely visitors from out of state. It is safe to assume that the out of state awareness is significantly less than 56% and probably approaches zero as we move farther from Concord, New Hampshire.

According to the survey, 55% used the internet in planning the current visit. That suggests a very big role for the website in 1) reminding those who are online looking for an activity about the Discovery Center and 2) for persuading those who visit the site to visit the Discovery Center.

Summary - Role of the Website in Marketing

1. Raise awareness among those who are not aware of the Discovery Center.
2. Persuade those who come to the website looking for activities to visit.
3. Provide easy access to what is happening to promote more visits by members and core customers.
4. Eventually provide online ticketing in order to improve the customer experience, assist in collecting better market intelligence, and free up resources for other activities.
5. Provide online educational experiences that build a regional and national following.

Strategy

- Awareness Strategy
- Search Engine Optimization
 - Add keywords or Meta Tags to major pages
 - Add links in
 - Add new verbiage with increased keyword density
- Persuade Strategy
- Improve first page
- Compelling copy and graphics
- Improve access
- Simplify the site
- User friendly analysis

Website Marketing Plan Outline

Now

- Understand Website Statistics
- Develop a Management Report – combine web visits with data from the e-newsletter into a monthly report
- Improve the Keywords or Meta tags – Improve the keyword density on 5 to 10 pages – Make sure Alt Tags are helpful and reinforce keywords

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- Start to monitor TripAdvisor.com and similar sites

Continuous

- Look to increase links in from tourism sites, government, STEM organizations
- Add online booking of tickets, retail sales, donations
- Re-do the website design
- Consider a makeover of the current home page – this might be done on the cheap now.
- Improve content editor - consider a Word Press Site, see below
- Review and adjust for mobile compatibility

Goals

- We need to see a 25% increase in the monthly unique visitors from 2011, or seek outside Search Engine Optimization (SEO) help.
- Develop Home Grown SEO

Programs and Services

The Discovery Center provides the following programs and services:

- Exhibits – indoors and outside, primarily interactive
- Planetarium shows
- School Field Trips
- Educational Workshops, Programs and Activities, on- and off-site
- Observatory
- Events
- Gift Shop and Café
- Facility Rentals

Program Impact Table as of 31 December 2012; Target Goal by January 1, 2015 is 100% 5s

Program	Effectiveness	Depth	Breadth / Volume	Revenue	Cost	Profitability	TOTAL	Weight	WGTD TOTAL
Exhibits	3	3	2	3	3	2	16	25%	4.00
Planetarium Shows	5	4	5	4	4	5	27	20%	5.40
Educational Programs	4	4	3	2	2	2	17	25%	4.25
Observatory	5	5	4	0	4	0	18	5%	0.90
Events	5	5	5	2	2	2	21	5%	1.05
Gift Shop & Café	4	4	4	2	2	2	18	10%	1.80
Facility Rentals	5	4	2	4	5	5	25	10%	2.50
TOTALS	31	29	25	17	22	18		100%	19.9

5 = Excellent; 4 = Good; 3 = Acceptable; 2 = Needs Improvement ASAP; 1 = Poor; 0 = Not Applicable

Planetarium Shows

The 103-seat planetarium will continue to provide shows generally five times each day during regular Discovery Center public hours, plus shows for field trips, groups, special evening shows and presentations. "Tonight's Sky" show is updated continually; other shows are rotated on and off the schedule every few months, with a new show opening two to four times per year.

Exhibits

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The Discovery Center typically has an average of 20 exhibits at any one time. Eighteen of these are permanent, maintained, updated/upgraded on a regular basis, while two are temporary – one major, one minor – and typically rotated every three months.

The 2012 Discovery Center visitor and member surveys identified the need to freshen and upgrade the exhibits, and the Discovery Center intends to respond aggressively and enthusiastically to this need.

Permanent and traveling exhibits are the core experience in the science center, providing visitors an engaging, interactive way to learn about space science, astronomy, aviation and Earth science. They create the environment of a science center and serve as important educational tools as well as entertainment. Changing exhibits, limited exhibit downtime, and updates/upgrades of permanent exhibits are critical to engendering and increasing repeat visitation.

The majority of permanent exhibits incorporate National Science Standards in their design. Permanent exhibits include:

- aviation and aerospace exhibits in the central atrium and second floor;
- a flight school, model light aircraft, and aviation simulators planned for 2014;
- a flight timeline focused on aviation, rocketry and space flight milestones in place by late 2013;
- an Earth science room including remote sensing equipment, a model Earth that can also transform into other planetary bodies as needed, a meteorology station, and satellite imagery of the region;
- an electromagnetic spectrum exhibition, incorporating lasers, visible light and methods of viewing/utilizing light from the non-visible ends of the spectrum including model satellites with New England components, some elements of which are in place now and more to be added in 2013-2015;
- simulators – shuttle, lunar, aviation;
- an exhibit on living and working in space; and
- individual exhibits and a resource room focused on Christa McAuliffe and Alan Shepard, in place by fall 2013.

In addition to education and entertainment, a goal of the Discovery Center is to inspire young people to pursue excellence and careers in science, mathematics, engineering and technology. “Real People, Amazing Jobs” are a component of key exhibits, featuring a person working in a field related to the exhibit (airplane mechanic, space physicist, teacher, astronaut).

Tours, live demonstrations, exhibit-related activities, and informal interpretation by docents will enhance the exhibit experience for school and public visitors and private groups. A flexible staging area in the central atrium allows large group science demonstrations and presentations.

Education

The Discovery Center will pursue its key educational mission by providing education-oriented exhibits, workshops, planetarium shows, professional development for educators, and events; and by encouraging visits and program participation by families, school groups, scout groups, summer youth camps, and other youth-oriented organizations. The Discovery Center will work with teachers and school administrators to ensure that its programs align optimally with school curricula, and will explore the possibility of allowing students to earn academic credits through completion of the Discovery Center activities. These possibilities include operating a charter school within the Discovery Center [Note: Operation of a charter school is not included within the scope of this business plan.] The Discovery Center incorporates NH Science Frameworks and national STEM Standards/Guidelines in its programs and exhibits.

Observatory

The Discovery Center’s facility includes a rooftop observatory with a professional astronomical and a solar telescope and “Go To” technology, suitable for nighttime or daylight (solar) observations. The Discovery Center will connect a telescope to a video display and/or provide internet access by late 2013.

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Events

The Discovery Center hosts several events each year to bring together aviation and space science educators and experts with visitors: Aerospacefest, an aviation and space festival for families; the Astronomy Bowl, a high school competition; a science symposium for educators and the end of each school year; NASA-initiated events such as an International Observe the Moon Night; and events centered around astronomical and space science occurrences and issues.

Gift Shop and Café

The onsite gift shop, the Science Store, provides a large selection of items for sale that are consistent with the Discovery Center's mission. These include games, models, books, and other items focused on space science, technology, engineering, and mathematics. The purpose of the shop is to generate revenues for Discovery Center operations and to extend the visitor experience.

The onsite café, the Countdown Café, provides light meals, snacks and beverages for the convenience of visitors, and also caters events and facility rental functions. The café contract focuses on creating a partnership between the café operator and the Discovery Center that provides excellent service to Discovery Center visitors, adds value to private rentals, and allows both partners to flourish financially. The current café operator's contract will be extended for one year, and reviewed in 2013 before going out to competitive bid for 2014-2016.

Because the gift shop and café are onsite and consistent with the Discovery Center's mission, they fully qualify as not-for-profit components of the Discovery Center.

Facility Rentals

The Discovery Center rents portions or all of its facility for business meetings, seminars, group and private functions. We are able to provide tables and chairs, audio-visual equipment, food and beverages and educational programs. The Discovery Center's modern, spacious facility; its convenient access; and its ample, onsite parking have made facility rentals an increasing source of revenue. Recent customers have included family rentals for birthdays, wedding parties, and bar mitzvahs, college and high school reunions, corporate annual meetings, gathers of social service groups, and company parties.

The Discovery Center will continue to promote facility rentals as a source of high-margin revenue, so long as these rentals do not interfere with our educational mission. IRS Publication 588 includes guidance on tax exemption for this type of revenue.

Fundraising and Development

The development director will be responsible for development and oversight of all of the McAuliffe-Shepard Discovery Center's fundraising activities, supported by the executive director and the board of directors. This function includes:

- Prospect review, donor cultivation, developing a strong and growing donor base
- Soliciting donations from individuals, private foundations, and businesses; coaching and teeing up board and committee members and the executive director to make solicitations; including annual appeals, capital appeals special projects and planned giving.
- Writing, securing and reporting on grants from private foundations, businesses, and government agencies (e.g., NASA, NOAA, IMLS, FAA, Dept. of Energy, Dept. of Education, NEA, NEH).
- Grants and donations from private foundations, businesses, government agencies, and individuals. Grants and donations may be money, exhibits, equipment, or services (such as providing speakers, internships, volunteers, promotion, sponsorship, or other support).

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- Memberships offered to individuals and organizations.
- Development partnerships and alliances.

ALLIANCES

The Discovery Center establishes alliances with various other STEM organizations to share ideas and resources and to coordinate events. Among those organizations are:

- NASA – resources from Headquarters and Centers including Jet Propulsion Laboratory, Goddard Space Flight Center, Johnson Space Center.
- Smithsonian National Air and Space Museum – historical artifacts, networks.
- UNH Institute for the Study of Earth Oceans and Space – expert consultation.
- Harvard-Smithsonian Center for Astrophysics – guest speakers and consultation.
- Society of Experimental Test Pilots – funding, program and exhibit support.
- Association of Naval Aviation – funding and exhibit support.
- Plymouth State University – meteorology consultation and internships.
- Dartmouth College – expert consultation and internships.
- Daniel Webster College – Aviation Sciences consultation and internships.
- Sea-Lake-Summit-Sky – program collaboration with Squam Lakes Science Center, McAuliffe-Shepard Discovery Center, Seacoast Science Center, and Mt. Washington Observatory.
- NH Astronomical Society – night sky viewing with telescopes and program support.
- NH Aviation and Space Education Council – workshops, content support, outreach.
- NH Aviation Historical Society – program and exhibit collaboration.
- NH Public Television – exhibit and show content, program collaboration.
- NH Department of Education – state educational frameworks guidance, networks, outreach.
- NEA, NEH and NH affiliates, IMLS – funding source.
- School Districts (NH, ME, VT, No. MA) – content guidance and outreach.
- NH Space Grant Consortium – UNH, Dartmouth, McAuliffe-Shepard Discovery Center, PSU, H.A. Rey Center, Mt. Washington Observatory, Community College System of NH, FIRST – funding, collaborations, shared expertise
- NHTI, Concord's Community College – internships, work-studies, volunteers, program and exhibit support.
- Mt. Washington Observatory – Earth Sciences consultation and support.
- Civil Air Patrol – Aviation support, programs.
- Aircraft Owners and Pilot's Association – General Aviation support and consultation.
- Experimental Aircraft Association – Aviation expertise and consultation.
- National Museum of Naval Aviation – artifact loans.
- US Naval Institute – archive data.
- Aerospace Industries Association – program support.
- Association of Science-Technology Centers, American Alliance of Museums, New England Museums Association – networking, resources, and professional development.

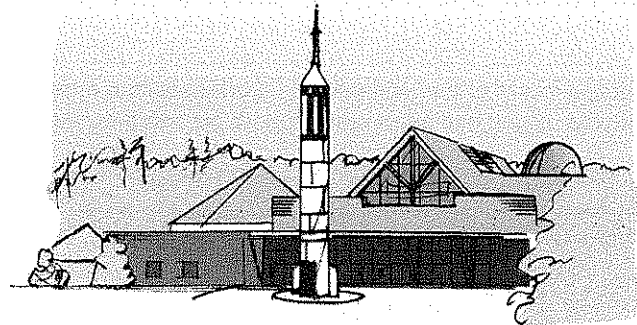
Facilities

The McAuliffe-Shepard Discovery Center occupies a 45,223 square foot facility, including a 9,000 square foot planetarium facility constructed in 1990, a 1997 1500-square-foot program space expansion, plus a 34,123 square foot addition built in 2009. The entire facility is heated and air conditioned for year-round operation. The Discovery Center will lease the facility from the State of New Hampshire for \$1 per year through a 10-year renewable lease beginning in January 2013. Highlights of the facility are:

- Two floors devoted to air and space exhibits, totaling 13,000 square feet of exhibit space.
- A 103-seat planetarium with state of the art Digital Sky full-dome video system, one of the most advanced in New England.
- A stunning 50-foot-high central atrium space.

McAuliffe-Shepard Discovery Center Business Plan

- Two floors devoted to air and space exhibits, totaling 13,000 square feet.
- A Rooftop Observatory with telescopes including a 16" computerized telescope; 10 person capacity.
- Multi-purpose classroom, event and meeting spaces (1 large; 2 smaller), and flexible exhibit and event space (portable stage and seating in main hall) to accommodate traveling exhibits and special events.
- Café and Gift Shop – offering an inexpensive, quality dining experience and fun science-related items from around the universe.
- Administrative offices with board room meeting area (upper level) and volunteer station (lower level).
- Large workshop for creating and maintaining exhibits.
- Outdoor picnic exhibit areas and picnic spaces, featuring gardens, a rocket plaza with a 92-foot-high Mercury Redstone rocket replica and a science playground.
- Parking Lot with 125 parking spots for visitors, three parking spots for school buses with a covered drop-off grand entrance.



Finance and Administration

Financial History and Outlook Summary

The Discovery Center has a 2013 operating budget of \$1.3 million. This is down substantially from earlier years due to the absence of the NH state funding and charges from previous years.

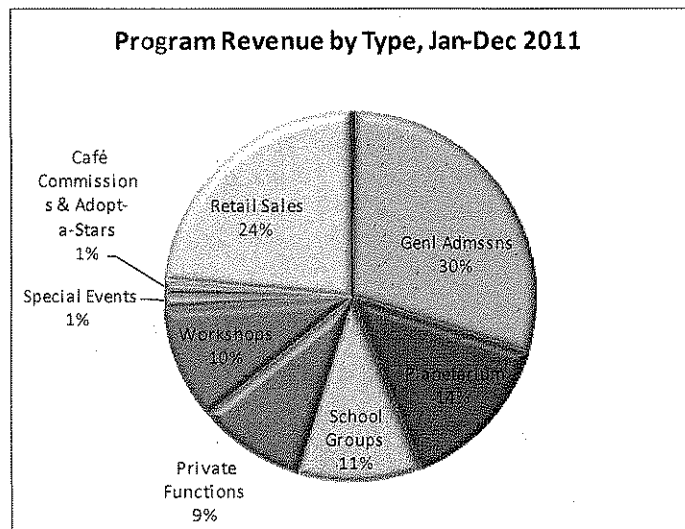
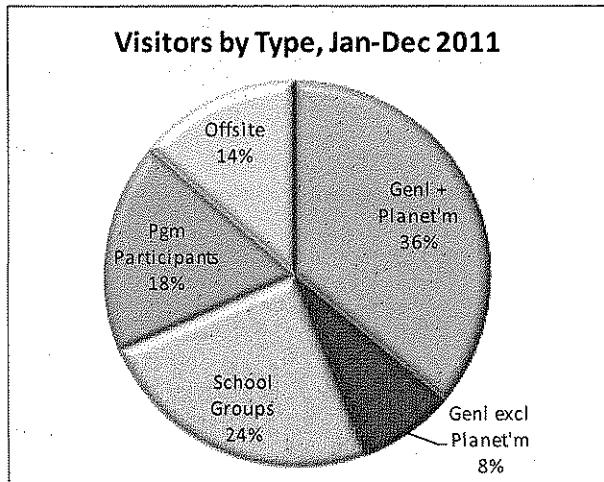
Table A-1: Statement of Revenues and Expenses (Unaudited)

	<i>Pro Forma, for Years Ended June 30</i>			Forecast	Budget
	2010	2011	2012	Jul-Dec 2012	YE Dec 31 2013
Revenue					
Program Revenue	\$ 616,922	\$ 561,849	\$ 522,254	\$ 226,751	\$ 691,503
Contributions & Grants	469,087	265,229	172,197	85,348	538,497
NH State Funding	812,498	874,233	1,192,274	388,208	70,000
Investment Income	-	-	-	-	-
Total Revenue	1,898,507	1,701,311	1,886,725	700,307	1,300,000
Expenses					
Staff Costs	1,223,909	1,177,627	1,079,479	491,647	884,817
Occupancy excl Bonds	183,074	208,617	224,086	93,905	184,912
Program Costs, N.E.C.	94,448	110,046	141,694	114,343	150,735
NH State Charges (incl Bonds)	225,115	158,423	379,978	99,121	1
Other Costs	171,961	46,598	61,488	25,366	79,535
Total Expenses	1,898,507	1,701,311	1,886,725	824,382	1,300,000
Net Periodic Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (124,075)	\$ -

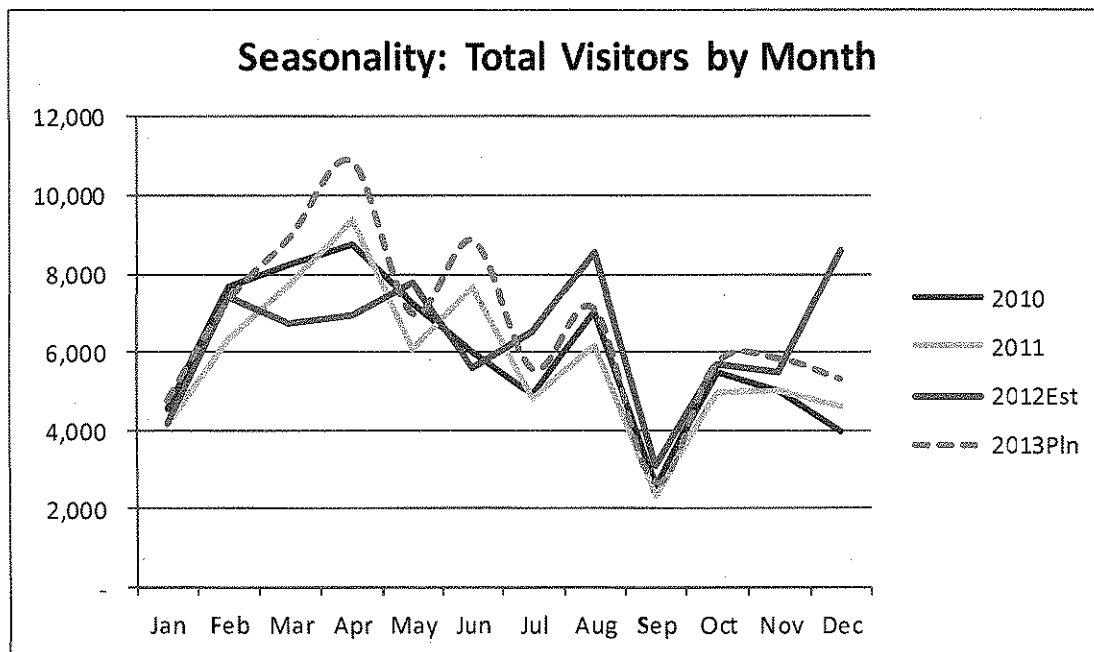
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SOURCES OF REVENUE

Revenue from programs and services is closely tied to the number of visitors. The pie charts below are for January – December 2011, but the patterns have been fairly consistent over the years. General-public visitors comprise 44 percent of the total. Most (36%) visit the Discovery Center, view the exhibits, and attend a planetarium show. School groups comprise about a fourth of the total visitors. Workshops and other programs attract 18 percent of the total, and the Discovery Center visits to schools and other venues brings our exhibits and speakers offsite to 14 percent of our total customer base.

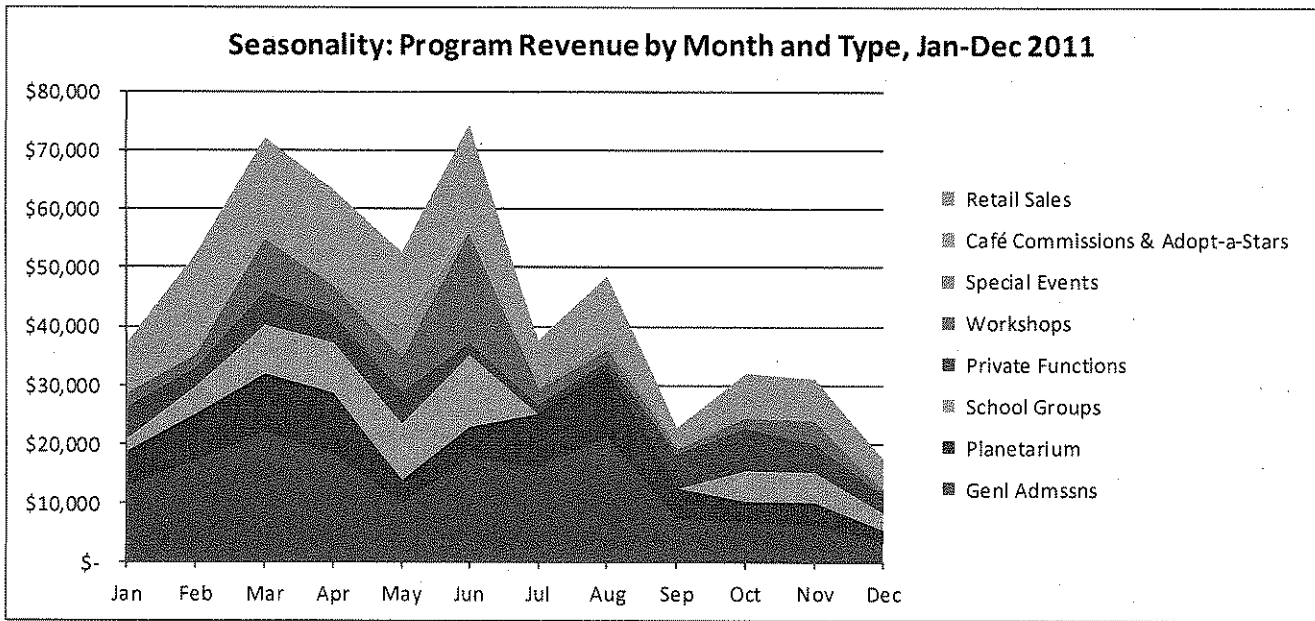


Activity is highly seasonal, as one would expect, and as shown in the line graph below. Visitor numbers peak February through May, with an influx of school field trip and school vacation visitors; summer visitors are mainly general public; visitation is generally weak in fall, largely due to the school calendar, and general tourism patterns (fall is outdoor / foliage time in NH).



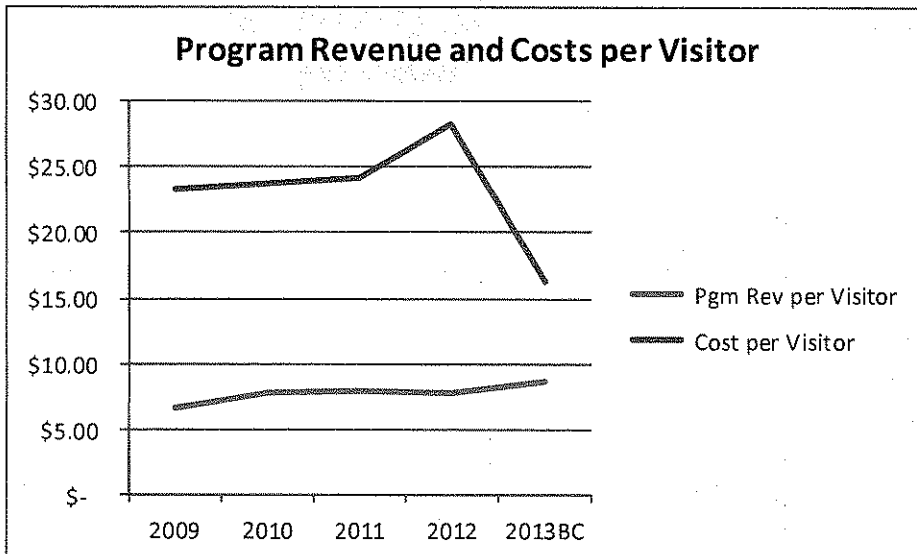
Revenue seasonality, except for private functions, is consistent with the visitation pattern, as shown in the next graph.

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The Discovery Center can respond to and perhaps mitigate this revenue seasonality by adjusting days and hours of operation, pricing, programs, and promotional efforts, including targeting market segments appropriate for each season and focusing efforts on making its outdoor areas – especially the science playground – a strong draw for families, especially during the summer and fall seasons.

Program revenue is expected to cover only half of the Discovery Center’s future costs, as shown in the graph below. The sharp decline in costs per visitor in 2013 is primarily due to the elimination of the facility construction bond payments, which peaked in fiscal 2012 at \$379 thousand, or \$5.70 per visitor. Also contributing to the decline in per-visitor costs are overall cost reductions plus a planned 19 percent growth in visitors.



Notes:

2009-12 data is on a July 1 to June 30 basis. 2013 Business Case data is on a going-forward January to December fiscal year.

Costs per visitor in 2009-12 include facility construction bond repayments, which have no counterpart in 2013 and beyond.

McAuliffe-Shepard Discovery Center Business Plan

EXPENSES COMPONENTS AND TRENDS

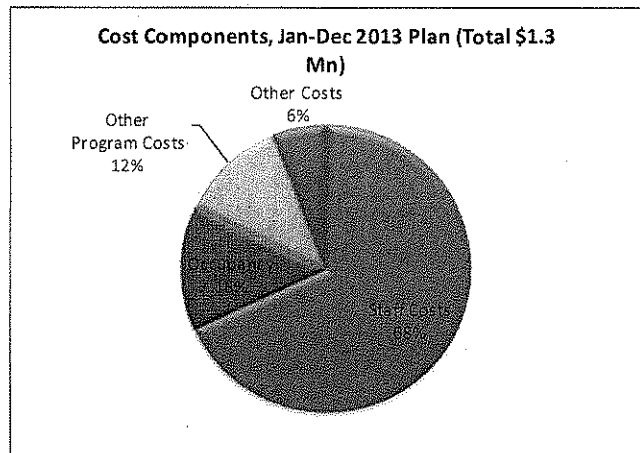
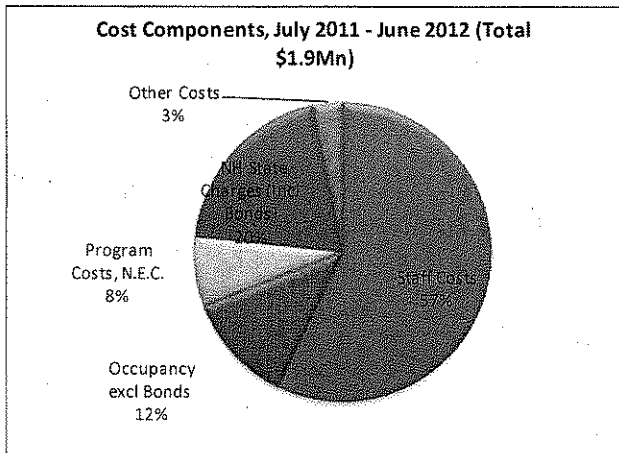
The Discovery Center plans to spend \$1.3 million during each of the next few years. That total is down sharply from the \$1.9 million spent by the predecessor state agency in the fiscal year ending 30 June 2012. The reasons for \$0.6 million planned savings are:

- \$400 thousand saved from elimination of the facility construction loan repayments.
- \$200 thousand saved from reduced staffing, reduced benefit levels and increased use of volunteers. \$70 thousand in anticipated facility maintenance savings because the State of New Hampshire will retain responsibility for certain maintenance responsibilities.

These savings are partially offset by having to fund certain services, such as insurance, that were previously handled by the State.

After the Discovery Center spinoff, staff costs will represent two-thirds of total costs. Most of these staff costs are relatively fixed, but the Discovery Center will have some flexibility in its scheduling of part-time staff. Occupancy costs are primarily energy (natural gas and electricity) and maintenance, and vary slightly with hours of operation. "Other Program Costs" are primarily exhibit and show rentals, program equipment and supplies, and speaker fees. "Other Costs" consist primarily of advertising and promotion and various administrative costs.

The graphs below show the principal cost components by major account for the July 2011 – June 2012 fiscal year, and for the January – December 2013 fiscal year.



Expenses and Profitability by Program or Service

Expenses and profitability by specific program or service is difficult to determine and interpret, because most of the costs are essentially fixed facility and staffing costs. Nevertheless, the Discovery Center will endeavor in the future to evaluate its various actual and proposed services based in part on their financial profitability.

BALANCE SHEET

The Discovery Center will start its "life" on 1 January 2013 with a \$227,000 cash and cash equivalents balance to cover working capital requirements. Its other assets will principally comprise pledged grants and donations, owned exhibits, furniture and fixtures, supplies inventory, and, at times, minor prepaid expense assets, such as prepaid insurance premiums.

There should be no material liabilities, but at any balance sheet date there are likely to be accrued short-term liabilities for outstanding payroll, accrued holiday and vacation time, and unpaid invoices, generally not exceeding one month's operating

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expenses. The building will continue to be owned by the State of NH and leased to the Discovery Center for \$1 per year under a ten-year, renewable lease agreement.

Table A-2: Statement of Financial Position (Unaudited)					
	<i>Pro Forma as of June 30,</i>			Dec 31,	Dec 31,
	2010	2011	2012	2012	2013
ASSETS					
Cash & Cash Equivalents	-	-	-	227,000	227,000
Marketable Securities	-	-	-	-	-
Grants & Fees Receivable	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Exhibits and Supplies	-	-	-	-	-
Property, Plant & Equipment	-	-	-	-	-
Other	-	-	-	-	-
Total Assets	-	-	-	227,000	227,000
LIABILITIES					
Accounts and Notes Payable *	-	-	-	-	54,167
Other Current Liabilities	-	-	-	-	-
Noncurrent Liabilities	-	-	-	10	9
Total Liabilities	-	-	-	10	54,176
NET ASSETS OR (LIABILITIES)	-	-	-	226,990	172,824

* *Accounts and Notes Payable are assumed to average one month's expenses (\$1.3 Mn / 12 months).*

Transaction Processing, Accounting, Controls and Compliance

The Discovery Center has been using the State of New Hampshire's transaction processing, accounting and controls systems. Beginning 1 January 2013, the Discovery Center will utilize new procedures and systems to process all receipts and disbursements, and to manage accounting and financial reporting.

- Program fees, grants, and other receipts will be processed internally and deposited in either a federally-insured bank account or an appropriate investment account.
- Payroll-related processing will be done through a third-party provider specializing in such services.
- All other payables will be processed internally and through a federally-insured bank account.

The Discovery Center will develop and utilize an appropriate accounting system to generate invoices and make payments, utilizing Intuit's Quickbooks fund accounting software running on secure in-house hardware and properly backed up. Training will be provided to the finance and administration director and at least one other full-time employee.

The key purpose of accounting is to safeguard an organization's assets. The Discovery Center will utilize the above-mentioned accounting services, including its built-in checks and balances, for proper general ledger and fixed asset accounting.

The Discovery Center will perform a full accounting close each month, and generate timely reports for the executive director. Quarterly and year-end reports will be provided to the board of directors. The Discovery Center will provide stakeholders and the public with appropriate financial information as well as, of course, the required IRS Form 990.

The Discovery Center's board of directors will hire an external, independent accounting firm to conduct an annual review of the financial reports and controls, and respond promptly if any material issues arise.

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The Discovery Center will maintain and enforce an **expense approval table** to ensure proper, independent signoffs for all expenditures. It may be modified from time to time with approval from the board of directors.

EXPENSE APPROVAL LEVELS – EFFECTIVE 1 JANUARY 2013

Approval By	Contracts With Total Value	Asset Purchases or Lease Total Value	Routine Disbursements within Budget
Board of Directors Executive Committee	> \$25,000	> \$25,000	> \$50,000
Executive Director	Up to \$25,000	Up to \$25,000	Up to \$50,000
Finance Director	Up to \$5,000	Up to \$5,000	Up to \$10,000
Other Staff Officers	Up to \$2,500	Up to \$2,500	Up to \$2,500
Bookkeeper	-	-	Up to \$1,000

To ensure proper controls, all payments require approvals from two individuals, except for budgeted, routine disbursements to established vendors for under \$1,000.

Reporting, Planning and Forecasting

The Discovery Center will prepare an annual budget, which must then be approved by the board of directors. Monthly and quarterly reporting will track actual results and forecasts against that budget. This information will be provided to the board of directors at least quarterly.

Information Technology

The Discovery Center will obtain the majority of its information technology support and other services, including application support, telecommunications, security and backups, from a third-party provider of such services, and may employ a part-time staff member to interface with the third-party vendors, or assign this responsibility to a full-time staff member as part of his/her duties.

Risk Management & Security

Risk management consists of (a) risk identification; (b) risk avoidance, including security; (c) risk mitigation, including insurance.

RISK IDENTIFICATION

The key risks which the Discovery Center faces are:

- A drop in the number of visitors, and therefore in program fees, caused by reduced interest in the Discovery Center's programs and services, increased competition from alternative venues, weather patterns, regional economic weakness, or long-term demographic changes. The Discovery Center must compete with other regional STEM-oriented educational resources as well as other youth-oriented entertainment attractions. Nevertheless, the Discovery Center is the largest youth-oriented dedicated STEM facility in New Hampshire. The other similar facilities include the Seacoast Science Center (60 miles distance); Squam Lakes Science Center (20 miles distance); Montshire Museum (60 miles distant); Boston Science Museum (60 miles distant). The Discovery Center's on-site visitor levels are sensitive to weather, being adversely affected by especially good weather (when potential visitors prefer outdoor activities), hence the need for an outdoor component (science playground).
- An inability to obtain sufficient grants and other donations which are necessary to supplement the program fees.
- Loss of key officers or other staff members.

Other notable risks are:

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- Health and safety risks to staff and visitors, due, for example, to the use or misuse of exhibits, or inappropriate conduct with visitors.
- Facility risks to the structure, systems, furniture and fixtures, machinery and equipment (damage, theft, loss, obsolescence).
- Unexpected costs; loss or theft of funds.
- Data risks (loss, damage or theft of data related to staff, visitors, donors, or key operational activities).
- Legal risks (regulatory compliance, litigation).
- Legislative actions that affect the lease or amount of funds allocated to start-up costs or facility maintenance.

RISK AVOIDANCE

Risks will be mitigated primarily through the following actions:

- Ongoing monitoring of visitors and the market, including awareness and impressions of the Discovery Center; linked to the ability to rapidly change hours of operation, pricing, and other attributes.
- Active partnering with donors and potential donors to solicit support and ideas.
- Employee job rotation, training (including periodic refresher courses), and succession planning.
- Facility design, both interior and exterior, including full compliance with local fire codes and OSHA regulations.
- Financial controls to safeguard financial, physical and intangible assets.
- Electronic data controls, including security and backup systems.
- Adherence to a Document Retention and Destruction Policy.
- Adherence to an employee Conflict of Interest Policy.
- Adherence to an employee Whistleblower Policy.
- Procedures and staff background checks, to mitigate the potential for inappropriate behavior with visitors.
- Security duties and training for frontline staff.

RISK MITIGATION

The Discovery Center will mitigate market risks through adjusting hours of operation and programs based on weather, competition, regional economic conditions.

The Discovery Center will maintain appropriate levels of insurance covering: property & casualty (including exhibits coverage); directors & officers; and general liability. The Discovery Center will not need insurance coverage for the facility itself, as it will remain owned by the State of New Hampshire, but may choose to purchase coverage for the amount of the State's catastrophic coverage deductible (\$1 million).

Legal

The Discovery Center must comply with all federal, state and local laws and regulations applicable to a 501(c)(3) organization. These relate primarily to governance, reporting, and staffing. The Discovery Center must maintain the staff, systems and procedures to comply with these requirements. Additionally, it will utilize outside legal counsel where appropriate.

Communications

The Discovery Center will engage in active, ongoing, two-way communications with all of its key stakeholders: the board of directors and staff; donors, members and other supporters; visitors; area schools; and the general community.

Communications will include newsletters; an active website; active social media participation; and personal visits to schools, area businesses, and civic organizations; timely reporting on all grants as required by the grantors; and an annual report. The 2012 visitor and member surveys highlighted the importance of word-of-mouth communication, and reminds us that every board and staff member, donor, supporter, and, indeed, every stakeholder, is part of the Discovery Center's communications team.

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It is the executive director's responsibility to ensure that communications with the various stakeholders are consistent and timely. But the specific communications will be managed by the directors of marketing and development.

- External communications with donors, members, sponsors, other supporters, visitors, area schools, and the general community.
- Internal communications with trustees, officers and staff

Organizational Social Responsibility

The Discovery Center strives to operate in a manner that is sensitive to the natural environment and to the community and wider society in which it exists. Specific actions to pursue environmental sustainability and overall organizational social responsibility (OSR) are:

- Include environmental sustainability and organizational social responsibility measurements in the key performance indicators regularly reported to the board.
- Include these indicators in the staff performance goals, so that they affect promotions and compensation.
- Minimize energy use and carbon emissions, primarily through facility management and operations.
- Minimize waste through our purchasing, usage, and disposal / recycling.
- Make OSR an explicit factor in the vendor selection process.
- Incorporate OSR as a component in our exhibits and educational activities.

Key Performance Indicators and Contingency Actions

The following key performance indicators (KPIs) will help the Discovery Center remain on course to achieve its objectives. They can be viewed monthly, quarterly, and annually:

- Operational KPIs
 - Total Facility Operation Hours
 - Facility Utilization Index
 - Energy use (electricity kWh and gas cf)
 - Water use (gallons)
 - Waste generated (cf?)
- Market & Program KPIs
 - Total Visitors (onsite and offsite, first-time and repeat)
 - Total New Exhibits, Shows & Events
 - Total New and Repeat Private Rentals
 - Quality Rating of Exhibits, Shows and Events
 - Net Promoter Index
- Financial KPIs
 - Total Earned Revenue
 - Total Contributed Revenue
 - Total Expenses
 - Net Working Capital
 - Projected Cash Balance +1M, +2M, +3M
- Development KPIs
 - Total Members
 - Total Donors + In-Kind Supporters
 - Increase in Member and Donor Levels

The Discovery Center must monitor its KPIs, compare them with targets, and be prepared to trigger contingency actions if any of them exceed certain predefined thresholds.

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Contingency actions may be program and revenue-related: changing opening hours, adjusting pricing, and/or adjusting marketing strategies, for example. Other contingency actions may be cost-related, such as delaying exhibit rotations, canceling some least-effective programs, and/or reducing staff costs.

As of October 31, 2012, during the transition period active fundraising for the new McAuliffe-Discovery Center has not yet begun; fundraising plans are in the early stages of development on the board level, and staffing needs to be augmented to bring on development assistance. The executive director will be able to focus strongly on fundraising once all administrative pieces are in place for the new Discovery Center.

Consequently, the Discovery Center must plan for a 1st quarter (Q1) budget that utilizes only start-up funds from the State (\$227K) and Touch the Future (~\$40K), plus anticipated Q1 revenues from earned income and memberships based on a three-year average of past earned Q1 revenues of \$178K; and it must not plan to spend all of the State and Touch the Future funds in case earned revenues are below target in Q1 or Q2-Q3.

As funds are brought in, staff and programs can be added to achieve the \$1.3M scenario of full staffing and full program offerings. While this may result in qualified staff from the former State Agency Discovery Center not being available for hire in Q2/Q3, the alternative would result in an unacceptable deficit.

For Q1, full-time staffing will include the executive director, plus five additional key positions, and recruitment will begin for the development director. Part-time staffing will be at the level of 6-7 full time equivalent (FTE) positions. Traveling exhibit rental will be delayed for one month. Medical coverage may be for staff only, not for spouses or family. This will result in a projected Q1 ending balance of \$195K.

As soon as general operating funds of \$75,000 in contributed revenue are secured, recruitment will begin for a director of finance and administration. As soon as an additional \$75,000 in contributed revenue exceeding target is secured, recruitment will commence for a marketing director. As funds are secured for grant-funded positions (typically for education team members), those positions will be brought on for the duration of the grant funding.

Contributed revenues and/or earned revenues exceeding target will result in bringing on additional staff, bringing in additional traveling exhibits, and other costs, leading to a migration from the 2013 Start-up budget to the planned \$1.3M business plan budget. New/above target funds must be at least \$5,000 in excess of costs for a full-year's funding of a full-time position's salary and benefits before any commitments are made for filling each additional full-time staff position. With the increased revenues, the Board of Directors, in consultation with the executive director, may opt to increase pay and benefits to current staff up to the \$1.3M budget's salary levels and/or increase program funding up to the \$1.3M budget level, before bringing on additional staff, once the positions for development director, finance and administration director, and marketing director are filled.

Anticipated earned revenues and memberships based on prior three-year average (two-year average for Q4) and \$1 general admission price increase:

Q1	\$178,000
Q2	\$192,000
Q3	\$109,000
Q4	\$ 99,000

In order to fulfill its mission, the Discovery Center will focus on its services to the public while steadily increasing its revenue stream so that it can migrate to its sustainable budget level of \$1.3M with an operating surplus that grows year by year, as soon as possible. Target date for this full transition to a sustainable level of operations is September 1, 2013.

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Appendices

Appendix 1: Board of Directors Biographies

PAMELA A. BELLINO

A manager in the natural gas industry with 35 years of proven leadership experience in operations, customer service, labor relations, process improvement, and project management, including the execution of major cost reductions and productivity initiatives, and the motivation and development of employees, Bellino is currently director of customer service operations for Unitil Service Corporation and is responsible for a \$12 million budget. She is a graduate of Eastern Nazarene College and has had extensive board experience.

TRICIA A. BOUCHER, CPA

A Certified Public Accountant with 15 years of experience with the well-established accountancy firm Nathan Wechsler Company of Concord, NH, Tricia Boucher has many clients who are private non-profit charitable corporations, and serves as Treasurer of the Board for her church. She and her children are frequent visitors to, and passionate supporters of, the Discovery Center.

FREDERICK BRAMANTE

Past chair of the NH Board of Education, Bramante was a middle school science teacher who founded Daddy's Junky Music Store - which eventually grew into the 14th largest music product retailer in the United States. His innovative advocacy for student-centered mastery of learning led to meaningful redesign of education policy in New Hampshire. Bramante has a bachelor's degree in science from Keene State College and a master's degree in organizational leadership from Plymouth State University.

RICHARD CANTZ

Director of public policy and advocacy for Goodwill Industries of Northern New England, a private non-profit charitable foundation, Cantz's position entails working with legislators in the Northern New England states and numerous public advocacy groups. Cantz previously served as vice-president of resource development for the United Way of Greater Portland. He graduated from Springfield College with a degree in Clinical Psychology and his first work was with foster care services.

SHARON ENG (CURRENT BOARD SECRETARY)

Eng is president and co-owner of Contract Support Group, a contract manufacturing company specializing in electromechanical assembly located in Belmont, New Hampshire. Previously, she was director and founder of the Avalon Education Foundation in Hong Kong. Earlier in Hong Kong, she served in a variety of volunteer roles at the Chinese International School and at Crossroads International, organizing donations of furniture and clothing sent to Kosovo during that conflict. In the 1990s, Eng worked as a senior principal consultant at the Hay Group, the Asian regional headquarters of a human resources consulting firm. She has also worked as an investment broker, research and development engineer and as an investment engineer. She earned a BS degree from Vanderbilt University and an M.Ed. from the University of Hong Kong.

PAUL HIGGINS

A life-long New Hampshire resident who spent 18 years teaching automotive technology at the college level and was a self-employed automotive technician, Higgins is the founder of the Alex Higgins Memorial Space Camp Scholarship Program, which has sent 38 NH students to Space Camp over the past 11 years. Higgins has served on the Massabesic Audubon Center and the NH Audubon Society, and is a founding member of the Manchester NH Chapter of the Compassionate Friends (an international support group for bereaved parents). He has a B.A. in Education from Keene State College.

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ROBERT INTRONE

Introne is a retired Air Force Officer and Meteorologist who served six terms in the NH legislature, including the House Committee on Science and Technology. A Pennsylvania State University graduate with a BS and an MS from Colorado State University, he has served on the boards of the Sports Car Club of America, Program Committee of the American Meteorological Society, America Legion, and Military Officers Association.

JAMES R. MacKAY, Ph.D. (CURRENT BOARD CHAIR)

A psychotherapist in private practice, Dr. MacKay has also served as a university professor, a director and coordinator of Community Mental Health Services, a major in the Medical Service Corps of the US Army Reserve, past mayor of Concord and a six-term state legislator. MacKay is current Chair of the NH Suicide Prevention Council, Vice-Chair of the Merrimack Valley Assistance Program (HIV/AIDS), a member of the City of Concord Airport Advisory Committee and the McAuliffe-Shepard Discovery Center Commission, a member of the Board of Directors of Goodwill Industries of Northern New England, Touch the Future, Inc., The Children's Lobby, NH Child and Family Services, and serves on the Suicide Fatality Review Board and the Executive Committee of the Merrimack County Legislative Delegation.

COL. WILLIAM MORAN

A retired Air Force Colonel with a distinguished career as a pilot, instructor pilot, evaluation pilot and member of the Society of Experimental Pilots, Col. Moran commanded the 46th Bomb Squadron. During his command, Moran's Squadron received the Air Force Outstanding Unit Award. After serving in increasingly significant assignments, his last as the Vice Commander of the Air Warfare Center at Nellis Air force Base in Nevada, Col. Moran worked as a small business account executive at an insurance agency. Presently, he is the New Hampshire Wing Commander of the NH Civil Air patrol. He graduated from the University of Rhode Island and immediately joined the USAF after graduation. He was a Distinguished Graduate of Officers Training School and then completed USAF pilot training.

STEVEN MURPHY (CURRENT BOARD TREASURER)

The senior vice president, chief financial officer and treasurer of Associated Grocers of New England, Inc., Murphy has had 24 years of experience in the grocery industry. The scope of his responsibilities at Associated Grocers include corporate accounting, corporate finance, IT systems and loss prevention. He serves on many committee assignments as part of the Executive Management Team of Associated Grocers of New England. Murphy has a BS in Business Administration from Boston University and an MBA from Southern New Hampshire University. He is a CPA and CGMA.

NANCY NADEAU

Vice President for Administration at Bellwether Community Credit Union, Manchester, Nancy Nadeau has had major responsibility since 1994 for planning, directing and overseeing all human resources and administrative functions including HR, payroll, facilities, security, training and business continuity. Nadeau has served on the Make-A-Wish Foundation of New Hampshire, Dress for Success, Volunteer NH, Saint John the Evangelist Church-Holiday Fair Chair, New Horizons for New Hampshire and as a Guardian ad Litem for CASA of New Hampshire. Nadeau has an A.A. in Business Administration from Southern New Hampshire University.

REP. WILLIAM REMICK

A retired science educator and four-term member of the New Hampshire House of Representatives serving on the Standing Committee on Science, Technology and Energy, Remick served four years in the United States Air Force. He has served as an educator in several significant capacities in this and other countries, and has served on elected school boards in addition to his professional work. Remick has a BA in Education from Keene State College and an M.S. from Southern Connecticut State College.

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JAYME SIMOES

President of Louis Karno and Company Communications, LLC, Simoes manages all accounts for this company he founded in 1999, including directing the firm's strategy and marketing efforts. He was recently honored with the Advertising and Public Relations Award from the New Hampshire Travel Council. Simoes is a past president of the Public Relations Society of America - Yankee Chapter and is a 2003 recipient of the Union Leader's "40 under 40" award which honors New Hampshire's outstanding young professionals.

[Senate President Appointee: TBD, in place by January 2013]

[Speaker of the House Appointee: TBD, in place by January 2013]

JEANNE T. GERULSKIS

In her capacity as executive director, Gerulskis is an *ex officio* member of the board of directors.

She has been in the museum field for 22 years, with 15 years as the executive director of a science museum, the McAuliffe-Shepard Discovery Center (formerly called the Christa McAuliffe Planetarium from 1998-2008), five years as senior curator of programs and three years as program coordinator at Ketchikan Museums, a history and anthropology museum and Native American cultural center. Gerulskis is currently leading the transition of the Discovery Center from a state museum to a nonprofit operation, the McAuliffe-Shepard Discovery Center Corporation. Gerulskis holds a B.A. in economics from Williams College, where she also studied genetics, multi-variable calculus, chemistry, physics, art history and studio art. Under her leadership, the Discovery Center expanded from a stand-alone planetarium to a 45,000 square-foot science center with interactive science and engineering exhibits, a planetarium, science programs and an observatory, became a NASA Space Grant Affiliate Institution and NASA Educator Resource Center.

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Appendix 2: Transition and Outreach Plan 2012

The following tasks must be completed as part of the Discovery Center's transition from a state agency to an independent, not-for-profit corporation. Note: **C** = Task Completed; **P** = Task in Process; **O** = Task Not Started

GOVERNANCE, ORGANIZATION & STAFFING

- C Create Board of Directors
- C Create Business Plan & submit to the Fiscal Committee of the General Court
- P Complete the Discovery Center legal formation
- P Define new organization structure, staffing & compensation structure
- P Create policies and procedures documents
- O Conduct staff workplace training

MARKETING

- C Conduct Market Analysis
- C Conduct Summer '12 Marketing Campaign
- C Create Marketing Plan (4Ps, etc.)
- P Improve online presence
- P Update website & social media sites
- O Aggressively publicize schedule

PROGRAMS & SERVICES

- P Improve exhibits
- P Address visitor survey suggestions
- P Improve exhibit turnaround w/ 3-Yr Plan
- P Analyze program offerings' ROI
- O Optimize schedule of exhibits & events
- O Collections Handling
- O Collections policies & procedures document
- O Implement collections policies & procedures

FUNDRAISING & DVLPT

- O Start \$450K/yr fundraising campaign
- O Improve donor acknowledgment program

FACILITIES

- C Compile full equipment inventory per HR1274
- O Conduct energy audit & implement
- P Fix planetarium roof & theater seats
- O Install security cameras
- P Improve outdoor facilities
- P Spruce up facility
- P Establish facility lease with State of NH

FINANCE & ADMIN

- O Transition Procedures & Accounting
- P Select bank, payroll, and audit vendors
- O Establish financial control procedures
- P Select & develop new accounting system
- O Review & migrate all the Discovery Center contracts
- P Establish 12/31/12 financial baseline
- P Information Technology
- O Select IT vendor
- P Dvlp VISTA & Crystal visitor statistics
- P Risk Management & Security
- P Dvlp & implement IT security
- P Dvlp & implement workplace security
- P Obtain appropriate insurance

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- P Expense Optimization
- C Minimize staff-related costs
- C Ensure access to State of NH's purchasing discounts

COMMUNICATIONS

- P Conduct Transition Outreach
- P Regular staff communications
- P Create Transition Message & Outreach Team
- P Visit or write to donors & supporters
- P Identify & visit area youth and civic organizations
- O Identify & visit area partners & supporters
- O Identify & visit area schools
- O Communicate Reopening
- O Invite Key Stakeholders to Reopening
- O Send Letter to Staff
- O Announce Reopening to Public

GRAND REOPENING

- O Grand Reopening Event

##

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Appendix 3: Conflict-of-Interest, Whistleblower and Harassment Policies

CONFLICT OF INTEREST POLICY

The reputation of McAuliffe Shepard Discovery Center is contingent upon adherence to the highest principles of fairness, honesty and integrity. It is vital that these principles be upheld and that the highest standards of conduct be maintained in all activities. It is the expectation of the Discovery Center that employees will avoid any activity or behavior that could conceivably be deemed by others as inappropriate or to negatively reflect upon the Discovery Center. Employees are therefore expected to refrain from:

- Participation in any commercial activity involving the Discovery Center in which the employee or any member of the employee's family or a personal friend has a personal interest.
- Acceptance of any gift or other favor that might be reasonably deemed by others to influence the employee's judgment or actions with regard to the Discovery Center.
- Use of any proprietary or confidential information learned in the course of employment by the Discovery Center for other than Discovery Center work-related purposes.

Furthermore:

- Employees who accept additional employment outside of the Discovery Center shall report such employment to their immediate supervisor.
- Employees must promptly report any *potential* conflict of interest – that is, any circumstances that could cause concern – to their immediate supervisor.

WHISTLEBLOWER POLICY

A Whistleblower as defined by this policy is an employee of McAuliffe Shepard Discovery Center who reports an activity that s/he considers to be illegal or dishonest to one or more of the parties specified in this Policy. The Whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate management officials are charged with these responsibilities.

Examples of illegal or dishonest activities include violations of federal, state or local laws; billing for services not performed or for goods not delivered; and other fraudulent financial reporting.

If an employee has knowledge of or a concern of illegal or dishonest fraudulent activity, the employee is to contact his/her immediate supervisor, the executive director, or any member of the board of directors. The employee must exercise sound judgment to avoid baseless allegations. An employee who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination of employment.

Whistleblower protections are provided in two important areas -- confidentiality and retaliation. Insofar as possible, the confidentiality of the Whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. MSDC will not retaliate against a Whistleblower. This includes, but is not limited to, the employee's right to protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of harm. Any whistleblower who believes s/he is being retaliated against must contact the executive director or any member of the board of directors immediately. The right of a Whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

All reports of illegal and dishonest activities will be promptly submitted to the executive director (unless the activity involves wrongdoing on the part of the executive director; then the report will be submitted directly to the Chair of the Operations Committee of the Board of Directors) who is responsible for investigating and coordinating corrective action.

HARASSMENT POLICY

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The Discovery Center, as part of its equal employment opportunity program, is firmly committed to providing its employees with a working environment free of all forms of unlawful discrimination, including sexual harassment. Actions or words that harass or intimidate Discovery Center employees, volunteers, vendors, or visitors are strictly forbidden and will not be tolerated. Such conduct will result in disciplinary action in accordance with Discovery Center policy, up to and including termination of employment.

For the purposes of Discovery Center policy, "unlawful harassment" is defined as verbal or physical conduct that on the basis of a protected characteristic has the purpose or effect, from the point of view of a reasonable person possessing that characteristic, either of interfering with an individual's employment performance or of creating an intimidating, hostile or offensive employment environment.

Unlawful harassment may include, but is not limited to, the following actions if, as isolated acts or as part of a pattern, they have the prohibited purpose or effect on employment performance or environment:

- jokes,
- derogatory expressions, or comments,
- the display of graphics, cartoons, or objects,
- sending or forwarding electronic mail messages,
- other conduct offensive to a reasonable person possessing a particular protected characteristic.

Sexual harassment is a particular type of unlawful harassment. In addition to conduct described in the preceding paragraph that is of a sexual nature, sexual harassment includes conduct that a reasonable person would judge to be:

- unwelcome sexual advances,
- requests for sexual favors,
- other verbal or physical conduct of a sexual nature when submission to or rejection of such conduct explicitly or implicitly affects employment decisions concerning an individual,
- or when the conduct has the purpose or effect of substantially interfering with an employee's performance,
- or creating an intimidating, hostile or offensive environment because of the employee's gender.

Any individual who feels s/he has been the recipient of unlawful harassment by anyone, including supervisory employees, co-workers, visitors, vendors, board members or other individuals doing business with the Discovery Center, is encouraged to come forward immediately and report her/his concern to her/his supervisor or any management level employee with whom the employee is comfortable. The Discover Center will take all complaints seriously; investigate the facts promptly and thoroughly; and take appropriate corrective action. Any employee making a good faith complaint of unlawful harassment, sexual harassment or discrimination-related harassment will be protected from any retaliation as a result of the complaint.

An employee who believes that s/he is being or has been subjected to any form of retaliation for having brought forward a good faith complaint, or having participated in an investigation of such a complaint, should immediately notify the employee's supervisor, the executive director, or any member of the board of directors.

Although employees are encouraged to bring any complaints of harassment to management, employees may also refer complaints of harassment to:

New Hampshire Commission on Human Rights
2 Chennel Drive, Concord, NH 03301

The United States Equal Employment Opportunity Commission ("EEOC")
JFK Federal Building, Room 475, Boston, Massachusetts 02203 / 1-617-565-3200

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Appendix 4: Document Retention and Destruction Policy

Federal and state laws require the retention of certain documents for specified minimum periods of time. At the same time, privacy requirements mean that certain data pertaining to staff and visitors must be secured or destroyed after a designated period of time. Not-for-profit organizations should have a written, mandatory document retention and periodic destruction policy. Policies such as this will eliminate accidental or innocent destruction. In addition, it is important for administrative personnel to know the length of time records should be retained to be in compliance with the policy.

Document Destruction

The Document Retention and Destruction Policy identifies the record retention responsibilities of staff, volunteers, members of the board of directors, and outsiders for maintaining and documenting the storage and destruction of the organization's documents and records.

The organization's staff, volunteers, members of the board of directors, committee members and outsiders (independent contractors via agreements with them) are required to honor the following rules:

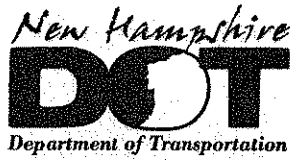
- a) Paper or electronic documents indicated under the terms for retention in the following section will be transferred and maintained by the Discovery Center's finance director, executive director, or the the Discovery Center board of directors.
- b) All other paper documents will be destroyed after three years.
- c) All other electronic documents will be deleted from all individual computers, data bases, networks, and back-up storage after one year.
- d) No paper or electronic documents will be destroyed or deleted if pertinent to any ongoing or anticipated government investigation or proceeding or private litigation (check with legal counsel or the human resources department for any current or foreseen litigation if employees have not been notified), or ongoing grant-funded project.
- e) No paper or electronic documents will be destroyed or deleted as required to comply with government auditing standards (Single Audit Act).

Document Retention

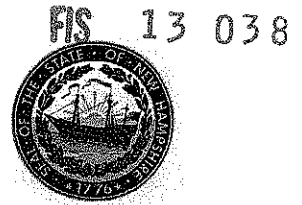
The following table indicates the Discovery Center's minimum document retention policy. These may change based on changes in federal or state requirements. In addition, federal awards and other government grants may provide for a longer period than is required by other statutory requirements.

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Type of Document	Minimum Requirement
Accounts payable ledgers and schedules	7 years
Audit reports	Permanently
Bank reconciliations	2 years
Bank statements	3 years
Checks (for important payments and purchases)	Permanently
Contracts, mortgages, notes, and leases (expired)	7 years
Contracts (still in effect)	Contract period
Correspondence (general)	2 years
Correspondence (legal and important matters)	Permanently
Correspondence (with customers and vendors)	2 years
Deeds, mortgages, and bills of sale	Permanently
Depreciation schedules	Permanently
Duplicate deposit slips	2 years
Employment applications	3 years
Expense analyses/expense distribution schedules	7 years
Year-end financial statements	Permanently
Insurance records, current accident reports, claims, policies, and so on (active and expired)	Permanently
Internal audit reports	3 years
Inventory records for products, materials, and supplies	3 years
Invoices (to customers, from vendors)	7 years
Minute books, bylaws, and charter	Permanently
Patents and related papers	Permanently
Payroll records and summaries	7 years
Personnel files (terminated employees)	7 years
Retirement and pension records	Permanently
Tax returns and worksheets	Permanently
Timesheets	7 years
Trademark registrations and copyrights	Permanently
Withholding tax statements	7 years



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

January 10, 2013
 Bureau of Finance and Contracts

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a authorize the Department of Transportation to transfer \$150,000 between Highway Fund accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2013 as follows:

	Current	Requested	Revised
04-096-096-962015-3036		Change	Budget
SPR Research			
Expenses:			
018 500106 Overtime	\$7,000	\$0	\$7,000
020 500200 Current Expense	80,150	0	80,150
026 500251 Organizational Dues	50,000	0	50,000
030 500311 Equipment New Replacement	100,000	0	100,000
041 500801 Audit Fund Set Aside	239	0	239
046 500463 Consultants	540,936	150,000	690,936
048 500226 Contractual Maint Bld-Grnds	95	0	95
050 500109 Personal Svces - Temporary	31,500	0	31,500
060 500601 Benefits	3,650	0	3,650
070 500704 In-State Travel	6,000	0	6,000
072 500573 Grants Federal	200,000	(150,000)	50,000
080 500714 Out of State Travel Reimb	20,000	0	20,000
Total	\$1,039,570	\$0	\$1,039,570
Source of Funds			
Revenue:			
000-409080 Federal Funds	\$1,039,570	\$0	\$1,039,570

EXPLANATIONS

The Department requests authorizations to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands.

SPR Research (3036) – 100% Federal Funds

Class 072 Decrease Grants Federal by \$150,000 to realign budget with intended expenditures. Funds received by FHWA are not pass-through funds and are designated for Materials & Research projects. The funds are used for consultants that provide various services to complete Federal research projects within the DOT.

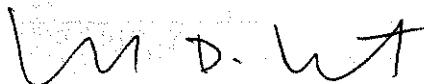
Class 046 Increase Consultants by \$150,000 to realign budget with intended expenditures. Funds received by FHWA are not pass-through funds and are designated for Materials & Research projects. The funds are used for consultants that provide various services to complete Federal research projects within the DOT. Consultant services were budgeted in FY 13 and this request merely puts budgeted funds in the proper class line.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

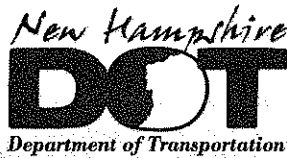
1. *Does transfer involve continuing programs or one-time projects?*
Transfers are for continuing programs (not one-time).
2. *Is this transfer required to maintain existing program level or will it increase program level?*
Transfers are to maintain existing program levels (no increase in program level).
3. *Cite any requirements, which make this program necessary.*
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. *Identify the source of funds on all accounts listed on this transfer.*
Source of funds is Federal.
5. *Will there be any effect on revenue if this transfer is approved or disapproved?*
This transfer will have no effect on revenue.
6. *Are funds expected to lapse if this transfer is not approved?*
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. *Are personal services involved?*
No personal services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

January 3, 2013
Highway Maintenance Bureau

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a authorize the Department of Transportation to transfer \$115,000 between Highway Fund accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2013 as follows:

04-096-096-960515-3007	Current Budget	Requested Change	Revised Budget
Highway Maintenance Bureau			
Expenses:			
010 500100 Personal Services – Permanent	\$24,519,904	\$0	\$24,519,904
017 500147 FT Employees Special Pay	547,680	0	547,680
018 500106 Overtime	4,081,940	0	4,081,940
019 500105 Holiday Pay	62,192	0	62,192
020 500200 Current Expense	12,353,226	(115,000)	12,238,226
022 500255 Rents-Lcases Other than State	8,296,719	0	8,296,719
023 500291 Heat, Electricity, Water	1,215,211	0	1,215,211
024 500225 Maint. Other than Bldg-Grnds	162,784	0	162,784
025 506467 State Owned Equipment Usage	9,938,990	0	9,938,990
030 500311 Equipment	544,190	0	544,190
047 500240 Own Forces Maint Bldgs & Grnds	11,139	40,000	51,139
048 500226 Contractual Maint Bldgs & Grnds	83,050	75,000	158,050
050 500109 Personal Services – Temporary	282,852	0	282,852
060 500601 Benefits	16,746,542	0	16,746,542
070 500704 In-State Travel	289,157	0	289,157
400 500870 Construction-Repairs & Materials	950	0	950
406 500882 Environment Expense	950	0	950
Total	\$79,137,476	\$0	\$79,137,476

<u>Source of Funds</u>			
Revenue:			
007-402193 Agency Income	\$220,168	\$0	\$220,168
000-000015 Highway Fund	78,917,308	0	78,917,308
Total	\$79,137,476	\$0	\$79,137,476

EXPLANATIONS

The Department requests authorizations to transfer budgeted account funds among several accounts in order to pay for services incurred in meeting the State's transportation demands. Source of Funds is 99.7% Highway Fund and 0.3% Agency Income.

Specific explanations relating to the Department's spending requests are as follows:

Class 020 Decrease Current Expense by \$115,000. This transfer is requested to align the class lines to complete required work for maintenance and critical repair. Past practice has been to appropriate funds to Class 020 Current Expense. The department is requesting the transfer to charge expenses to the correct classes based on accounting policies.

Class 047 Increase Own Forces-Maintenance Buildings and Grounds by \$40,000 to pay for maintenance and critical repairs. Districts have been using the appropriate accounting codes and associated class lines to charge these expenses that previously were charged to Class 20 Current Expense.

Class 048 Increase Contractual-Maintenance Buildings and Grounds by \$75,000 to pay for maintenance and critical repairs. Districts have been using the appropriate accounting codes and associated class lines to charge these expenses that previously were charged to Class 20 Current Expense.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. *Does transfer involve continuing programs or one-time projects?*
Transfers are for continuing programs (not one-time).

2. *Is this transfer required to maintain existing program level or will it increase program level?*
Transfers are to maintain existing program levels (no increase in program level).

3. *Cite any requirements, which make this program necessary.*
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. *Identify the source of funds on all accounts listed on this transfer.*
Source of funds is Highway and Agency Income.

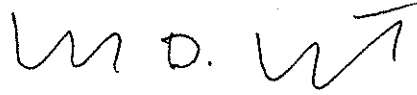
5. *Will there be any effect on revenue if this transfer is approved or disapproved?*
This transfer will have no effect on revenue.

6. *Are funds expected to lapse if this transfer is not approved?*
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.

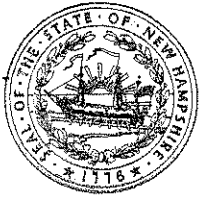
7. *Are personal services involved?*
No personnel services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,

Handwritten signature in black ink, appearing to read "C. D. Clement, Sr." with a stylized flourish at the end.

Christopher D. Clement, Sr.
Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

January 9, 2013

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-c, Transfer of Federal Grant Funds, authorize the Department of Safety, Office of the Commissioner, to transfer \$2,904,097.00 within federal grants entitled "FY 2008 Homeland Security Grant Program," "FY 2009 Homeland Security Grant Program," and "FY 2010 Homeland Security Grant Program," from the U.S. Department of Homeland Security/FEMA (DHS/FEMA), Preparedness Directorate. This request for transfer of funds is to re-align appropriated funds for the purpose of executing the mission of the Homeland Security Grant funding at the local and state level. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-23-23-231010-11180000 Dept. of Safety Office of the Commissioner Homeland State Agency Grants

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-406727	Federal Funds	(5,119,359.58)	1,666,725.00	(3,452,634.58)
018-500106	Overtime	60,000.00	(40,000.00)	20,000.00
020-500200	Current Expenses	30,345.31		30,345.31
024-500225	Maintenance Other Than Build.	193,287.00		193,287.00
030-500301	Equipment New/Replacement	2,047,518.36	(282,894.00)	1,764,624.36
037-500165	Technology - Hardware	10,520.60		10,520.60
038-500177	Software License / Maintenance	57,690.00		57,690.00
050-500109	Personal Services - Temp/Appointed	36,000.00		36,000.00
060-500602	Benefits	13,833.00		13,833.00
070-500704	In-State Travel Reimbursement	18,145.00	(3,145.00)	15,000.00
072-500576	Grants-Federal	2,633,821.98	(1,334,988.00)	1,298,833.98
080-500710	Out-of-State Travel Reimbursement	10,698.33	(5,698.00)	5,000.33
102-500731	Contracts for Program Services	7,500.00		7,500.00
	Total Expenses	5,119,359.58	(1,666,725.00)	3,452,634.58

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council
January 9, 2013
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02-23-23-231010-41920000 Dept. of Safety Office of the Commissioner HLS Exercise Grants

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-404492	Federal Funds	(1,051,414.95)	0.00	(1,051,414.95)
018-500106	Overtime	25,000.20	(18,482.00)	6,518.20
020-500200	Supplies (Consumable)	500.00		500.00
021-502668	Food Non-Institutional	100.00		100.00
060-500602	Health Ins Benefit (Perm)	17,978.72	(16,665.00)	1,313.72
070-500704	Mileage Private Cars (In-State)	1,155.00		1,155.00
072-500576	Grants to Local Government - Federal	1,005,181.44	35,331.00	1,040,512.44
080-500710	Common Carriers (Ont-Of State)	1,499.59	(184.00)	1,315.59
	Total Expenses	1,051,414.95	0.00	1,051,414.95

02-23-23-231010-41950000 Dept. of Safety Office of the Commissioner Homeland Security Grant

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-404492	Federal Funds	(2,717,754.67)	600,000.00	(2,117,754.67)
010-500100	Personal Services - Perm.	48,396.30	23,400.00	71,796.30
018-500106	Overtime	30,648.69		30,648.69
020-500200	Current Expenses	24,968.01		24,968.01
021-502668	Food Institutions	4,716.25		4,716.25
022-500255	Rents-Leases	4,451.64		4,451.64
029-500290	Intra Agency Transfers	82,167.79	2,600.00	84,767.79
030-500301	Equipment New/Replacement	5,095.04		5,095.04
037-500173	PC Desktop Hardware - New	1,090.01		1,090.01
040-500800	Indirect Costs	123,905.24		123,905.24
041-500801	Audit Fund Set Aside	24,463.91		24,463.91
046-500464	Consultants	435,000.00		435,000.00
049-500294	Transfer to Other State Agencies	0.65		0.65
050-500109	Personal Services - Temp/Appointed	60,578.09		60,578.09
057-500535	Books, Periodicals, Subscriptions	1,200.00		1,200.00
060-500602	Benefits	35,693.40	4,700.00	40,393.40
070-500704	In-State Travel Reimbursement	10,519.11		10,519.11
072-500576	Grants-Federal	1,795,185.54	(630,700.00)	1,164,485.54
080-500710	Out-of-State Travel Reimbursement	29,005.00		29,005.00
103-502664	Contracts for Op. Services	670.00		670.00
	Total Expenses	2,717,754.67	(600,000.00)	2,117,754.67

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council
January 9, 2013
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02-23-23-231010-54090000 Dept. of Safety Office of the Commissioner HLS Training Grants

		Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-404492	Federal Funds	(3,337,132.48)	(1,666,725.00)	(5,003,857.48)
018-500106	Overtime	14,931.66	(10,000.00)	4,931.66
020-500200	Supplies (Consumable)	54,883.42	40,470.00	95,353.42
030-500301	Office Equip. & Furnish (New)	32,456.10	162,945.00	195,401.10
037-500173	PC Desktop Hardware Maint.	9,600.00	5,400.00	15,000.00
038-500175	Desktop Software	0.00	19,000.00	19,000.00
050-500109	Part Time Salaries	123,513.05	0.00	123,513.05
060-500611	FICA (Temporary)	9,433.05	2,440.00	11,873.05
070-500704	Mileage Private Cars (In-State)	9,100.00	13,280.00	22,380.00
072-500574	Grants to Local Government - Federal	3,011,739.64	1,445,165.00	4,456,904.64
080-500710	Common Carriers (Out-Of State)	18,975.56	(11,975.00)	7,000.56
102-500731	Contracts for Program Services	52,500.00	0.00	52,500.00
	Total Expenses	3,337,132.48	1,666,725.00	5,003,857.48

02-23-23-231010-5410000 Dept. of Safety Office of the Commissioner HLS Equipment Grants

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Appropriation
000-404492	Federal Funds	(13,016,121.30)	(600,000.00)	(13,616,121.30)
046-500464	Consultants	844,314.71	(549,366.00)	294,948.71
072-500574	Grants to Local Government - Federal	12,171,806.59	1,149,366.00	13,321,172.59
	Total Expenses	13,016,121.30	600,000.00	13,616,121.30

Explanation

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover the local and state training projects funded through the Homeland Security grants.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to implement the mission of the Homeland Security grants for local and State First Responder entities specifically in regards to federally approved training programs, which have an anticipated peak number of locals to be trained through February 2013 with additional training in excess of initial plans through July 31, 2013.*

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council

January 9, 2013

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Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory. However, this program has been federally approved by enabling Congressional language and is being 100% funded by a federal award.*

Identify the source of funds on all accounts listed on this transfer. *100% federal funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No. Approved Homeland Security grant funded training programs for local first responders will not be completed.*

Are funds expected to lapse if this transfer is not approved? *No.*

Are personnel services involved? *Yes. This transfer will cover the part-time personnel and benefit costs associated with federally approved training for local Law Enforcement, Fire, and EMS.*

The Homeland Security Grant Program (HSGP) funds are used for costs related to preparedness activities associated with implementing the State Homeland Security Strategy and the DHS/FEMA approved Homeland Security Investment Justifications. The HSGP consists of the State Homeland Security Program (SHSP), the Citizen Corps Program, and the Metropolitan Medical Response System (MMRS) Program. Together, these programs provide an integrated mechanism to enhance the coordination of National Priority efforts to prevent, respond to, and recover from terrorist attacks, major disasters, and other emergencies.

The increase in funding is to provide training for local jurisdictions, Divisions within the Department of Safety and other State Agencies through the State Homeland Security Program (SHSP) and the Law Enforcement specific component of this program. SHSP provides funds to build capabilities at the State and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report (SPR). To date, DOS has trained over 1400 responders in the State and has turned around \$2.6 million of overtime and backfill back to the cities and towns; awarded \$371,000 in direct local grants to hazardous materials teams; procured \$355,000 in equipment to directly train local first responders in these classes; and hired and paid over \$400,000 for part-time instructors along with their benefits and travel since on February 17, 2012 when the U.S. Department of Homeland Security/FEMA announced significant changes to how the business of administering past grant years unexpended grant funds was to proceed going forward. The accelerated time line has mandated a re-shaping of how these funds are to be spent to avoid deobligation of those funds back to DHS in as little as six (6) months in some cases. The law enforcement specific component of this grant program has provided to date up to \$4.2 million for interoperable communications equipment at the State and local levels to strengthen preparedness planning, information sharing capabilities, communications, and for strengthening improvised explosive device attack deterrence, prevention, and protection capabilities and activities related to such. State Agency funds (20% of funding) are limited to eligible disciplines within the Department of Safety as well as outside agencies who have First Responder capabilities and are designated as having Emergency Support Function roles to cover grant eligible costs.

Funding for local training (80% of funding) is primarily being requested to cover the cost to provide an increased array of training for Local First Responders in particular in the Fire Service and EMS spectrum in addition to Law Enforcement.

Org 1118

1118 Class 18	Decreased due to balances brought forward from FY 2012.
1118 Class 30	Decreased due to balances brought forward from FY 2012.
1118 Class 70	Decreased due to balances brought forward from FY 2012.
1118 Class 72	Decreased due to balances brought forward from FY 2012.
1118 Class 80	Decreased due to balances brought forward from FY 2012.

Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council
January 9, 2013
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Org 4192

4192 Class 18 Decreased due to balances brought forward from FY 2012 as well as a decreased demand for overtime associated with Exercises.

4192 Class 60 Decreased to equal benefits associated with decreased overtime.

4192 Class 72 Increased to cover costs associated with exercises expected to take place in FY 2013.

4192 Class 80 Decreased due to balances brought forward from FY 2012.

Org 4195

4195 Class 10 Increased to cover the accrual costs associated with the pay-out for one long-term employee retiring in June 2013.

4195 Class 29 Increased to cover benefits as these funds are covered by an interagency transfer action to reduce costs from a non-grant appropriation.

4195 Class 60 Increased to cover benefit costs associated with the pay-out for one long-term employee retiring in June 2013.

4195 Class 72 Decreased due to balances brought forward from 2012.

Org 5409

5409 Class 018 Decreased due to balances brought forward from FY 2012.

5409 Class 020 Increased to cover the purchase of books provided to the participants of the training program as well as bunker gear associated with providing training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 030 Increased to cover the purchase of an EMS SIMM Training Manikin, a "Revolve Air" Air Filling System, SCBA Units and Faceable Entry Props associated with providing training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 037 Increased to cover the purchase of computer and media related equipment associated with providing remote and on-line training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 038 Increased to cover the purchase of software associated with providing remote and on-line training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 060 Increased to cover benefits associated with part-time Fire Standards and Training/EMS (FST/EMS) instructors and overtime to provide training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.


Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council
January 9, 2013
Page 6 of 6

- 5409 Class 070 Increased to cover the costs of in-state travel associated with part-time FST/EMS instructors to conduct the training for locals as approved by the 2011 Homeland Security Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.
- 5409 Class 072 Increased to match the demand for costs associated with local first responder participation in Training including Overtime and Backfill, hiring of Consultants at the local level, and travel as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.
- 5409 Class 080 Decreased due to balances brought forward from 2012
- Org 5410**
- 5410 Class 046 Decreased due to balances brought forward from 2012.
- 5410 Class 072 Increased to cover the costs associated with purchasing portable radios for the local law enforcement agencies as approved by the 2011 Homeland Security Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully Submitted,


John J. Barthelme
Commissioner of Safety

Handwritten: 5/11/12



U.S. Department of Homeland Security
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305-0000	3. GRANT NUMBER 2008-GE-T8-0043
	4. ADJUSTMENT NUMBER 3
1A. GRANTEE IRS/VENDOR NUMBER 026003818	5. DATE MAY 11 2012
2. PROJECT TITLE FY 08 HSGP	6. GRANT MANAGER Patrick Gavin

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

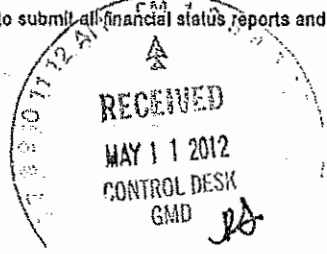
7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. MBO	9. PREVIOUS GRANT AWARD AMOUNT \$ 6,638,428.00
	10. DEOBLIGATION AMOUNT \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 6,638,428.00


SECTION II. CHANGES


12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: <u>9/1/08 - 8/31/12</u>	TD: <u>9/1/08 - 2/28/13</u>

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14
This grant adjustment notice extends the grant period as indicated above.
The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.







15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Robert Kavan, Branch Chief, Preparedness Grants Division	16. SIGNATURE OF AUTHORIZED OFFICIAL <i>[Handwritten Signature]</i>
---	--

9/11/12
5/18/12



U.S. Department of Homeland Security
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) NEW HAMPSHIRE DEPARTMENT OF SAFETY 33 HAZEN DRIVE CONCORD, NH 03305-0000	3. GRANT NUMBER 2009-SS-T9-0078
	4. ADJUSTMENT NUMBER 1
1A. GRANTEE IRS/VENDOR NUMBER 026003618	5. DATE MAY 18 2012
2. PROJECT TITLE FY 2009 HSGP	6. GRANT MANAGER Patrick Gavin

SECTION I. DEOBLIGATIONS & REOBLIGATIONS




7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. MEO	9. PREVIOUS GRANT AWARD AMOUNT \$ 6,992,613.00
	10. DEOBLIGATION AMOUNT \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 6,992,613.00

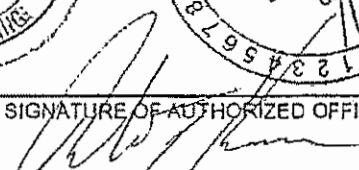
SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: 8/1/09 - 7/31/12	TO: 8/1/09 - 2/28/13

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14
This grant adjustment notice extends the grant period as indicated above.
The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Robert Kavan, Branch Chief, Preparedness Grants Division	16. SIGNATURE OF AUTHORIZED OFFICIAL 
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MR
5/15



Department of Homeland Security FEMA
Grant Programs Directorate

Grant

PAGE 1 OF 5

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305		4. AWARD NUMBER: 2010-SS-T0-0069				
		5. PROJECT PERIOD: FROM 08/01/2010 TO 07/31/2013 BUDGET PERIOD: FROM 08/01/2010 TO 07/31/2013				
1A. GRANTEE IRS/VENDOR NO. 026003618		6. AWARD DATE 09/17/2010	7. ACTION Initial			
		8. SUPPLEMENT NUMBER 00				
		9. PREVIOUS AWARD AMOUNT \$ 0				
3. PROJECT TITLE FY 2010 Homeland Security Grant Program		10. AMOUNT OF THIS AWARD \$ 7,056,165				
		11. TOTAL AWARD \$ 7,056,165				
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).						
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Department of Homeland Security Appropriations Act, 2010 (Public Law 111-083)						
15. METHOD OF PAYMENT PARS						
AGENCY APPROVAL		GRANTEE ACCEPTANCE				
16. TYPED NAME AND TITLE OF APPROVING DHS OFFICIAL Elizabeth M. Harman Assistant Administrator Grant Programs Directorate		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL John J. Barthelmes Commissioner of Safety				
17. SIGNATURE OF APPROVING DHS OFFICIAL <i>Elizabeth M. Harman</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>John J. Barthelmes</i>	19A. DATE 9/27/10			
AGENCY USE ONLY						
20. ACCOUNTING CLASSIFICATION CODES		21. MU10V40007				
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG. SUB.	POMS	AMOUNT
0	T	MM	10	00	00	317419
0	T	UB	10	00	00	125546
0	T	SS	10	00	00	6613200

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

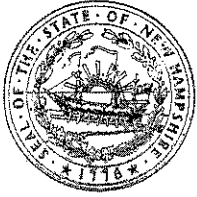
OJP FORM 4000/2 (REV. 4-88)

JMB

9:16-c Transfer of Federal Grant Funds.

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.



State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

January 4, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-c, authorize the Department of Safety, Division of State Police, to transfer \$3,400.00 within the account entitled New Entrant CDL to re-align appropriated funds for the purpose of implementing the Federal Motor Carrier Safety Administration New Entrant Safety Audit Program. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-23-23-234010-31030000 Dept. of Safety Division of State Police New Entrant CDL

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
000	Federal Funds	\$ (648,951.00)	\$ -	\$ (648,951.00)
010-500100	Personal Services	\$ 303,080.00	\$ -	\$ 303,080.00
018-500106	Overtime	\$ 35,000.00	\$ -	\$ 35,000.00
020-500200	Current Expenses	\$ 8,220.00	\$ -	\$ 8,220.00
030-500311	Equipment	\$ 35,884.00	\$ -	\$ 35,884.00
037-500174	Technology - Hardware	\$ 1,180.00	\$ -	\$ 1,180.00
040-500800	Indirect Cost	\$ 60,905.00	\$ -	\$ 60,905.00
041-500801	Audit Fee Set Aside	\$ 710.00	\$ -	\$ 710.00
050-500109	Personnel Services - Temp	\$ -	\$ 3,400.00	\$ 3,400.00
060-500602	Benefits	\$ 173,262.00	\$ (3,400.00)	\$ 169,862.00
070-500705	In-State-Travel	\$ 29,610.00	\$ -	\$ 29,610.00
080-500710	Out-Of-State Travel	\$ 1,100.00	\$ -	\$ 1,100.00
	Total	\$ 648,951.00	\$ -	\$ 648,951.00

Explanation

This grant is awarded to states for the purpose of implementing a program to ensure the highest level of commercial motor vehicle safety and reduce crashes and fatalities by ensuring that new interstate commercial motor vehicle operations in New

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

January 4, 2013

Page 2 of 2

Hampshire comply with state and federal laws and regulations. The Division of State Police New Entrant Troopers accomplish this through education, technical assistance and safety management evaluations while conducting safety audits on new interstate commercial motor vehicle operations.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover the salary of a part time New Entrant Safety Auditor.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to implement the New Entrant Safety Audit Program as approved by the Federal Motor Carrier Safety Administration, US Department of Transportation.*

Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory. However, this program has been approved and is being 100% funded by a Federal award.*

Identify the source of funds on all accounts listed on this transfer. *100% Federal Funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No. However, if this transfer is disapproved it will reduce the number of safety audits completed, therefore jeopardizing the performance of the New Entrant Program.*

Are funds expected to lapse if this transfer is not approved? *No. However this will result in the Department returning unused Federal Funds.*

Are personnel services involved? *Yes.*

Accounting Unit 3103 SFY 2013

Class 060 Decreased to align the state appropriation with the approved Federal budget.

Class 050 Increased to cover the salary of a Trooper conducting safety audits part time in the New Entrant program as authorized by the Federal Agency.

In the event that Federal Funds become no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully Submitted,


John J. Barthelmes
Commissioner of Safety

TITLE I THE STATE AND ITS GOVERNMENT

CHAPTER 9 BUDGET AND APPROPRIATIONS; REVOLVING FUNDS

Appropriations

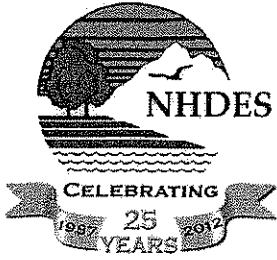
Section 9:16-c

9:16-c Transfer of Federal Grant Funds. –

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.

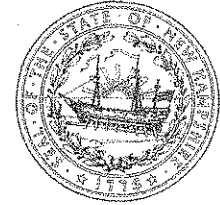
Source. 2012, 192:7, eff. July 1, 2012.



The State of New Hampshire
Department of Environmental Services

Thomas S. Burack, Commissioner

*Celebrating 25 Years of Protecting
 New Hampshire's Environment*



Rep. D.L. Chris Christensen, Chairman

Oil Fund Disbursement Board

November 26, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 and

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Oil Fund Disbursement Board (Board) to budget and expend prior year carry forward funds under the provisions of RSA 146-G:4, I, in the amount of \$750,000 for purposes of gasoline ether cleanup effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Gasoline Ether funds.

Funding to be budgeted as follows.

Gasoline Remediation & Elimination of Ethers
03-44-44-444010-1419
FY 2013

Class	Title	Current Budget	Requested Action	Revised Budget
009-405397	Agency Income	(\$1,948,060)	(\$750,000)	(\$2,698,060)
	Total Revenue	(\$1,948,060)	(\$750,000)	(\$2,698,060)
Expenditures				
102	Contracts for Program Services	\$1,097,958	\$0	\$1,097,958
300-500830	Reimbursements	\$850,102	\$750,000	\$1,600,102
	Total Expenditures	\$1,948,060	\$750,000	\$2,698,060

EXPLANATION

The Gasoline Remediation and Elimination of Ethers (GREE) Fund was established in 2001 under RSA 146-G to provide funding for methyl tertiary-butyl ether (MtBE) contamination cleanup and monitoring, including reimbursement of costs incurred by affected parties. Although MtBE was banned from the gasoline fuel supply in New Hampshire effective January 1, 2007, the compound remains in the environment. This necessitates cleanup and increased monitoring at many locations

DES Web Site: www.des.nh.gov

PO Box 95 • 29 Hazen Drive • Concord, NH 03302-0095

Telephone: (603) 271-3899 • Fax: (603) 271-2181 • TDD Access: Relay NH 1-800-735-2964

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

Page 2

statewide where public and private water supplies are impacted or threatened. The GREE Fund, which is funded through an import fee on gasoline, provides coverage so affected parties do not face significant and unplanned financial hardship.

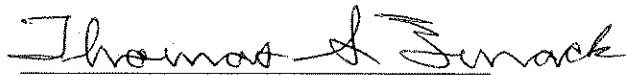
The budget increase requested herein will be used to pay cleanup cost reimbursement claims from owners of contaminated properties and owners of public water supplies with MtBE monitoring costs. The increase is needed because additional cleanup funding is necessary for various investigation and remediation projects. These projects may also include performance of feasibility studies to determine if new public water systems, and/or expansion of existing systems, is available to individual property owners with contaminated wells. The current FY 2013 reimbursement budget was based on the best available information at the time of biennium budget development. Budgets are developed in consideration of planned projects and contingencies, and maintaining a minimum fund balance for unanticipated work and long term project planning. Thus, carry forward funds are available to budget an additional \$750,000 in Class 300 Reimbursements expenditures.

On behalf of the Board, the Department of Environmental Services approves all reimbursable cleanup work in advance for both scope and cost, and eligible applicants may request payment when work is completed. Applications are reviewed in accordance with applicable rules and regulations adopted by the Board under N.H. Administrative Rule Odb 400.

We respectfully request your approval.



Rep. D.L. Chris Christensen, Chairman
Oil Fund Disbursement Board

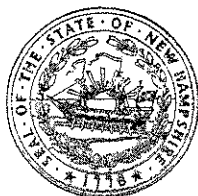


Thomas S. Burack, Commissioner
Dept. of Environmental Services

Department of Environmental Services
Oil Fund Disbursement Board
Supplemental Information

Gasoline Remediation & Elimination of Ethers Fund
03-44-44-444010-14190000

	<u>FY 2013</u>
Balance carried forward July 1	\$ 1,630,555
Revenue Received Thru 11/2/12	94,853
Estimated income to be received	<u>1,655,147</u>
Available	3,380,555
Less current budget	<u>(1,948,060)</u>
Available to budget	1,432,495
Less current request	<u>(750,000)</u>
Available Balance	\$ 682,495



State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

December 4, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-a VI, the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, requests authorization to budget and expend \$156,000.00 of the prior year carry forward balance in the Fire Standards and EMS Fund account to fund Retiree Health Insurance benefits. Effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2013. Funding source: 100% Revolving Funds.

Funds are available in SFY2013 in the following account:

02-23-23-237010-82750000 Dept. of Safety – Division of FST&EMS – Fire Standards & EMS Fund

Class	Description	SFY 2013	
		Current Adjusted Authorized	Requested Action
003-407470	Revolving Funds	(\$420,000.00)	(\$156,000.00)
044-500400	Debt Service	320,000.00	0.00
046-500463	Consultants	100,000.00	0.00
064-500540	Retiree Health Ins	0.00	156,000.00
	Org 8275 Totals	\$420,000.00	\$156,000.00

SFY 2013	
Revised Adjusted	Authorized
	(\$576,000.00)
	320,000.00
	100,000.00
	156,000.00
	\$576,000.00

Explanation

The Division of Fire Standards and Training and Emergency Medical Services and the Division of Fire Safety are requesting funding budgeted from their balance forward for Retiree Health Insurance benefits because there have been an unforeseen number of retirees that were not accounted for in the budget process.

RSA 21-P:12-d Fire Standards and Training and Emergency Medical Services Fund states, "There is established in the office of the state treasurer a separate, nonlapsing fund to be known as the fire standards and training and emergency medical services fund from which the state treasurer shall pay expenses incurred in the administration of the division of fire standards and training and emergency medical services, under RSA 21-P:12-a, the division of fire safety, under RSA 21-P:12, the division of homeland security and emergency management, and the position of fireworks inspector, under RSA 160-C:17." Therefore,

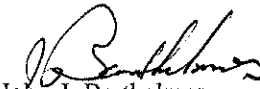
Representative Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Margaret Wood Hassan
and the Honorable Council
December 4, 2012
Page 2 of 2

funding for the retiree health expenses incurred by Division of Fire Standards and Training and Emergency Medical Services and the Division of Fire Safety needs to be paid from the Fire Standards and EMS fund.

Class 064 The funds will be used to pay for retiree health insurance benefits.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Fiscal Situation
Fire & EMS Fund
Account 02-23-23-2370-8275**

Beginning Balance July 1, 2012	\$4,083,226.00
SFY 2013 Estimated Revenue (based on SFY12 actuals)	<u>\$8,800,000.00</u>
Total Available SFY 2013	\$12,883,226.00

Appropriations funded from this fund (maximum)	
2740 Emergency Management Admin	(\$453,530.00)
4065 Fire Standards & EMS Admin	(\$5,361,601.00)
5002 Fire Safety Admin	(\$2,106,378.00)
4004 State Overhead Charges	(\$96,000.00)
3323 Poison Control	(\$150,000.00)
8013 Workers Compensation	(\$1,376.00)
8590 Unemployment Compensation	(\$1,000.00)
8275 Fire Standards & Training Emer Med Fund	<u>(\$420,000.00)</u>
Total Appropriations Funded SFY 2013	(\$8,589,885.00)

Projected Balance June 30, 2013	\$4,293,341.00
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Amount of this Request	<u><u>\$156,000.00</u></u>
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**This projection is using gross appropriations and does not project year end lapses.*

TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 14

LEGISLATIVE OFFICERS AND PROCEEDINGS

Legislative Budget Assistant

Section 14:30-a

14:30-a Fiscal Committee. –

I. There is hereby established a fiscal committee of the general court. Said committee shall consist of 10 members. Five shall be members of the house as follows: the chairperson of the finance committee and 2 other members of the committee, appointed by the chairperson; and 2 other house members appointed by the speaker of the house. Five members shall be members of the senate as follows: the chairperson of the finance committee and 2 other members of that committee, appointed by the chairperson; and 2 other senators appointed by the senate president. The chairperson of the house finance committee shall be the chairperson of the fiscal committee.

II. The committee shall, while the general court is in session and during the interim, consult with, assist, advise, and supervise the work of the legislative budget assistant, and may at its discretion investigate and consider any matter relative to the appropriations, expenditures, finances, revenues or any of the fiscal matters of the state. The members shall be paid the regular legislative mileage during the interim while engaged in their work as members of the committee.

III. The fiscal committee shall consider recommendations proposed to it by the legislative performance audit and oversight committee established under RSA 17-N:1. The fiscal committee shall adopt all recommendations proposed to it as provided in RSA 17-N:1, III by the performance audit and oversight committee unless the fiscal committee refuses by unanimous vote to adopt such recommendations.

IV. [Repealed.]

V. [Repealed.]

VI. Any non-state funds in excess of \$100,000, whether public or private, including refunds of expenditures, federal aid, local funds, gifts, bequests, grants, and funds from any other non-state source, which under state law require the approval of governor and council for acceptance and expenditure, may be accepted and expended by the proper persons or agencies in the state government only with the prior approval of the fiscal committee of the general court.

Source. 1965, 239:19. 1987, 416:7. 1989, 396:13; 408:2. 1991, 346:18, I. 1995, 9:8. 2005, 177:11. 2006, 290:21, eff. June 15, 2006. 2012, 247:10, eff. Aug. 17, 2012.

TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 21-P

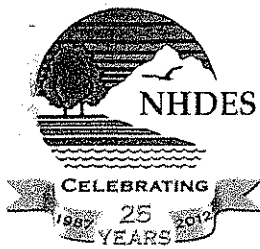
DEPARTMENT OF SAFETY

General Provisions

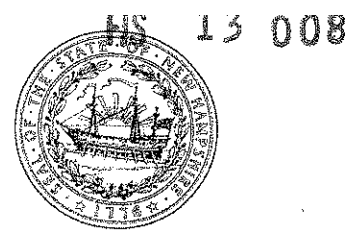
Section 21-P:12-d

21-P:12-d Fire Standards and Training and Emergency Medical Services Fund. – There is established in the office of the state treasurer a separate, nonlapsing fund to be known as the fire standards and training and emergency medical services fund from which the state treasurer shall pay expenses incurred in the administration of the division of fire standards and training and emergency medical services, under RSA 21-P:12-a, the division of fire safety, under RSA 21-P:12, the division of homeland security and emergency management, and the position of fireworks inspector, under RSA 160-C:17.

Source. 2001, 91:4. 2003, 248:1. 2004, 171:27. 2008, 192:4, eff. June 11, 2008; 361:16, eff. June 11, 2008 at 12:01 a.m. 2012, 247:14, eff. Aug. 17, 2012.



The State of New Hampshire
Department of Environmental Services



Thomas S. Burack, Commissioner

*Celebrating 25 Years of Protecting
 New Hampshire's Environment*

December 20, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 and

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (DES) to accept and expend \$875,877 in federal funds from the Environmental Protection Agency (EPA) for purposes of funding cleanup efforts at various Superfund sites effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. Funding is 100% Federal to be budgeted as follows:

**CERCLA PROGRAMS
 03-44-44-444010-25900000
 FY 2013**

Class	Title	Current Budget	Requested Change	Revised Budget
Income				
000-404370	Federal Income	(\$4,979,707)	(\$875,877)	(\$5,855,584)
Expenditures				
010-500100	Personnel - Perm	\$386,544	\$0	\$386,544
018-500106	Overtime	\$5,000	\$5,000	\$10,000
020-500200	Current Expenses	\$77,218	\$40,539	\$117,757
022-500248	Rents & Leases Other than State	\$4,000	\$0	\$4,000
024-500225	Maintenance	\$500	\$0	\$500
026-500251	Organizational Dues	\$4,000	\$0	\$4,000
027-502799	Transfer to DOIT	\$39,377	\$0	\$39,377
028-500292	Transfer to General Services	\$20,508	\$0	\$20,508
040-500800	Indirect Costs	\$41,019	\$3,735	\$44,754
041-500801	Audit Fund Set Aside	\$3,930	\$876	\$4,806
042-500620	Additional Fringe Benefits	\$43,458	\$3,878	\$47,336
049-500294	Transfer to Others	\$112	\$0	\$112
050-500109	Part Time Temp	\$24,000	\$46,704	\$70,704
057-500533	Professional Journals	\$250	\$0	\$250
059-500117	Full Time Temp	\$192,114	\$0	\$192,114
060-500601	Benefits	\$294,018	\$25,283	\$319,301
066-500546	Employee Training	\$1,000	\$0	\$1,000
070-500705	In-State Travel	\$1,400	\$1,359	\$2,759
080-500710	Out-of-State Travel	\$2,000	\$0	\$2,000
101-500729	Medical Monitoring	\$784	\$0	\$784
102-500731	Contracts for Program Services	\$3,838,475	\$748,503	\$4,586,978
	Total Expenditures	\$4,979,707	\$875,877	\$5,855,584

DES Web Site: www.des.nh.gov

PO Box 95 • 29 Hazen Drive • Concord, NH 03302-0095

Telephone: (603) 271-2908 • Fax: (603) 271-2181 • TDD Access: Relay NH 1-800-735-2964

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council

Page 2

EXPLANATION

There are separate cooperative agreements between EPA and DES that provide funding for the oversight of cleanup activities at various Superfund sites in New Hampshire. EPA provides funds, based on DES oversight activity needs, and the availability of federal funds. Due to a significant increase in cleanup activities being performed at several Superfund sites during FY 2013, EPA approved awards of \$1,173,012 to fund DES oversight for cleanup activities at the Savage Municipal Water Supply Well, Mottolo Pig Farm, Keefe Environmental Services and Mohawk Tannery Superfund sites. This resulted in additional unanticipated and unbudgeted funding of \$875,877

DES is requesting authorization to accept and expend \$875,877 in Federal funds for FY 2013, and to budget those funds as follows:

Class 018 Overtime - An increase to fund overtime for employees who will be assigned to handle the increased workload as a result of the additional work being funded by EPA.

Class 050 Part Time Temp - The funds in class 50 will not be used for new positions. These funds are available in support of an expanded program beyond the original budget scope. Employee support from other DES organizational units will be utilized to review reports and cleanup plans, take environmental samples for laboratory analysis and administer this program. These funds will be used to supplant funding of the following positions, which are currently budgeted:

Position #	Title	Budget 03-44-44-4440-	Funding mix	Amount
42181	Civil Engineer V	2514-010	100% Federal	\$31,704
19136	Civil Engineer V	2589-010	100% General	\$5,000
12069	Environmentalist III	2589-010	100% General	\$10,000

Funding in the amount of \$46,704, which is budgeted for the current positions referenced above, will be either lapsed or closed-to-control resulting in a net zero increase in budgeted funds.

Class 020 Current Expenses - An increase to pay for sampling supplies and an increase in laboratory services to analyze additional samples taken during remedial activities.

Classes 040, 042, 060 (Indirect Costs, Additional Fringe Benefits, and Benefits) - Increases in each class respectively, are necessary since there are additional personnel costs and these classes are based on a percentage of personnel costs.

Class 041 Audit Fund Set Aside - An increase to reflect the increase in the grants.

Class 070 In-State Travel - An increase to pay for additional travel costs to collect samples at various Superfund sites and return them to the State laboratory in Concord.

Class 102 Contracts for Program Services - An increase to pay for additional contract work in reviewing specialized technical and complex remedial activities at various Superfund sites.

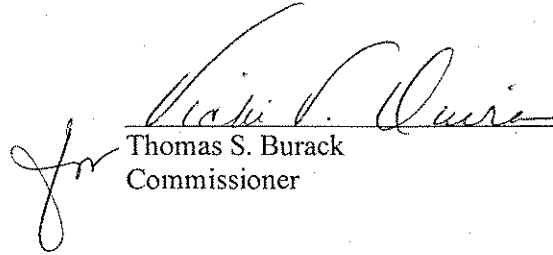
The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council

Page 3

In the event that Federal funds become no longer available, General funds will not be requested to support this program.


We respectfully request your approval.


Thomas S. Burack
Commissioner

DEPARTMENT OF ENVIRONMENTAL SERVICES
 CERCLA PROGRAMS
 FISCAL SITUATION FY 2012
 03-44-44-444010-2590

Current Federal Authorization	\$ 12,334,148
Less Expenditures thru 6/30/12	<u>6,835,282</u>
Available Federal Funds to Allocate	5,498,866
Less: FY13 Budget Authorization	<u>2,640,998</u>
Remaining Authorization Available to Budget	\$ 2,857,868
Requested Action	<u>875,877</u>
Remaining Funds Available to Budget	<u><u>\$ 1,981,991</u></u>

Assistance ID #s	Awards	Expenditures Thru 6/30/12	Net Award Available
#VC00173323 (FFY 2012)	\$ 306,000.00	\$ 265,630.18	\$ 40,369.82
#V96115301	\$ 310,650.00	\$ 209,532.84	\$ 101,117.16
#V96128101	\$ 1,250,000.00	\$ 196,906.47	\$ 1,053,093.53
#V96140701	\$ 2,906,068.00	\$ 1,700,842.63	\$ 1,205,225.37
#V96141201	\$ 167,077.00	\$ 126,171.00	\$ 40,906.00
#V97139301 (FFY 2009)	\$ 551,468.00	\$ 376,463.49	\$ 175,004.51
#V97140401 (FFY 2009)	\$ 597,312.00	\$ 458,710.66	\$ 138,601.34
#V97148901	\$ 2,109,797.00	\$ 1,508,198.58	\$ 601,598.42
#V97150401 (FFY 2007)	\$ 1,312,327.00	\$ 756,046.99	\$ 556,280.01
#V97167901 (FFY 2008)	\$ 1,835,462.00	\$ 1,236,779.40	\$ 598,682.60
#VC00173324 (FFY 2013)	\$ 340,000.00		\$ 340,000.00
#V96159601 (FFY 2012)	\$ 220,000.00		\$ 220,000.00
#V96167201	\$ 297,987.00		\$ 297,987.00
#V96170901	\$ 75,000.00		\$ 75,000.00
#V96171101	\$ 55,000.00		\$ 55,000.00
Totals	<u><u>\$ 12,334,148</u></u>	<u><u>\$ 6,835,282</u></u>	<u><u>\$ 5,498,866</u></u>

	U.S. ENVIRONMENTAL PROTECTION AGENCY Assistance Amendment	GRANT NUMBER (FAIN): 96159601 MODIFICATION NUMBER: 1 PROGRAM CODE: V	DATE OF AWARD 12/07/2012
		TYPE OF ACTION Augmentation: Increase	MAILING DATE 12/14/2012
		PAYMENT METHOD: ASAP	ACH# 10108
		RECIPIENT TYPE: State	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Robin Mongeon 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: robin.mongeon@des.nh.gov Phone: 603-271-7378	EPA PROJECT OFFICER Mike Jasinski 5 Post Office Square, Suite 100, OSRR07-1 Boston, MA 02109-3912 E-Mail: Jasinski.Mike@epamail.epa.gov Phone: 617-918-1352	EPA GRANT SPECIALIST Brian Tocci Grants Management Office, OARM16-2 E-Mail: Tocci.Brian@epamail.epa.gov Phone: 617-918-1979	
PROJECT TITLE AND EXPLANATION OF CHANGES Superfund Single Site Cooperative Agreement at the Former Mohawk Tannery. Amendment #1 approves a Supplemental Increase in Federal Funds in the amount of \$25,025. Total Budget/Project Period Cost is now \$245,025. An Object Class Rebudgeting is also approved. Administrative Terms and Conditions #5 (Federal Tax Liability) and #21 (Payment Methods) have been updated. Administrative Term and Condition #23 (Award Acceptance) has been added. Programmatic Terms and Conditions #9, #10, and #11 have been added. All other Terms and Conditions remain unchanged, and in full force and effect.			
BUDGET PERIOD 07/01/2012 - 06/30/2013	PROJECT PERIOD 07/01/2012 - 06/30/2013	TOTAL BUDGET PERIOD COST \$245,025.00	TOTAL PROJECT PERIOD COST \$245,025.00
NOTICE OF AWARD			
Based on your Application dated 11/30/2012 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$25,025. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$245,025. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Michael Kenyon - Director, Office of Administration & Resource Management Fred Weeks - Award Official delegate			DATE 12/07/2012

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$ 220,000	\$ 25,025	\$ 245,025
EPA In-Kind Amount	\$ 0	\$	\$ 0
Unexpended Prior Year Balance	\$ 0	\$	\$ 0
Other Federal Funds	\$ 0	\$	\$ 0
Recipient Contribution	\$ 0	\$	\$ 0
State Contribution	\$ 0	\$	\$ 0
Local Contribution	\$ 0	\$	\$ 0
Other Contribution	\$ 0	\$	\$ 0
Allowable Project Cost	\$ 220,000	\$ 25,025	\$ 245,025

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.802 - Superfund State Political Subdivision and Indian Tribe Site Specific Cooperative Agreements	CERCLA: Sec. 104(d)(1)	40 CFR PTS 31 & 35 SUBPT O

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
MOHAWK	131APLP003	13	TR2B	1A00P	303DD2	4185	017CRI01	C001	25,025
									25,025


	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 96171101 MODIFICATION NUMBER: 0 PROGRAM CODE: V	DATE OF AWARD 11/28/2012
		TYPE OF ACTION New	MAILING DATE 12/05/2012
		PAYMENT METHOD: ASAP	ACH# 10108
		RECIPIENT TYPE: State	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Andrew J. Hoffman 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: andrew.hoffman@des.nh.gov Phone: 603-271-6778	EPA PROJECT OFFICER Mike Jasinski 5 Post Office Square, Suite 100, OSRR07-1 Boston, MA 02109-3912 E-Mail: Jasinski.Mike@epamail.epa.gov Phone: 617-918-1352	EPA GRANT SPECIALIST Brian Tocci Grants Management Office, OARM16-2 E-Mail: Tocci.Brian@epamail.epa.gov Phone: 617-918-1979	
PROJECT TITLE AND DESCRIPTION Mottolo Superfund Site (Five-Year Review) This scope of work is to provide funding to the New Hampshire Department of Environmental Services (NH DES) in order to review various Mottolo Superfund Site (the "Site") documents, perform selected interviews and a Site inspection, and prepare the required Five-Year Review report which will document the protectiveness of the remedy implemented at the Site and identify any issues/make recommendations as required.			
BUDGET PERIOD 01/01/2013 - 09/30/2013	PROJECT PERIOD 01/01/2013 - 09/30/2013	TOTAL BUDGET PERIOD COST \$55,000.00	TOTAL PROJECT PERIOD COST \$55,000.00
NOTICE OF AWARD			
Based on your Application dated 11/08/2012 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$55,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$55,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Michael Kenyon - Director, Office of Administration & Resource Management Fred Weeks - Award Official delegate			DATE 11/28/2012

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 55,000	\$ 55,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 55,000	\$ 55,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.802 - Superfund State Political Subdivision and Indian Tribe Site Specific Cooperative Agreements	CERCLA: Sec. 104(d)(1)	40 CFR PART 31

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Dbligation / Deobligation
	131ARAP002	13	T	1A00R	303DD2	4185	0103FE01	C004	55,000
									55,000


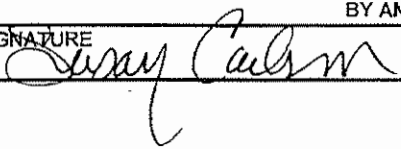
	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 96170901 MODIFICATION NUMBER: 0 PROGRAM CODE: V	DATE OF AWARD 11/26/2012
		TYPE OF ACTION New	MAILING DATE 12/03/2012
		PAYMENT METHOD: ASAP	ACH# 10108
RECIPIENT TYPE: State		Send Payment Request to: U.S. EPA Las Vegas Finance Center 4220 South Maryland Parkway, Building C, Room 503 Las Vegas, NV 89119 Tel: (702) 798-2406 Fax: (702) 798-2423 Email: LVFC-grants@epa.gov	
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618		PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095	
PROJECT MANAGER Robin Mongeon 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: robin.mongeon@des.nh.gov Phone: 603-271-7376		EPA PROJECT OFFICER Cheryl Sprague 5 Post Office Square, Suite 100, OSRR07-1 Boston, MA 02109-3912 E-Mail: Sprague.Cheryl@epamail.epa.gov Phone: 617-918-1244	
EPA GRANT SPECIALIST Brian Tocci Grants Management Office, OARM16-2 E-Mail: Tocci.Brian@epamail.epa.gov Phone: 617-918-1979			
PROJECT TITLE AND DESCRIPTION Keefe Superfund Site (Five-Year Review) The scope of work is to provide funding to the New Hampshire Department of Environmental Services (NH DES) in order to undertake field investigations, provide analytical analysis and review, review and evaluation of all risk related and/or technical memorandums, Operation & Maintenance annual reports and other documents completed since the previous five-year report as needed to complete this fifth five-year report, determine protectiveness at the site and make recommendations as required.			
BUDGET PERIOD 12/01/2012 - 09/30/2013	PROJECT PERIOD 12/01/2012 - 09/30/2013	TOTAL BUDGET PERIOD COST \$75,000.00	TOTAL PROJECT PERIOD COST \$75,000.00
NOTICE OF AWARD			
Based on your Application dated 10/10/2012 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$75,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$75,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Michael Kenyon - Director, Office of Administration & Resource Management Fred Weeks - Award Official delegate			DATE 11/26/2012

EPA Funding Information

FUNOS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 75,000	\$ 75,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 75,000	\$ 75,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.802 - Superfund State Political Subdivision and Indian Tribe Site Specific Cooperative Agreements	CERCLA: Sec. 104(d)(1)	40 CFR PART 31

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Oeobligation
KEEFE	131ARAP001	13	TR2B	1A00R	303DD2	4185	0106FE00	C005	75,000
									75,000


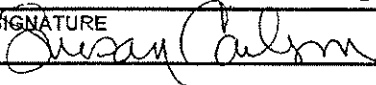
	U.S. ENVIRONMENTAL PROTECTION AGENCY Cooperative Agreement	GRANT NUMBER (FAIN): 96167201	DATE OF AWARD
		MODIFICATION NUMBER: 0	08/16/2012
		PROGRAM CODE: V	MAILING DATE
		TYPE OF ACTION New	08/23/2012
		PAYMENT METHOD: ASAP	ACH# 10108
RECIPIENT TYPE: State	Send Payment Request to: U.S. EPA Las Vegas Finance Center 4220 South Maryland Parkway, Building C, Room 503 Las Vegas, NV 89119 Tel: (702) 798-2406 Fax: (702) 798-2423 LVFC-grants@epa.gov		
RECIPIENT:	PAYEE:		
New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618	New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095		
PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST	
Robin Mongeon 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: robin.mongeon@des.nh.gov Phone: 603-271-7378	Richard Hull 5 Post Office Square, Suite 100, OSRR01-5 Boston, MA 02109-3912 E-Mail: Hull.Richard@epamail.epa.gov Phone: 617-918-1882	Brian Tocci Grants Management Office, OARM16-2 E-Mail: Tocci.Brian@epamail.epa.gov Phone: 617-918-1979	
PROJECT TITLE AND DESCRIPTION Savage Municipal Water Supply This cooperative agreement will provide funding to the New Hampshire Department of Environmental Services in order to conduct additional investigation of deep bedrock at the Savage Municipal Water Supply Well Superfund site. Additional data collection will allow for better evaluation of the risks to local water supply wells and for design of remedial measures to ensure protection of public health. The additional investigations include conducting Remedial Investigation (RI) activities, including drilling and pump testing, and preparing a draft RI report.			
BUDGET PERIOD 08/20/2012 - 03/30/2013	PROJECT PERIOD 08/20/2012 - 03/30/2013	TOTAL BUDGET PERIOD COST \$297,987.00	TOTAL PROJECT PERIOD COST \$297,987.00
NOTICE OF AWARD Based on your application dated 07/17/2012, including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA), hereby awards \$297,987. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$297,987. Such award may be terminated by EPA without further cause if the recipient fails to provide timely affirmation of the award by signing under the Affirmation of Award section and returning all pages of this agreement to the Grants Management Office listed below within 21 days after receipt, or any extension of time, as may be granted by EPA. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS		ORGANIZATION / ADDRESS	
EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official for Michael Kenyon - Director, Office of Administration & Resource Management Fred Weeks - Award Official delegate			DATE 08/16/2012
AFFIRMATION OF AWARD BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION			
SIGNATURE 	TYPED NAME AND TITLE Susan A. Carlson, Chief Operations Officer		DATE 8.27.12

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 297,987	\$ 297,987
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 297,987	\$ 297,987

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.802 - Superfund State Political Subdivision and Indian Tribe Site Specific Cooperative Agreements	CERCLA: Sec. 104(d)(1)	40 CFR PTS 31 & 35 SUBPT O

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Oeobligation
SAVAGE	121APLP044	11	TR2B	1A00P	303DD2	4185	0145RI03	C001	297,987
									297,987

	U.S. ENVIRONMENTAL PROTECTION AGENCY Assistance Amendment	GRANT NUMBER (FAIN): 96128101	DATE OF AWARD 04/17/2012
		MODIFICATION NUMBER: 2 PROGRAM CODE: V	MAILING DATE 04/24/2012
		TYPE OF ACTION Augmentation: Increase	ACH# 10108
		PAYMENT METHOD: ASAP	
RECIPIENT TYPE: State	Send Payment Request to: U.S. EPA Las Vegas Finance Center 4220 South Maryland Parkway, Building C, Room 503 Las Vegas, NV 89119 Tel: (702) 798-2406 Fax: (702) 798-2423 http://www.epa.gov/ocfo/financeservices/payinfo.htm		
RECIPIENT: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 EIN: 02-6000618	PAYEE: New Hampshire D.E.S. 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095		
PROJECT MANAGER Robin Mongeon 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095 E-Mail: Robin.Mongeon@des.nh.gov Phone: 603-271-7378	EPA PROJECT OFFICER Richard Hull 5 Post Office Square, Suite 100, OSRR01-5 Boston, MA 02109-3912 E-Mail: Hull.Richard@epamail.epa.gov Phone: 617-918-1882	EPA GRANT SPECIALIST Brian Tocci Grants Management Office, OARM16-2 E-Mail: Tocci.Brian@epamail.epa.gov Phone: 617-918-1979	
PROJECT TITLE AND EXPLANATION OF CHANGES Savage Municipal Water Supply Amendment #2 approves a Supplemental Increase in Federal Funds in the amount of \$500,000. Total Budget/Project Period Cost is now \$1,333,333. Administrative Terms and Conditions #1 (Payment to Consultants) and #2 (Drug-Free Workplace) have been updated. Administrative Terms and Conditions #15 (Identifier Requirements), #16 (Sub-Award Reporting), and #17 (Unpaid Federal Tax Liabilities and Felony Convictions) have been added. Programmatic Term and Condition #3 (Quality Assurance) has been updated. All other Terms and Conditions remain unchanged, and in full force and effect.			
BUDGET PERIOD 08/01/2010 - 03/30/2013	PROJECT PERIOD 08/01/2010 - 03/30/2013	TOTAL BUDGET PERIOD COST \$1,333,333.00	TOTAL PROJECT PERIOD COST \$1,333,333.00
NOTICE OF AWARD Based on your application dated 03/06/2012, including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA), hereby awards \$500,000. EPA agrees to cost-share 93.75% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,250,000. Such award may be terminated by EPA without further cause if the recipient fails to provide timely affirmation of the award by signing under the Affirmation of Award section and returning all pages of this agreement to the Grants Management Office listed below within 21 days after receipt, or any extension of time, as may be granted by EPA. This agreement is subject to applicable EPA statutory provisions. The applicable regulatory provisions are 40 CFR Chapter 1, Subchapter B, and all terms and conditions of this agreement and any attachments.			
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE	
ORGANIZATION / ADDRESS EPA New England 5 Post Office Square, Suite 100 Boston, MA 02109-3912		ORGANIZATION / ADDRESS U.S. EPA, Region 1 5 Post Office Square, Suite 100 Boston, MA 02109-3912	
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY			
Digital signature applied by EPA Award Official Michael Kenyon - Director, Office of Administration & Resource Management			DATE 04/17/2012
AFFIRMATION OF AWARD BY AND ON BEHALF OF THE DESIGNATED RECIPIENT ORGANIZATION			
SIGNATURE 	TYPED NAME AND TITLE Susan A. Carlson, Chief Operations Officer		DATE 4.30.12

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$ 750,000	\$ 500,000	\$ 1,250,000
EPA In-Kind Amount	\$ 0	\$	\$ 0
Unexpended Prior Year Balance	\$ 0	\$	\$ 0
Other Federal Funds	\$ 0	\$	\$ 0
Recipient Contribution	\$ 0	\$	\$ 0
State Contribution	\$ 83,333	\$ 0	\$ 83,333
Local Contribution	\$ 0	\$	\$ 0
Other Contribution	\$ 0	\$	\$ 0
Allowable Project Cost	\$ 833,333	\$ 500,000	\$ 1,333,333

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.802 - Superfund State Political Subdivision and Indian Tribe Site Specific Cooperative Agreements	CERCLA: Sec. 104(d)(1)	40 CFR PTS 31 & 35 SUBPT O

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
SAVAGE	121APLP009	12	T	1A00P	303DD2	4185	0145RI03	C001	500,000



STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE OF THE COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

December 18, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court

NHRECOVERY
 putting new hampshire to work

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION


1. Pursuant to RSA 14:30-a, VI, authorize New Hampshire Department of Resources and Economic Development (DRED), Office of Workforce Opportunity (OWO) to retroactively amend item # 11-141 by the Legislative Fiscal committee on May 2, 2011 and Governor and Executive Council as item # 31A on April 27, 2011, our American Recovery and Reinvestment Act (ARRA) federal fund grant in the amount of \$744,000 from the United States Department of Labor (USDOL), for a time only extension from the original end date of September 30, 2012 to March 31, 2013, upon Fiscal Committee and Governor and Council approval. 100% ARRA funds.
2. Pursuant to RSA 14:30-a, VI, authorize New Hampshire Department of Employment Security (NHES), the sub-grantee with DRED, to retroactively amend item # 11-141 by the Legislative Fiscal committee on May 2, 2011 and Governor and Executive Council as item # 31A on April 27, 2011, our American Recovery and Reinvestment Act (ARRA) federal fund grant in the amount of \$744,000 from the United States Department of Labor (USDOL), for a time only extension from the original end date of September 30, 2012 to March 31, 2013, upon Fiscal committee and Governor and Council approval. 100% Transfer from Other Agency (ARRA funds).
3. Further authorize DRED-OWO and NHES to amend a Memorandum of Agreement (MOA) in the total amount of \$744,000 for reimbursement of the costs incurred by NHES administering the HCTC grant retroactively from September 30, 2012 through March 31, 2013, for a time only extension, upon Governor and Executive Council approval. The original submission was approved as item # 11-141 by the Legislative Fiscal Committee on May 2, 2011 and as item # 31A by the Governor and Executive Council on April 27, 2011. The MOA term represents the entire period covered under the USDOL grant.

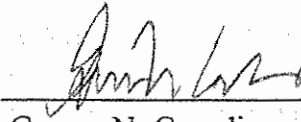
EXPLANATION

A joint application was submitted by DRED-OWO and NHES to USDOL for a Workforce Investment Act (WIA) National Emergency Grant (NEG) to assist unemployed citizens certified under the Trade Adjustment Assistance (TAA) program maintain their health insurance coverage by providing for reimbursement of up to 65 percent of the premium cost during the period of enrollment with the Internal Revenue Service (IRS). Once enrolled with the IRS, taxpayers may elect to claim the credit on their federal tax return when filing at the end of the tax year, or eligible individuals may request the 65 percent credit for qualified premiums be paid in advance by the IRS on their behalf on a monthly basis as they are due to their insurance providers. Taxpayers must pay the 35 percent premium difference if they choose the advance option.

DRED-OWO is the pass-through entity for this NEG; NHES is the sub-grantee. This item is to extend this federal program through March 31, 2013 and this request is labeled as retroactive due to the timing of the time-only extension approval receipt from USDOL.

Respectfully submitted, *TMM*


Philip A. Bryce
Acting Commissioner


George N. Copadis
Commissioner


Attachments

MODIFICATION OF AGREEMENT WITH RESPECT TO THE IMPLEMENTATION OF
THE NEG HEALTH CARE TAX CREDIT (HCTC) PROJECT

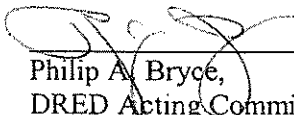
The Department of Resources and Economic Development, Office of Workforce Opportunity and NH Employment Security hereby mutually agree to amend their agreement (# 1015621) for HCTC services, which was originally approved by the Governor and Executive Council on 4/27/11 (Item #31A) and the Fiscal Committee on 5/2/11 (Item #FIS 11-141) with a completion date of March 31, 2013. This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement. CDFA #17.276

1. Extend the agreement end date to March 31, 2013. (No cost extension)
2. All other terms and conditions of this contract shall remain the same in full force and effect as originally set forth; and
3. This amendment is subject to approval by the Fiscal Committee and Governor and Executive Council.


IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year written below.



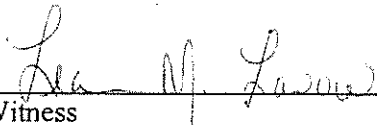
George N. Copadis
NHES Commissioner
Date 12/19/12



Philip A. Bryce,
DRED Acting Commissioner
Date 12/27/12




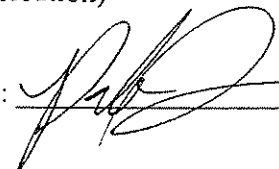
Witness



Witness

Approved by the Attorney General (Form, Substance and Execution)

Date:  1/2/13

By: 

Approved by Governor and Executive Council

Date: _____

Item _____

Grant Modification / Notice of Obligation

U.S. DEPARTMENT OF LABOR / EMPLOYMENT AND TRAINING ADMINISTRATION

GRANT MODIFICATION		No. 5	PROJECT: NEG	
			HCTC INFRASTRUCTURE/GAP FILLER	Project No. NH-12
GRANT NUMBER: EM-21292-11-60-A-33	EIN: 026000618	EFFECTIVE DATE: 11/26/2012	PAGE 1	
GRANTEE: NH DEPARTMENT OF RESOURCES & ECONOMIC DEVELOPMENT 172 PEMBROKE ROAD POST OFFICE BOX 1856 CONCORD, NEW HAMPSHIRE 00302-1856		ISSUED BY U.S. DEPARTMENT OF LABOR / ETA DIVISION OF FEDERAL ASSISTANCE 200 CONSTITUTION AVENUE NW - ROOM N-4716 WASHINGTON, DC 20210		

Action:

The Grantee's modification request of November 26, 2012 to extend the Grant Period to March 31, 2013, and to revise the budget and plan is approved. See incoming Grantee request, which is incorporated by reference.

FPO Change - The Federal Project Officer has been changed to Kathleen McLaughlin. Ms. McLaughlin may be reached at 617-788-0126 or via email at mclaughlin.kathleen@dol.gov.

Additional Special Terms and Conditions: N/A

NOTE: If the Grantee needs to submit a subsequent modification request, the Planning Form must be revised to reflect actual enrollments and expenditures as reported on the Quarterly Performance Reports (QPRs), as the participant figures do not align for Quarters 6 and 7. In addition, Item 16b on the SF-424 must be revised to add Congressional District 1 to the existing entry. The Grantee is reminded that it must maintain an active and current Dun and Bradstreet Numbering System (DUNS) number; otherwise no further action is required.

YEAR / CFDA PROGRAM ACCOUNT ID	Mod 0-4 CURRENT LEVEL	Mod 5 MODIFICATION	NEW LEVEL	PMS DOC #
FY 09 / 17.276 RECOVERY ACT-WIA DIS WKRS NAT RES-EMERG- HCTC 11-1630-2011-050184090XBD201101840003115DW0R41141GAONR00AONR00- A90184-410023-ETA-OEFAULT TASK-	\$744,000.00	\$0.00	\$744,000.00	EM212926C2
TOTAL FUND AVAILABILITY	\$744,000.00	\$0.00	\$744,000.00	

Except as modified, all terms and conditions of said grant /agreement remain unchanged and in full effect.

Approved
by

Date Signed

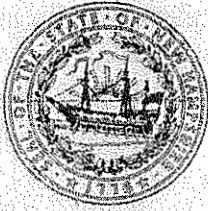
12/06/2012

THOMAS C MARTIN

Grant Officer

Fiscal 5/2/11
FJS 11-141

G+C 4/27/11 # 31A



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE OF THE COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

NHRECOVERY
putting new hampshire to work

PO # 1015621

April 18, 2011

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court

His Excellency, Governor John H. Lynch
And the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTIONS

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize New Hampshire Department of Resources and Economic Development (DRED), Office of Workforce Opportunity (OWO) to **retroactively** accept and expend \$744,000 in American Recovery and Reinvestment Act (ARRA) federal funds from the United States Department of Labor (USDOL) from October 1, 2010 through September 30, 2012 with Fiscal Committee and Governor and Council approval. These funds will be sub-granted to the NH Department of Employment Security (NHES) for the purpose of providing payments to Trade Adjustment Assistance (TAA) certified claimants seeking reimbursement of 65% percent of their qualified health insurance premium, and to defray the cost of NHUIS system enhancements specific to the tracking and reporting of Health Coverage Tax Credit (HCTC) activities. USDOL has authorized additional federal funds to be used as "gap filler" payments for eligible individuals who have enrolled with the Internal Revenue Service (IRS) for an advance tax credit but have not yet been processed and approved. 100% Federal ARRA funds. Funding to be budgeted as follows:

Account Titled: NHES-NEG				
Statement of Appropriations, Account 02-035-350510-86600000				
Class	Description	SFY 2011	SFY 2012	SFY 2013
072	Grants, Federal	561,450	147,000	35,550
	Totals:	561,450	147,000	35,550
Source of Funds				
000	Federal Income (RSRC 400338)	(561,450)	(147,000)	(35,550)
	Totals:	(561,450)	(147,000)	(35,550)

2. Pursuant to the provisions of RSA 14:30-a, VI, authorize New Hampshire Employment Security (NHES) to **retroactively** accept and expend \$744,000 in ARRA federal funds available from USDOL via DRED for the purpose of providing payments to TAA certified claimants seeking reimbursement of 65 percent of the qualified health insurance premium from October 1, 2010 through September 30, 2012 with Fiscal Committee and Governor and Council approval. 100% Agency Income (ARRA funds). Funding to be budgeted as follows:

Account Titled: HCTC-GAP FILLER				
Statement of Appropriations, Account 02-027-027-270010-09280000				
Class	Description	SFY 2011	SFY 2012	SFY 2013
020	Current Expense	91,981	121,063	29,066
022	Rents - Leases Other Than State	61	83	21
023	Heat, Electricity, Water	28	38	9
024	Maintenance, Other Than B&G	205	279	70
027	Transfer to DoIT	1,137	1,551	388
030	Equipment, New/Replacement	450,107	147	37
040	Indirect Cost	480	655	164
041	Audit Fund Set Aside	561	147	36
048	Contractual Maintenance, B&G	75	102	25
050	Personal Services, Part-time	10,584	14,436	3,610
060	Benefits	6,139	8,373	2,094
070	In-State Travel	92	126	30
	Totals:	561,450	147,000	35,550
Source of Funds				
009	Agency Income (RSRC 403085)	(561,450)	(147,000)	(35,550)
	Totals:	(561,450)	(147,000)	(35,550)

3. To authorize DRED-OWO and NHES to enter into a **retroactive** Memorandum of Agreement (MOA) in the total amount of \$744,000 for reimbursement of the costs incurred by NHES administering the HCTC grant from October 1, 2010 through September 30, 2012 with Fiscal Committee and Governor and Council approval. The MOA term represents the entire period covered under the USDOL grant.

EXPLANATION

A joint application was submitted by DRED-OWO and NHES to USDOL for a Workforce Investment Act (WIA) National Emergency Grant (NEG) to assist unemployed citizens certified under the TAA program maintain their health insurance coverage by providing for reimbursement of up to 65 percent of the premium cost during the period of enrollment with the IRS. DRED-OWO is the pass-through entity for this NEG; NHES is the sub-grantee. In addition, funds may be used for NH Unemployment Insurance System (NHIUS) enhancements necessary to determine participant eligibility and track and report HCTC payments. This item is labeled as retroactive due to the funding period allowed by USDOL which provides NHES the ability, once approved through Fiscal Committee and Governor and Council, to reimburse unemployed citizens back to the beginning of the funding period or October 1, 2010. However, no services will be rendered until Fiscal Committee and Governor and Council approvals are obtained.

Once enrolled with the IRS, taxpayers may elect to claim the credit on their federal tax return when filing at the end of the tax year, or eligible individuals may request the 65 percent credit for qualified premiums be paid in advance by the IRS on their behalf on a monthly basis as they are due to their insurance providers. Taxpayers must pay the 35 percent premium difference if they choose the advance option.

Existing NHES personnel will perform the scope of work necessary under this grant.

Class 020 Current Expenses will be used to support the reimbursement payments to eligible individuals as well as for costs associated with the six (6) positions responsible for administration of this program.

Class 022 Rentals will be used to support the portion of operating costs associated with the six (6) positions.

Class 023 Utilities will be used to support the portion of operating costs associated with the six (6) positions.

Class 024 Maintenance, Other than Building & Grounds will be used to support the portion of operating costs associated with the six (6) positions.

Class 027 Transfer to DoIT will be used to support the portion of DoIT shared support costs associated with the six (6) positions.

Class 030 Equipment will be used to enhance NHUIS to enable the processing, tracking and reporting of reimbursement payments to eligible individuals.

Class 040 Indirect Costs will be used to cover indirect costs incurred under the program.

Class 041 Audit Fee Set Aside will be used to cover the 1/10% charge of the \$744,000 awarded in federal grant funds.

Class 048 Maintenance, Building & Grounds will be used to support the portion of operating costs associated with the six (6) positions.

Class 050 Personal Services – Part-time will be used to support a total of six (6) existing NHES positions responsible for processing, tracking and reporting reimbursement payments to eligible individuals.

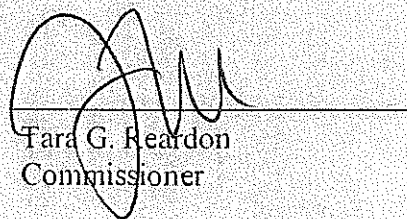
Class 060 Benefits will be used to cover the benefits cost associated with the six (6) positions.

In the event that Federal funds become no longer available, General funds will not be requested to support these expenditures.

Respectfully submitted,



George M. Bald
Commissioner



Tara G. Reardon
Commissioner

Attachment

Memorandum of Agreement

Between

NH Department of Resources & Economic Development
Office of Workforce Opportunity
172 Pembroke Road, Concord, NH 03302

And

New Hampshire Employment Security
32 Main Street
Concord, NH 03301

Section I. Parties and Purpose

The Department of Resources and Economic Development, Office of Workforce Opportunity (OWO) is the designated grant recipient for the State of New Hampshire for all federal National Emergency Grant (NEG) funds awarded to the State through the U.S. Department of Labor (USDOL). New Hampshire Employment Security (NHES) is the designated administrator of the Trade ACT (TAA) program benefits and services for the State of New Hampshire. Through the NEG program, states may apply for federal funds to: 1) cover costs incurred by the TAA administrator related to building information management system capacity needed to comply with new tracking and reporting requirements under the Trade Act specific to system development for health insurance coverage assistance for trade-impacted workers; and 2) provide funds for Health Care Tax Credit (HCTC) "gap" payments to eligible recipients. Working together the OWO as the NEG administrator and NHES as the TAA administrator applied for NEG funds for the purposes defined above.

On March 4, 2011 the OWO was awarded \$744,000.00 in NEG funds for the "*NH HCTC Infrastructure/Gap Filler*" project (Grant Number EM-21292-11-60-A-33; CFDA 17.276). The grant period for these funds is *retroactive* to October 1, 2010 and available through September 30, 2012. The purpose of this agreement is to establish a contractual relationship between OWO and NHES that allows for the transfer of these NEG grant funds from OWO to NHES. The primary focus for use of these funds will be to identify system-wide needs and issues relative to Healthcare Payment Systems for HCTC eligible recipients, and to develop operational policy and procedures to support findings and upgrade NH Unemployment Insurance System (NHUIS) capabilities to ensure accurate, timely and efficient information dissemination and access to services. NHES will be administering the HCTC gap payments effective with the receipt of the HCTC NEG funds.

NHES will develop a coordinated Healthcare Payment System consistent with the approved NEG Grantee application, which is incorporated by reference into this

agreement. The work of NHES will be guided by the Workforce Investment Act of 1998 (WIA), Public Law 105-220 and/or its successor legislation, the WIA Regulations, applicable DOL/ETA TEGLs, and their attachments and Changes, the Laws and Regulations of the State of New Hampshire, and any other Federal or State Laws, directives, or guidelines appropriate to the use of these NEG funds.

Section II. Scope of Function and Responsibilities

NHES will use grant funds to support the following key project development and implementation strategies:

1. Design and implementation of enhancements to the UI system to be able to process New Hampshire's Emergency \$1 Rule, tracking mechanisms for HCTC recipients, and create new data fields to allow for the capture of all required information for the reporting of potential "eligible" for the HCTC program.
2. Offset the cost of existing NH Employment Security staff time (e.g. IT Hardware manager, TAA Statewide Coordinator, and other systems management staff) needed to upgrade computer systems and develop, install and/or implement new data management system requirements to support the HCTC program and Trade Act participants.

Although NH has a new UI system, most of the 2009 changes had not been included in the development. These funds will be used to upgrade New Hampshire Unemployment Insurance System (NHUIS) on the local level and to handle the new system data collection and tracking requirements.

NHES shall complete the following system development enhancement key activities between October 1, 2010 and September 30, 2012. Most activities are inter-related and ongoing.

- Eligibility Verification Key Activities
 - Build tracking system for potentially eligible TRA eligible workers
 - Develop system for determining ending eligibility for HCTC eligible recipients
 - Develop policy and procedures for the NHES TAA Coordinator to verify eligibility for HCTC
- Providing Assistance in Enrolling in Qualified Programs Key Activities
 - General Information Training Sessions for NH Works counseling staff (i.e. NHES, WIA, VR)
 - Develop enrollment procedures and train NHES counseling staff, and other appropriate staff in how to assist eligible workers enroll in a qualified program

- **Developing/Installing Data Management Systems Key Activities**
 - Requirements Validation, Design, and Development for Online components in NHUIS
 - System Test and User Acceptance Test for testing changes to test changes, both online and batch
 - Deployment of the functionality in production and support

- **Gap Filler Payments Key Activities**
 - Develop system for the payment of the gap-filler payments to HCTC recipients
 - Build tracking system for gap filler recipients
 - Develop system to assure that registration for the advance credit is timely (within 3 months)
 - Develop policy and procedures for the NHES TAA Coordinator to verify eligibility for gap filler payments

- **Marketing the Health Coverage Tax Credit Program Key Activities**
 - Communicate with frontline teams regarding the availability of materials they can share with customers
 - Train frontline staff on the application process for the gap-filler payments
 - Develop enrollment procedures and train NHES counseling staff, and other appropriate staff in how to assist eligible workers enroll in a qualified program
 - Develop mass mailings to adversely affected laid off workers regarding HCTC
 - Coordinate marketing activities with our partner agencies

In addition, NHES shall ensure a state level audit review of this project as required under OMB guidelines.

The Office of Workforce Opportunity shall monitor project performance, as required by WIA regulation, on an annual basis.

Record Retention Requirements: Consistent with WIA National Emergency Grant regulations, NHES agrees to maintain the records of all participants funded through this MOA for no less than 3 years from the project end date of September 30, 2012, and to make such information available upon request to state and federal representatives for federal review purposes.

Section III. Pricing / Payments / Financial Reporting

- NHES agrees to implement the changes and provide the services indicated in Section I of this agreement

- The conditions and responsibilities outlined in this agreement are further subject to the availability of resources. Any party may, after thirty (30) days written notification, suspend this agreement if funds become unavailable to carry out this agreement or if the NHES is no longer willing to carry out the agreement. Upon termination, all allowable expenses incurred and paid by NHES prior to the termination date will be reimbursed.

Total agreement not to exceed: \$744,000.00

- For services performed and equipment, training, and travel expenses related to these services NHES shall be paid up to Seven Hundred Forty-four Thousand Dollars and 00/100 (\$744,000.00). Upon presentation of any invoice for such services and related expenses, which shall be billed monthly, the amount of the invoice shall be immediately due and payable to NHES.
- Support documentation for all charges to this MOA shall be maintained at NHES for no less than three years from the federal grant end date of September 30, 2012.

Invoices shall be sent to: DRED
Office of Workforce Opportunity
Attn: Tammy Moore
172 Pembroke Road
P.O. Box 1856
Concord, NH 03302-1856

Payment shall be made to: Fiscal Management Section
Attn: Jill Revels
NHES
32 South Main Street
Concord, NH 03301-4857

- NHES shall complete the NEG federal financial report (Form 9130) by no later than one month from the end of each quarterly report period, and submit the report to the OWO fiscal officer to approve and submit to US DOL.
- NHES shall complete the NEG Quarterly Narrative report by no later than one month following the quarter end month for each quarterly report period, and submit the report to the OWO Director to approve and submit to US DOL.
- NHES shall compile the invoices and other related financial documents necessary to support payment draws from the federal Payment Management

System (PMS), and submit the draw request to the OWO fiscal officer on a monthly basis. The OWO fiscal officer shall ensure monthly draws are completed.

Federal Quarterly Reporting Schedule (9130 Financial & NEG Narrative report)

Quarter Ending Date	Report Due to OWO	Report Due to US DOL
December 31, 2010	Completed	Completed
March 31, 2011	April 30, 2011	May 15, 2011
June 30, 2011	July 31, 2011	August 14, 2011
September 30, 2011	October 31, 2011	November 14, 2011
December 31, 2011	January 31, 2012	February 14, 2012
March 31, 2012	April 30, 2012	May 15, 2012
June 30, 2012	July 31, 2012	August 14, 2012
September 30, 2012	October 31, 2012	November 14, 2012

- Costs associated with the required state audit review of the *NH HCTC Infrastructure/Gap Filler* project (Grant Number EM-21292-11-60-A-33; CFDA 17.276) shall be paid by NHES with audit set-aside grant funds consistent with the funding budget as approved by the NH Joint Legislative Fiscal Committee.

Section IV. Other Provisions

1. Nothing contained in this agreement shall be deemed to constitute a waiver of sovereign immunity of the State of New Hampshire, which immunity is hereby reserved to the State, its agencies and officials.
2. Both parties shall comply with the provisions of:
 - 29 CFR Part 93 Restrictions on Lobbying
 - 29 CFR Part 98 Government-wide Debarment and Suspension, Requirements for a Drug Free Workplace
 - 29 CFR Part 37 Nondiscrimination and Equal Opportunity Requirements
 - 29 CFR Part 97 Uniform Administrative Requirements for State, Local and Indian Tribal Governments (subject to the exceptions at 20 CFR Part 667~~ Subpart B)
 - OMB Circular A-87 Cost Principles for State, Local and Indian Tribal Governments
 - 29 CFR Parts 96 and 99, Audit Requirements

- The Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, 42 U.S.C. 12101-12213 and 47 U.S.C. 225 and 611)
- Hatch Act (5 U.S.C. Subsection 1501-1508 and 7324-7328) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds
- Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 as amended (P.L. 91-616) relating to nondiscrimination on the basis of alcoholism
- Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. Section 794, 29 CFR Part 32) which prohibits discrimination on the basis of handicap
- Title IX of the Education Amendments Act of 1972, as amended (20 U.S.C. Subsection 1681-1683, and 1685 and 1686) which prohibits discrimination on the basis of sex
- The Age Discrimination Act of 1975 as amended (42 U.S.C. Section 6101-6107) which prohibits discrimination on the basis of age
- Title VI of the Civil Rights Act of 1964 (P.L. 88-352/29 CFR Part 31) which prohibits discrimination on the basis of race, color or national origin
- Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255) as amended relating to nondiscrimination on the basis of drug abuse
- WIA Title I Program and Administrative Regulations: 20 CFR Part 671 -- National Emergency Grants, which (subject to the exceptions specified in 20 CFR Part 671) refers to the general WIA administrative and program regulations at 20 CFR Part 667, Subpart B -- Administrative Rules, Cost, and Limitations and to 20 CFR Part 663 -- Adult and Dislocated Workers Activities.

3. In accordance with the Workforce Investment Act of 1998 (WIA), Federal Regulations and State Policy, both parties assure and certify that:

A. Civil Rights

- 1) For the purpose of applying the prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 as amended, on the basis of a disability under the Rehabilitation Act of 1973 as amended and the Americans with Disabilities Act of 1990, on the basis of sex under the Title IX of the Education Amendments of 1972, or the basis of race, color, national origin or ethnicity under

Titles VI of the Civil Rights Act of 1964, on the basis of alcohol abuse or alcoholism under the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 as amended, on the basis of drug abuse under the Drug Abuse Office and Treatment Act of 1972 as amended, programs and activities funded or otherwise financially assisted in whole or in part under this Act are considered to be programs and activities receiving Federal financial assistance.

- 2) No individual shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in the administration of or in connection with any such program because of race, color, religion, sex, national origin, ethnicity, age, handicap, political affiliation or belief, citizenship status as a lawfully admitted immigrant authorized to work in the United States, drug or alcohol abuse, or alcoholism.
- 3) With respect to terms and conditions affecting, or the rights of individuals who are participants in activities supported by funds provided under WIA, such individuals shall not be discriminated against because of their participant status.
- 4) Participation in programs and activities financially assisted in whole or in part under WIA shall be open to citizens and nationals of the United States, lawfully admitted permanent resident aliens, lawfully admitted refugees and parolees, and other individuals authorized by the Attorney General to work in the United States.

B. Equal Employment Opportunity

As a condition to the award of financial assistance under WIA from the Office of Workforce Opportunity, both parties (Office of Workforce Opportunity and NHES) assure, with respect to operation of the WIA funded program or activity, that they will comply fully with the nondiscrimination and equal opportunity provisions of Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Title IX of the Education Amendments of 1972 as amended; and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to 29 CFR part 37.

4. All notices and other communications in connection with this Agreement shall be in writing and shall be deemed to have been received by a party when actually received in the case of hand delivery, or two (2) days after mailing by a nationally recognized overnight carrier, to each party at the addresses shown below.

If to NHES, then to:

Doris Lachance
Operations Director
NH Employment Security
10 West Street
Concord, NH 03301

If to Office of Workforce Opportunity, then to:

Jackie Heuser
Workforce Director
DRED Office of Workforce Opportunity
172 Pembroke Road
Concord, NH 03302

5. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
6. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
7. NHES and OWO may self-insure and / or at its option purchase any insurance it considers appropriate.
8. Office of Workforce Opportunity shall be responsible for all claims, suits, damages, judgments, recoveries, settlements, or other liabilities incurred as a result of performance or failure to perform under this agreement arising out of the negligent or intentional actions of its officials, employees, subcontractors, and/or agents. NHES shall be responsible for all claims, suits, damages, judgments, recoveries, settlements, or other liabilities incurred as a result of performance or failure to perform under this agreement arising out of the negligent or intentional actions of its officials, employees, subcontractors, and/or agents. Both parties reserve all rights and defenses under the doctrine of sovereign immunity, which immunity is not waived. This covenant shall survive the termination of this Agreement.
9. In the event of an early termination of this Agreement for any reason other than the completion of the Services, NHES shall deliver to the Office of Workforce Opportunity, not later than forty-five (45) days after the date of termination, an invoice for services rendered which shall be paid by the Office of Workforce Opportunity within ten (30) business days consistent with the State payment system.
10. In connection with the performance of the Services, NHES shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Office of Workforce Opportunity, including, but not limited to civil rights and equal opportunity laws.
11. The Contracting Officer specified on the signature page, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, both parties agree to negotiate in good faith to resolve it, and failing resolution, the Attorney General's decision shall be final.

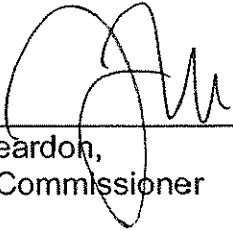
12. Any one or more of the following acts or omissions of the Office of Workforce Opportunity or NHES shall constitute an event of default hereunder ("Events of Default"):
 - a. failure to pay timely; or
 - b. failure to submit any report required hereunder; or
 - c. failure to perform any other covenant or condition of this Agreement.
13. Upon the occurrence of any Event of Default, the non-defaulting party may take any one, or more, or all, of the following actions:
 - a. give the defaulting party written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this agreement, effective two (2) days after giving notice of termination; and
 - b. give the defaulting party written notice specifying the Event of Default and suspend all services under this Agreement until such time as the Event of Default has been cured; and
 - c. set off against any other obligations owed to the defaulting party any damages suffered by reason of any Event of Default; and
 - d. treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
14. This agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto.
15. Neither party shall be liable for delays caused by fire, accident, labor dispute, war, insurrection, riot, act of government, act of God, or any other cause reasonably beyond its control; but each party shall use all reasonable efforts to minimize the extent of any such delay.
16. Neither party may assign its rights or delegate its obligations hereunder without the prior written consent of the other party, which consent will not be unreasonably withheld, provided that NHES may assign its rights to receive monies due and becoming due.
17. Neither party shall be deemed to have waived any right hereunder unless such waiver is in writing and executed by a duly authorized officer of the waiving

party. No waiver by either party of any right hereunder shall constitute a waiver of any right on any other occasion.

18. The invalidity or unenforceability, in whole or in part, of any provision, term or condition hereof shall not affect the validity or enforceability of the remainder of such provision, term or condition or of any other provision, term or condition.
19. This Agreement shall be construed in accordance with the laws of the State of New Hampshire and is binding upon and inures to the benefits of the parties and their respective successors and assigns.
20. Captions of the sections of this Agreement are for reference purposes only and do not constitute terms or conditions hereof. The parties acknowledge that they have thoroughly reviewed this Agreement and bargained over its terms. Accordingly, neither party shall be considered responsible for the preparation of this Agreement, which shall be deemed to have been prepared jointly by both parties. The provisions of the Agreement allocate the risks between the parties. The terms and conditions included herein reflect this allocation of risk, and each provision herein is part of the bargained for consideration of this Agreement.
21. The General Provisions of this Agreement as written constitute the entire agreement between the Office of Workforce Opportunity and NHES, and supersedes all prior agreements and understandings.


New Hampshire
Employment Security

NH Department of Resources &
Economic Development



Tara Reardon,
NHES Commissioner

3/18/11
Date




George M. Bald,
DRED Commissioner

3/29/11
Date



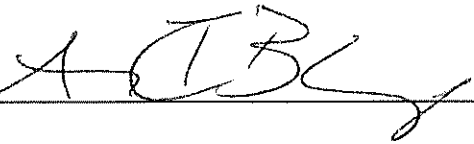
Witness



Witness

Approved by the Attorney General (Form, Substance and Execution)

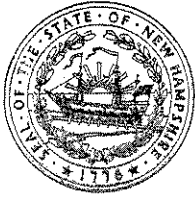
Date: 4/8/2011

By: 

Approved by the Governor and Executive Council

Date: 4/27/11

Item Number: 31A 



State of New Hampshire

FIS 13 011

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

December 18, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a VI, authorize the Department of Safety, Division of Motor Vehicles to amend prior Fiscal Item #12-272 approved on 9/14/2012, and Governor and Council Item #99 approved on 9/19/2012 to reduce the authorized amount in class 040 – Indirect Cost by \$88.00 to realign the state appropriations with a revised grant budget as approved by FEMA. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

2. Pursuant to RSA 14:30-a VI, subject to the approval of action item #1 to amend the prior Fiscal and Governor and Council item, authorize the Department of Safety, Division of Motor Vehicles, to accept and expend an additional \$152,741.00 into the account entitled NH Licensing Security Program in order to fund the previously approved consultant position to assist with a video security monitoring system and funding to cover security monitoring systems at the additional full time substations. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

Funds will be budgeted in an account titled NH Licensing Security Project:

02-23-23-233010-59700000 Dept. of Safety Div of Motor Vehicles NH Licensing Security Program
SFY 2013

Class	Description	Current Adjusted Authorized	Requested Action #1	Requested Action #2 Add'l Funds	SFY 2013 Revised Adjusted Authorized
000-408165	Federal Funds	(\$573,512.00)	\$88.00	(\$152,741.00)	(\$726,165.00)
024-500230	Maint Other Build-Grnds	30,870.00		-	30,870.00
030-500311	Equipment	283,124.00		-	283,124.00
038-509038	Technology - Software	40,078.00		-	40,078.00
040-500800	Indirect Costs	6,778.00	(88.00)	-	6,690.00
041-500801	Audit Fund Set Aside	662.00		63.00	725.00
046-500464	Consultants	212,000.00		152,678.00	364,678.00
	Org 5970 Totals	573,512.00	(88.00)	\$ 152,741.00	\$726,165.00

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
December 18, 2012
Page 2 of 2

Explanation

This request is a revision of the previously submitted Fiscal Item #12-272 approved on 9/14/2012, and Governor and Council Item #99 that was approved on 9/19/2012. Since the approval of this item, a hold has been removed on remaining grant funds as well as realignment to the federal budget. This request will bring the State appropriations in line with the approved federal grant budget.


This grant funds the installation, setup, and integration of a video security monitoring system, which will be linked to the state's Wide Area Network (WAN) to enable DMV management to monitor operations at the main office, as well as at selected remote substation locations. Recent events have demonstrated that we need the ability to monitor our staff and the customer service area to ensure the integrity and security of the licensing process. This will allow DMV supervisors to identify possible improper practices by DMV staff and/or license applicants. DMV personnel and State Police will investigate any apparent violations during the testing process or other activity that suggests fraudulent activity by state personnel or license applicants. Monitoring of DMV facilities outside normal business hours will enable division staff to identify any actual or potential security breaches and/or compromises to the security of licensing information, materials and supplies.

Org 5970 SFY 2013

- Class 024 Increased to purchase maintenance/support on video cameras, routers and PC software.
- Class 030 Increased to purchase video cameras, routers and PCs.
- Class 038 Increased to purchase software for the video camera system.
- Class 040 Increased to pay indirect costs expense.
- Class 041 Increased to pay audit fund set aside expense.
- Class 046 Increased to pay for consultants to set-up and test the video camera system.

In the event that Federal Funds become no longer available, General Funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Department of Safety
NH Licensing Security Project
Fiscal Situation

Federal Funds Awarded:
FFY 2010 - 2010 NH Licensing Security Project 6/1/2010 -9/30/2013 \$800,677.00
Total Grant Funds Awarded \$800,677.00

Less SFY 2010 expenses on FFY 2010 Grants \$0.00
Less SFY 2011 expenses on FFY 2010 Grants \$0.00
Less SFY 2012 expenses on FFY 2010 Grants Estimate (\$74,511.38)
Total (\$74,511.38)

Net Grant Funds Remaining as of July 1, 2012 (SFY 2013) \$726,165.62

Less SFY13 Appropriations (\$573,512.00)
Add: Requested Action #1 \$88.00

Excess grant funds available to appropriate \$152,741.62

Request Action #2 \$152,741.00

U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110



FEMA

May 2, 2012

Mr. John Barthelmes
Commissioner
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

Re: Grant Adjustment Notice; FY10 Driver's License Security Grant Program (DLSGP) Grant
Award: 2010-DL-T0-0007A

Dear Commissioner Barthelmes:

I am pleased to inform you that the Federal Emergency Management Agency (FEMA) has approved your budget realignment and extension request for the New Hampshire Department of Safety's FY10 DLSGP award. As requested, award funds in the amount of \$55,241.84 will remain on hold. The hold will be lifted upon review and approval of a revised budget and Scope of Work by regional Grants Management Division (GMD) staff. The new period of performance is June 1, 2010 through September 30, 2013. Please include this notice in your official grant file.

Should you have any questions or concerns, please do not hesitate to contact Betsy Snell, Program Analyst, at 617-956-7516 or betsy.snell@fema.dhs.gov, or Glen Josephson, Grants Management Specialist, at 617-832-4708 or glen.josephson@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Don R. Boyce", written over a horizontal line.

Don R. Boyce
Regional Administrator

DRB:gjj

cc: Robert Lussier, Business Administrator, Department of Safety, DMV.
Betsy Snell, Program Analyst, FEMA
Glen Josephson, Grants Management Specialist, FEMA
Official Grant File



U.S. Department of Homeland Security
Grants Program Directorate

5/12

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305	3. GRANT NUMBER 2010-DL-T0-0007A
	4. ADJUSTMENT NUMBER 4
1A. GRANTEE IRS/VENDOR NUMBER 026000618	5. DATE 05/02/12
2. PROJECT TITLE 2010 Driver's License Security Grant Program	6. GRANT MANAGER Betsy Snell

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV.REG. SUB. MBO	9. PREVIOUS GRANT AWARD AMOUNT \$ 800,677
	10. REOBLIGATION AMOUNT \$ 0
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 800,677

SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: 06/01/2010-05/31/2013	TO: 06/01/2010-09/30/2013

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14:
The proposed budget modifications and period of performance extension have been approved. A total of \$55,241.84 (included under Other in revised budget) remains on hold. Funds will be released upon regional approval of a revised budget and SOW.

Cost Category	Current Budget	Proposed Modification	New Budget
Personnel (Salary)	0.00	60,567.00	60,567.00
Fringe Benefits	0.00	29,378.17	29,378.17
Travel	0.00	0.00	0.00
Equipment	392,300.00	0.00	392,300.00
Project Supplies	0.00	0.00	0.00
Consultants & Contracts	247,800.00	0.00	247,800.00
Other	153,479.55	(68,237.71)	55,978.98
Direct Costs	\$793,579.55	(\$7,555.39)	\$786,024.16
Indirect Costs	7,097.45	7,555.39	14,652.84
TOTAL:	800,648.51		800,677.00

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Don R. Boyce, Regional Administrator	16. SIGNATURE OF AUTHORIZED OFFICIAL
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U.S. Department of Homeland Security
FEMA Region I
99 High Street
Boston, MA 02110



FEMA

November 19, 2012

Mr. John Barthelmes
Commissioner
New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

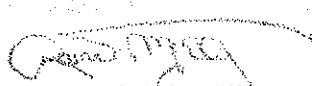
Re: Grant Adjustment Notice; FY10 Driver's License Security Grant Program (DLSGP) Grant
Award: 2010-DL-T0-0007A

Dear Commissioner Barthelmes:

I am pleased to inform you that the Federal Emergency Management Agency (FEMA) has approved your budget realignment request for the New Hampshire Department of Safety's FY10 DLSGP award. The hold of \$55,241.84 has been removed. You may now obligate, expend and draw down award funds, in the amount of \$800,677, for payment requests under grant number 2010-DL-T0-0007A. Please include this notice in your official grant file.

Should you have any questions or concerns, please do not hesitate to contact Betsy Snell, Program Analyst, at 617-956-7516 or betsy.snell@fema.dhs.gov, or Glen Josephson, Grants Management Specialist, at 617-832-4708 or glen.josephson@fema.dhs.gov.

Sincerely,


Daniel C. McElhinney
Director
Grants Management Division

DCM:gjj

cc: Robert Lussier, Business Administrator, Department of Safety, DMV
Betsy Snell, Program Analyst, FEMA
Glen Josephson, Grants Management Specialist, FEMA



U.S. Department of Homeland Security
Grants Program Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03306		3. GRANT NUMBER 2010-DL-70-0007A	
1A. GRANTEE IRS/VENDOR NUMBER 026000618		4. ADJUSTMENT NUMBER 5	
2. PROJECT TITLE 2010 Driver's License Security Grant Program		5. DATE 11/19/12	
		6. GRANT MANAGER Betsy Snell	

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE		9. PREVIOUS GRANT AWARD AMOUNT	
FISCAL YEAR	FUND CODE	BUD. ACT.	OFC. DIV. REG. SUB. MBO
		\$ 800,677	
		10. REOBLIGATION AMOUNT	
		\$ 0	
DOCUMENT CONTROL NUMBER		11. ADJUSTED AWARD AMOUNT	
		\$ 800,677	

SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: _____	TO: _____

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14
The proposed budget modification has been approved. The hold of \$55,241.84 has been removed. The full amount of this award is now available to obligate, expend and draw down for payment requests.

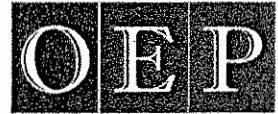
Cost Category	Current Budget	Modification	New Budget
Personnel (Salary)	60,567.00	(60,567.00)	0.00
Fringe Benefits	29,378.17	(29,378.17)	0.00
Travel	0.00	0.00	0.00
Equipment	392,300.00	0.00	392,300.00
Project Supplies	0.00	0.00	0.00
Consultants & Contracts	247,800.00	132,879.67	400,479.67
Other	55,978.88	(55,179.10)	799.88
Direct Costs	\$786,024.16	\$7,655.39	\$793,579.55
Indirect Costs	14,652.84	(7,555.39)	7,097.45
TOTAL:	800,677.00	0.00	800,677.00

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Daniel C. McElhinney, Grants Management Division	16. SIGNATURE OF AUTHORIZED OFFICIAL
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MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615



www.nh.gov/oep

January 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY AMEND** Fiscal Item #11-307 approved by the Legislative Fiscal Committee on October 28, 2011 and Governor and Executive Council on October 26, 2011, Item #11(2), by extending the performance period of the competitive State Energy Programs (SEP) Energy Efficiency Resource Standard (EERS) from the original end date of September 29, 2012 to June 30, 2013, upon Joint Fiscal Committee and Governor and Council approval. No additional funding is involved in this time extension request. 100% Federal Funds (SEP – Department of Energy)

EXPLANATION

This grant will allow OEP and its State partners to develop and implement a statewide plan that will focus on assessing the economic feasibility of increasing investment in energy efficiency through the adoption of EERS and other policy mechanisms. By promoting energy efficiency, this effort will reduce the state's reliance on imported energy, and manage energy costs for New Hampshire residents, businesses, and public entities.

This request is retroactive due to OEP not receiving documentation of the grant extension from the Department of Energy until December 7, 2012.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,

Joanne Cassulo
Joanne Cassulo
Interim Director



JOHN H. LYNCH
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
4 Chenell Drive
Concord, NH 03301-8501
Telephone: (603) 271-2155
Fax: (603) 271-2615



www.nh.gov/oep

October 7, 2011

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Approval by the Governor
and Council on 10.26.11
Agenda Item 11

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

1) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend federal grant funds in the amount of \$95,646.00 from the US Department of Energy for the State Energy Programs (SEP formula) grant, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2012. 100% Federal Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-024010-65100000 FY 2012 State Energy Programs				
Source of Funds				
Class	Description	Current Budget	Incr/(Decr)	Modified Bgt #1
000-404590	Federal Funds	134,073.00	95,646.00	229,719.00
Totals		134,073.00	95,646.00	229,719.00

Class	Description	Current Budget	Incr/(Decr)	Modified Bgt #1
016-500141	Personal Serv.-Non-Classified	53,734.00		53,734.00
020-500236	Current Expenses	300.00	500.00	800.00
026-500251	Organizational Dues	3,300.00	5,800.00	9,100.00
030-500310	Equipment	350.00	150.00	500.00
039-500188	Telecommunications	1,000.00		1,000.00
041-500801	Audit Fund Set Aside	134.00	96.00	230.00
042-500620	Additional Fringe Benefits	6,131.00		6,131.00
049-500420	Transfers to Other State Agencies	14,100.00	14,000.00	28,100.00
060-500601	Benefits	27,524.00		27,524.00

070-500704	In-State Travel Reimbursement	500.00	100.00	600.00
080-500710	Out-of-State Travel Reimb	6,900.00		6,900.00
102-500731	Contracts for Program Services	20,100.00	75,000.00	95,100.00
Totals		134,073.00	95,646.00	229,719.00

2) Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend federal grant funds in the amount of \$305,405.00 from the US Department of Energy for the competitive State Energy Programs Energy Efficiency Resource Standard grant, effective upon Joint Fiscal Committee and Governor and Council approval through September 29, 2012. 100% Federal Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-024010-65100000 FY 2012 State Energy Programs				
Source of Funds				
Class	Description	Modified Bgt #1	Incr/(Decr)	Modified Bgt #2
000-404590	Federal Funds	229,719.00	305,405.00	535,124.00
Totals		229,719.00	305,405.00	535,124.00

Class	Description	Modified Bgt #1	Incr/(Decr)	Modified Bgt #2
016-500141	Personal Serv.-Non-Classified	53,734.00		53,734.00
020-500236	Current Expenses	800.00	1,600.00	2,400.00
026-500251	Organizational Dues	9,100.00		9,100.00
030-500310	Equipment	500.00		500.00
039-500188	Telecommunications	1,000.00		1,000.00
041-500801	Audit Fund Set Aside	230.00	305.00	535.00
042-500620	Additional Fringe Benefits	6,131.00		6,131.00
049-500420	Transfers to Other State Agencies	28,100.00		28,100.00
060-500601	Benefits	27,524.00		27,524.00
070-500704	In-State Travel Reimbursement	600.00	500.00	1,100.00
080-500710	Out-of-State Travel Reimb	6,900.00	3,000.00	9,900.00
102-500731	Contracts for Program Services	95,100.00	300,000.00	395,100.00
Totals		229,719.00	305,405.00	535,124.00

EXPLANATION

For Item #1 above, the Office of Energy and Planning is responsible for administering New Hampshire's SEP formula grant. The amount allocated to New Hampshire for Program Year 2012 exceeds what is in the State Budget; consequently, OEP is respectfully requesting permission to accept and expend a portion of these additional funds into its budget to meet the grant's objectives.

Funds are requested for the following purposes:

Class 020 - Current Expenses

To fund additional supplies needed due to the increased scope of work required for this grant

Class 026 - Organizational Dues	To pay for CONEG (Coalition of Northeast Governors) dues
Class 030 - Equipment	To pay for a scanner, which will allow for more efficient transfer of information and documentation
Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 049 - Transfers to Other State Agencies	To fund an MOA with Department of Environmental Services to continue work on increasing the use of alternative fuels such as compressed natural gas
Class 070 - In-State Travel	To fund additional travel needed due to the increased scope of work required for this grant
Class 102 - Contracts for Program Services	To further energy education and public outreach efforts, energy tracking, and policy, planning and energy assurance and security issues

For Item #2 above, the Office of Energy and Planning applied for and was awarded a competitive SEP grant on September 20, 2011. OEP did not anticipate at the time the FY12/13 budget was developed that it would receive these funds, and is therefore requesting that these funds be added to its budget now. This grant will allow OEP to lead a stakeholder process and engage experts in energy efficiency financing, measurement and verification to develop a specific and realistic goal for total energy efficiency savings from electric and gas utility programs, as well as from non-ratepayer funded sources. This effort will reduce the state's reliance on imported energy, and manage energy costs for the state's residents, businesses, and public entities.

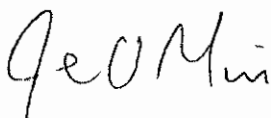
Funds are requested for the following purposes:

Class 020 - Current Expenses	To fund supplies needed to perform the work required for this grant
Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 070 - In-State Travel	To fund travel needed to perform the work required for this grant
Class 080 - Out of State Travel	To fund travel to conferences on Energy Efficiency (American Council for an Energy-Efficient Economy, etc.)
Class 102 - Contracts for Program Services	To fund endeavors that assist with the development of energy efficiency models, outreach and facilitation of stakeholders

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal funds become no longer available, General Funds will not be requested to support these programs.

Respectfully Submitted,



Joanne O. Morin
Director

JOM/JC/DMR:dmr
Enclosure

Fiscal 10/28/11
G&C 11/09/11

FISCAL SITUATION
 State Energy Programs
 010-002-6510-000
 FY 2012

10/07/11

<u>Funding Information</u>	<u>Grant Award</u>	<u>Grant Period</u>	<u>Fed Award Amount</u>	<u>Expended thru FY11</u>	<u>Funding Authorization Remaining</u>	<u>Date of Notification</u>
SEP PY 09	R130472	07/01/08 - 06/30/09	280,000.00	241,317.60	38,682.40	06/27/08
SEP PY 10	R130472	07/01/09 - 06/30/10	212,000.00	181,543.78	30,456.22	06/30/10
SEP PY 11	R130472	07/01/10 - 06/30/11	212,000.00	163,328.46	48,671.54	01/18/11
SEP PY 12	R130472	07/01/11 - 06/30/12	329,000.00	0.00	329,000.00	09/23/11
Competitive SEP - EERS	DE-EE0005463	09/30/11 - 09/29/12	379,330.00	0.00	379,330.00	09/20/11
SHOPR 11	DE-FC01-06EI38102	08/08/10 - 08/07/11	13,500.00	13,025.08	474.92	07/17/06
SHOPP 12	DE-EI0000930	09/15/11 - 09/14/12	13,500.00	0.00	13,500.00	09/15/11
Total			1,439,330.00	599,214.92	840,115.08	
less: FY12 Budget Authorization					134,073.00	
less: FY12 Bal Forward					13,487.76	
less: SEP grant in Org 6400					106,169.02	
less: SEP grant in Org 6570					15,841.87	
less: SHOPP grant in Org 6400					2,355.15	
Available for Budgeting					568,188.28	
Requested Action #1					95,646.00	
Requested Action #2					305,405.00	
Balance to be Budgeted at a later time					167,137.28	

ASSISTANCE AGREEMENT

1. Award No. DE-EE0005463		2. Modification No. 003		3. Effective Date 09/30/2011		4. CFDA No. 81.119	
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852				6. Sponsoring Office Energy Effcy & Renewable Energy			7. Period of Performance 09/30/2011 through 06/30/2013
8. Type of Agreement <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other		9. Authority 42 USC 6321 42 USC 7101			10. Purchase Request or Funding Document No. 13EE000097		
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: MEGHAN K. MCPHERSON 4 CHENELL DRIVE CONCORD NH 033018521				12. Total Amount Govt. Share: \$379,330.00 Cost Share : \$78,167.00 Total : \$457,497.00		13. Funds Obligated This action: \$0.00 Total : \$379,330.00	
14. Principal Investigator Susan Thorne Phone: 603-271-1715		15. Program Manager Priya Swamy Phone: 202-287-1875			16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 1617 Cole Blvd. Golden CO 80401-3393		
17. Submit Payment Requests To			18. Paying Office Payment - Direct Payment from U.S. Dept of Treasury			19. Submit Reports To See Attachment 3 Reporting Checklist	
20. Accounting and Appropriation Data 2011 SEP Competitive Grants							
21. Research Title and/or Description of Project DEVELOPMENT AND IMPLEMENTATION OF AN ENERGY EFFICIENCY GOAL FOR THE STATE OF NEW HAMPSHIRE							
For the Recipient				For the United States of America			
22. Signature of Person Authorized to Sign				25. Signature of Grants/Agreements Officer Signature on File			
23. Name and Title		24. Date Signed		26. Name of Officer Robert D. Kingsley		27. Date Signed 12/07/2012	

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
DE-EE0005463/003

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NO. OF OFFEROR OR CONTRACTOR
EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHIRE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>DUNS Number: 033099933</p> <p>The purposes of this modification are to:</p> <ol style="list-style-type: none"> 1) Extend the Budget Period 1 end date to 06/30/2013; 2) Delete the Special Terms and Conditions from the prior modification and replace them with the Special Terms and Conditions found in this modification. Restrictions still applicable to the award are specified in the Payment Procedures, Cost Matching, Continuation Application, Funding of Budget Period, and Subcontract Approvals provisions; and 3) Update the Recipient Business Officer and Principal Investigator as shown below. <p>All other terms and conditions remain unchanged.</p> <p>In Block 7 of the Assistance Agreement, the Period of Performance has been updated and reflects the beginning of the project through the end of the current Budget Period, shown as 09/30/2011 through 06/30/2013. For multiple Budget Periods, see Special Terms and Conditions, Provision 4, "Award Project Period and Budget Periods."</p> <p>In the event that the Recipient does not submit a continuation application for subsequent Budget Periods, or DOE disapproves a continuation application for subsequent Budget Periods, the maximum DOE liability to the Recipient is the funds that are available for the current approved Budget Period. In such event, DOE reserves the right to deobligate any remaining funds.</p> <p>DOE Award Administrator: Debbie Reynolds E-mail: debbie.reynolds@go.doe.gov Phone: 720-356-1764</p> <p>DOE Project Officer: Priya Swamy E-mail: priya.swamy@ee.doe.gov Phone: 202-287-1875</p> <p>Recipient Business Officer: Barbara Shea E-mail: barbara.shea@nh.gov Phone: 603-271-2723</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
DE-EE0005463/003

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NAME OF OFFEROR OR CONTRACTOR
EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHIRE

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Recipient Principal Investigator: Susan Thorne E-mail: susan.thorne@nh.gov Phone: 603-271-1715</p> <p>"Electronic signature or signatures as used in this document means a method of signing an electronic message that-- (A) Identifies and authenticates a particular person as the source of the electronic message; (B) Indicates such person's approval of the information contained in the electronic message; and, (C) Submission via FedConnect constitutes electronically signed documents."</p> <p>ASAP: Yes Extent Competed: COMPETED Davis-Bacon Act: NO Fund: 05450 Appr Year: 2011 Allottee: 31 Report Entity: 200835 Object Class: 41000 Program: 1004902 Project: 0000000 WFO: 0000000 Local Use: 0000000</p>				



PUBLIC UTILITIES COMMISSION

21 S. Fruit Street, Suite 10
Concord, N.H. 03301-2429

CHAIRMAN
Amy L. Ignatius

COMMISSIONERS
Michael D. Harrington
Robert R. Scott

EXECUTIVE DIRECTOR
Debra A. Howland

January 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Your Excellency and Honorable Councilors:

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI authorize the Public Utilities Commission to budget and expend prior year carry forward funds from the Renewable Energy Fund (REF) created by RSA 362-F:10, I. The requested amount of \$2,663,089 will be used to fund electric or thermal renewable energy projects in New Hampshire through grant and rebate programs, effective upon Joint Fiscal Committee and Governor and Council approval through June 30, 2013. Funding is 100% REF.

These funds should be budgeted as follows:

02-81-81-811510-54540000 Renewable Energy Fund 362-F:10				
SFY2013				
Source of Funds				
Class	Description	Current Budget	Increase (Decrease)	Modified Budget
009-403292	Agency Income	5,667,120	2,663,089	8,330,209
Totals		5,667,120	2,663,089	8,330,209

Class	Description	Current Budget	Increase (Decrease)	Modified Budget
20-500200	Current Expenses	4,513		4,513
26-500251	Organizational Dues	500		500
27-502799	Transfers to OIT	21,235		21,235
28-500292	Transfers to General Services	15,888		15,888

40-500800	Indirect Costs	4,860		4,860
46-500464	Consultants	25,000		25,000
49-500294	Transfer to Other State Agen	22,763		22,763
70-500704	In-State Travel	300		300
73-500582	Grants-Non Federal	5,572,061	2,663,089	8,235,150
80-500710	Out-of-State Travel			
Totals		5,667,120	2,663,089	8,330,209

EXPLANATION

The Renewable Energy Fund (REF) is a dedicated, non-lapsing fund whose purpose is to support thermal and electrical renewable energy initiatives in New Hampshire. RSA 362-F:10, I. The fund derives its revenues solely from payments by electric utilities and electricity suppliers that are required to obtain a portion of the electricity they sell from renewable sources, pursuant to the state's Renewable Portfolio Standard (RPS) law, RSA 362-F. These electricity suppliers must either obtain renewable energy certificates (RECs) for each of four classes of renewable energy, or make alternative compliance payments (ACPs) instead. In 2012, there was a substantial shortfall of RECs in three of the four renewable energy classes.

Since its inception in 2009, the REF has awarded more than 1,200 rebates for renewable energy systems, and provided New Hampshire homeowners, businesses, schools, towns, non-profit organizations and other eligible entities with more than \$5 million in funding towards these systems. In addition the Commission's competitive grant program has provided close to \$2 million in funding for renewable projects featuring technologies from biomass heating systems to hydroelectricity upgrades to photovoltaic, solar hot air, and landfill gas to energy, among others. These funds have been leveraged with over \$23 million in private investment, providing a boost to the state's economy and creating jobs for electricians, plumbers, and alternative energy businesses.

The Commission seeks to carry forward \$2,663,089 in unspent FY 2012 REF funds. These funds accumulated because certain rebate programs were undersubscribed and funds for the commercial and industrial grant program were not fully obligated.

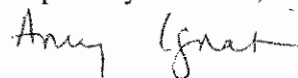
The \$2,663,089 in unspent funds will be budgeted in part to bolster residential and commercial rebate programs. Specifically, a total of \$971,620 will be added to the residential solar and wind rebate program and the commercial and industrial solar rebate program. The remaining funds will be added to the commercial and industrial competitive RFP grant program. RSA 362-F:10, XI requires the Commission to issue a Request for Proposals for grant projects each year by March 1. The program this year will fund projects that will generate substantial quantities of RECs in New Hampshire, thereby lowering REC prices and reducing the need for ACPs. As a result, RPS compliance costs for electric utilities and electricity suppliers should be reduced.

The Commission is requesting authorization to budget and expend \$2,663,089 in the Renewable Energy Fund and to budget the monies as follows:

Class 073-500582 Grants-Non Federal will be used to increase funding for the competitive RFP grant program and to increase funding for both the residential and commercial solar and wind energy rebate programs.

Accordingly, your consideration of our request is appreciated.

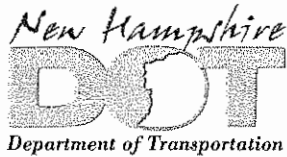
Respectfully submitted,



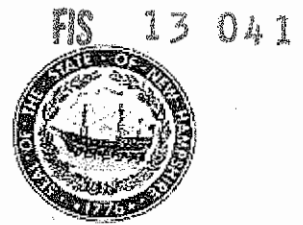
Amy L. Ignatius
Chairman

FISCAL SITUATION

2012-2013 Appropriation	\$	5,667,120
Budget & Expend Request	\$	2,663,089
Modified 2012-2013 Appropriation	\$	<hr/> 8,330,209



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

January 10, 2013
 Bureau of Bridge Maintenance

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Transportation to accept and expend funds in the amount of \$250,000, as a result of reimbursed costs and additional anticipated maintenance work, upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Other Funds.

04-096-096-960515-3008	Current FY13 Budget	Requested Change	Revised FY13 Budget
Bridge Maintenance			
Expenses:			
010 500100 Personal Services	\$3,156,671	\$0	\$3,156,671
018 500106 Overtime	30,000	12,000	42,000
019 500105 Holiday Pay	1,020	0	1,020
020 500200 Current Expense	463,172	213,000	676,172
022 500242 Rents-Leases Other Than State	40,099	0	40,099
023 500291 Heat, Electricity, Water	80,193	0	80,193
024 500225 Maint Other Than Building-Grn	18,645	10,000	28,645
025 506468 State Owned Equipment Usage	1,086,709	0	1,086,709
030 500301 Equipment-New Replacement	23,820	0	23,820
047 500240 Own Forces Maint Build-Grn	23	0	23
050 500109 Personal Services - Temporary	2,000	15,000	17,000
060 500601 Benefits	1,869,510	0	1,869,510
070 500700 In-State Travel	276,900	0	276,900
400 500870 Construction-Repairs & Materials	1	0	1
Total	\$7,048,763	\$250,000	\$7,298,763

<u>Source of Funds</u>			
<u>Revenue:</u>			
000-409151 Federal Funds	\$1,895,110	\$0	\$1,895,110
005-407215 Private Local Funds	192,500	250,000	442,500
000-000015 Highway Fund	4,961,153	0	4,961,153
Total	\$7,048,763	\$250,000	\$7,298,763

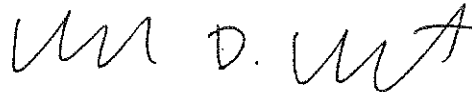
EXPLANATION

The Department's Bureau of Bridge Maintenance is tasked with preventive maintenance, repairs, and improvements to state owned bridges. The Bureau is also asked to assist municipalities with specialty repairs to town owned bridges and repairs to state owned railroads. The work performed on town owned bridges and state owned railroads is expended out of the Bridge Maintenance budget and then reimbursed through the State Aid Bridge Program, municipal matching funds or the Rail and Transit Bureau. In order to fulfill the primary mission of maintenance of state owned bridges, this request asks to utilize reimbursed State Aid, municipal matching funds and Rail and Transit funds to replenish budgeted line items depleted by work done on non-state bridges.

Bridge Maintenance has assisted in several municipal bridge projects and railroad projects and will be completing additional projects this fiscal year. These projects include work on two covered bridges in Lancaster and Lyme, and work on four railroad projects. The increase to Class 50 Personal Services-Temporary will fund an already established temporary part-time position. The available balance in benefits is sufficient to cover this transfer.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

ATTACHMENT

Department of Transportation
FISCAL SITUATION FISCAL YEAR 2013
 04-096-096-960515-3008

Bridge Maintenance	
Estimated revenue budgeted:	\$ 2,087,610
Prior year carryforward revenue:	\$ -
Additional non-budgeted revenue:	\$ 250,000
<hr/>	
Amount available to budget:	\$ 2,337,610
Less current FY13 budget authorization:	\$ 2,087,610
<hr/>	
Total available for budgeting:	\$ 250,000
Amount to be budgeted this request:	\$ 250,000
<hr/>	
Amount available to budget with future requests:	\$ -
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Source of Non-Budgeted Revenue	Amount	Expenses through 6/30/13	Balance
State Aid Bridge, Municipalities and Railroad and Transit Funds	\$ 250,000	\$ -	\$ 250,000
		\$ -	\$ -
		\$ -	\$ -
Totals	\$ 250,000	\$ -	\$ 250,000
<hr/>		<hr/>	

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL



January 8, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 124:15, authorize the Department of Justice (DOJ) to create four (4) new positions within class 059 (Full-Time Temporary) to consist of an Attorney (unclassified), an Investigator (unclassified), a Managing Analyst-Financial (unclassified) and a Paralegal II (classified); also to create one (1) classified Part-Time Legal Secretary III, (20 hours per week) in class 050, all for the purpose of increasing law enforcement resources within DOJ to investigate and prosecute financial fraud, including banking, mortgage and securities fraud, effective upon the approval of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% Other Funds (Mortgage Settlement).

Funding is available in account #02-20-20-200510-3310, Department of Justice, Public Protection, entitled "Mortgage Settlement."

EXPLANATION

Funding for these positions was previously approved by the Governor and Council on September 19, 2012, item #1A, and the Fiscal Committee of the General Court on November 8, 2012, item #1 of FIS 12-304. The Fiscal Committee tabled item #2 of FIS 12-304, which would have established the positions now being requested.

The funds to support this request were received as part of a Nationwide settlement with the nation's five largest banks for claims of unfair and deceptive mortgage servicing, origination and foreclosure practices. New Hampshire was among the 49 states that signed an agreement with these banks; Bank of America, Citibank, Wells Fargo, J.P. Morgan Chase, and GMAC/Aily. Nationally, the

banks agreed to provide \$25 billion to consumers and the states, with \$20 billion in direct benefits to borrowers. The New Hampshire share of the settlement was approximately \$44 million, with approximately \$34 million in direct relief to New Hampshire borrowers in the form of interest rate and principal reductions, short sale facilitations, forgiveness of deficiency balances, and benefits to members of the military. The State of New Hampshire received direct payments in the amount of \$10,575,447 (\$9,575,447 to DOJ and \$1,000,000 to the Banking Department).

The largest portion of these funds, \$4,626,875, is being used to provide services to homeowners experiencing the negative effects of the housing crisis. Specifically, \$1,126,875 has been awarded to the New Hampshire Legal Assistance, Legal Advice Referral Center, and the New Hampshire Bar Association Legal Services (Pro Bono Referral Program) for the first nine months of the contract which was approved by the Governor and Council with the option to renew for two subsequent years. This contract will provide varying levels of legal advice and assistance to homeowners who are at risk of losing their primary residences due to foreclosure; individuals who have been harmed by unfair or deceptive business practices of banks, mortgage brokers and mortgage servicers in their mortgage and foreclosure practices; and individuals who have lost their primary residences due to foreclosure and who need assistance in finding new housing. \$2,500,000 has been awarded to the New Hampshire Housing Finance Authority, which will be coordinating the distribution of these funds through sub-grants to provide statewide access to pre-foreclosure intervention and counseling, post-foreclosure counseling, and statewide public information and outreach to New Hampshire borrowers.

The remaining funds requested by DOJ will be used to fund three new full-time unclassified positions, one new full-time classified position, and one new part-time classified legal secretary position, equipment to support the new positions, current expense, funding for the transfer to the Division of Information Technology as well as funds for in-state and out-of-state travel. Funding is also budgeted for any additional litigation costs to support this program.

The positions and funding for this program has been submitted in the FY 2014/2015 biennial budget.

The following information is provided in accordance with the Comptrollers' instructional memorandum dated September 21, 1981 related to the creation of positions/consultants:

1. List of personnel involved:

Attorney position (unclassified) Minimum \$45,000; Maximum \$65,000
Investigator Position (unclassified) Labor Grade BB, \$50,668-67,192
Managing Analyst – Financial (unclassified) Labor Grade DD, \$55,822-\$74,060
Paralegal II – (classified) Labor Grade 19, \$34,866-\$46,410
Part-time Legal Secretary III (classified) Labor Grade 13, \$27,515-\$36,290

2. Nature, need, duration:

It is anticipated that these positions will be funded through Fiscal Year 2013 and budgeted in the FY 2014/2015 biennial budget.

3. Relationship to existing programs:

These positions are for a new program within the Consumer Protection and Antitrust

Bureau that would enhance and strengthen the activities of the Bureau.

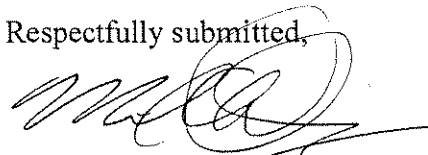
4. Has a similar program been requested of the legislature and denied?
No other similar program has been requested or denied.
5. Why wasn't funding included in the agency's budget?
These funds have just recently been awarded to States as part of a National Mortgage Settlement.
6. Can portions of the grant funds be utilized?
They can only be used as outlined.
7. Estimate the funds required to continue this position(s).
Attorney – \$53,234 (Salary & Benefits)
Investigator - \$42,783 (Salary & Benefits)
Managing Analyst – Financial – \$51,039 (Salary & Benefits)
Paralegal II - \$32,640 (Salary & Benefits)
Part-time Legal Secretary III – \$7,898 (Salary & Benefits)

In the event that these funds become unavailable, general funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney
Attorney General

MAD/k
#851204



FIS 12-304

JEFFRY A. PATTISON
Legislative Budget Assistant
(803) 271-3161

MICHAEL W. KANE, MPA
Deputy Legislative Budget Assistant
(803) 271-3161

State of New Hampshire
OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(803) 271-2785

November 8, 2012

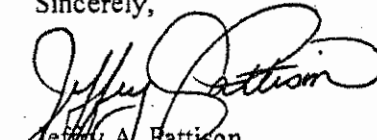
Michael A. Delaney, Attorney General
Department of Justice
33 Capitol Street
Concord, New Hampshire 03301

Dear Attorney General Delaney,

The Fiscal Committee, on November 8, 2012, amended and approved the request of the Department of Justice, by approving item #1 only, of a request pursuant to the provisions of RSA 14:30-a, VI, to accept and expend funds in the amount of \$6,540,769 from the National Mortgage Settlement for the purposes of providing direct and indirect assistance to distressed homeowners through June 30, 2013, as specified in your letter dated September 17, 2012.

The Committee tabled item #2 to establish four (4) full-time temporary positions to consist of; an unclassified Attorney, an unclassified Investigator, an unclassified Managing Analyst-Financial, and a classified Paralegal II, and also establish one (1) part-time classified Legal Secretary III position through June 30, 2013.


Sincerely,


Jeffrey A. Pattison
Legislative Budget Assistant

JAP/pe
Attachment

Cc: Ann Rice, Deputy Attorney General, Department of Justice

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

FIS 12 304 

33 CAPITOL STREET
 CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
 ATTORNEY GENERAL



ANN M. RICE
 DEPUTY ATTORNEY GENERAL

September 17, 2012

FISCAL COMMITTEE	
Received	<i>9/20/12</i>
Rec'd Corrected	<i>9/25/12</i>
Filing Date	

Representative Ken Weyler, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

His Excellency Governor John H. Lynch
 And the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Justice (DOJ) to accept and expend funds in the amount of \$6,504,769 from the National Mortgage Settlement for the purposes of providing direct and indirect assistance to distressed homeowners and for increased law enforcement resources within DOJ related to the investigation and prosecution of financial fraud effective with the approvals of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% Other Funds (Mortgage Settlement).

Funds are to be budgeted in a new account #02-20-20-200510-3310, Department of Justice, Public Protection, Mortgage Settlement, as follows:

02-20-20-200510-3310				
Mortgage Settlement				
Class	Description	Budget	This Request	New Budget
020-500200	Current Expense	0	\$2,500	\$2,500
027-500290	Transfer to DOIT	0	\$12,800	\$12,800
030-500301	Equipment	0	\$7,500	\$7,500
037-500173	PC Desktop	0	\$7,500	\$7,500
038-500177	Desktop Software	0	\$6,000	\$6,000
042-500620	Post-Retirement	0	\$24,647	\$24,647
050-500109	Personal Service-Temp	0	\$11,288	\$11,288
059-500123	Full Time Temporary	0	\$216,015	\$216,015
060-500601	Benefits	0	\$109,519	\$109,519
070-500704	In-State Travel	0	\$2,000	\$2,000

072-500575	Grants to non-profits	0	\$6,000,000	\$6,000,000
080-500714	Out-of-State Travel	0	\$5,000	\$5,000
233-500774	Litigation	0	\$100,000	\$100,000
	Total		\$6,504,769	\$6,504,769
Revenue				
009-407079	Agency Income	0	\$6,504,769	\$6,504,769
	Mortgage Settlement			

2. Pursuant to RSA 124:15, and contingent upon the approval of Requested Action number one, authorize DOJ to create four (4) new positions within class 059 (Full-Time Temporary) to consist of an Attorney (unclassified), an Investigator (unclassified), a Managing Analyst-Financial (unclassified) and a Paralegal II (classified); also to create one (1) classified Part-Time Legal Secretary III, (20 hours per week) in class 050, created for the purpose of increasing law enforcement resources within DOJ to investigate and prosecute financial fraud, including banking, mortgage and securities fraud, effective upon the approval of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% Other Funds (Mortgage Settlement).

Funding is available in account #02-20-20-200510-3310, Department of Justice, Public Protection, entitled "Mortgage Settlement."

EXPLANATION

New Hampshire was among the 49 states that signed an agreement with the five largest banks in the country, Bank of America, Citibank, Wells Fargo, J.P. Morgan Chase, and GMAC/Ally, to settle claims against those banks involving their mortgage servicing, origination and foreclosure practices. Nationally, the banks agreed to provide \$25 billion to consumers and the states, with \$20 billion in direct benefits to borrowers. The New Hampshire share of the settlement will be approximately \$44 million, with approximately \$34 million in direct relief to New Hampshire borrowers in the form of interest rate and principal reductions, short sale facilitations, forgiveness of deficiency balances, and benefits to members of the military. The State of New Hampshire received direct payments in the amount of \$10,575,447 (\$9,575,447 to DOJ and \$1,000,000 to the Banking Department). This request relates to the portion to be budgeted for DOJ for Fiscal Year 2013. The remainder of the funds received by DOJ are planned to be included in the State Fiscal Years (SFY) 2014-2016 budget requests.

The largest portion of these funds, \$6,000,000, is to be used to provide services to homeowners experiencing the negative effects of the housing crisis. Specifically, \$3,500,000 will be awarded to the New Hampshire Legal Assistance, Legal Advice Referral Center, and the New Hampshire Bar Association Legal Services (Pro Bono Referral Program) to provide varying levels of legal advice and assistance to homeowners who are at risk of losing their primary residences due to foreclosure; individuals who have been harmed by unfair or deceptive business practices of banks, mortgage brokers and mortgage servicers in their mortgage and foreclosure practices; and individuals who have lost their primary residences due to foreclosure and who need assistance in finding new housing. \$2,500,000 is to be awarded to the New Hampshire Housing Finance Authority, which will be coordinating the distribution of these funds through sub-grants to provide statewide access for to pre-foreclosure intervention and counseling, post-foreclosure counseling, and statewide public information and outreach to New Hampshire borrowers.

The remaining funds requested by DOJ will be used to fund three new full-time unclassified positions, one new full-time classified position, and one new part-time classified legal secretary position, equipment to support the new positions, current expense, funding for the transfer to the Division of Information Technology as well as funds for in-state and out-of-state travel. In addition, funding is budgeted for any additional litigation costs to support this program.

Specifically, the funds requested are detailed below. Class 020 - Current Expense funds in the amount of \$2,500 are needed to cover the cost of office supplies and paper which are required. Class 027 - Transfer to DOIT funds in the amount of \$12,800 are needed to cover the cost of adding the new positions to receive services from DOIT which is required. Class 030 - Equipment funds in the amount of \$7,500 are needed to cover the cost of necessary equipment, including law enforcement equipment needed for a criminal investigator. Class 037 - PC Desktop and Class 038 - Desktop Software funds in the amount of \$7,500 and \$6,000 respectively are needed to cover the cost of desktop computers and necessary software licenses for the employees. Class 042 - Post Retirement used to reimburse the general fund for retirees' health insurance. Class 050 - Personal Service funds in the amount of \$11,288 are needed to cover the cost of a part-time legal secretary to manage and organize all documents, including the filings of claims by individuals with problem mortgages that are already being received due to the national settlement. This function, using these funds, is required to manage the mortgage settlement funds. Class 059 - Full-Time Temporary funds in the amount of \$216,015 are needed to cover the cost of an attorney, an investigator, a paralegal, and a financial analyst to review, analyze, and bring any necessary litigation or other action based on financial frauds. These functions, using these funds, are required to manage the mortgage settlement funds. Class 060 - Benefits funds in the amount of \$190,519 are needed to cover the State approved benefits for the positions and are required. Class 070 - In-State Travel funds in the amount of \$2,000 are needed to cover the cost of in-state travel for the employees of the unit in order to attend court hearings and to perform investigative reviews and interviews. Class 072 - Grants to non-profits funds in the amount of \$6,000,000 are for: the grant to the New Hampshire Housing Finance Authority of \$2,500,000 for sub-grants to provide services related to foreclosure preventing, credit and debt counseling, and post-foreclosure issues; and the grants to New Hampshire Legal Assistance of \$1,558,084, Legal Advice Referral Center of \$1,172,407, and the New Hampshire Bar Association Legal Services (Pro Bono Referral Program) of \$769,509 all for providing greater access to legal services for homeowners facing foreclosures. Class 080 - Out-of-State Travel funds in the amount of \$5,000 are needed to cover the cost of travel for trainings and meetings on financial fraud issues and investigations and possible multi-state collaborations. Class 233 - Litigation funds in the amount of \$100,000 are needed to cover the costs of additional potential cases related to mortgage issues, including securitization issues and issues relating to the Mortgage Electronic Registration System (MERS). Class 040 (Indirect Costs) and Class 041 (Audit Fund Set Aside) are not budgeted because these are not federal funds.

The positions and funding for this program are planned to be budgeted in the FY 2014/2015 biennial budget.

The following information is provided in accordance with the Comptrollers' instructional memorandum dated September 21, 1981 related to the creation of positions/consultants:

1. List of personnel involved:

Attorney position (unclassified) Minimum \$45,000; Maximum \$65,000

Investigator Position (unclassified) Labor Grade BB

Managing Analyst - Financial (unclassified) Labor Grade DD

Paralegal II – (classified) Labor Grade 19
Part-time Legal Secretary III (classified) Labor Grade 13

2. Nature, need, duration:
It is anticipated that these positions will be funded through Fiscal Year 2013 and budgeted in the FY 2014/2015 biennial budget.
3. Relationship to existing programs:
These positions are for a new program within the Consumer Protection and Antitrust Bureau that would enhance and strengthen the activities of the Bureau.
4. Has a similar program been requested of the legislature and denied?
No other similar program has been requested or denied.
5. Why wasn't funding included in the agency's budget?
These funds have just recently been awarded to States as part of a National Mortgage Settlement.
6. Can portions of the grant funds be utilized?
They can only be used as outlined.
7. Estimate the funds required to continue this position(s).
Attorney – \$100,000 (Salary & Benefits)
Investigator - \$85,000 (Salary & Benefits)
Managing Analyst – Financial – \$95,000 (Salary & Benefits)
Paralegal II - \$62,000 (Salary & Benefits)
Part-time Legal Secretary III – \$12,152 (Salary & Benefits)

In the event that these funds become unavailable, general funds will not be used to support this program.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney
Attorney General

DISTRIBUTION OF FUNDS

1. Any amount of the Direct Payment Settlement Amount that is not distributed pursuant to Paragraph 2 shall be distributed as follows.
 - a. *Federal Payment Settlement Amount.* The Escrow Agent shall distribute \$911,777,917.00 (the "Federal Payment Settlement Amount") to the United States in accordance with instructions to be provided by the United States.
 - i. Of the Federal Payment Settlement Amount, \$684,090,417.00 shall, following payment of any amounts owed as a result of resolutions pursuant to 31 U.S.C. § 3730(d), and subject to 28 U.S.C. § 527 (Note), be deposited for losses incurred into FHA's Capital Reserve Account, the Veterans Housing Benefit Program Fund (pursuant to 38 U.S.C. § 3722) or as otherwise directed by the Department of Veterans Affairs, and as directed by Rural Housing Service, Department of Agriculture, in accordance with instructions from the United States. The United States intends that such deposits conform with the Miscellaneous Receipts Act and other law.
 - ii. The Federal Payment Settlement Amount includes resolution of the following qui tam actions: (i) \$75,000,000 from the claims in [SEALED]; (ii) \$45,000,000 from those claims in [SEALED] that are expressly released by the United States in this litigation; (iii) \$95,000,000 from those claims in [SEALED] and [SEALED] that are expressly released by the United States in this litigation; (iv) \$6,500,000 from the claims in [SEALED] (E.D.N.Y.); and (v) \$6,187,500 from the claims in [SEALED]. Following payment of

any amounts owed as a result of resolutions pursuant to 31 U.S.C. § 3730(d), and subject to 28 U.S.C. § 527 (Note), these amounts shall be deposited into FHA's Capital Reserve Account and the Veterans Housing Benefit Program Fund (pursuant to 38 U.S.C. § 3722) or as otherwise directed by the Department of Veterans Affairs, in accordance with instructions from the United States. The United States intends that such deposits conform with the Miscellaneous Receipts Act and other law.

- b. *State Payment Settlement Amounts.* In accordance with written instructions from each State Attorney General, the Escrow Agent shall distribute cash payments in the total amounts set forth in the attached Exhibit B-1.
 - i. Each State Attorney General shall designate the uses of the funds set forth in the attached Exhibit B-1. To the extent practicable, such funds shall be used for purposes intended to avoid preventable foreclosures, to ameliorate the effects of the foreclosure crisis, to enhance law enforcement efforts to prevent and prosecute financial fraud, or unfair or deceptive acts or practices and to compensate the States for costs resulting from the alleged unlawful conduct of the Defendants. Such permissible purposes for allocation of the funds include, but are not limited to, supplementing the amounts paid to state homeowners under the Borrower Payment Fund, funding for housing counselors, state and local foreclosure assistance hotlines, state and local foreclosure

mediation programs, legal assistance, housing remediation and anti-blight projects, funding for training and staffing of financial fraud or consumer protection enforcement efforts, and civil penalties. Accordingly, each Attorney General has set forth general instructions for the funds in the attached Exhibit B-2.

- ii. No more than ten percent of the aggregate amount paid to the State Parties under this paragraph 1(b) may be designated as a civil penalty, fine, or similar payment. The remainder of the payments is intended to remediate the harms to the States and their communities resulting from the alleged unlawful conduct of the Defendant and to facilitate the implementation of the Borrower Payment Fund and consumer relief.

2. Of the Direct Payment Settlement Amount, \$1,579,813,925.00 shall be distributed as follows:

- a. In accordance with written instructions from the State members of the Monitoring Committee, the Escrow Agent shall make available \$1,489,813,925.00 to the Administrator to provide cash payments to borrowers whose homes were finally sold or taken in foreclosure between and including January 1, 2008 and December 31, 2011; who submit claims arising from the Covered Conduct; and who otherwise meet criteria set forth by the State members of the Monitoring Committee. Any amounts made available hereunder remain a part of

the Qualified Settlement Fund until distributed to borrowers and shall be administered in accordance with the terms set forth in Exhibit C.

- b. In accordance with written instructions from the State members of the Monitoring Committee, the Escrow Agent shall distribute \$15,000,000.00 to the National Association of Attorneys General (NAAG) to create and administer the "Financial Services and Consumer Protection Enforcement, Education and Training Fund." Such Fund shall be used to pay for expenses and training relating to the investigation and prosecution of cases involving fraud, unfair and deceptive acts and practices, and other illegal conduct related to financial services or state consumer protection laws. Illustrative examples include, but are not limited to, travel costs associated with investigation, litigation, or settlement of financial services or consumer protection cases; expert witness and consulting fees, training programs, NAAG Consumer Protection Conferences, information exchanges, public education campaigns, and other uses. The State members of the Monitoring Committee shall develop rules and regulations governing the Financial Services and Consumer Protection Enforcement, Education and Training Fund in a separate memorandum of understanding after this Consent Judgment has been entered.
- c. In accordance with written instructions from the State members of the Monitoring Committee, the Escrow Agent shall distribute a total of \$10,000,000.00 to the members of the Executive Committee and the

Ameriquest Financial Services Fund ("AMFSF") for reimbursement of costs and attorneys fees incurred during the investigation of this case and the settlement negotiations and for subsequent expenditures as authorized by each Attorney General. Such payments shall be made as designated by the Iowa Attorney General as the Chairman of the Executive Committee, and shall be made to the State Attorneys General of Arizona, California, Colorado, Connecticut, Delaware, Florida, Illinois, Iowa, Massachusetts, North Carolina, Ohio, Tennessee, Texas, and Washington and the Maryland Department of Labor, Licensing and Regulation and the Ameriquest Financial Services Fund. The authorized representatives of each state attorney general, the Maryland Department of Labor, Licensing and Regulation and the AMFSF will provide a letter to the Escrow Agent directing how each separate payment should be made.

- d. In accordance with written instructions from the State members of the Monitoring Committee, the Escrow Agent shall distribute \$65,000,000.00 to the Conference of State Bank Supervisors (CSBS). CSBS shall use \$15,000,000 to establish the "State Financial Regulation Fund," a fund to be managed and used by CSBS to support and improve state financial regulation and supervision. From the balance, CSBS shall transfer \$1,000,000 per state to the state financial regulators who have signed this Consent Judgment. Where multiple agencies within a single state claim regulatory jurisdiction, CSBS shall

transfer that state's funds as provided in an agreement between or among those regulatory agencies. In addition, state financial regulators may, at their discretion, enter into an agreement with CSBS for the management and disbursement of all or a portion of the funds paid to them. If, for any reason, a state financial regulator elects to forego receipt of their transfer payment or in the case of a participating state where the state financial regulator declines to sign this Consent Judgment, such funds shall revert to the State Financial Regulation Fund.

3. Any interest earned on funds held by the Escrow Agent may be used, at the discretion of the State members of the Monitoring Committee, to pay the costs and expenses of the escrow or the costs and expenses of administration, including taxes, or for any other housing related purpose.

EXHIBIT B1

STATE	DOLLAR ALLOCATION
AK	\$3,286,839
AL	\$25,305,692
AR	\$12,830,241
AZ	\$97,784,204
CA	\$410,576,996
CO	\$50,170,188
CT	\$26,102,142
DC	\$4,433,081
DE	\$7,913,923
FL	\$334,073,974
GA	\$99,365,105
HI	\$7,911,883
IA	\$14,651,922
ID	\$13,305,209
IL	\$105,806,405
IN	\$43,803,419
KS	\$13,778,401
KY	\$19,198,220
LA	\$21,741,560
MA	\$44,450,668
MD	\$59,697,470
ME	\$6,907,023
MI	\$97,209,465
MN	\$41,536,169
MO	\$39,583,212

STATE	DOLLAR ALLOCATION
MS	\$13,580,374
MT	\$4,858,276
NC	\$60,852,159
ND	\$1,947,666
NE	\$8,422,528
NH	\$9,575,447
NJ	\$72,110,727
NM	\$11,174,579
NV	\$57,368,430
NY	\$107,642,490
OH	\$92,783,033
OK	\$0
OR	\$29,253,190
PA	\$66,527,978
RI	\$8,500,755
SC	\$31,344,349
SD	\$2,886,824
TN	\$41,207,810
TX	\$134,628,489
UT	\$21,951,641
VA	\$66,525,233
VT	\$2,552,240
WA	\$54,242,749
WI	\$30,191,806
WV	\$5,748,915
WY	\$2,614,515

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

Karen Hutchins, Director
Division of Personnel
25 Capital Street
Concord, NH 03301

March 22, 2012

APPROVED *Karen D. Hutchins*

APR 02 2012

DIRECTOR OF PERSONNEL

BY *Deanne J. Elberfeld*

Re: Request To Establish A Temporary Full-Time Paralegal II Position

Dear Director Hutchins:

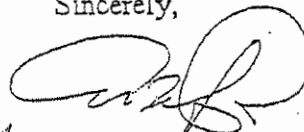
Please accept this letter as a request to establish a temporary full-time Paralegal II position, Labor Grade 19 at the Department of Justice. This position will be funded by 100% "Agency Income" specifically, the Mortgage Servicing Settlement on Foreclosure Wrongs. Upon your authorization we will be submitting this request to the Fiscal Committee of the General Court.

This Paralegal II position will be assigned to the Public Protection Division, Consumer Protection Bureau, and will be responsible for providing assistance to attorneys and investigators working in that Bureau, with a concentration in the Financial Fraud Unit which focuses on home mortgage and banking issues. The primary responsibility of the position will be responding to the consumer hotline calls, making appropriate referrals, and forwarding consumer complaints or concerns to the appropriate governmental agency or private institution. In addition the paralegal will be gathering and reviewing information from law enforcement officials, other state agencies, and other sources, to discern whether allegations against a business merit further investigation and possible enforcement action. Another component of the position will be engaging in outreach activities on consumer issues to civic groups, law enforcement, and other community or student groups. The paralegal will also be responsible for implementing and maintaining a file management and tracking system to ensure that consumer complaints are tracked and responded to in a timely manner.

The Department requests your authorization to establish the temporary full-time Paralegal II position to commence as soon as possible. As required, the pertinent organization chart and a proposed supplemental job description are enclosed.

Thank you for your consideration.

Sincerely,



for Anne M. Edwards
Chief of Staff
(603) 271-1119

Enc.

#730541

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

23 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6897

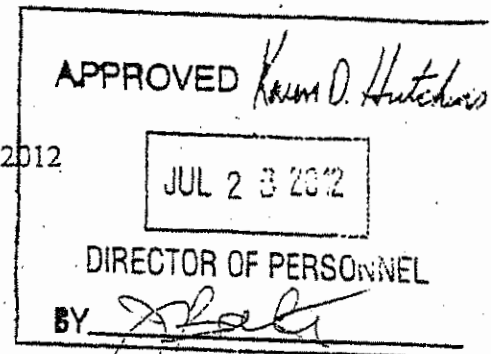
MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

July 19, 2012

Karen Hutchins, Director
Division of Personnel
25 Capital Street
Concord, NH 03301



Re: Request to Establish a Temporary Part-Time Legal Secretary III Position

Dear Director Hutchins:

Please accept this letter as a request to establish a temporary part-time Legal Secretary III position, Labor Grade 13 at the Department of Justice. This position will be funded by 100% "Agency Income" specifically, the National Mortgage Servicing Settlement. Upon your authorization we will be submitting this request to the Fiscal Committee of the General Court.

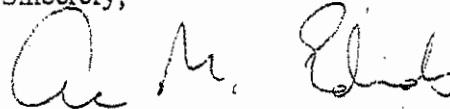
This part-time Legal Secretary III position will be assigned to the Public Protection Division, Consumer Bureau, Financial Fraud Unit. This position will be responsible for providing support and assistance to the paralegals, attorneys and investigators working in the Consumer Protection Bureau, with a concentration in the Financial Fraud Unit. The primary responsibility of the position will be assisting the paralegals and attorneys in typing and managing consumer complaint correspondence and forwarding consumer complaints to the appropriate governmental agency or private institution and maintaining the consumer compliant data base. The legal secretary will help maintain a file management and tracking system to ensure that the complaints are tracked and responded to in a timely manner.

The Department requests your authorization to establish the temporary part-time position to commence as soon as possible. As required, the pertinent organization chart and a proposed supplemental job description are enclosed.

This requested part-time Legal Secretary III position, labor grade 13, will be working a 20 hour week that will cost approximately \$282.20 per week funded by the Mortgage Settlement Funds.

Thank you for your consideration.

Sincerely,



Anne M. Edwards
Associate Attorney General
Chief of Staff

AME/p
Enc.

#783474

SEARCHED
SERIALIZED
INDEXED
MAY 13 1976



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
 27 Hazen Dr., Concord, NH 03301
 Fax: 603-271-1516 TDD Access: 1-800-735-2964
 www.nh.gov/doit

Peter C. Hastings
 Acting Commissioner

January 4, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

1. In accordance with the provisions of RSA 14:30-a, authorize the Department of Information Technology to accept and expend \$220,200.00 in State Fiscal Year 2013 (SFY 13) from the State Homeland Security Program funds available from the Department of Safety (DOS) for funding of recommended physical security measures to be implemented at the DoIT Data Center located at 27 Hazen Drive. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. 100% Other Funds; the funds used by DOS to reimburse DoIT are 100% Federal Funds.

2. In accordance with the provisions of RSA 124:15, authorize the Department of Information Technology to establish 046 consultant positions for the purpose of reviewing and recommending physical security measures at DoIT for the statewide IT network. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. 100% Other Funds; the funds used by DOS to reimburse DoIT are 100% Federal Funds.

In SFY13, funds will be budgeted in 01-03-03-030010-76230000 DoIT, IT for Safety as follows:

Class-Account	Description	SFY 13 Appropriation	Requested Change	Revised Appropriation
020-500223	Current Expenses	\$74,974.04	0.00	\$74,974.04
030-500300	Equipment New Replacement	10,000.00	0.00	10,000.00
037-500168	Technology-Hardware	940,302.68	45,200.00	985,502.68
038-500175	Technology-Software	1,661,992.69	170,000.00	1,831,992.69
039-500180	Telecommunications	430,000.00	0.00	430,000.00
046-500465	Consultants	352,888.00	5,000.00	357,888.00
	Totals	3,470,157.41	220,200.00	3,690,357.41
Source of Funds				
001	Transfers from Other Agencies	\$3,470,157.41	220,200.00	\$3,690,357.41

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council

January 4, 2013

Page 2

EXPLANATION

These State Agency awards are funded as part of the Department of Homeland Security Grant program allocation. This program assists State agencies in securing their State and communities by participating in or purchasing training, equipment to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. At the request of DoIT, the Information & Analysis Center (IAC) State Critical infrastructure subcommittee performed a comprehensive facility study. Based upon the results of this study, the Department of Information Technology applied to the Department of Safety and was subsequently awarded \$220,200.00 of the Homeland Security grant in order to fund the implementation of recommended physical security measures at DoIT Headquarters located at 27 Hazen Drive.

The funds are to be budgeted as follows:

The funds in class 037-Technology-Hardware are needed for the funding of hardware associated with the physical security measures at the DoIT Data Center.

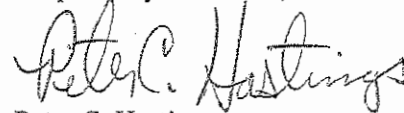
The funds in class 038- Technology-Software are needed for the funding of computer software associated with the physical security measures at the DoIT Data Center.

The funds in class 046-Consultants are needed for the purpose of hiring independent consultants to review existing physical security measures and to make recommendations on improving the security measures to the DoIT Data Center.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

1. List of personnel involved: Temporary consultants.
2. Nature, Need and Duration: The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel.
3. Relationship to existing agency programs: Expands the security measures at DoIT's Data Center and statewide security for all agencies currently using the Data Center.
4. Has a similar program been requested of the legislature and denied? No.
5. Why wasn't funding included in the agency's budget request? It was unclear at the time that there would be a potential need for consultant to complete these tasks.
6. Can portions of the grant funds be utilized. This request is 100% federally funded.
7. Estimate the funds required to continue this positions: the temporary consulting positions are estimated at \$5,000.00

Respectfully submitted,



Peter C. Hastings
Acting Commissioner



State of New Hampshire

G+C #79
10/17/12

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

September 28, 2012

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, authorize the New Hampshire Department of Safety to enter into grant agreements with the following state agencies listed below in the amount of \$338,400.00 for the State Homeland Security Program portion of the Federal Fiscal Years 2010 Homeland Security Grant Program. Effective upon Governor and Council approval through July 31, 2013. Funding source: 100% Federal Funds.

Funds are available in the SFY 2013 operating budget as follows.

02-23-23-231010-11180000 Dept. of Safety Office of the Commissioner Homeland State Agency Grants
072-0576 23HS10SHST "Grants to Local Gov't (State) - Federal"

	<u>State Agency</u>	<u>Vendor Code</u>	<u>Grant Amount</u>
1	Department of Environmental Services	177894-B001	\$ 14,700.00
2	Department of Information Technology	177869-B001	\$220,200.00
3	NH State House/NH General Court	177870-B001	\$103,500.00
Total:			\$338,400.00

Explanation

These State Agency awards are funded as part of the Federal Fiscal Year 2010 Department of Homeland Security Grant Program allocation to assist State agencies in securing their State and communities by participating in or purchasing training, equipment, and exercising to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. Eligibility is based upon Federal first responder criteria, grant specific criteria, responsibilities for the State's Emergency Support Functions, and inclusion in the State's emergency prevention, response, recovery, critical infrastructure and mitigation framework.


The 2010 grant awards to the following Agencies are for the items below.

State Agency	Item
Department of Environmental Services	This grant is funding 7 GPS devices in support of the Dam unit.
	This grant is funding a water system distribution pump in support of the Dam unit.
	This grant is funding a study, as recommended based on the outcome of an exercise/drill, to set up a small incident command center with auxiliary power.

Department of Information Technology	The grant is funding recommended physical security measures implementation at DOIT HQ at 27 Hazen Drive. This is as a result of a comprehensive facility study by Information & Analysis Center (IAC) State Critical Infrastructure subcommittee. Study specifics cannot be disclosed per DHS guidelines.
NH State House/NH General Court	The grant is funding recommended physical security measures implementation at State house complex. This is the result of a comprehensive facility study by Information & Analysis Center (IAC) State Critical Infrastructure subcommittee. Study specifics cannot be disclosed per DHS guidelines.

Highway Funds or General Funds will not be used should Federal Funds become unavailable.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER



The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of The General Court
State House
Concord, New Hampshire 03301

December 28, 2012

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of State Police, to amend Fiscal Item #FIS 09-347, originally approved by Fiscal Committee on October 20, 2009, and Governor and Council, Item #73, on November 4, 2009, and subsequently amended on February 18, 2011 (#FIS 11-057) and May 21, 2012 (#FIS 12-168), and by Governor and Council on February 16, 2011 (Item #78) and June 6, 2012 (Item #139), by reallocating federal pass-through American Recovery and Reinvestment Act (ARRA) funds from the NH Department of Justice, in the amount of \$29,300.00 and extending the end date for funding a Pharmacist/Compliance Investigator position in the Investigative Services Bureau, from the current end date of February 28, 2013, to a new end date of June 30, 2013. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. Funding Source: 100% Transfers from other Agencies (ARRA Funds).
2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to amend Fiscal Item #FIS 09-347, originally approved by Fiscal Committee on October 20, 2009, and Governor and Council, Item #73, on November 4, 2009, and subsequently amended on February 18, 2011 (#FIS 11-057) and May 21, 2012 (#FIS 12-168), and by Governor and Council on February 16, 2011 (Item #78) and June 6, 2012 (Item #139), by extending the end date of one (1) full-time temporary Pharmacist/Compliance Investigator position, LG27, assigned to the Diversion program by providing investigators with expertise in this area, from the current date of February 28, 2013 to a new end date of June 30, 2013. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013 Funding Source: 100% Transfers from other Agencies (ARRA Funds).
3. Authorize the Department of Safety, Division of State Police, to accept and expend an additional \$28,815.00 of federal pass-through ARRA funds from the NH Department of Justice for the purpose of continuing to fund the Pharmacist position assigned to the Investigative Services Bureau through June 30, 2013. Effective upon Governor & Council approvals through June 30, 2013. Funding source: 100% Transfers from other Agencies (ARRA Funds).

Funds are to be budgeted in the account titled NIU Pharmacist ARRA Award

02-23-23-239910-08960000 Dept. of Safety Division of State Police NIU Pharmacist ARRA Award

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of The General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

December 28, 2012

Page 2 of 3

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u> <u>Authorized SFY</u> <u>2013</u>	<u>Requested</u> <u>Action #1</u>	<u>Requested Action</u> <u>#3</u>	<u>Revised</u> <u>Adjusted</u> <u>Authorized</u> <u>SFY 2013</u>
001	Transfers from Other Agencies	\$ (84,103.12)	\$ -	\$ (28,815.00)	\$ (112,918.12)
018-500106	Overtime	\$ 23,467.28	\$ (23,250.00)	\$ -	\$ 217.28
020-500220	Current Expense	\$ 379.54	\$ (350.00)	\$ -	\$ 29.54
040-500800	Indirect Cost	\$ 10,013.01	\$ 9,939.00	\$ -	\$ 19,952.01
059-500117	Temp Full Time	\$ 23,564.75	\$ 4,395.00	\$ 28,815.00	\$ 56,774.75
060-500602	Benefits	\$ 20,959.51	\$ 14,966.00	\$ -	\$ 35,925.51
080-500713	Out-Of-State Travel	\$ 5,719.03	\$ (5,700.00)	\$ -	\$ 19.03
	Total	\$ 84,103.12	\$ -	\$ 28,815.00	\$ 112,918.12

Explanation

This grant is currently being used to fund one (1) Pharmacist/Compliance Investigator position that is assigned to the Investigative Services Bureau that assists in the Diversion Program by providing investigators with expertise in the area of pharmaceuticals. This position also assists investigators as well as Forensic Lab personnel with investigations and other public safety emergencies

- **Program Title:** State and Local Law Enforcement Assistance
- **Short Description:** Funds used for law enforcement purposes by the Attorney General's Office and sub-grants to State, County, and Municipal Law Enforcement programs.
- **Granting Agency:** U.S. Department of Justice
- **Award Criteria:** JAG grants are allocated based on a formula of population and violent crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share of funding. Sixty percent of the allocation is awarded to the state and 40 percent is set aside for units of local governments.
- **Managing agency:** New Hampshire Attorney General's Office
- **ARRA Funding:** ARRA appropriations nationwide = \$2,000,000,000, New Hampshire Funds = \$9,774,576, Department of Safety funds = \$299,945.17
- **Time Line:** Grant expiration - 6/30/2013

What is the funding to be used for? Funding is being sought to continue to fund one (1) Pharmacist/Compliance Investigator position that is assigned to the Investigative Services Bureau of the Division of State Police in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals.

Who is being served by the increase in funding and how many people are impacted? The direct beneficiaries of the added funding and people being served within the State of New Hampshire are the direct public. The Pharmacist would assure quality in operations that would result in accurate data used to protect the public. The Pharmacist would identify problems and Implement resolutions as well as train sworn personnel in various settings to provide support for all law enforcement agencies.

How many people are to be served? Ultimately, the entire state of New Hampshire is being served by the services offered by the Pharmacist/Compliance Investigator as the data used would ultimately protect the direct public.

What is the impact on jobs in New Hampshire, if known? Funding will allow for the continued employment of one (1) Pharmacist/Compliance Investigator.

What job skills are being enhanced in the workforce through the receipt of additional funding or new programs, if any? Funds will be used to hire one (1) Pharmacist/Compliance Investigator in the field of chemistry, Pharmacology/Pharmacist, specialized in Pharmacology.

Do the new funds supplant or supplement existing program funding? Funds received would supplement and enhance the existing Division of State Police Investigative Services Bureau.

What are the projected outcomes of the program? The overall expectations of this project would be that the pharmacist would assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. This pharmacist will also assist the investigators as well as the Forensic Lab personnel with investigations and other public safety emergencies.

If pass-thru funding from the state agency, please include list of dollars to be sub-granted to each NH community if available or known. If matching funds are to be provided, note clearly the source of the match and responsible party. N/A.

Funds are to be budgeted/reallocated as follows:

Class 18 – Overtime - The decrease is due to the reallocation of the federal budget in order to fund the Pharmacist position through June 30, 2013.

Class 20 – Current Expense -- - The decrease is due to the reallocation of the federal budget in order to fund the Pharmacist position through June 30, 2013.

Class 40 - Indirect Cost – This increase is due the increase in the indirect cost rate paid to Administrative Services from 8.3% in SFY 2012 to 11.09% in SFY 2013.


Class 59 - Temporary Full-time Employees – This increase is due the extension of the position through June 30, 2013.

Class 60 - Benefits – The increase is benefits are needed due to the extension of the position.

Class 80 - Out-Of-State Travel – The decrease is due to the reallocation of the federal budget in order to fund the Pharmacist position through June 30, 2013.

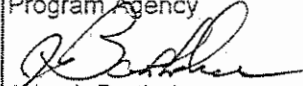
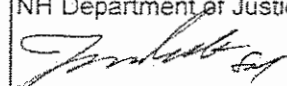
In the event that Transfers From Other Agencies become no longer available, General Funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Fiscal Situation
NIU Pharmacist ARRA Award
02-23-23-234010-0896

2009 Grant - Federal Authorization	<u>\$299,945.17</u>
Total Federal Grants Authorized	\$299,945.17
Prior Fiscal Year(s) Actual Expenditures:	
2009 Federal Grant spending State Fiscal Year 2010	\$0.00
2009 Federal Grant spending State Fiscal Year 2011	(84,739.73)
2009 Federal Grant spending State Fiscal Year 2012	<u>(102,286.91)</u>
Total Prior Fiscal Year(s) Actual Expenditures:	(187,026.64)
Balance of 2009 Federal Grant Authorized/Unspent as of 7/1/2012	112,918.53
Total Remaining Federal Authorization as of 7/1/2012	<u>112,918.53</u>
FY13 Budgeted Appropriations	(84,103.12)
Additional Federal Authorization Available	<u>\$28,815.41</u>
This Request	<u><u>\$ 28,815.00</u></u>

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE GRANT AWARD		
Agency Name:	NH Department of Safety	Vendor No.: 177878B001
Program Name:	NIU Pharmacist	Amount: \$ 299,945.17
Grant Start Date:	07/15/2009	State Grant Number: 09JAR603
Grant End Date:	06/30/2013	Federal Grant Number: 2009-SU-B9-0019
Appropriation No.:	02-20-20-201510-0865000-072-500576	
Head of Agency	Project Director	Fiscal Officer
John J. Barthelmes Commissioner 33 Hazen Drive Concord, NH 03305	Robert Quinn Colonel	Wesley Colby Administrator
Federal Grant Name:	ARRA Byrne JAG Program	
Federal Agency:	United States Department of Justice	
Bureau/Office:	Bureau of Justice Assistance	
CFDA Number:	16.803	
Purpose of Grant:	American Recovery and Reinvestment Act activities. NIU Pharmacist Revised Award at higher award amount (\$23,245.17 increase)	
Financial Requirements:	See signed Program Conditions and Guidelines. See attached supplemental special conditions.	
Match Requirements:	None Required	
Reporting Requirements:	Monthly or quarterly Financial reports Annual performance report and audit Adherence to State and Federal guidelines and conditions	
Approval	Program Agency	NH Department of Justice
Name	 John J. Barthelmes	 Rosemary Faretra
Title	Commissioner	Director of Administration
Date		
All terms of this grant award are not valid unless signed by both authorized parties.		

sent to Norm 10/2/09

H/C

Fiscal 10.20.09

#FIS 09-347

G+C 11-4-09

#73

State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER



October 1, 2009

The Honorable Marjorie K. Smith, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI authorize the Department of Safety, Division of State Police, to accept and expend \$276,700 of federal pass-through American Recovery and Reinvestment Act (ARRA) funds from the NH Department of Justice for the purpose of hiring one (1) Pharmacist/Compliance Investigator position by the Investigative Services Bureau. Effective upon Fiscal Committee and Governor & Council approvals through June 30, 2012. Funding source: 100% Transfers from other Agencies.

2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to establish one (1) temporary full-time Pharmacist/Compliance Investigator position (LG 27, A000) to be assigned in the Investigative Services Bureau of the Division of State Police in an effort to assist the Diversion program by providing investigators with expertise in this area. Funding for this position is federal pass-through funds received from the NH Department of Justice. Effective upon Fiscal Committee and Governor & Council approvals through June 30, 2012. Funding source: 100% Transfers from other Agencies.

Funds are to be budgeted in the account titled NIU Pharmacist ARRA Award with the authority to adjust appropriations in each State fiscal year through the Budget Office if needed and justified:

J2-23-23-234010-0896	Dept. of Safety	Division of State Police	NIU Pharmacist ARRA Award
RSRC:	403677		
Amount:	\$276,700.00		

<u>Class</u>	<u>Description</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>
001	Transfers from Other Agencies	\$(87,362.00)	\$(98,294.00)	\$(91,044.00)
030-500300	Motor Vehicle - New	20,000.00	0.00	0.00
037-500137	PC Desktop Hardware	1,100.00	0.00	0.00
040-500800	Indirect Cost	9,105.00	13,507.00	12,510.00
059-500117	Salary Temporary Employees	33,943.00	52,397.00	48,708.00
060-500602	Health Ins Benefit (Perm)	21,399.00	32,390.00	29,826.00
080-500713	Hotel (Out-Of-State)	1,815.00	0.00	0.00
	Total	\$ 87,362.00	\$98,294.00	\$91,044.00

Explanation

This grant will be used to hire one (1) Pharmacist/Compliance Investigator position to be assigned to the Investigative Services Bureau in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. This pharmacist will also assist the investigators as well as the Forensic Lab personnel with investigations and other public safety emergencies.

- Program Title: State and Local Law Enforcement Assistance
- Short Description: Funds used for law enforcement purposes by the Attorney General's Office and sub-grants to State, County, and Municipal Law Enforcement programs.
- Granting Agency: U.S. Department of Justice
- Award Criteria: JAG grants are allocated based on a formula of population and violent crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share of funding. Sixty percent of the allocation is awarded to the state and 40 percent is set aside for units of local governments.
- Managing agency: New Hampshire Attorney General's Office
- ARRA Funding: ARRA appropriations nationwide = \$2,000,000,000, New Hampshire Funds = \$9,774,576; Department of Safety funds = \$276,700.
- Time Line: Grant expiration - 6/30/2012

What is the funding to be used for? Funding is being sought in order to hire one (1) Pharmacist/Compliance Investigator position to be assigned to the Investigative Services Bureau of the Division of State Police in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals.

Who is being served by the increase in funding and how many people are impacted? The direct beneficiaries of the added funding and people being served within the State of New Hampshire are the direct public. The Pharmacist would assure quality in-operations that would result in accurate data used to protect the public. They would identify problems and implement resolutions as well as train sworn personnel in various settings to provide support for all law enforcement agencies.

How many people are to be served? Ultimately, the entire state of New Hampshire is being served by the services offered by the Pharmacist/Compliance Investigator as the data used would ultimately protect the direct public.

What is the impact on jobs in New Hampshire, if known? Funding will allow for the hiring of one (1) Pharmacist/Compliance Investigator.

What job skills are being enhanced in the workforce through the receipt of additional funding or new programs, if any? Funds will be used to hire one (1) Pharmacist/Compliance Investigator in the field of chemistry, Pharmacology/Pharmacist, specialized in Pharmacology.

Do the new funds supplant or supplement existing program funding? Funds received would supplement and enhance the existing Division of State Police Investigative Services Bureau.

What are the projected outcomes of the program? The overall expectations of this project would be that the pharmacist would assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. This pharmacist will also assist the investigators as well as the Forensic Lab personnel with investigations and other public safety emergencies.

If pass-thru funding from the state agency, please include list of dollars to be sub-granted to each NH community if available or known. If matching funds are to be provided, note clearly the source of the match and responsible party. N/A.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) List of personnel involved: One (1) temporary full-time Pharmacist/Compliance Investigator (LG 27, A000) position.
- 2) Nature, Need, and Duration: The Pharmacist/Compliance Investigator will be assigned to the Division of State Police, Investigative Services Bureau in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. We do not intend to continue these positions beyond the end of the grant.
- 3) Relationship to existing agency programs: This position will be part of the State Police Investigation Service Bureau. The Pharmacist/Compliance Investigator will augment the present Bureau staff with the intention assisting investigators as well as the Forensic Lab.
- 4) Has a similar program been requested of the legislature and denied? No
- 5) Why wasn't funding included in the agency's budget request? The position is a temporary full-time position, which is 100% federally funded. At the time that the budget was prepared the Department was not aware of this grant.
- 6) Can portions of the grant funds be utilized? These funds can only be utilized for the purpose of funding these temporary full-time position and their related costs.

7) Estimate the funds required to continue this position(s): Based upon the 2007-2009 Collective Bargaining Agreement, within the pay scale for A000 - 37.5 hour wage schedule, the amount needed to fund this position (LG 27, Step1) for one year would be \$44,752.50 for salaries and an additional \$22,032 for benefits for a total of \$66,784.50.

Funds are to be budgeted as follows:

Class 30 - Equipment will be used to purchase one vehicle as approved by the granting agency.

Class 37 - PC Desktop Hardware - will be used to purchase a laptop as approved by the awarding agency.

Class 40 - Indirect Cost will be used to pay Administrative Services for indirect costs charges on eligible expenses.

Class 59 - Temporary Full-time Employees will be used to pay the salaries of the Pharmacist/Compliance Investigator position.

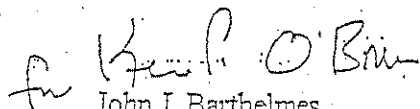
Class 60 - Benefits will be used to pay for benefits associated with personnel.

Class 80 - Out-Of-State Travel will be used to pay for the travel associated with any training associated with the Pharmacist/Compliance Investigator position.

This grant was not included in the agency's operating budget as the Department of Safety was unaware of its availability prior to the end of the budget process.

In the event that Federal Funds become no longer available, General Funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

State of New Hampshire
Inter-Department Communication

DEPARTMENT OF
CORRECTIONS

DATE September 2, 2009

FROM Captain Mark J. Myrdek

AT (OFFICE) State Police
Headquarters

SUBJECT Request for Temporary Position

TO Colonel Frederick H. Booth
Director

Attention: Patricia Gagne, Administrator
Human Resources

During the past few years the State of New Hampshire has seen a dramatic rise in drug overdose deaths. This year alone we have documented over one hundred and sixty six (166) deaths caused by drug over dose. Many of these deaths occur after individuals obtain prescription drugs or illegal drugs obtained off the street.

One of the only ways to control the illegal distribution of legally prescribed drugs is to monitor the area pharmacies records to determine who is obtaining and distributing the drugs in certain areas. By doing this trends can be developed and enforcement action taken before drug over doses occur or drug problems root themselves in areas of cities or towns that have to be dealt with later by law enforcement after the quality of life in these areas has deteriorated. The DEA currently has compliance investigators working in these areas and they are sometime overwhelmed with work. By having an investigator at the state level this would assist DEA and local agencies with a new resource in this area.

Accordingly, I am respectfully requesting that a full-time Pharmacist/Compliance Investigator be assigned to the Narcotics Investigation Unit to devote time on compliance check and diversion in the area of pharmaceutical and other illegal drugs. Funding for these temporary positions has been secured by the New Hampshire Department of Justice "Byrne Grant". I have attached a supplemental job description and an organizational chart for your review.

Respectfully submitted,

Captain Mark J. Myrdek
Investigative Services bureau

Approved
K. Booth
9/11/09

Full-time Temporary Establish

RECEIVED

Date: September 17, 2009

SEP 17 2009

To: Patricia Gagne
HR Administrator
Department of Safety

DEPT OF SAFETY
BUSINESS OFFICE

From: Teri Ceriello
Classifications Section 271-4100
Division of Personnel

POSITION # 9T Pharmacist/Compliance Investigator (LG 27)

The approved Supplemental Job Description (SJD) is:

- 1. Attached for your agency records.
- 2. Being forwarded to your Human Resources Section.

In order to obtain a position number for this new full-time temporary position, please submit a Position Profile Form (PPF) to the Classification Section, attention Dorothy MacInnis. Please attach a copy of the approval letter from the Division of Personnel and a copy of the Governor and Council acceptance of monies for agency use and the fiscal committee approval required under RSA 124:15, I, if applicable.

The effective date: 09/11/09.

Other

Rev: 12/31/08

SUPPLEMENTAL JOB DESCRIPTION

Classification: Pharmacist/Compliance Investigator Function Code:
Position Title: Pharmacist/Compliance Investigator Date Established:
Position Number: Q.T Date of Last Amendment: 09-01-09
Developed By: Date of Director Approval

SCOPE OF WORK:

Conducts investigations into illegal diversion of controlled drugs intended for legitimate use and provides training and consultation to members of the Division as well as other law enforcement agencies regarding controlled, prescription and "over the counter" drugs.

ACCOUNTABILITIES:

- o Gathers intelligence from prescription files at pharmacies and initiates investigations into the diversion of controlled substances.
- o Monitors and tabulates information obtained from controlled substance order forms and determine possible excessive or unusual purchase of certain drugs.
- o Gather physical evidence leading and properly document this evidence for presentation in court.
- o Reads and comprehends legal documents; demonstrates communications skills in order to speak with victims, suspects, make presentations in public forums and testify in court.
- o Utilizes electronic and other specialized police equipment for the purpose of gathering evidence.
- o Submits all necessary criminal reports in proper form, on time and in conformance with established Division procedures.
- o Provides training and technical advice to law enforcement personnel to improve their knowledge and skills in the area of pharmaceuticals.

MINIMUM QUALIFICATIONS:

Education: Possession of a Bachelor's degree from a recognized college or university with studies or experience or a degree in chemistry, Pharmacology/Pharmacist. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: One year of specialized experience in the field of Pharmacology.

License/Certification: Eligibility for New Hampshire driver's license.

SPECIAL QUALIFICATIONS:

Background in the field of pharmacology and pharmaceuticals.

DISCLAIMER STATEMENT:

The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to the position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection of the duties of my position.

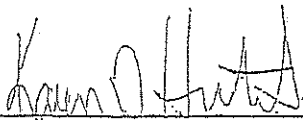
Employee's Name and Signature

Date Reviewed

The above job description accurately measures this employee's job duties.

Supervisor's Signature

Date Reviewed



9/11/09

Division of Personnel

Date Approved

Human Resources Administrator

Date Approved

HLC to Datt 1/28/11

State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

Fiscal 02-18-11
#FIS. 11-057

G+C 2/16/11
#78



JOHN J. BARTHELMES
COMMISSIONER



Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

January 15, 2011

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of State Police, to amend Fiscal Item #FIS09-347, approved on October 20, 2009 and Item # 73, approved by Governor and Council on November 4, 2009, by reallocating federal pass-through American Recovery and Reinvestment Act (ARRA) funds, in the amount of \$35,492.00, from the NH Department of Justice for the purpose of funding overtime and out-of-state training for the Diversion Program by the Investigative Services Bureau. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2012. Funding source: 100% Transfers From Other Agencies .

Funds are to be budgeted in the account titled NIU Pharmacist ARRA Award with the authority to adjust appropriations in each State fiscal year through the Budget Office if needed and justified:

02-23-23-234010-0896 Dept. of Safety Division of State Police NIU Pharmacist ARRA Award

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u> <u>SFY 2011</u>	<u>Requested Change</u>	<u>Revised</u> <u>Appropriation</u> <u>SFY 2011</u>
001	Transfers from Other Agencies	\$ (185,656.00)	\$ -	\$ (185,656.00)
018-500106	Overtime	\$ -	\$ 24,700.00	\$ 24,700.00
020-500220	Current Expense	\$ -	\$ 500.00	\$ 500.00
030-500300	Equipment	\$ 20,000.00	\$ (20,000.00)	\$ -
037-500137	Technology - Hardware	\$ 1,100.00	\$ -	\$ 1,100.00
040-500800	Indirect Cost	\$ 22,612.00	\$ (9,632.00)	\$ 12,980.00
059-500117	Temp Full Time	\$ 86,340.00	\$ (5,860.00)	\$ 80,480.00
060-500602	Benefits	\$ 53,789.00	\$ 3,107.00	\$ 56,896.00
080-500713	Out-Of-State Travel	\$ 1,815.00	\$ 7,185.00	\$ 9,000.00
	Total	\$ 185,656.00	\$ -	\$ 185,656.00

Class	Description	Current Appropriation	Requested Change	Revised
		SFY 2012		Appropriation SFY 2012
001	Transfers from Other Agencies	\$ (91,044.00)	\$ -	\$ (91,044.00)
018-500106	Overtime	\$ -	\$ -	\$ -
020-500220	Current Expense	\$ -	\$ -	\$ -
030-500300	Equipment	\$ -	\$ -	\$ -
037-500137	Technology - Hardware	\$ -	\$ -	\$ -
040-500800	Indirect Cost	\$ 12,510.00	\$ -	\$ 12,510.00
059-500117	Temp Full Time	\$ 48,708.00	\$ -	\$ 48,708.00
060-500602	Benefits	\$ 29,826.00	\$ -	\$ 29,826.00
080-500713	Out-Of-State Travel	\$ -	\$ -	\$ -
	Total	\$ 91,044.00	\$ -	\$ 91,044.00

Explanation

This grant is currently being used to fund one (1) Pharmacist/Compliance Investigator position that is assigned to the Investigative Services Bureau that assists in the Diversion Program by providing investigators with expertise in the area of pharmaceuticals. This position also assists investigators as well as Forensic Lab personnel with investigations and other public safety emergencies.

- Program Title: State and Local Law Enforcement Assistance
- Short Description: Funds used for law enforcement purposes by the Attorney General's Office and sub-grants to State, County and Municipal Law Enforcement programs.
- Granting Agency: U.S. Department of Justice
- Award Criteria: JAG grants are allocated based on a formula of population and violent crime statistics, in combination with a minimum allocation to ensure that each state and territory receives an appropriate share of funding. Sixty percent of the allocation is awarded to the state and 40 percent is set aside for units of local governments.
- Managing agency: New Hampshire Attorney General's Office
- ARRA Funding: ARRA appropriations nationwide = \$2,000,000,000, New Hampshire Funds = \$9,774,576, Department of Safety funds = \$276,700
- Time Line: Grant expiration - 6/30/2012

What is the funding to be used for? Funding is being sought in order to hire one (1) Pharmacist/Compliance Investigator position to be assigned to the Investigative Services Bureau of the Division of State Police in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals.

Who is being served by the increase in funding and how many people are impacted? The direct beneficiaries of the added funding and people being served within the State of New Hampshire are the direct public. The Pharmacist would assure quality in operations that would result in accurate data used to protect the public. They would identify problems and implement resolutions as well as train sworn personnel in various settings to provide support for all law enforcement agencies.

How many people are to be served? Ultimately, the entire state of New Hampshire is being served by the services offered by the Pharmacist/Compliance Investigator as the data used would ultimately protect the direct public.

What is the impact on jobs in New Hampshire, if known? Funding will allow for the hiring of one (1) Pharmacist/Compliance Investigator.

What job skills are being enhanced in the workforce through the receipt of additional funding or new programs, if any? Funds will be used to hire one (1) Pharmacist/Compliance Investigator in the field of chemistry, Pharmacology/Pharmacist, specialized in Pharmacology.

Do the new funds supplant or supplement existing program funding? Funds received would supplement and enhance the existing Division of State Police Investigative Services Bureau.

What are the projected outcomes of the program? The overall expectations of this project would be that the pharmacist would assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. This pharmacist will also assist the investigators as well as the Forensic Lab personnel with investigations and other public safety emergencies.

If pass-thru funding from the state agency, please include list of dollars to be sub-granted to each NH community if available or known. If matching funds are to be provided, note clearly the source of the match and responsible party.
N/A.

Funds are to be budgeted/reallocated as follows:

Class 18 - Overtime - The increase is to cover additional hours that will be worked on the Diversion Program as approved by the granting agency.

Class 20 - Current Expense - The increase is to cover the minor software needed as approved by the granting agency.

Class 30 - Equipment - This decrease is due to the vehicles that were in the original grant application was not approved by the granting agency.

Class 40 - Indirect Cost - This decrease is due the decrease in the indirect cost rate paid to Administrative Services from 15.93% in SFY 2010 to 10.21% in SFY 2011.


Class 59 - Temporary Full-time Employees - This decrease is due to the delay in the hiring of the Pharmacist position.

Class 60 - Benefits - The increase is to cover the increase in health care and the additional benefits needed on the increase in overtime.

Class 80 - Out-Of-State Travel - This increase is needed to cover the increase in travel associated with training requirements.

In the event that Transfers From Other Agencies become no longer available, General Funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

SP-15-04 2012-01

HC to Watt 4-24-12



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

Fiscal 5.28.12
#FIS 12-168
G&C 6.06.12
#139

JOHN J. BARTHELMES
COMMISSIONER



April 23, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of State Police, to amend Fiscal Item #FIS 09-347, originally approved by Fiscal Committee on October 20, 2009, and Governor and Council, Item #73, on November 4, 2009, by extending the end date only, with no increase in funding, of the federal pass-through ARRA funds from the NH Department of Justice, utilized for funding a Pharmacist/Compliance Investigator position in the Investigative Services Bureau, from the original end date of June 30, 2012, to a new end date of February 28, 2013. Effective upon Fiscal Committee and Governor and Council approval through February 28, 2013. Funding Source: 100% Transfers from other Agencies.

Funds are located in account titled NIU Pharmacist ARRA Award.
02-23-23-234010-08960000

2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to amend Fiscal Item #FIS 09-347, originally approved by Fiscal Committee on October 20, 2009, and Governor and Council, Item #73, on November 4, 2009, by extending the end date only, with no increase in funding, of one (1) full-time temporary Pharmacist/Compliance Investigator position, LG27, assigned to the Diversion program by providing investigators with expertise in this area, from the original end date of June 30, 2012 to a new end date of February 28, 2013. Effective upon Fiscal Committee and Governor and Council approval through February 28, 2013. Funding Source: 100% Transfers from other Agencies.

Funds are located in account titled NIU Pharmacist ARRA Award.
02-23-23-234010-08960000

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court

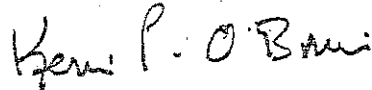
His Excellency, Governor John H. Lynch
and the Honorable Council
April 23, 2012
Page 2 of 2

Explanation

This grant is used to fund one (1) Pharmacist/Compliance Investigator position who is assigned to the Investigative Services Bureau in an effort to assist in the Diversion program by providing investigators with expertise in the area of pharmaceuticals. This pharmacist also assists the investigators as well as the Forensic Lab personnel with investigations and other public safety emergencies. This extension has been granted by NH Department of Justice through February 28, 2013.

In the event that Transfers from other Agencies become no longer available, General and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety

TITLE I

THE STATE AND ITS GOVERNMENT

CHAPTER 14

LEGISLATIVE OFFICERS AND PROCEEDINGS

Legislative Budget Assistant

Section 14:30-a

14:30-a Fiscal Committee. –

I. There is hereby established a fiscal committee of the general court. Said committee shall consist of 10 members. Five shall be members of the house as follows: the chairperson of the finance committee and 2 other members of the committee, appointed by the chairperson; and 2 other house members appointed by the speaker of the house. Five members shall be members of the senate as follows: the chairperson of the finance committee and 2 other members of that committee, appointed by the chairperson; and 2 other senators appointed by the senate president. The chairperson of the house finance committee shall be the chairperson of the fiscal committee.

II. The committee shall, while the general court is in session and during the interim, consult with, assist, advise, and supervise the work of the legislative budget assistant, and may at its discretion investigate and consider any matter relative to the appropriations, expenditures, finances, revenues or any of the fiscal matters of the state. The members shall be paid the regular legislative mileage during the interim while engaged in their work as members of the committee.

III. The fiscal committee shall consider recommendations proposed to it by the legislative performance audit and oversight committee established under RSA 17-N:1. The fiscal committee shall adopt all recommendations proposed to it as provided in RSA 17-N:1, III by the performance audit and oversight committee unless the fiscal committee refuses by unanimous vote to adopt such recommendations.

IV. [Repealed.]

V. [Repealed.]

VI. Any non-state funds in excess of \$100,000, whether public or private, including refunds of expenditures, federal aid, local funds, gifts, bequests, grants, and funds from any other non-state source, which under state law require the approval of governor and council for acceptance and expenditure, may be accepted and expended by the proper persons or agencies in the state government only with the prior approval of the fiscal committee of the general court.

Source. 1965, 239:19. 1987, 416:7. 1989, 396:13; 408:2. 1991, 346:18, 1. 1995, 9:8. 2005, 177:11. 2006, 290:21, eff. June 15, 2006. 2012, 247:10, eff. Aug. 17, 2012.

TITLE IX
ACQUISITION OF LANDS BY UNITED STATES;
FEDERAL AID

CHAPTER 124
FEDERAL AID

Miscellaneous

Section 124:15

124:15 Positions Restricted. –

I. In addition to the positions authorized by law, no new personnel positions, or consultants, or both may be created by the acceptance of federal moneys or moneys from any other source unless such positions, or consultants, or both are approved by the fiscal committee of the general court; provided, however, that the governor and council may accept all moneys available for any emergency or disaster as defined by the authority awarding such moneys; and provided further that all such moneys available to the general court or to either of its houses may be accepted by the respective presiding officers with the prior approval of the fiscal committee. Nothing herein shall be construed to affect the provisions of RSA 98:17-a.

II. Every board, agency, department or commission receiving such federal or other moneys shall attempt to apply them in whole or in part to the cost of personnel positions authorized by law so as to reduce the obligation of general funds, but if the salaries of such personnel positions cannot be paid out of such moneys then such positions shall be considered as specified in paragraph I.

III. All such moneys which fund personnel positions subject to the restrictions of this section shall be used only for the purposes or programs specified in the application for approval of the positions or as otherwise authorized by law, and all such moneys which are accepted in accordance with law are hereby appropriated.

Source. 1983, 469:84, eff. July 1, 1983.



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF INFORMATION TECHNOLOGY
 27 Hazen Dr., Concord, NH 03301
 Fax: 603-271-1516 TDD Access: 1-800-735-2964
 www.nh.gov/doit

Peter C. Hastings
 Acting Commissioner

January 4, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

1. In accordance with the provisions of RSA 14:30-a, authorize the Department of Information Technology to accept and expend \$295,000.00 in State Fiscal Year 2013 (SFY 13) from the State Homeland Security Program funds available from the Department of Safety (DOS) for funding of cyber/network security measures at DoIT for the Statewide IT network. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. 100% Other Funds; the funds used by DOS to reimburse DoIT are 100% Federal Funds.

2. In accordance with the provisions of RSA 124:15, authorize the Department of Information Technology to establish 046 consultant positions for the purpose of reviewing and recommending cyber/networking security measures at DoIT for the statewide IT network. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. 100% Other Funds; the funds used by DOS to reimburse DoIT are 100% Federal Funds.

In SFY13, funds will be budgeted in 01-03-03-030010-76230000 DoIT, IT for Safety as follows:

Class-Account	Description	SFY 13 Appropriation	Requested Change	Revised Appropriation
020-500223	Current Expenses	\$74,974.04	0.00	\$74,974.04
030-500300	Equipment New Replacement	10,000.00	0.00	10,000.00
037-500168	Technology-Hardware	940,302.68	0.00	940,302.68
038-500175	Technology-Software	1,661,992.69	\$170,000.00	1,831,992.69
039-500180	Telecommunications	430,000.00	0.00	430,000.00
046-500465	Consultants	352,888.00	125,000.00	477,888.00
	Totals	3,470,157.41	\$295,000.00	\$3,765,157.41
Source of Funds				
001	Transfers from Other Agencies	\$3,470,157.41	\$295,000.00	\$3,765,157.41

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council

January 4, 2013

Page 2

EXPLANATION

These State Agency awards are funded as part of the Department of Homeland Security Grant program allocation. This program assists State agencies in securing their State and communities by participating in or purchasing training, equipment to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. Eligibility is based upon Federal first responder criteria, grant specific criteria, responsibilities for the State's Emergency Support Functions, and inclusion in the State's emergency prevention, response, recover, critical infrastructure and mitigation framework.

Per the recommendation of consultant reviews and an exercise sponsored by the Department of Homeland Security, the Department of Information Technology applied to the Department of Safety and was subsequently awarded \$295,000.00 of the Homeland Security grant in order to fund recommended cyber/network security measure implementation at DoIT for the Statewide IT network.

The funds are to be budgeted as follows:

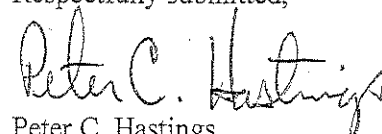
The funds in class 038- Technology-Software are needed for the funding of computer software associated with the recommended cyber/network security measure implementation at DoIT for the Statewide IT network.

The funds in class 046-Consultants are needed for the purpose of hiring independent consultants to review and recommend increased cyber/networking security measures at DoIT for the statewide IT network.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

1. List of personnel involved: Temporary consultants.
2. Nature, Need and Duration: The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel.
3. Relationship to existing agency programs: Expands the security measures at DoIT's Data Center and statewide security for all agencies currently using the Data Center.
4. Has a similar program been requested of the legislature and denied? No.
5. Why wasn't funding included in the agency's budget request? It was unclear at the time that there would be a potential need for consultant to complete these tasks.
6. Can portions of the grant funds be utilized. This request is 100% federally funded.
7. Estimate the funds required to continue this positions: The temporary consulting positions are estimated at \$125,000.00

Respectfully submitted,



Peter C. Hastings
Acting Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

G+C #78
10/17/12

JOHN J. BARTHELMES
COMMISSIONER

September 28, 2012

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-P:43, authorize the New Hampshire Department of Safety to enter into grant agreements with the following state agencies listed below in the amount of \$313,100.00 for the State Homeland Security Program portion of the Federal Fiscal Years 2011 Homeland Security Grant Program. Effective upon Governor and Council approval through the Federal grant period listed herein. Funding source: 100% Federal Funds.

Funds are available in the SFY 2013 operating budget as follows with the Federal award scheduled to end August 31, 2014.

	State Agency	Vendor Code	Grant Amount
02-23-23-231010-11180000	Dept. of Safety Office of the Commissioner		Homeland State Agency Grants
072-0576 23HS11SHST	"Grants to Local (State) Gov't - Federal"		
1	Department of Environmental Services	177894-B001	\$ 18,100.00
2	Department of Information Technology	177869-B001	\$295,000.00
Total:			\$313,100.00

Explanation

These State Agency awards are funded as part of the Federal Fiscal Year 2011 Department of Homeland Security Grant Program allocation to assist State agencies in securing their State and communities by participating in or purchasing training, equipment, and exercising to prevent, respond to, and recover from potential acts of terrorism and other potential disasters. Eligibility is based upon Federal first responder criteria, grant specific criteria, responsibilities for the State's Emergency Support Functions, and inclusion in the State's emergency prevention, response, recovery, critical infrastructure and mitigation framework.

The 2011 grant awards to the following Agencies are for the items below.

State Agency	Item
Department of Environmental Services	The grant is funding target hardening to include physical security measures implementation and video security at a remote State designated critical infrastructure site as a result of site evaluation by DHS and HSEM consultations.
Department of Information Technology	The grant is funding recommended cyber/network security measures implementation at DoIT for the Statewide IT network per the recommendation of consultant reviews and an exercise sponsored by DHS.

Highway Funds or General Funds will not be used should Federal Funds become unavailable.


Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

Department of Information Technology	The grant is funding recommended physical security measures implementation at DOIT HQ at 27 Hazen Drive. This is as a result of a comprehensive facility study by Information & Analysis Center (IAC) State Critical Infrastructure subcommittee. Study specifics cannot be disclosed per DHS guidelines.
NH State House/NH General Court	The grant is funding recommended physical security measures implementation at State house complex. This is the result of a comprehensive facility study by Information & Analysis Center (IAC) State Critical Infrastructure subcommittee. Study specifics cannot be disclosed per DHS guidelines

Highway Funds or General Funds will not be used should Federal Funds become unavailable.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER,

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire

January 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1.) Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Transportation to accept and expend revenue in the amount of \$4,650,000 to fund project costs not reimbursed by Federal Highway Administration (FHWA), effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Federal Funds
- 2.) Pursuant to RSA 124:15-I, authorize the New Hampshire Department of Transportation to establish Consultants for services to be performed on projects not reimbursed by Federal Highway Administration (FHWA) effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2013.

04-096-096-963015-3049 Non-Participating Construction / Reconstruction	Current Budget FY2013	Requested Change FY2013	Revised Budget FY2013
Expenses:			
046-500463 Consultants	\$205,979	\$1,650,000	\$1,855,979
400-500870 Construction-Repairs & Materials	70,962	3,000,000	3,070,962
Total	\$276,941	\$4,650,000	\$4,926,941

Source of Funds			
Revenue:			
000-409151 Federal Funds	\$0	\$4,650,000	\$4,650,000
000-000015 Highway Funds	276,941	0	276,941
Total	\$276,941	\$4,650,000	\$4,926,941

EXPLANATION

The Department bills the Federal Government, primarily FHWA for engineering and construction inspection work performed by the Department on participating Federal projects. In September 2011, as

part of the budget reductions required under Chapter 223:19, II, Laws of 2011, the Department budgeted \$6,343,775 of these Federal source funds to offset Highway funded Department labor costs:

The Department proposes to use the estimated remaining balance of \$4,650,000 (FY2013 projection of \$10,993,775 less \$6,343,775) to fund non-participating construction costs associated with Federal aid projects. Non-participating construction costs are the result of latent unforeseen conditions that occur during the execution of a Federal aid project.

These funds are FHWA federal funds and pursuant to FHWA guidelines, are not applicable to Class 040 Indirect Costs, Class 041 Audit Fund Set Aside and Class 042 Additional Fringe Benefits.

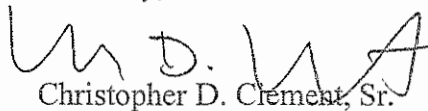
The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

Consultant:

1. List of personnel involved: Consultants
2. Nature, Need, and Duration: The consulting would be for non-participating engineering consultant services associated with Federal aid projects until funds requested have been exhausted.
3. Relationship to existing agency programs: There is no current funding available to address non-participating costs on Federal aid projects.
4. Has a similar program been requested of the legislature and denied? No, a similar program has not been requested and denied. A similar program was requested in fiscal year 2012 for I-93 non-participating expenses and was approved.
5. Why wasn't funding included in the agency's budget request? The need was identified after the budget was established.
6. Can portions of the grant fund be utilized? Not applicable, these are not grant funds.
7. Estimate the funds required to continue this position(s): There are no positions associated with this request.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

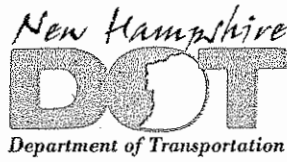
ATTACHMENT

Department of Transportation
FISCAL SITUATION FISCAL YEAR 2013
04-096-096-963015-3049

Non-participating Construction/Reconstruction

Estimated revenue budgeted:	\$	-
Prior year carryforward revenue:	\$	-
Additional non-budgeted revenue:	\$	4,650,000
		4,650,000
Amount available to budget:	\$	4,650,000
Less current FY13 budget authorization:	\$	-
		-
Total available for budgeting:	\$	4,650,000
Amount to be budgeted this request:	\$	4,650,000
		4,650,000
Amount available to budget with future requests:	\$	-
		-

Source of Non-Budgeted Revenue	Amount	Expenses through 6/30/13	Balance
Federal Highway Funds	\$ 4,650,000	\$ -	\$ 4,650,000
		\$ -	\$ -
		\$ -	\$ -
Totals	\$ 4,650,000	\$ -	\$ 4,650,000



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

January 10, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 124:15-I, authorize the Department of Transportation to establish a Consultant to complete required environmental and ground survey as part of the corridor widening study effective upon Fiscal Committee and Governor and Council approval through June 30, 2013.
2. Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$37,363 from Highway Surplus to fund increases in various accounting units effective upon Fiscal Committee and Governor and Council approval through June 30, 2013.

Funds are to be budgeted as follows:

FROM: 04-096-096-960015-363615-0000 Highway Surplus Account \$37,363

04-096-096-962015-3037	Current Budget	Requested Change	Revised Budget
State Aid Construction			
Expenses:			
018 500106 Overtime	\$10,000	\$0	\$10,000
046 500463 Consulting	0	37,095	37,095
060 500601 Benefits	1,784	0	1,784
073 500580 Grants Non Federal	3,278,983	0	3,278,983
400 500870 Construction-Repairs & Materials	4,493,477	0	4,493,477
Total	\$7,784,244	\$37,095	\$7,821,339

Source of Funds			
Revenue:			
000-000015 Highway Funds	\$7,784,244	\$37,095	\$7,821,339
Total	\$7,784,244	\$37,095	\$7,821,339

04-096-096-962015-3025	Current Budget	Requested Change	Revised Budget
Bureau of Highway Design			
Expenses:			
010 500100 Personal Services – Perm	\$6,478,083	\$0	\$6,478,083
018 500106 Overtime	241,000	0	241,000
019 500105 Holiday Pay	0	268	268
020 500200 Current Expense	65,000	0	65,000
022 500255 Rents-Leases Other than State	7,941	0	7,941
024 500225 Contract Repairs: Machine, Equip.	11,605	0	11,605
025 506468 State Owned Equipment Usage	262,148	0	262,148
060 500601 Benefits	3,160,288	0	3,160,288
070 500704 In-State Travel Reimbursement	3,500	0	3,500
405 500881 Lilac Program	219,500	0	219,500
Total	\$10,449,065	\$268	\$10,449,333

<u>Source of Funds</u>			
Revenue:			
000-400338 Federal Funds	\$4,343,775	\$0	\$4,343,775
008-405368 Agency Income	(23,993)	0	(23,993)
000-000015 Highway Funds	6,129,283	268	6,129,551
Total	\$10,449,065	\$268	\$10,449,333

Please see attached schedule for the operating balance in the Highway Fund surplus account.

EXPLANATION

1) Create a non-budgeted Class 046 (Consultants) in Accounting Unit 3037 (State Aid Construction) for additional required environmental and ground survey as part of the corridor widening study for the Town of Loudon and NH Motor Speedway (approved by G&C #182 on 12/8/10).

2) **State Aid Construction (3037) 100% Highway Funds**

Increase Class 46 Consulting by \$37,095 for additional required environmental and ground survey as part of the corridor widening study for the Town of Loudon and NH Motor Speedway (approved by G&C #182 on 12/8/10). This request will properly classify this expense.

Bureau of Highway Design (3025) 58.5% Highway Funds, 41.5% Federal Funds

Increase Class 019 Holiday pay for overtime worked on a holiday but wasn't funded.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

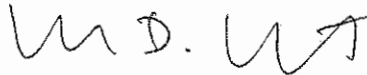
Consultant:

1. List of personnel involved: Consultant

2. Nature, Need, and Duration: The consulting would be to perform required environmental and ground survey as part of the corridor widening study completed in Fiscal Year 2013.
3. Relationship to existing agency programs: The existing program in State Aid Construction will fund the use of consultants to provide required surveys.
4. Has a similar program been requested of the legislature and denied? No, a similar program has not been requested and denied.
5. Why wasn't funding included in the agency's budget request? The additional surveys were not part of the original project cost but were determined to be required upon the receipt of additional information.
6. Can portions of the grant fund be utilized? Not applicable, these are not grant funds.
7. Estimate the funds required to continue this position(s): Not applicable, there is not a new position.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

ATTACHMENT

Highway Fund
Comparative Statement of Operating and Capital Undesignated Surplus
Department of Transportation

Division of Finance
(000'S)

	FY 2012 ACTUAL					FY 2013 Budget						
	AUDITED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL	HIGHWAY OPERATING	CHANGE	REVISED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL
10 Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152	50,269		50,269	803	296,126	296,929	347,198
12 Additions:												
13 Unrestricted Revenue:												
14 Gasoline Road Toll	123,168				123,168	124,500		124,500				124,500
15 Motor Vehicle Fees	104,402				104,402	100,200	2,229	102,429				102,429
16 Court Fine Revenue	7,832				7,832	8,100		8,100				8,100
17 Miscellaneous Revenue Sub-Total	48,431				48,431	44,920	920	45,840				45,840
18 UCRS DOS Fees	1,770				1,770	1,320		1,320				1,320
19 Other	3,386				3,386	4,600	920	5,520				5,520
20 Federal OH Billing	14,945				14,945	11,000		11,000				11,000
21 ROW Property Sales	877				877	2,000		2,000				2,000
22 I-95/1.6 mile Sale	26,035				26,035	26,000		26,000				26,000
23 Retro Turnpike Toll Credits	1,418				1,418							
24 Bonds Authorized & Unissued			250,000	250,000	250,000							
25 Total Additions	283,833		250,000	250,000	533,833	277,720	3,149	280,869				280,869
27 Net Appropriations:												
28 Appropriations DOT Net of Estimated Revenues	(178,695)				(178,695)	(171,162)		(171,162)				(171,162)
29 Appropriations - GARVEE Bond Proceeds			(114,995)	(114,995)	(114,995)							
30 Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(9,720)	(44,258)	(30,250)		(30,250)	(8,500)		(8,500)	(38,750)
31 DOT Debt Service	(11,835)				(11,835)	(12,325)		(12,325)				(12,325)
32 Appropriations Safety & Other Net of Estimated Revenues	(77,770)				(77,770)	(80,874)		(80,874)				(80,874)
33 Section DOT Budget Reductions in Appropriations	13,374				13,374	13,831		13,831				13,831
34 Section DOS Reductions in Appropriations	1,065				1,065	975		975				975
35 Retiree Health Savings Ch 224:202 L2011	773				773	1,331		1,331				1,331
36 Retirement System Savings 5-7% Employ Incr Ch 224:202 L2011	2,084				2,084	3,900	(1,836)	2,064				2,064
37 Other - Estimated Health Savings Reductions Ch 224:202 L2011	5,781				5,781	3,000		3,000				3,000
38 Lapses DOT	10,979	485		485	11,464	3,814		3,814				3,814
39 Lapses Safety & Other	4,210				4,210	1,617		1,617				1,617
42 Net Appropriations	(264,572)	(9,235)	(114,995)	(124,230)	(388,802)	(266,143)	(1,836)	(267,979)	(8,500)		(8,500)	(276,479)
44 Other Adjustments:												
45 Refunded Road Toll	(2,985)				(2,985)	(3,000)		(3,000)				(3,000)
46 Increase in Inventory												
47 Other Credits/Transfers	(24,728)	27,921	(3,193)	24,728								
50 Total Other Adjustments	(27,713)	27,921	(3,193)	24,728	(2,985)	(3,000)		(3,000)				(3,000)
52 Current Year Balance	(8,452)	18,686	131,812	150,498	142,046	8,577	1,313	9,890	(8,500)		(8,500)	1,390
54 Transfer to Highway Capital						(8,500)		(8,500)	8,500		8,500	
56 Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	50,346	1,313	51,659	803	296,126	296,929	348,588
58 GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	(312,406)	(13,000)	(6,300)	(19,300)	(803)	(295,000)	(295,803)	(315,103)
60 Balance, June 30 (GAAP)	33,872		920	920	33,872	37,346	(4,987)	32,359		1,126	33,485	33,485

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

January 7, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 7:12, authorize the Department of Justice (DOJ) to accept and expend a sum not to exceed \$850,000 from funds not otherwise appropriated for the purpose of covering projected shortfalls in the general litigation expenses incurred in the defense of the State and the prosecution of criminal law effective with the approvals of the Fiscal Committee and the Governor and Council through June 30, 2013. 100% General Funds.

These funds are to be budgeted in account #02-20-20-200010-2601 entitled "Attorney General" as follows:

<u>Class</u>	<u>Description</u>	<u>Current Budget</u>	<u>Request</u>	<u>New Budget</u>
233-500769	Litigation Expense	\$950,000	\$850,000	\$1,800,000

EXPLANATION

The Department of Justice was originally appropriated a sum of \$350,000 for general litigation expenses for SFY 2013. Subsequently, an additional \$600,000 was approved by the Fiscal Committee on November 8, 2012, FIS 12-305, and approved by the Governor and Council on November 14, 2012, item #28. We currently have an available balance of \$102,377 with pending invoices totaling in excess of \$95,000.

Litigation costs are very difficult to forecast. This year, the Department has been faced with exceptionally complex and expensive legal challenges to the State's mental health system, Medicaid disproportionate share payment system, Medicaid Enhancement Tax, Medicaid Reimbursement System, and changes to the retirement system.

The increase in expenses stems in large part from the pending *Ellsworth* lawsuit challenging the constitutionality of the State's mental health system. That case has involved the compilation and processing of an unprecedented amount of electronic documents, at a substantial cost to the State. The State also needed to retain outside litigation counsel to assist in the defense of this case. To date, we have paid outside counsel over \$500,000 and anticipate that these costs will exceed an additional \$500,000 for the remainder of this fiscal year. In addition, the DOJ continues to incur litigation costs in the Criminal Bureau for cases that include the *Addison* appeal, and seven homicide cases – *Dueling*, *Packer*, *Webster*, *Petelis*, *Lacombe*, *Marchand* and *Watson* – each of which will require a minimum of an additional \$35,000 per case. Other on-going criminal cases will require the use of a translator and the hiring of a forensic nurse to review more than three years of medical records for an infant death. The Civil Bureau is anticipating that upcoming trials will cost a minimum of \$75,000.

This request also includes anticipated costs of the tobacco litigation. The State has filed suit against the tobacco companies that are signatories to the Tobacco Master Settlement Agreement (“MSA”) under which the defendants are required to make annual payments to all of the states including the State of New Hampshire. The annual payments received by New Hampshire since 2006 have been approximately \$5.0 million less than the required amount. The defendants claim that the State failed to diligently enforce the obligation of non-participating tobacco manufacturers (“NPMs”) to make escrow payments as required by RSA 541-C. The tobacco companies have identified thirty-five states they claim failed to diligently enforce their obligations under the MSA, including New Hampshire. Individual state hearings began in May 2012 and will continue through 2013. It is anticipated that New Hampshire's costs through the end of this Fiscal Year will not exceed \$50,000. If New Hampshire is found not to have diligently enforced its escrow statute in 2003, New Hampshire could lose up to its entire annual payment under the MSA.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,



Michael A. Delaney
Attorney General



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

January 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:19-g III- Use of State-Owned Passenger Automobiles, there are 43 vehicles which fall below the break-even mileage for fiscal year 2012. Of those 43 vehicles, a waiver was not requested for one (1), two (2) were voluntarily surrendered, and the impacted agencies would like to request a waiver from the Fiscal Committee for 40 of the remaining vehicles. Upon the Committee's approval or denial of the waivers, the Department shall declare all vehicles whose waivers are denied as surplus and either sell or transfer such vehicles.

EXPLANATION

For the Committee's consideration, the Department of Administrative Services has completed an independent analysis of the 40 vehicles for which waivers have been requested. (See Attached Documentation). RSA 21-I: 19-g - Use of State-Owned Passenger Automobiles requires:

- I. The department of administrative services shall determine for each 2-year budget cycle the minimum number of miles required to justify retaining a state-owned vehicle referred to as the break-even mileage. The break-even miles shall take into account operational costs, depreciation, and mileage reimbursement rates for use of personal vehicles.
- II. The department of administrative services shall make this determination by September 1 of the first year of each biennium. The break-even mileage shall only apply to vehicles in service by an agency for an entire fiscal year.
- III. If state-owned passenger vehicles are assigned to a state agency and such vehicles are not used for travel at or above the break-even mileage requirement during such year, the director of plant and property management shall declare them

surplus and transfer or otherwise dispose of such vehicles or vehicles. An agency may within 90 days after the end of the fiscal year apply to the fiscal committee of the general court to retain such vehicle or vehicles. If such agency presents a clear and convincing case for the continued assignment of a vehicle or vehicles to the agency, the fiscal committee may permit the agency to retain a vehicle or vehicles.

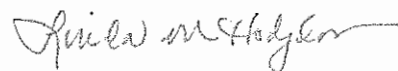
Chapter 134:1, Laws of 2009 changed the methodology going forward whereby agencies requested the retention of vehicles which travel below a minimum number of miles, referred to as a break-even mileage, as calculated by the Department of Administrative Services. The information required to calculate the new mileage standard is contained in each agency's Motor Vehicle Record Report, submitted after the year end. As amended by Chapter 72, Laws of 2010, agencies are required to ask for fiscal committee approval within 90 days of the end of the fiscal year for vehicles they wish to retain that are at or above the break-even mileage. Since Fiscal Year 2010 a total of 36 vehicles have been reassigned or removed from the fleet completely due to a combination of agency surrenders and denied waiver requests.

This action item details the following:

1. Executive Summary – Data summary of all state owned passenger autos, passenger autos at or below the break-even mileage, agency waivers requested and the department's recommendations for each requested waiver.
2. Exhibit A – Recommendations for Fiscal Committee on Break-Even Mileage Waiver Requests – copies of narrative recommendation by the department for each waiver request.
3. Exhibit B – Passenger Automobile Break-Even Mileage Report Fiscal Year 2012 – including a five year mileage history for all passenger automobiles in service in Fiscal Year 2012
4. Exhibit C – Agency Break-Even Mileage Waiver Requests for Passenger Automobiles

Vehicle information referenced and contained in the attachments is supported by each agency's FY 2012 Motor Vehicle Record Reports.

Respectfully submitted,



Linda M. Hodgdon
Commissioner

RSA 21-I: 19 – g Break-Even Mileage Executive Summary

A 21-I: 19 - g requires agencies to meet a specific mileage benchmark with their passenger automobiles (PassAUTOs) or they must submit a waiver to request permission to retain the vehicle for the following fiscal year. For fiscal year 2012 (FY12), the Break-Even Mileage (BEM) benchmark was 7,935 miles.

Of the 32 agencies that are impacted by this legislation:

- 21 were exempt because they had no vehicles below 7,935 miles,
- 10 have responded with waiver requests,
- 1 has submitted a combination of waiver requests and voluntary surrender plans,

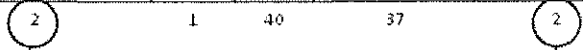
Within the 11 agencies there were 43 PassAUTOs that did not meet the BEM threshold. The Department of Administrative Services has received:

- 40 vehicle waivers requesting to retain vehicles
 - 38 vehicle waivers are recommended to be approved (joint recommendation from FMA and Business Supervisors)
 - 2 vehicle waivers are not recommended to be approved (joint recommendation from FMA and Business Supervisors)
- 2 vehicles were voluntarily surrendered
- 1 vehicle did not have a waiver request submitted

See page 2 for the requested action summary.

Requested Action Summary

Agency	Total Passenger Autos in Agency Fleet	Passenger Autos Below BEM	% of Passenger Auto Fleet Below BEM	INFORMATIONAL			REQUESTED ACTION		FIA Recommendations
				Number of Vehicles Voluntarily Surrendered	No Vehicle Waviers Received	Request for Vehicle Waiver	Waiver Comments		
							Recommendation: Approve Waiver	Recommendation: Deny Waiver	
Adjutant General	1	1	100%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Administrative Services, Department of	6	0	0%						
Agriculture, Department of	14	0	0%						
Banking Commission	2	0	0%						
Correctional Industries	0	0	0%						
Corrections	32	6	19%	0	0	6	6	0	6 Waivers Submitted; Approve 6 Waivers
Cosmetology	2	0	0%						
Cultural Resources	2	0	0%						
Discovery Center, McAuliffe-Shepard	0	0	0%						
DRED (Resources & Economic Development)	19	0	0%						
Education, Department of	0	0	0%						
Employment Security	0	0	0%						
Energy and Planning, Office of	1	0	0%						
Environmental Services	40	1	3%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Fish & Game, Department of	4	0	0%						
Health & Human Services	35	8	23%	2	0	6	6	0	2 Voluntary Surrenders; 6 Waivers Submitted; Approve 2 Surrenders; Approve 6 Waivers
Highway Safety	1	1	100%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Information Technology, Department of	0	0	0%						
Insurance, Department of	1	0	0%						
Justice, Department of	16	0	0%						
Labor, Department of	25	0	0%						
Liquor Commission	36	1	3%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Lottery Commission	0	0	0%						
Pharmacy Board	2	0	0%						
Police Standards & Training	11	8	73%	0	0	8	8	0	8 Waivers Submitted; Approve 8 Waivers
Public Utilities Commission	2	0	0%						
Racing and Charitable Gaming	4	1	25%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Revenue	16	2	13%	0	0	2	2	0	2 Waivers Submitted; Approve 2 Waivers
Safety/State Police	502	11	2%	0	0	11	9	2	11 Waivers Submitted; Approve 9 Waivers; Deny 2 Waivers
Transportation	124	1	1%	0	0	1	1	0	1 Waiver Submitted; Approve 1 Waiver
Veteran's Home	2	0	0%						
Veteran's Services	3	2	67%	0	1	1	0	0	waiver. Allow agency to keep vehicle which did not request a waiver.
	903	43	5%	2	1	40	37	2	



4 vehicles projected for redistribution or surplus.

Executive Summary of Repeat Waiver Requests

Total Vehicles Eligible for Repeat Waiver Requests:	28		
Vehicles Voluntarily Surrendered	1	3.57%	
Waiver Requests Denied	1	3.57%	
Waiver Requests Approved	26	92.86%	

The following is a list of reasons for approving repeat waiver requests and the number of vehicles that fall into each category.

Approved repeat waiver requests:	26		
Specialty Use Vehicles:	16	61.54%	
<i>These vehicles are operated for special uses which do not allow them to be driven for the required mileage (i.e.: training vehicles, investigative vehicles, promotional/marketing vehicles, etc).</i>			
Good Condition / Age:	1	3.85%	
<i>These vehicles are in better condition or younger than others which are recommended for redistribution. It is not efficient for an agency to surplus a newer, less maintenance heavy vehicle simply to retain one that did not require a waiver the prior year.</i>			
Expected to Exceed FY2013 BEM	8	30.77%	
<i>These vehicles are below the FY2012 BEM threshold but are expected to exceed the FY2013 BEM threshold based on historical mileage data and due to other redistributions or</i>			
Prior Fiscal Action:	1	3.85%	
<i>This vehicle was approved for retention by the Fiscal Committee after DA5 requested it be redistributed following FY2011. Based on that response we recommend the waiver be approved. This is also the only PassAUTO in the Adjutant General's fleet.</i>			

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Exhibit A

Recommendations for Fiscal Committee on Break-Even Mileage Waiver Requests

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Waiver #1 - Adjutant General

Vehicle Information: 2304641; 2000 Ford Crown Victoria; 55,614 miles as of June 30, 2012; assigned to a Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 4,884 miles

Recommendation: Recommend Approval (agency's only PassAUTO; was approved by Fiscal after FY2011)

Waiver #2 - Corrections, Department of

Vehicle Information: COR44; 2007 Chevrolet Impala; 46,506 miles as of June 30, 2012; assigned to a Field Svs-Manchester; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,970 miles

Recommendation: Recommend Approval (Specialty use vehicle - investigations)

Vehicle Information: COR45; 2000 Chevrolet Cavalier; 115,364 miles as of June 30, 2012; assigned to a NHSP-M Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 5,960 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: COR48; 2006 Chevrolet Impala LS; 67,103 miles as of June 30, 2012; assigned to a NHSP-M Transport; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,712 miles

Recommendation: Recommend Approval (Specialty use vehicle - patient transport)

Vehicle Information: COR68; 2006 Chevrolet Impala LS; 134,385 miles as of June 30, 2012; assigned to a Field Svs-Dover; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,905 miles

Recommendation: Recommend Approval (Specialty use vehicle - investigations)

Vehicle Information: COR74; 2007 Chevrolet Impala; 30,001 miles as of June 30, 2012; assigned to a Field Svs-Manchester; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,051 miles

Recommendation: Recommend Approval (Specialty use vehicle - investigations)

Vehicle Information: COR90; 2008 Chevrolet Impala; 43,206 miles as of June 30, 2012; assigned to a NHSP-M Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 5,699 miles

Recommendation: Recommend Approval (Expect more use in FY13. Review if on report after FY13.)

Overall Recommendation: Overall we recommend that Department of Corrections be allowed to retain their requested vehicles.

Waiver #3 - Environmental Services, Department of

Vehicle Information: ES 9; 2008 Ford Fusion I4; 42,522 miles as of June 30, 2012; assigned to a Water Division; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,434 miles

Recommendation: Recommend Approval (agency has plan to prevent reoccurrence)

Waiver #4 - Health and Human Services

Vehicle Information: P128; 1999 Chevrolet Lumina; 108,470 miles as of June 30, 2012; assigned to a Behavioral Health / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 4,962 miles

Recommendation: Recommend Approval (Client transport)

Vehicle Information: P43; 2006 Chevrolet Cobalt; 60,417 miles as of June 30, 2012; assigned to a Brown Garage; garaged at the office overnight.

Fiscal Year 2012 Mileage: 4,828 miles

Recommendation: Recammend Approval (Expect mileage to increase due to voluntary surrenders)

Vehicle Information: P049; 1999 Chevrolet Lumina; 126,040 miles as of June 30, 2012; assigned to a NHH / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 1,734 miles

Recommendation: Voluntary Surrender

Vehicle Information: P085; 1999 Chevralet Lumina; 142,500 miles as of June 30, 2012; assigned to a NHH / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 2,395 miles

Recommendation: Voluntary Surrender

Vehicle Information: P135; 2007 Chevrolet Malibu; 46,114 miles as of June 30, 2012; assigned to ESU / R. Theriault; garaged at the office overnight.

Fiscal Year 2012 Mileage: 5,660 miles

Recommendation: Recammend Approval (Expect mileage to increase due to voluntary surrenders)

Vehicle Information: Y12; 2001 Chevrolet Cavalier; 133,827 miles as of June 30, 2012; assigned to a DJJS / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,908 miles

Recommendation: Recommend Approval (Client transport)

Vehicle Information: Y16; 2000 Chevrolet Cavalier; 114,361 miles as of June 30, 2012; assigned to a DJJS / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,238 miles

Recommendation: Recommend Approval (Client transport)

Vehicle Information: Y18; 2000 Chevrolet Cavalier; 152,549 miles as of June 30, 2012; assigned to a DJJS / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 7,702 miles

Recommendation: Recommend Approval (Client transport)

Overall Recommendation: Overall we recommend that Health and Human Services be allowed to voluntarily surrender two vehicles and retain the remaining six as requested.

Waiver #5 - Highway Safety, Agency of

Vehicle Information: M39; 2007 Chevrolet Malibu; 63,392 miles as of June 30, 2012; assigned to a Highway Safety / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 7,306 miles.

Recommendation: Recommend Approval (Expect more use in FY13. Review if on report after FY13.)

Waiver #6 - Liquor Commission

Vehicle Information: L-21; 2002 Dodge Intrepid; 68,389 miles as of June 30, 2012; assigned to a Cruiser/Gator; garaged at the office overnight.

Fiscal Year 2012 Mileage: 3,020 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Waiver #7 - Police Standards & Training Council

Vehicle Information: PS10; 2010 Chevrolet Impala; 8,678 miles as of June 30, 2012; assigned to a Pool - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 5,332 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS56; 1999 Ford Crown Victoria; 66,652 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 24 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS59; 2008 Dodge Charger; 59,054 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 1,009 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS65; 2001 Ford Crown Victoria; 44,359 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 152 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS69; 2005 Chevrolet Impala; 18,710 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 515 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS70; 2006 Chevrolet Impala; 49,505 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 421 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS95; 2007 Dodge Charger; 6,455 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 417 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Vehicle Information: PS98; 2008 Ford Crown Victoria; 8,304 miles as of June 30, 2012; assigned to a Trng - PSTC; garaged at the office overnight.

Fiscal Year 2012 Mileage: 1,104 miles

Recommendation: Recommend Approval (Specialty use vehicle)

Overall Recommendation: Overall we recommend that Police Standards and Training be allowed to retain all eight of their requested vehicles.

Waiver #8 - Racing and Charitable Gaming

Vehicle Information: M173; 2006 Chevrolet Malibu; 84,598 miles as of June 30, 2012; assigned to a RCG / Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,154 miles

Recommendation: Recommend Approval (First need for a waiver; expect more use in FY13. Review if on report after FY13.)

Waiver #9 - Revenue Administration

Vehicle Information: T3; 2005 Chevrolet Cobalt; 78,982 miles as of June 30, 2012; assigned to a Prop App/Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 5,917 miles

Recommendation: Recommend Approval (Agency has consistently voluntarily reduced its fleet. Recommend reassessing after FY13 if necessary.)

Vehicle Information: T13; 2005 Chevrolet Cobalt; 99,514 miles as of June 30, 2012; assigned to a Heyn, Greg; garaged at a residence overnight.

Fiscal Year 2012 Mileage: 4,559 miles

Recommendation: Recommend Approval (Agency has consistently voluntarily reduced its fleet. Recommend reassessing after FY13 if necessary.)

Overall Recommendation: Overall we recommend that the Department of Revenue be allowed to retain both of their requested vehicles.

Waiver #10a - Safety, Department of

Vehicle Information: 4345; 2006 CHEVROLET MALIBU; 68,825 miles as of June 30, 2012; assigned to the WAREHOUSE; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,513 miles

Recommendation: Recommend Approval (Expected to exceed the mileage in FY13)

Vehicle Information: 3771; 2001 FORD TAURUS; 99,961 miles as of June 30, 2012; assigned to ADMIN POOL; garaged at the office overnight.

Fiscal Year 2012 Mileage: 4,713 miles

Recommendation: Recommend Approval (Expected to exceed the mileage in FY13)

Vehicle Information: 3632; 2000 CHEVROLET IMPALA; 90,887 miles as of June 30, 2012; assigned to the WAREHOUSE; garaged at the office overnight.

Fiscal Year 2012 Mileage: 7,200 miles

Recommendation: Recommend Approval (Expected to exceed the mileage in FY13)

Vehicle Information: 4570; 2008 FORD FUSION; 44,280 miles as of June 30, 2012; assigned to SHEPARD, JIM; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,901 miles

Recommendation: Recommend Denial (Two vehicles at this location, for this purpose are below BEM.)

Vehicle Information: 4020; 2003 FORD TAURUS; 59,835 miles as of June 30, 2012; assigned to MCFARLAND, RYAN; garaged at the office overnight.

Fiscal Year 2012 Mileage: 7,721 miles

Recommendation: Recommend Approval (Will be needed to absorb mileage from EQ# 4570.)

Waiver #10b - Safety / State Police, Division of

Vehicle Information: 3497; 2000 CHEVROLET IMPALA; 85,777 miles as of June 30, 2012; assigned to the FORENSIC LAB; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,019 miles

Recommendation: Recommend Approval (Special Use - needed for equipment)

Vehicle Information: 3867; 2002 DODGE INTREPID; 129,140 miles as of June 30, 2012; assigned to the FORENSIC LAB; garaged at the office overnight.

Fiscal Year 2012 Mileage: 3,863 miles

Recommendation: Recommend Denial (Two vehicles at this location, for this purpose are below BEM.)

Vehicle Information: 3868; 2002 DODGE INTREPID; 122,223 miles as of June 30, 2012; assigned to the FORENSIC LAB; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,083 miles

Recommendation: Recommend Approval (Expected to exceed the mileage in FY13 due to redistribution of EQ# 3867)

Vehicle Information: 4134; 2004 FORD CROWN VICTORIA; 101,269 miles as of June 30, 2012; assigned to NH HOSPITAL SECURITY; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,482 miles

Recommendation: Recommend Approval (Special Use - patient transport)

Vehicle Information: 3935; 2003 FORD CROWN VICTORIA; 110,554 miles as of June 30, 2012; assigned to NH HOSPITAL SECURITY; garaged at the office overnight.

Fiscal Year 2012 Mileage: 6,303 miles

Recommendation: Recommend Approval (Special Use - patient transport)

Vehicle Information: 4161; FORD CROWN VICTORIA; 170,583 miles as of June 30, 2012; assigned to TROOP E; garaged at the office overnight.

Fiscal Year 2012 Mileage: 7,210 miles

Recommendation: Recommend Approval (Special Use - law enforcement cruiser; reassess after FY13 if necessary)

Overall Recommendation: Overall we recommend that the Department of Safety including the Division of State Police be allowed to retain nine of the eleven requested vehicles.

Waiver #11 - Transportation

Vehicle Information: H00253; 2001 HONDA CIVIC GX; 97,216 miles as of June 30, 2012; assigned to a POOL; garaged at the office overnight.

Fiscal Year 2012 Mileage: 4,526 miles

Recommendation: Recommend Approval (Vehicle had limited fueling options. It is expected to exceed the BEM in FY13; redistribute if reported in FY13.)

Waiver #12 - Veterans Services

Vehicle Information: M124; 2006 Chevrolet Malibu; 71,685 miles as of June 30, 2012; assigned to Higginbotham, Carter; garaged at a residence overnight.

Fiscal Year 2012 Mileage: 7,390 miles

Recommendation: Recommend Approval (No waiver submitted, however the agency is expected to need this vehicle due to increased responsibilities)

Vehicle Information: M80; 2002 Chevrolet Cavalier; 128,924 miles as of June 30, 2012; assigned to a Pool; garaged at the office overnight.

Fiscal Year 2012 Mileage: 0 miles

Recommendation: Recommend Approval (Vehicle was down for maintenance due to budget constraints; it has been repaired and is back in service)

Overall Recommendation: Overall we recommend that Veteran's Services be allowed to retain their two vehicles.

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Exhibit B

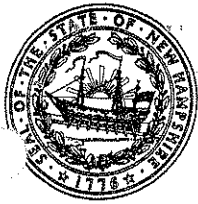
Fiscal Year 2012 Passenger Automobile Break-Even Mileage Report

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Exhibit C

Fiscal Year 2012 Agency Waiver Requests

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STATE OF NEW HAMPSHIRE
THE ADJUTANT GENERAL'S DEPARTMENT

BUSINESS ADMINISTRATION
STATE MILITARY RESERVATION
4 PEMBROKE ROAD
CONCORD, NEW HAMPSHIRE 03301-5652

William N. Reddel, III, Major General
The Adjutant General

Carolyn J. Protzmann, Brigadier General
Deputy Adjutant General

Stephanie L. Milender
Administrator

Phone: 603-225-1360
Fax: 603-225-1341
TDD Access: 1-800-735-2964

July 20, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-1: 19-g, authorization is requested for the Adjutant General's Department to retain vehicle number 2304641 which has traveled less than the required break-even mileage (7,935) during fiscal year 2012.

EXPLANATION

Vehicle number 2304641, a 2000 Ford Crown Victoria was driven 4,884 miles for use as a liaison vehicle to conduct official travel to and from our seventeen (17) state facilities, other state and federal agencies, National Guard headquarters throughout New England, and in-state and out-of-state National Guard training sites. Other department personnel also use this vehicle for official travel within and out-of-state.

The Adjutant General must be able to conduct business in the State of New Hampshire, particularly in state emergencies and have a state vehicle available. Although the department did not exceed the 7,935 break-even mileage, it does not negate the need for the department to have this sedan in its inventory for use in official travel and state emergencies. The department received a waiver to retain this vehicle in Fiscal Year 2011. The cost to operate this vehicle in Fiscal Year 2012 was only thirty-eight cents (\$0.38) per mile.

Respectfully submitted,

William N. Reddel III
Major General, NH National Guard
The Adjutant General



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION**

**P.O. BOX 1806
CONCORD, NH 03302-1806**

**603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964**

**William L. Wrenn
Commissioner**

**Bob Mullen
Director**

September 10, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-1: 19-g, authorization is requested for the NH Department of Corrections (NHDOC) to retain vehicles COR44, COR45, COR48, COR68, COR74, and COR90 which all traveled less than the required break-even mileage (7,935 miles) during Fiscal Year 2012.

EXPLANATION

COR44, a 2007, Chevrolet Impala was driven 6,970 miles for the business purpose of supervising probationers and parolees in the community, appearing in court, completing home and job checks of offenders, attending meetings and trainings and staff travel. This vehicle is assigned to the Division of Field Services, Manchester District Office and the low mileage is attributable to the vehicle being predominately used in the local area and the NH Department of Corrections (NHDOC) effort to reduce fleet costs. This vehicle did not require a waiver after fiscal year 2011 due to meeting the Break Even Mileage requirements. This vehicle is one of three shared by twelve probation and parole officers and support staff. Loss of this vehicle would result in a decrease in public safety due to staff being unable to properly supervise offenders out in the community. Loss of this vehicle would also increase mileage expenditures for staff appearing in court and attending meetings and/or training.

COR45, a 2000, Chevy Cavalier was driven 5,960 miles for the business purpose of commuting to the NHDOC satellite facilities, the Northern NH Correctional Facility (NCF), appearing in court and legislative hearings, attending meetings and trainings. The age and condition of this vehicle makes staff hesitant to drive it for any long distances thus the low miles for the year. This vehicle has been primarily used as a back-up perimeter security vehicle and is slated to replace COR94 (1998 Lincoln Navigator) as a full-time perimeter security vehicle. Vehicles of such are designated to facilitate daily operations for staff to make security checks, supervise inmate on-ground work crews and provide security perimeter checks to mitigate potential escapes, thus enhancing public safety. Primary perimeter security vehicles operate 24-hours a day, 7 days a week and back up perimeter vehicles operate 16-hours a day, 7 days a week. Loss of this vehicle would disrupt perimeter security activities and hamper community safety.

COR48, a 2006, Chevy Impala was driven 6,712 miles for the business purpose of transporting inmates to scheduled medical appointments, appearing in court and between facilities. The low mileage is attributable to the vehicle being predominately used for this purpose with a significant portion of the transports being to Concord Hospital and local outpatient facilities which on an average is only 7 miles round trip. This vehicle did not require a waiver after Fiscal Year 2011 due to meeting the Break

Even Mileage requirements. Loss of this vehicle would result in a disruption to inmate transportation activities thus potentially increasing the need for ambulance services and medical costs.

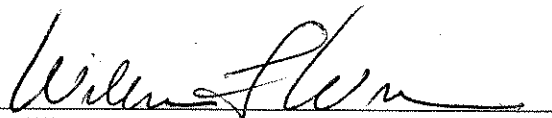
COR68, a 2006, Chevy Impala was driven 6,905 miles for the business purpose of supervising probationers and parolees in the community, appearing in court, completing home and job checks of offenders, attending meetings and trainings and staff travel. This vehicle is assigned to the Division of Field Services, Dover District Office and the low mileage is attributable to the vehicle being predominately used in the local area and our effort to reduce fleet costs. This vehicle did not require a waiver after Fiscal Year 2011 due to meeting the Break Even Mileage requirements. This vehicle is one of two shared by seven probation and parole officers and support staff. Loss of this vehicle would result in a decrease in public safety due to staff being unable to properly supervise offenders out in the community. Loss of this vehicle would also increase mileage expenditures for staff appearing in court and attending meetings and/or training.

COR74, a 2007, Chevy Impala was driven 6,051 miles for the business purpose of supervising probationers and parolees in the community, appearing in court, completing home and job checks of offenders, attending meetings and training. This vehicle is assigned to the Division of Field Services, Manchester District Office and the low mileage is attributable to the vehicle being predominately used in the local area and our effort to reduce fleet costs. This vehicle did require a waiver after fiscal year 2011 due to not meeting the Break Even Mileage requirements. This vehicle is one of three shared by twelve probation and parole officers and support staff. Loss of this vehicle would result in a decrease in public safety, due to staff being unable to properly supervise offenders out in the community. Loss of this vehicle would also increase mileage expenditures for staff appearing in court and attending meetings and/or training.

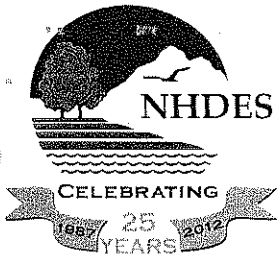
COR90, a 2008, Chevy Impala was driven 5,699 miles and is assigned to the NH State Prison for Men (NHSP-M) of which 2,026 miles were non-business use (NBU waiver also filed). The percentage of non-business miles for FY 12 was 35.5%. This vehicle was originally being used by the Warden of the NHSP-Men for personal use which has been discontinued. This vehicle has been reassigned to the facility as one of the two vehicles being exclusively used full time for staff travel. Much of the travel is to the NH State Prison for Women (NHSP-W), NCF, Legislative and court hearings. This vehicle is estimated to make between one and/or two trips to NCF per week. Loss of this vehicle would result in a significant increase in personal vehicle use and reimbursement.

Note: This vehicle is replacing NHSP-M pool vehicle COR19, a 1998 Dodge van, as this vehicle is more appropriate for staff travel and will be less costly to operate.

Respectfully Submitted,



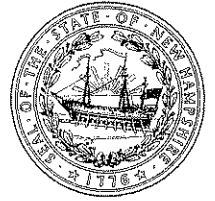
William L. Wrenn
Commissioner



The State of New Hampshire
Department of Environmental Services

Thomas S. Burack, Commissioner

*Celebrating 25 Years of Protecting
New Hampshire's Environment*



August 9, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the Department of Environmental Services (DES) to retain passenger vehicle ES 9 which traveled less than the required state mileage goal during Fiscal Year 2012.

EXPLANATION

DES makes a concerted effort to use vehicles in the most efficient way. We monitor vehicle usage closely and make adjustments when needed throughout the year. We have a Motor Vehicle Pool reservation program and endeavor to ensure that passenger vehicles are used to maximize fuel economy while at the same time meeting minimum annual mileage requirements. The Department also encourages car-pooling, teleconferencing, and the overall reduction of vehicle miles traveled from all vehicles to reduce fuel use.

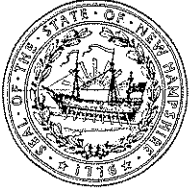
For the entire fleet of conventional passenger vehicles, the average miles traveled in FY 2012 was 12,243 per vehicle. All of our 43 Pass Auto passenger vehicles are needed to facilitate the work of our employees. ES 9 is a 2008 Ford Fusion with 48,181 total miles as of June 30, 2012. It is a relatively new car with many years of expected service remaining. Unfortunately, due to an oversight, ES 9 only traveled 6,434 miles in FY 2012 and, therefore, fell short by 1,501 miles of the state mileage goal of 7,935 miles per vehicle. This is the only vehicle in the DES fleet which failed to meet the state mileage goal. In FY 2013, DES will ensure that ES 9 meets or exceeds the state mileage goals by redistributing vehicle use. To this end, we have already assigned ES9 to the Subsurface Systems Bureau for this summer for use for inspections of septic system installations across the state. For these reasons, we request approval to retain ES 9.

Respectfully Submitted


Thomas S. Burack, Commissioner

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-3503 • TDD Access: Relay NH 1-800-735-2964



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF BUSINESS OPERATIONS
BUREAU OF FINANCE

Nicholas A. Toumpas
Commissioner

Stephen J. Mosher
Chief Financial Officer

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9334 1-800-852-3345 Ext. 9334
Fax: 603-271-2896 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 28, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House, Room 102
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the Department of Health and Human Services (DHHS) to retain the following eight vehicle's, of which all traveled less than the required break-even mileage (7,935 miles) during fiscal year 2012.

EXPLANATION

P128, assigned to the Division of Community Based Care Services, Bureau of Behavioral Health, is a 1999 Chevrolet Lumina that was driven 4,962 miles for the business purposes of transporting clients of the Designated Receiving Facility (DRF) in Laconia to and from clinical appointments, recreational trips, and client personal errands. Facility staff for administrative and programmatic trips such as attending meetings, trainings, and facility business also used the vehicle. Without use of this vehicle, clients could not be transported. P128 is the only vehicle at the Facility available for this purpose. This vehicle received a waiver after fiscal year 2011 because it was utilized for client trips and is the only vehicle at this facility.

P43, assigned to the Office of the Finance/Mail Services, is a 2006 Chevrolet Cobalt that was driven 4,828 miles. This vehicle is utilized for local courier service within the Concord area, servicing many state agencies and for delivering on grounds courier service. This vehicle did not require a waiver after fiscal year 2011, because it met the required break-even mileage.

P49, assigned to New Hampshire Hospital, is a 1999 Chevrolet Lumina that was driven 1,734 miles. This vehicle was utilized for on grounds purposes. Due to a recent failed transmission, rust and needed bodywork, DHHS will be surplus this vehicle by the end of October 2012 as soon as the White Farm reopens.

P85, assigned to New Hampshire Hospital, is a 1999 Chevrolet Lumina that was driven 2,395 miles. This vehicle was utilized for on grounds maintenance purposes. Due to a failed transmission, rust and needed bodywork, DHHS will surplus this vehicle at the beginning of SFY 2013.

P135, assigned to the Emergency Services Unit / OCOM, is a 2005, Chevy, Malibu was driven 5,660 for the business purposes of any and all state emergencies, disasters, trainings and clinics, by all staff. The Emergency Services Unit keeps this vehicle on hand for emergencies (such as: HEP-C Clinics, Vermont Yankee, Seabrook Station, Hurricane Irene, etc.) so that a vehicle will be available to travel to any area within the state. This vehicle did not require a waiver after fiscal year 2011, because it was placed in service after the beginning of SFY 2012. A business hard ship will occur if a waiver is not granted leaving all state workers to use their personal vehicle to respond to an incident and requesting reimbursements from the state.

Y12, assigned to the Division of Juvenile Justice Services is a 2001, Chevrolet, Cavalier, was driven 6,908 miles for business purposes of the Division for Juvenile Justice Services' John H. Sununu Youth Services Center. Y12, during SFY 2012 was used as a pooled vehicle. The most common use of the "pool" vehicles is to transport residents to their appointments (court appearances, doctor visits, counseling sessions, etc.). In most cases these residents are a security risk and cannot be transported in a private vehicle nor would an employee's private vehicle be appropriate for this use. Residents could damage the employee's vehicles causing large insurance claims and other liabilities to the State. Also, personal belongings within the employee's vehicles could be used as weapons by the residents to injure themselves or others. Administrative and other staff for work related travel purposes also uses all of the "pool" vehicles, when available. Although this vehicle did not travel the 7,935 annual miles required, it was used almost every day. It should also be noted that about 1,500 off-campus trips annually are made with the "pool" vehicle fleet at the John H. Sununu Youth Services Center. Without this "pool" vehicle transportation for groups of children would require several individual trips and extra staff. In addition, a minimum number of vehicles would be required due to the simultaneous and frequent usage requirements of local travel. Without this ability scheduling appointments would be impossible. This vehicle did receive a waiver after fiscal year 2011, even though it did not meet the required break-even mileage.

Y16, assigned to the Division of Juvenile Justice Services is a 2000, Chevrolet, Cavalier was driven 6,238 miles for business purposes of the Division for Juvenile Justice Services' John H. Sununu Youth Services Center. Y16, during SFY 2012 was used as a pooled vehicle. The most common use of the "pool" vehicles is to transport residents to their appointments (court appearances, doctor visits, counseling sessions, etc.). In most cases these residents are a security risk and cannot be transported in a private vehicle nor would an employee's private vehicle be appropriate for this use. Residents could damage the employee's vehicles causing large insurance claims and other liabilities to the State. Also, personal belongings within the employee's vehicles could be used as weapons by the residents to injure themselves or others. Administrative and other staff for work related travel purposes also uses all of the "pool" vehicles, when available. Although this vehicle did not travel the 7,935 annual miles required, it was used almost every day. It should also be noted that about 1,500 off-campus trips annually are made with the "pool" vehicle fleet at the John H. Sununu Youth Services Center. Without this "pool" vehicle transportation for groups of children would require several individual trips and extra staff. In addition, a minimum number of vehicles would be required due to the simultaneous and frequent usage requirements of local travel. Without this ability scheduling appointments would be impossible. This vehicle did receive a waiver after fiscal year 2011, even though it did not meet the required break-even mileage.

Y18, assigned to the Division of Juvenile Justice Services is a 2000, Chevrolet, Cavalier was driven 7,702 miles for business purposes of the Division for Juvenile Justice Services' John H. Sununu Youth Services Center. Y18, during SFY 2012 was used as a pooled vehicle. The most common use of the "pool" vehicles is to transport residents to their appointments (court appearances, doctor visits, counseling sessions, etc.). In most cases these residents are a security risk and cannot be transported in a private vehicle nor would an employee's private vehicle

Representative Ken Weyler, Chairman

September 28, 2012

Page 3

be appropriate for this use. Residents could damage the employee's vehicles causing large insurance claims and other liabilities to the State. Also, personal belongings within the employee's vehicles could be used as weapons by the residents to injure themselves or others. Administrative and other staff for work related travel purposes also uses all of the "pool" vehicles, when available. Although this vehicle did not travel the 7,935 annual miles required, it was used almost every day. It should also be noted that about 1,500 off-campus trips annually are made with the "pool" vehicle fleet at the John H. Sununu Youth Services Center. Without this "pool" vehicle transportation for groups of children would require several individual trips and extra staff. In addition, a minimum number of vehicles would be required due to the simultaneous and frequent usage requirements of local travel. Without this ability scheduling appointments would be impossible. This vehicle did receive a waiver after fiscal year 2011, even though it did not meet the required break-even mileage.

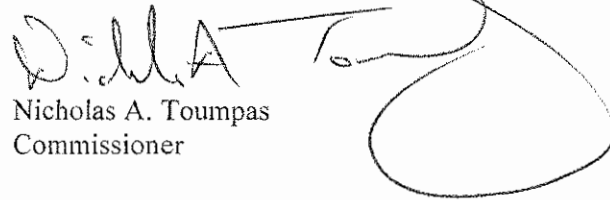
All of these vehicles are necessary for the day-to-day operations of the Department of Health & Human Services. A loss of any of these vehicles would be detrimental to the well-being of the people that this department serves.

Respectfully submitted,

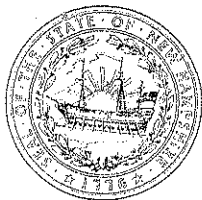


Stephen J. Mosher,
Chief Financial Officer

Approved by:



Nicholas A. Toumpas
Commissioner



John H. Lynch
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

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603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

August 2, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the NH Highway Safety Agency to retain vehicle M39, a 2007 Chevrolet Malibu, which traveled less than the required break-even mileage (7,935 miles) during Fiscal Year 2012.

EXPLANATION

M39, a 2007 Chevrolet Malibu, was driven 7,306 miles for business purposes by the Agency's coordinator and two field representatives who travel throughout the state meeting with members of county and local law enforcement agencies and partners to promote highway safety funding programs (i.e. impaired driving, distracted driving, speeding, pedestrian/bicycle, occupant protection, emergency medical services, etc.). The Agency's travel budget was reduced by \$1,294.00 from \$4,442.00 to \$3,193.00 which dramatically limited travel by the three staff members. In addition, this vehicle required new brakes. This vehicle has never received a prior waiver for not reaching the break-even mileage, and at the end of the fiscal year all of the travel funds were expended.

The lack of this vehicle will severely deter work that staff members will be able to accomplish in promoting highway safety programs that can be funded with federal funds provided to the Agency by the National Highway Traffic Safety Administration to reduce motor vehicle crashes and the resulting deaths, life-changing injuries, and property damage.

Respectfully submitted

Peter M. Thomson
Coordinator

/dhg



New Hampshire Liquor Commission

50 Storrs Street, P.O. Box 503
Concord, N.H. 03302-0503
(603) 230-7015

Joseph W. Mollica
Chairman

Michael R. Milligan
Commissioner

August 1, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
c/o Legislative Budget Assistant
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the New Hampshire Liquor Commission to retain vehicle's which all traveled less than the required break-even mileage (7,935 miles) during fiscal year 2012

<u>Plate #</u>	<u>Description of Vehicle</u>	<u>(last 5 digits of VIN #)</u>	<u>FY 2011 Miles</u>
L21	2002 Dodge Intrepid	07086	3,020
650154	2003 Ford Crown Victoria	12495	5,050
890883	2004 Chevy Impala	21854	3,202

EXPLANATION

Although the above vehicles have not traveled the required break-even mileage during Fiscal Year 2012, each vehicle has an essential use. As of this date, only one vehicle that was not driven the break-even mileage during FY 2012 is in operation, the other two vehicles are to be sent to State surplus once their replacement vehicles are delivered. These two vehicles are not safe to be issued and we are currently hiring Investigators that will be assigned to the replacement vehicles.

The following information on each vehicle details their use and specific reasons why we are requesting retention of these vehicles.

L21: 2002 Dodge Intrepid was driven 3,020 miles for business, training and education classes, functions and events throughout the state which includes using the vehicle to tow a state owned trailer with a golf cart to be utilized at these events. This vehicle was originally purchased to be specifically used for public events to promote awareness of the state's liquor enforcement. It has decals on the vehicle to help promote awareness and is used with our Investi"Gator" mascot at these events.

Representative Ken Weyler, Chairman
August 1, 2012
Page 2

650154: 2003 Ford Crown Victoria was driven 5,050 miles in the course of performing internal audits of our 76 retail store locations. The mileage was not achieved due to the vehicle failed the safety inspection during a maintenance service and was deemed too expensive to repair due to its age and past history. We currently are in the process of ordering a replacement vehicle. Once the new vehicle is delivered this vehicle will be sent to the State Surplus for the next auction.

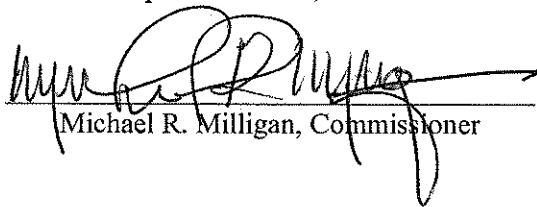
890883: 2004 Chevrolet Impala was driven 3,202 miles. This vehicle (with police package) was assigned for part of the year until the vehicle failed the safety inspection during a maintenance service and was deemed too expensive to repair due to its age and past history. We currently are in the process of ordering a replacement vehicle. Once the new vehicle is delivered this vehicle will be sent to the State Surplus for sale at the next auction.

The Liquor Commission always strives to minimize the reimbursement of employee mileage and maximize the use of state vehicles where their use is appropriate. Your approval of this request will assist us in continuing this effort to carefully control expenses.

Respectfully Submitted,
New Hampshire State Liquor Commission



Joseph W. Mollica, Chairman



Michael R. Milligan, Commissioner



Sheriff Michael L. Prozzo, Jr.
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
ARTHUR D. KEHAS
LAW ENFORCEMENT TRAINING FACILITY & CAMPUS
17 Institute Drive — Concord, N.H. 03301-7413
603-271-2133 FAX 603-271-1785
TDD Access: Relay NH 1-800-735-2964



Donald L. Vittum
Director

September 27, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the NH Police Standards and Training Council to retain vehicle's PS10, PS56, PS59, PS65, PS69, PS70, PS95, PS98 which all traveled less than the required break-even mileage (7,935 miles) during fiscal year 2012

EXPLANATION

PS10, a 2010, Chevy, Impala was driven 5,332 miles for the business purposes of a primary pool vehicle and as a bockup police driver training and tactics vehicle. This vehicle is our only primary pool vehicle and is used by our staff to perform compliance investigations, background investigations, meeting attendance, and the transportation of instructors, bulky audio-visual equipment such as LCD projectors, computers, easels and training materials to our regional locations and off-site training locations. This vehicle is not equipped with emergency lighting so that it may be used by our civilian staff as our police package vehicles can only be driven by active law enforcement officers. This vehicle also serves as a back-up vehicle to the driver training pool should the other Impala be out of service. This vehicle did receive a waiver after fiscal year 2011 due to its use as a primary pool vehicle and as a backup police driver training and tactics vehicle. Without this vehicle, we would have to rely on the use of those from the driver training pool, which depending on the acodemy or training class in session may not be available.

PS56, a 1999, Ford, Crown Victoria was driven 24 miles for the business purposes of a police driver training vehicle. This vehicle is mounted on a special hydraulic platform and used to demonstrate and teach skid control to recruit and in-service police officers, and does not leave the grounds of the training facility, is not insured for highway use and is fueled on site. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle we would be unable to continue effective skid control training for officers putting the officers and public at risk.

PS59, a 2008, Dodge, Charger was driven 1,009 miles for the business purposes of a police driver training and tactics vehicle. In order to insure the most effective training to NH law enforcement officers in vehicle operations and police tactics, we maintain various makes and models of police vehicles currently used by law enforcement. These vehicles are equipped with "police packages" and are used by police and corrections officers within our in-service driver training classes and training academies. These vehicles may also be used by authorized staff members to conduct off-site demonstrations and training exercises as well as for general business purposes as necessary. Based on the number of officers that receive training, this vehicle is necessary to insure that officers will be able to utilize a vehicle that most closely matches that of the ones used by their agency. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle, it would be harder to insure that comparability and it would also reduce the amount of driving time that we could make available to each officer being trained.

PS65, a 2001, Ford, Crown Victoria was driven 152 miles for the business purposes of a police driver training and tactics vehicle. In order to insure the most effective training to NH law enforcement officers in vehicle operations and police tactics, we maintain various makes and models of police vehicles currently used by law enforcement. These vehicles are equipped with "police packages" and are used by police and corrections officers within our in-service driver training classes and training academies. These vehicles may also be used by authorized staff members to conduct off-site demonstrations and training exercises as well as for general business purposes as necessary. Based on the number of officers that receive training, this vehicle is necessary to insure that officers will be able to utilize a vehicle that most closely matches that of the ones used by their agency. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle, it would be harder to insure that comparability and it would also reduce the amount of driving time that we could make available to each officer being trained.

PS69, a 2005, Chevy, Impala was driven 515 miles for the business purposes of a police driver training and tactics vehicle. In order to insure the most effective training to NH law enforcement officers in vehicle operations and police tactics, we maintain various makes and models of police vehicles currently used by law enforcement. These vehicles are equipped with "police packages" and are used by police and corrections officers within our in-service driver training classes and training academies. These vehicles may also be used by authorized staff members to conduct off-site demonstrations and training exercises as well as for general business purposes as necessary. Based on the number of officers that receive training, this vehicle is necessary to insure that officers will be able to utilize a vehicle that most closely matches that of the ones used by their agency. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle, it would be harder to insure that comparability and it would also reduce the amount of driving time that we could make available to each officer being trained.

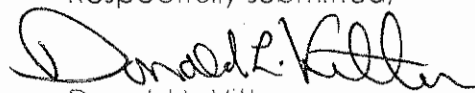
PS70, a 2006, Chevy, Impala was driven 421 miles for the business purposes of a police driver training vehicle. This vehicle is mounted on a special hydraulic platform and used to demonstrate and teach skid control to recruit and in-service police officers, and does not

leave the grounds of the training facility, is not insured for highway use and is fueled on site. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle we would be unable to continue effective skid control training for officers putting the officers and public at risk.

PS95, a 2007, Dodge, Charger was driven 417 miles for the business purposes of a police driver training and tactics vehicle. In order to insure the most effective training to NH law enforcement officers in vehicle operations and police tactics, we maintain various makes and models of police vehicles currently used by law enforcement. These vehicles are equipped with "police packages" and are used by police and corrections officers within our in-service driver training classes and training academies. These vehicles may also be used by authorized staff members to conduct off-site demonstrations and training exercises as well as for general business purposes as necessary. Based on the number of officers that receive training, this vehicle is necessary to insure that officers will be able to utilize a vehicle that most closely matches that of the ones used by their agency. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle, it would be harder to insure that comparability and it would also reduce the amount of driving time that we could make available to each officer being trained.

PS98, a 2008, Ford, Crown Victoria was driven 1,104 miles for the business purposes of a police driver training and tactics vehicle. In order to insure the most effective training to NH law enforcement officers in vehicle operations and police tactics, we maintain various makes and models of police vehicles currently used by law enforcement. These vehicles are equipped with "police packages" and are used by police and corrections officers within our in-service driver training classes and training academies. These vehicles may also be used by authorized staff members to conduct off-site demonstrations and training exercises as well as for general business purposes as necessary. Based on the number of officers that receive training, this vehicle is necessary to insure that officers will be able to utilize a vehicle that most closely matches that of the ones used by their agency. This vehicle did receive a waiver after fiscal year 2011 due to its on-site use as a police driver training vehicle. Without this vehicle, it would be harder to insure that comparability and it would also reduce the amount of driving time that we could make available to each officer being trained.

Respectfully submitted,



Donald L. Vittum
Director



State of New Hampshire
Racing and Charitable Gaming Commission
Regulation & Enforcement of Racetracks, Bingo, Lucky 7 and Games of Chance

Paul M. Kelley, Director
Sudhir K. Naik, Deputy Director

10/05/2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301


REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the Racing and Charitable Gaming Commission, to retain vehicle's M173 which all traveled less than the required break-even mileage (7,935 miles) during fiscal year 2012.

EXPLANATION

Vehicle, M173, a 2006 Chevrolet, Malibu was driven 6,192 miles for the purposes of agency business. The vehicle usage fell beneath the break even mileage due to budget cuts that reduced agency personnel that utilized the vehicle for transportation to audit sites, and related agency business. This vehicle did not require a waiver in fiscal year 2011. Without a waiver this agency would not be able to perform many vital functions as this is the only vehicle available and dedicated for use by agency personnel during normal business hours.

Respectfully submitted,


Paul M. Kelley

Director



Kevin A. Clougherty
Commissioner

State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue

September 25, 2012



Margaret L. Fulton
Assistant Commissioner

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-1: 19-g, authorization is requested for the Department of Revenue to retain vehicles, T-3, and T-13, which traveled less than the required break-even mileage (7,935) during Fiscal Year 2012.

EXPLANATION

T-3, 2005 Chevrolet Cobalt was driven 5,917 miles by the Revenue Administration Pool, which included the Municipal Division, Audit Division, Collection Division and the Revenue Administration Dept for the purpose of conducting on-site visits to municipalities, industrial, commercial, and residential property and in the collection of outstanding monies due. This vehicle is one of the Department's more reliable vehicles as maintenance costs are at a minimum. The loss of this vehicle would result in a loss of tax revenue for the State of New Hampshire. This vehicle did receive a waiver after Fiscal Year 2011 due to vacancies in the Collections Department.

T-13, 2005 Chevrolet Cobalt was driven 4,559 miles by the Revenue Administration Pool, which included the Municipal Division, Collection Division and the Revenue Administration Dept for the purpose of conducting on-site visits to municipalities, industrial, commercial, and residential property and in the collection of outstanding monies due. This vehicle is replacing the vehicle that has been surplus, and will be transferred to the Property Appraisal Division for the purpose of appraising industrial, commercial, and residential property to determine equitable tax rate assessments for use by New Hampshire cities and towns. This vehicle is one of the Department's more reliable vehicles as maintenance costs are at a minimum. The loss of this vehicle would result in a loss of tax revenue for the State of New Hampshire.

Vehicles to be surplus:

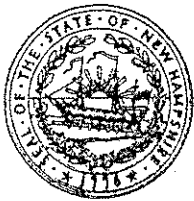
T-9, 2006 Ford Focus was driven 15,053 miles by the Property Appraisal Division for the purpose of appraising industrial, commercial, and residential property to determine equitable tax rate assessments for use by New Hampshire cities and towns. Mileage was low from December to June due to the fact that the vehicle needed major repairs. The vehicle had 86,539 miles, and the cost to repair the vehicle was more than the value of the vehicle. As the cost to maintain this vehicle surpasses the value of the car, the Department scheduled this vehicle to be surplus. This vehicle was surplus July 06, 2012.

Respectfully submitted,

Kevin A. Clougherty
Commissioner

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



State of New Hampshire

DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

August 10, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-I:19g., authorization is requested for the NH Department of Safety to retain five (%) vehicles that traveled less than the required break-even mileage (BEM) during fiscal year 2012 as identified in Divisions as follows:

Division of Administration to retain vehicles EQ# 4345, EQ# 3771, and EQ# 3632.

Bureau of Hearings to retain the vehicles EQ# 4570 and EQ# 4020.

Explanation

Division of Administration

EQ# 4345, a 2006 Chevrolet Malibu, was driven 6,513 miles and is currently being used for the DOS in-town courier run. After a reduction in positions in the Bureau of Hearings on July 1, 2011, this vehicle was transferred to the Warehouse for use as a pool vehicle. The BEM was not met due to reassignment being done late in the fiscal year. EQ# 3967, which was replaced by EQ 4345, had 5,930 miles when surplused and would have met the BEM requirement as it has since the implementation of the BEM policy. Failure to retain use of this vehicle will prevent the Department of Safety from delivering important and sometimes time-sensitive items to offices such as the Attorney General, Administrative Services, and the Citizens Bank for daily Business Office deposits.

EQ# 3771, a 2001 Ford Taurus, was driven 4,713 miles and is currently a DOS pool vehicle, which can be signed out as needed by anyone within the Department. It was transferred from the Division of Motor Vehicles (DMV) to the Warehouse for use as a pool vehicle along with EQ# 3772 and EQ# 3789 in July of 2010. All three were used as pool vehicles until January 2012 at which time EQ# 3772 and EQ# 3789 were reassigned to State Police Troop G for use by the newly established Automotive Equipment Inspector positions. This vehicle has received waivers for FY 10 and FY 11 for not making the BEM. The FY 10 waiver was due to the late transfer between agencies and the FY 11 waiver was because the Warehouse had three pool cars to manage. Because EQ# 3771 is the only Department-wide pool vehicle available, it is expected to have high usage and meet the BEM for FY 13. Failure to retain use of this vehicle will require employees to drive their personal vehicles to meetings, etc., and submit for mileage re-imbusement.

EQ# 3632, a 1999 Chevrolet Impala, was driven 7,200 miles and is currently being used by Equipment Control for Statewide fixed assets inventory. It replaced EQ# 3790 which was surplused on April 13, 2012 due to poor condition. At the time of surplus, EQ# 3790 had 8,740 miles recorded for FY 12 and would have met the BEM. The Warehouse acquired EQ # 3632 on April 2, 2012 from DMV after receiving approval for re-assignment of EQ# 4560, which DMV was required to turn in for redistribution. DMV surrendered EQ# 3632 in lieu of EQ# 4560. This vehicle did receive a waiver after fiscal year 2010 due to low mileage- the vehicle was used by the DMV Director who retired in early spring and used by the Audit department after her departure, then moved into the DMV pool. Without a vehicle, EQ Control will be unable to inventory the fixed assets deployed throughout the State as required by law. As of the end of July 2012, EQ Control has already logged 1,851 miles, and meeting the BEM for FY 13 does not appear to be an issue.

Bureau of Hearings

EQ# 4570, a 2008 Ford Fusion, was driven 6,901 miles for the business purposes of driving from Troop D on Ironworks Road in Concord, NH by the Department of Safety Prosecutor to court hearings, including arraignments, trials, bail hearings, pretrial negotiation sessions, sentencing hearings, and other criminal court business. In addition, the prosecutor drives to other troop stations and Department of Safety prosecution offices located at Troop B in Bedford and Troop A in Epping. The prosecutor does not take the car home at the end of the work day. It is housed at Troop D.

This vehicle did not attain the minimum mileage for several justifiable reasons. First and foremost, the low mileage is part of the prosecution unit's conscious effort to eliminate all non-business usage of its state vehicles. In addition, any non-business related trips, even those to a corner store, have been eliminated to conserve limited state resources. Also, the unit has worked closely with the court system to maintain certain court days to hear State Police cases, and thereby, reduce the number of court days. This has resulted in fewer trips to court, and therefore, lower mileage on prosecution vehicles. In addition, the Department of Safety has undertaken an aggressive effort to reduce fuel costs by reducing the number of gallons of fuel used. Therefore, the prosecution unit has tried to limit car usage to contribute to this worthy endeavor.

Upon information and belief, this vehicle did not receive a waiver for FY11 as it completed the necessary number of miles.

The prosecutor who uses this vehicle needs this vehicle to make his required court appearances. He has a professional, ethical obligation to appear at all court appearances. Although most of the trials are pre-scheduled, emergency arraignments and bail hearings are scheduled at the last minute, and the prosecutor does not receive more than several hours notice of such appearances. For example, if a trooper arrests a subject who is unable to be bailed during the night, that person is entitled to appear before a judge the next day. A unit prosecutor often handles such court appearances for the State Police, and needs a car available to drive to the hearing on short notice. Also, the budget of the Commissioner's Office is very lean. This is evidenced by the required layoff of the Chief Prosecutor and 2 troop level prosecutors on July 1, 2011. Therefore, removing this car and paying the prosecutor mileage would constitute an unanticipated shortfall in our budget that will be difficult to overcome. Consequently, a waiver of the minimum mileage is appropriate in this case.

EQ# 4020, a 2003 Ford Taurus, was driven 7,721 miles for the business purposes of driving from Troop D on Ironworks Road in Concord, NH by the Department of Safety Prosecutor to court hearings, including arraignments, trials, bail hearings, pretrial negotiation sessions, sentencing hearings, and other criminal court business. In addition, the prosecutor drives to other troop stations and Department of Safety prosecution offices located at Troop B in Bedford and Troop A in Epping as necessary. Like S-141, this car remains housed permanently at Troop D and is not driven home at the end of the work day.

This vehicle did not attain the minimum mileage for several justifiable reasons. First and foremost, the low mileage is part of the prosecution unit's conscious effort to eliminate all non-business usage of its state vehicles. In addition, any non-business related trips, even those to a corner store, have been eliminated to conserve limited state resources. Also, the unit has worked closely with the court system to maintain certain court days to hear State Police cases, and thereby, reduce the number of court days. This has resulted in fewer trips to court, and therefore, lower mileage on prosecution vehicles. In addition, the Department of Safety has undertaken an aggressive effort to reduce fuel costs by closely monitoring and reducing the number of gallons of fuel used. Therefore, the prosecution unit has tried to limit car usage to contribute to this worthy endeavor. Moreover, the prosecutor assigned to this vehicle suffered a layoff from July 2011 until the end of January, 2012. This, in combination with the layoffs of 2 other unit attorneys resulted in several months of limited use for this vehicle. Such contributed greatly to the mileage shortfall. Since a similar 6 month mileage shortfall is not expected this fiscal year, should a waiver be granted, it is likely not to be necessary in future years.

Upon information and belief, this vehicle did not receive a waiver for FY11 as it completed the necessary number of miles.

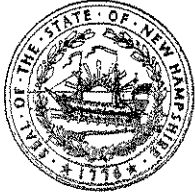
The prosecutor who uses this vehicle needs this vehicle to make his required court appearances, at times on short notice. He has a professional, ethical obligation to appear at all court appearances. Although most of the trials are pre-scheduled, emergency arraignments and bail hearings are scheduled at the last minute, and the prosecutor does not receive more than several hours notice of such appearances. For example, if a trooper arrests a subject who is unable to be bailed during the night, that person is entitled to appear before a judge the next day. A unit prosecutor often handles such court cases for the State Police, and needs a car available to drive to the hearing. Also, the budget of the Commissioner's Office is very lean. This is evidenced by the required layoff of the Chief Prosecutor and 2 troop level prosecutors on July 1, 2011. Therefore, removing this car and paying the prosecutor mileage would constitute an unanticipated shortfall in our budget that will be

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
August 10, 2012
Page 3 of 3

difficult to overcome. Consequently, a waiver of the minimum mileage is appropriate in this case. Otherwise, mileage will be paid to this prosecutor for many thousands of miles. This will have a dramatic negative impact on our budget.

Respectfully submitted,


John J. Barthelmes
Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

August 10, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 21-1: 19-g, authorization is requested for the Department of Safety, Division of State Police, to retain vehicles EQ# 3497, EQ# 3867, EQ# 3868, EQ# 4134, EQ# 3935, and EQ#416, which all traveled less than the required break-even mileage 7,935 miles during fiscal year 2012.

Explanation

EQ# 3497, a 2000 Chevrolet Impala, was driven 6,019 miles for the business purposes of the Forensic Laboratory. It contains crime scene evidence collection and photographic equipment to be used in the event of the need for crime laboratory personnel at a crime scene. This vehicle did receive a waiver for FY 10 & 11. If we did not have this vehicle forensic laboratory personnel would not be able to respond to crime scenes as needed.

EQ# 3867, a 2002 Dodge Intrepid, was driven 3,863 miles for the business purposes of a pool vehicle for State Police Forensic Laboratory at Headquarters in Concord, N.H. This vehicle is utilized for transportation to and from court appearances by civilian Division members. This vehicle was previously utilized by the Narcotics and Investigation Unit being re-assigned to the Forensic Laboratory on 12/02/09. The Forensic Laboratory employees are on call for court and crime scene investigation and may travel anywhere within the state on short notice. This vehicle did receive a waiver for FY10 & 11. Without this vehicle being immediately available general operations would be impacted.

EQ# 3868, a 2002 Dodge Intrepid, was driven 6,083 miles for the business purposes of a pool vehicle for State Police Forensic Laboratory at Headquarters in Concord, N.H. This vehicle is utilized for transportation to and from court appearances by civilian division members. This vehicle was previously utilized by the Narcotics and Investigation Unit being re-assigned to the Forensic Laboratory on 12/02/09. Forensic Laboratory employees are on call for court and crime scene investigation and may travel anywhere within the state on short notice. This vehicle did receive a waiver for FY10 & 11. Without this vehicle being immediately available general operations would be impacted.

EQ# 4134, a marked 2004 Ford Crown Victoria was driven 6,482 miles for the purpose of the transportation of mentally disabled patients to and from the N.H. Hospital Campus and is used on an intermittent as-needed basis. This vehicle did receive a waiver for FY10 & 11. Without this vehicle service to patients would be impacted. This vehicle is used less in the summer months to patrol hospital grounds. When appropriate, the unit utilizes a segway to save on fuel. Given the campus setting on N.H. Hospital, this vehicle will not normally be driven a large number of miles.

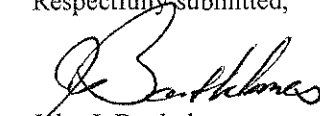
EQ# 3935, a marked 2003 Ford Crown Victoria was driven 6,303 miles for the purposes of the transportation of mentally disabled patients to and from the N.H. Hospital Campus and is used on an intermittent as-needed basis. This vehicle did receive a waiver for FY10 & 11. Without this vehicle service to patients would be impacted. This vehicle is used less in the summer months to patrol hospital grounds. When appropriate, the unit utilizes a segway to save on fuel. Given the campus setting on N.H. Hospital, this vehicle will not normally be driven a large number of miles.

EQ# 4161, a 2004 unmarked Ford Crown Victoria was driven 7,210 miles for the purpose of part time criminal investigations on an as needed basis for Troop E in Tamworth, NH. These investigations are conducted by part-time employees and the

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
August 10, 2012
Page 2 of 2

vehicle is driven on an as needed basis. Therefore that is the reason for the low mileage on this vehicle. Without this vehicle, a sworn division member would not be able to perform his/her duties as a police officer.

Respectfully submitted,



John J. Barthelmes
Commissioner of Safety



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Commissioner's Office
September 11, 2012

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I: 19-g, authorization is requested for the Department of Transportation, Division of Operations, Bureau of Mechanical Services to retain vehicle H00253 which traveled less than the required break-even mileage (7,935 miles) during fiscal year 2012.

EXPLANATION

H00253, a 2001 Honda Civic GX 4 door Sedan was driven 4,526 miles for the business purposes of a pool vehicle. This vehicle operates completely on Compressed Natural Gas (CNG) and does have limitations as to the range of miles it can be driven due to very limited available CNG stations that are accessible throughout the State. This vehicle did receive a waiver after fiscal year 2012 due to the CNG fueling station experienced mechanical failure and was unavailable to fuel this vehicle for a total of approximately 12 weeks during Fiscal Year 12 period. For FY13, the Department has obtained access to two additional CNG fueling stations located in Durham and Nashua, therefore the vehicle is expected to be used more extensively in the upcoming year. The economic hardship on the Department if the waiver is not granted this fiscal year would be the forgone cost savings in using CNG versus using unleaded fuel.

Respectfully submitted,

Danielle R. Plant
Program Specialist I

Approved by:

Christopher D. Clement
Commissioner



Office of Veterans Services

Mary E. Morin, Director

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

September 30, 2012

REQUESTED ACTION

Pursuant to RSA 21-1:19-g, authorization is requested for the New Hampshire Office of Veterans Services, to retain vehicle M80 which traveled less than the required break-even mileage (9,219) during fiscal year 2011.

EXPLANATION

M80, a 2002, Chevrolet, Cavalier was driven 0 miles in FY 12. In FY 2011 This vehicle was used for visitation to and number of the 25 itinerant sites we maintain across the state to meet with and counsel veterans and their families regarding available state and federal veterans benefits. This visitation is in accordance with RSA 115:4.

This vehicle currently has over 128,000 miles on the odometer. It had a number of problems that required maintenance. That maintenance cost \$4,000. Our in-state travel budget is only \$7,000. For that reason we had to park the vehicle until FY 13 and we could afford to take the extra funds from our class 020 account to transfer for vehicle repair. Budget constraints did not provide for a requested vehicle replacement, nor for increases in class 070 (in-state) travel funds. Additionally, despite freezes on pay increases, traveling Service Officers whose services were limited due to the unavailability of a working vehicle were providing their own out-of-pocket funds for travel. Fuel cost increases are not in proportion to our class 070 funding that has stayed the same since 2004. Therefore, we were forced to park one of our vehicles until we could afford repairs that cost over ½ of our budgeted class 070 funds.

Current visitation schedule changes are always under critical review and scrutiny to assist in development of changes to our service delivery program to meet both break-even mileage limitations as well as elimination of any form of non-business use of agency fleet. This agency has not requested nor received any prior waivers in 2010 with regard to vehicle utilization.

Loss of use of the vehicle will severely limit our capability to travel to conduct meetings with veterans, legislative support/testimony, human resources activities, and conduct other state business with state agencies; particularly those located in Concord. Noteworthy, for the last 2 budget cycles, is that travel from Manchester outward was also previously being accomplished voluntarily without reimbursement being requested by state employees. Also noteworthy is that our inability to travel to meet with and counsel veterans means that veterans from the north, south, east, and west of our state will be forced to travel to our Manchester office in order to obtain assistance to obtain any services they may require. As such, it is more economically feasible to maintain the vehicle rather than to pay required

275 Chestnut St. • Manchester, New Hampshire 03101-2411 • Telephone (603) 624-9230 • Toll Free 1-800-622-9230

FAX (603) 624-9236 • TDD Access: Relay NH 1-800-735-2964

www.nh.gov/nhveterans

mileage. We are always working very hard to develop a plan to revamp agency travel as expeditiously as possible. Without the vehicle our outreach efforts must stop.

Thank you for your time and consideration in this matter.

Respectfully submitted,



Mary Morin
Director

Approved by:

Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

January 3, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 106:H9(I)e, the Department of Safety, Division of Emergency Services and Communications, requests authorization to transfer \$100,000.00 of the prior year carry forward balance in the E911 System Fund account to fund Retiree Health Insurance benefits. Effective upon Fiscal Committee approval through June 30, 2013. Funding source: 100% Agency Income.

The funds are to be budgeted as follows:

02-23-23-236510-13950000 Dept of Safety – Emergency Communications – Bur of Emergency Communications

<u>Class</u>	<u>Description</u>	<u>SFY 2013 Adjusted Authorized Appropriation</u>	<u>Requested Action</u>	<u>Revised SFY 2013 Adjusted Authorized Appropriation</u>
009-402255	Agency Income	(\$9,768,922.00)	(\$100,000.00)	(\$9,868,922.00)
010-500100	Personal Service - Perm Class	4,892,368.00	0.00	4,892,368.00
011-500126	Personal Service - Unclassified	105,264.00	0.00	105,264.00
018-500106	Overtime	90,000.00	0.00	90,000.00
019-500105	Holiday Pay	87,000.00	0.00	87,000.00
020-500200	Current Expenses	562,206.00	0.00	562,206.00
022-500255	Rent- Leases Other Than State	38,287.00	0.00	38,287.00
023-500268	Heat Electricity Water	70,588.00	0.00	70,588.00
024-500230	Maint Other Than Build-Ground	80,000.00	0.00	80,000.00
026-500251	Organizational Dues	3,188.00	0.00	3,188.00
028-500292	Transfer to General Service	89,420.00	0.00	89,420.00
030-500311	Equipment	32,030.00	0.00	32,030.00
037-500165	Technology-Hardware	46,936.00	0.00	46,936.00
038-500175	Technology-Software	24,525.00	0.00	24,525.00
047-500240	Own Forces Maint Build-Grnd	3,000.00	0.00	3,000.00
050-500109	Personal Service - Temp	155,000.00	0.00	155,000.00

060-500601	Benefits	2,921,819.00	0.00	2,921,819.00
064-500540	Pension Benefits Health Ins	10,000.00	100,000.00	110,000.00
066-500543	Employee Training	30,000.00	0.00	30,000.00
070-500705	In State Travel Reimbursement	47,329.00	0.00	47,329.00
080-500710	Out Of State Travel Reimb	14,700.00	0.00	14,700.00
103-502664	Contracts for Op Services	15,750.00	0.00	15,750.00
230-500765	Interpreter Services	3,500.00	0.00	3,500.00
404-500880	Intra Indirect Costs	446,012.00	0.00	446,012.00
Org 1395 Totals		\$9,768,922.00	\$100,000.00	\$9,868,922.00

Explanation

The Division of Emergency Services and Communications is requesting funding transferred from their balance forward for Retiree Health Insurance benefits because there have been an unforeseen number of retirees that were not accounted for in the budget process.

RSA 106-H:9 (I) states "The enhanced 911 system and the statewide emergency notification system shall be funded through a surcharge to be levied upon each residence and business telephone exchange line, including PBX trunks and Centrex lines, each individual commercial mobile radio service number, and each semi-public and public coin and public access line." "The state treasurer shall pay expenses incurred in the administration of the enhanced 911 system and the statewide emergency notification system from such fund." Therefore, funding for the retiree health expenses incurred by Division of Emergency Services and Communications needs to be paid from the E911 System Fund.

Class 064 The funds will be used to increase retiree health insurance benefits due to employees who are now drawing retirement benefits having retired since the budget was developed.

Respectfully submitted,


 John J. Barthelmes
 Commissioner of Safety

**Fiscal Situation
E-911 System Fund**

SFY 2012 Prior Year Control Balance Forward Amount	\$ 6,455,517.00
SFY 2013 Estimated Revenue based on FY12 actuals	\$ 10,400,000.00
Total Projected Revenue and Carryforward Balance	\$ 16,855,517.00

SFY 2013 Estimated Expenditures through 6/30/2013 by fund:

Approved Acctg Unit 1395 Budget '13 Emergency Communications	9,768,922.00
Approved Acctg Unit 1393 Budget '13 Public Relations	9,600.00
Approved Acctg Unit 1396 Budget '13 Network	1,476,815.00
Approved Acctg Unit 3323 Budget '13 Poison Control	350,000.00
Approved Acctg Unit 4001 Budget '13 Communications Section	2,851,721.00
Approved Acctg Unit 4004 Budget '13 Indirect Cost	30,000.00
Approved Acctg Unit 8003 Budget '13 Workers Comp	23,700.00
Approved Acctg Unit 8592 Budget '13 Unemployment Comp	15,200.00

Less: Total SFY'13 Appropriations	<u>\$ (14,525,958.00)</u>
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Projected Balance Forward June 30, 2013	\$2,329,559.00
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Amount of this Request	<u><u>\$ 100,000.00</u></u>
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TITLE VII SHERIFFS, CONSTABLES, AND POLICE OFFICERS

CHAPTER 106-H ENHANCED 911 SYSTEM

Section 106-H:9

106-H:9 Funding; Fund Established. –

[Paragraph 1 effective until January 1, 2013; see also paragraph 1 set out above and below.]

1. The enhanced 911 system and the statewide emergency notification system shall be funded through a surcharge to be levied upon each residence and business telephone exchange line, including PBX trunks and Centrex lines, each individual commercial mobile radio service number, and each semi-public and public coin and public access line. No such surcharge shall be imposed upon more than 25 business telephone exchange lines, including PBX trunks and Centrex lines, or more than 25 commercial mobile radio service exchange lines per customer billing account. In the case of local exchange telephone companies, the surcharge shall be contained within tariffs or rate schedules filed with the public utilities commission and shall be billed on a monthly basis by each local exchange telephone company. In the case of an entity which provides commercial mobile radio service the surcharge shall be billed to each customer on a monthly basis and shall not be subject to any state or local tax; the surcharge shall be collected by the commercial mobile radio service provider, and may be identified on the customer's bill. Each local exchange telephone company or entity which provides commercial mobile radio service shall remit the surcharge amounts on a monthly basis to the enhanced 911 services bureau, which shall be forwarded to the state treasurer for deposit in the enhanced 911 system fund. The state treasurer shall pay expenses incurred in the administration of the enhanced 911 system and the statewide emergency notification system from such fund. Such fund shall not lapse. The moneys in the account shall not be used for any purpose other than the development and operation of enhanced 911 services and the statewide emergency notification system, in accordance with the terms of this chapter. Surcharge amounts shall be reviewed after the budget has been approved or modified, and if appropriate, new tariffs or rate schedules shall be filed with the public utilities commission reflecting the surcharge amount.

[Paragraph 1 effective January 1, 2013; see also paragraph 1 set out above.]

1. (a) The enhanced 911 system and the statewide emergency notification system shall be funded through a surcharge to be levied upon each residence and business telephone exchange line, including PBX trunks and Centrex lines, each individual commercial mobile radio service number, each VoIP service number with a place of primary use within New Hampshire, and each semi-public and public coin and public access line. For purposes of this subparagraph, "place of primary use" shall have the same meaning as the definition contained in 4 U.S.C. section 124(8). No such surcharge shall be imposed upon more than 25 business telephone exchange lines, including PBX trunks and Centrex lines,

or more than 25 commercial mobile radio service exchange lines or VoIP service lines or channels per customer billing account.

(b) In the case of local exchange telephone companies, the surcharge shall be contained within tariffs or rate schedules filed with the public utilities commission and shall be billed on a monthly basis by each local exchange telephone company.

(c) In the case of an entity which provides commercial mobile radio service the surcharge shall be billed to each customer on a monthly basis and shall not be subject to any state or local tax; the surcharge shall be collected by the commercial mobile radio service provider, and may be identified on the customer's bill.

(d) In the case of a VoIP provider, the surcharge shall be billed to each customer on a monthly basis and shall not be subject to any state or local tax; the surcharge shall be collected by the VoIP provider, and may be identified on the customer's bill.

(e) Each local exchange telephone company, VoIP service provider, or entity which provides commercial mobile radio service shall remit the surcharge amounts on a monthly basis, as prescribed by the commissioner, to the enhanced 911 services bureau, which shall be forwarded to the state treasurer for deposit in the enhanced 911 system fund. The state treasurer shall pay expenses incurred in the administration of the enhanced 911 system and the statewide emergency notification system from such fund. Such fund shall not lapse. If the expenditure of additional funds over budget estimates is necessary for the proper functioning of the enhanced 911 system or the statewide emergency notification system, the department of safety may request, with prior approval of the fiscal committee of the general court, the transfer of funds from the enhanced 911 system fund to the department of safety for such purposes. The moneys in the account shall not be used for any purpose other than the development and operation of enhanced 911 services and the statewide emergency notification system, in accordance with the terms of this chapter. Surcharge amounts shall be reviewed after the budget has been approved or modified, and if appropriate, new tariffs or rate schedules shall be filed with the public utilities commission reflecting the surcharge amount.

[Paragraph II repealed by 2012, 270:4 effective January 1, 2013.]

II. Imposition of the enhanced 911 services surcharge shall provide adequate funding for the development of the enhanced 911 database, the statewide emergency notification system database, and other operations of the enhanced 911 system and the statewide emergency notification system.

III. (a) Notwithstanding any other provision of law, and except as otherwise provided in RSA 82-A, the records and files of the department, related to this section, are confidential and privileged. Neither the department, nor any employee of the department, nor any other person charged with the custody of such records or files, nor any vendor or any of its employees to whom such information becomes available in the performance of any contractual services for the department shall disclose any information obtained from the department's records, files, or returns or from any examination, investigation, or hearing, nor may any such employee or person be required to produce any such information for the inspection of any person or for the use in any action or proceeding except as provided in this paragraph.

(b) The following exceptions shall apply to this paragraph:

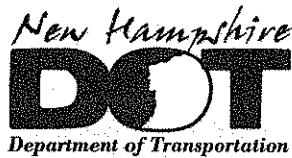
(1) Delivery to the surcharge collector or its representative of a copy of any return or other papers filed by the surcharge collector.

(2) Disclosure of department records, files, returns, or information in a New Hampshire state judicial or administrative proceeding pertaining to administration of the surcharge where the information is directly related to an issue in the proceeding regarding the surcharge under this section, or the surcharge collector whom the information concerns is a party to such proceeding, or the information concerns a transactional relationship between a person who is a party to the proceeding and the taxpayer.

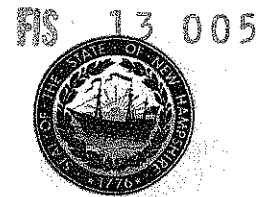
(3) Disclosure to the department of revenue administration of records, files, and information required by the department of revenue administration to administer the communications services tax pursuant to RSA 82-A.

(4) Disclosure of department records, files, and information to the legislative budget assistant, when requested by the legislative budget assistant pursuant to RSA 14:31, IV.

Source. 1992, 165:1. 1997, 298:17, eff. July 1, 1997. 2003, 319:122, eff. Sept. 4, 2003. 2005, 251:5, eff. July 14, 2005. 2010, 271:2, eff. Aug. 6, 2010. 2012, 247:16, eff. Aug. 17, 2012; 270:3, 4, eff. Jan. 1, 2013.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

December 12, 2012
Division of Finance

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$149,922 from Highway Surplus to fund increases in various accounting units effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Highway Funds.

Funds are to be budgeted Fiscal Year 2013 as follows:

FROM: 04-096-096-960015-363615-0000 Highway Surplus Account \$149,922

Item 1:

	Current Budget	Requested Change	FY 2013 Revised Budget
04-096-096-960215-3001			
Bureau of Finance			
Expenses:			
010 500100 Personal Services	\$1,703,960		\$1,703,960
018 500106 Overtime	14,000		14,000
020 500200 Current Expense	213,637		213,637
022 500257 Rents-Leases Other than State	101,532		101,532
024 500225 Contract Repairs: Machine, Equip.	0	\$39,000	39,000
025 506468 State owned Equipment Usage	9,434		9,434
060 500601 Benefits	883,918		883,918
068 500563 Remuneration	4,000		4,000
069 500567 Promotional & Marketing Expense	85,000		85,000
070 500704 In-State Travel Reimbursement	125		125
Total	\$3,015,606	\$39,000	\$3,054,606

Source of Funds			
Revenue:			
009-405921 Agency Income	\$25,000		\$25,000
000-000015 Highway Fund	2,990,606	\$39,000	3,029,606
Total	\$3,015,606	\$39,000	\$3,054,606

Item 2:**FY 2013**

04-096-096-960015-3038 Executive Office	Current Budget	Requested Change	Revised Budget
Expenses:			
010 500100 Personal Services Classified	\$429,426		\$429,426
011 500126 Personal Services Unclassified	116,170		116,170
012 500128 Personal Services Unclassified	104,964		104,964
013 500131 Personal Services Unclassified	114,362		114,362
014 500134 Personal Services Unclassified	110,636		110,636
015 500137 Personal Services Unclassified	284,883		284,883
018 500106 Overtime	8,500		8,500
020 500200 Current Expense	45,000		45,000
022 500257 Rents-Leases Other than State	2,355		2,355
025 506468 State owned Equipment Usage	50,428		50,428
026 500251 Organizational Dues	1,000	\$110,922	111,922
030 500311 Equipment New Replacement	441,470		441,470
046 500464 Consultants	5,000		5,000
050 500109 Personal Service Temp	300,000		300,000
060 500601 Benefits	479,656		479,656
070 500704 In-State Travel Reimbursement	3,000		3,000
080 500716 Out of State Travel Reimbursement	15,000		15,000
405 500881 Lilac Program	5,000		5,000
Total	\$2,516,850	\$110,922	\$2,627,772

Source of Funds			
Revenue:			
000-000015 Highway Fund	\$2,516,850	\$110,922	\$2,627,772
Total	\$2,516,850	\$110,922	\$2,627,772

Please see attached schedule for the operating balance in the Highway Fund surplus account.

EXPLANATION

- 1) This request is to create a non-budgeted Class 024 (Contract Repairs: Machine & Equipment) in Accounting Unit 3001 (Bureau of Finance and Contracts) for the maintenance on a Konica Minolta Bizhub Pro C6500 digital Color Copier (approved by G&C #373 on 6/22/11), and for a Konica Minolta Bizhub Pro 1050 Digital Copier (approved by G&C #77 on 2/8/12), both located in the DOT Print Shop. Konica provides timely service for maintenance, repairs and replacement parts for these machines.
- 2) This is to increase Class 026 (Organizational Dues) in Accounting Unit 3038 (Executive Office) for AASHTO and NASTO memberships. This was originally approved on G&C #356 on 6/22/2011 with Federal Funds.

Both actions are efforts to align Departmental spending consistent with guidance received from the Department of Administrative Services. This change was requested for the same expenditures from the Highway Fund in FY 2012 and approved by the Fiscal Committee of the General Court #12-131 on April 13, 2012, and by the Governor and Executive Council # 131 on May 9, 2012.

Page 3

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D. Clement, Sr.", with a stylized flourish at the end.

Christopher D. Clement, Sr.
Commissioner

Attachment

Highway Fund
Comparative Statement of Operating and Capital Undesignated Surplus
Department of Transportation

Division of Finance
(000'S)

	FY 2012 ACTUAL					FY 2013 Budget						
	AUDITED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL	HIGHWAY OPERATING	CHANGE	REVISED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL
6 JUNE 30, 2012 AUDITED												
10 Balance, July 1 (Budgetary)	58,721	(17,883)	164,314	146,431	205,152	50,269		50,269	803	296,126	296,929	347,198
12 Additions:												
13 Unrestricted Revenue:												
14 Gasoline Road Toll	123,168				123,168	124,500		124,500				124,500
15 Motor Vehicle Fees	104,402				104,402	100,200	2,229	102,429				102,429
16 Court Fine Revenue	7,832				7,832	8,100		8,100				8,100
17 Miscellaneous Revenue Sub-Total	48,431				48,431	44,920	920	45,840				45,840
18 UCRS DOS Fees	1,770				1,770	1,320		1,320				1,320
19 Other	3,386				3,386	4,600	920	5,520				5,520
20 Federal OH Billing	14,945				14,945	11,000		11,000				11,000
21 ROW Property Sales	877				877	2,000		2,000				2,000
22 I-95/1.6 mile Sale	26,035				26,035	26,000		26,000				26,000
23 Retro Turnpike Toll Credits	1,418				1,418	-		-				-
24 Bonds Authorized & Unissued			250,000	250,000	250,000							
25 Total Additions	283,833	-	250,000	250,000	533,833	277,720	3,149	280,869	-	-	-	280,869
27 Net Appropriations:												
28 Appropriations DOT Net of Estimated Revenues	(178,695)				(178,695)	(171,162)		(171,162)				(171,162)
29 Appropriations - GARVEE Bond Proceeds			(114,995)	(114,995)	(114,995)							
30 Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(9,720)	(44,258)	(30,250)		(30,250)	(8,500)		(8,500)	(38,750)
31 DOT Debt Service	(11,835)				(11,835)	(12,325)		(12,325)				(12,325)
32 Appropriations Safety & Other Net of Estimated Revenues	(77,770)				(77,770)	(80,874)		(80,874)				(80,874)
33 Section DOT Budget Reductions in Appropriations	13,374				13,374	13,831		13,831				13,831
34 Section DOS Reductions in Appropriations	1,065				1,065	975		975				975
35 Retiree Health Savings Ch 224:202 L2011	773				773	1,331		1,331				1,331
36 Retirement System Savings 5-7% Employ Incr Ch 224:202 L2011	2,084				2,084	3,900	(1,836)	2,064				2,064
37 Other - Estimated Health Savings Reductions Ch 224:202, L2011	5,781				5,781	3,000		3,000				3,000
38 Lapses DOT	10,979	485		485	11,464	3,814		3,814				3,814
39 Lapses Safety & Other	4,210				4,210	1,617		1,617				1,617
42 Net Appropriations	(264,572)	(9,235)	(114,995)	(124,230)	(388,802)	(266,143)	(1,836)	(267,979)	(8,500)	-	(8,500)	(276,479)
44 Other Adjustments:												
45 Refunded Road Toll	(2,985)				(2,985)	(3,000)		(3,000)				(3,000)
46 Increase in Inventory												
47 Other Credits/Transfers	(24,728)	27,921	(3,193)	24,728								
50 Total Other Adjustments	(27,713)	27,921	(3,193)	24,728	(2,985)	(3,000)	-	(3,000)	-	-	-	(3,000)
52 Current Year Balance	(8,452)	18,686	131,812	150,498	142,046	8,577	1,313	9,890	(8,500)	-	(8,500)	1,390
54 Transfer to Highway Capital						(8,500)		(8,500)	8,500		8,500	
56 Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	50,346	1,313	51,659	803	296,126	296,929	348,588
58 GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	312,406	(13,000)	(6,300)	(19,300)	(803)	(295,000)	(295,000)	(315,103)
60 Balance, June 30 (GAAP)	33,872	-	920	920	34,792	37,346	(4,987)	32,359	-	1,126	1,126	33,485



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Mechanical Services
December 21, 2012

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$1,455,332 from Highway Surplus to fund vehicle maintenance, fuel and increased insurance costs effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Highway Funds.

Funds are to be budgeted as follows:

FROM: 04-096-096-960015-363615-0000 Highway Surplus Account \$1,455,332

04-096-096-960515-3005	Current Budget	Requested Change	Revised Budget
Mechanical Services Bureau			
Expenses:			
010 500100 Personal Services – Permanent	\$3,469,350	\$0	\$3,469,350
017 500147 FT Employees Special Pay	27,500	0	27,500
018 500106 Overtime	50,000	0	50,000
019 500105 Holiday Pay	1,800	0	1,800
020 500235 Current Expense	6,308,374	1,455,332	7,763,706
022 500255 Rents-Leases Other than State	28,472	0	28,472
023 500291 Heat, Electricity, Water	42,000	0	42,000
024 500225 Maint. Other than Bldg-Grnds	103,447	0	103,447
025 506467 State Owned Equipment Usage	536,433	0	536,433
028 500292 Transfer to General Services	328,750	0	328,750
030 500311 Equipment	4,005,643	0	4,005,643
047 500240 Own Forces Maint Bldgs & Grnds	20,357	0	20,357
048 500226 Contractual Maint Bldgs & Grnds	9,104	0	9,104
060 500601 Benefits	2,069,942	0	2,069,942
070 500704 In-State Travel	1,500	0	1,500
Total	\$17,002,672	1,455,332	\$18,458,004

Source of Funds			
Revenue:			
001-405741 Transfers from Other Agency	\$570,374	\$0	\$570,374
003-402159 Revolving Funds	16,432,298	0	16,432,298
000-000015 Highway Fund	0	1,455,332	1,455,332
Total	\$17,002,672	\$1,455,332	\$18,458,004

EXPLANATION

The Department, in part, requests authorization to transfer from the Highway Surplus Account, costs attributable to vehicle parts and maintenance. Due to the age and condition of the Department's Bureau of Mechanical Services fleet, the amount of repair and maintenance work in order to keep the fleet operational and in compliance with current inspection requirements has increased. Also contributing to the budget shortfall are increases in the costs of parts, repair services, and materials. Hydraulic oil is up 42% from FY11, LED warning systems are up 18% from FY10, plow lights are up 11% from FY10 and the volume of steel stock to repair rust damage on fleet vehicles is up 513% from FY11, and many other consumables needed for vehicle maintenance and repair have increased significantly beyond the original budget estimates. For FY13 vehicle maintenance expenditures were assumed at \$1,598,000. Based on expenditures to date and a projection of costs for the balance of the fiscal year, it is anticipated that vehicle maintenance expenses will result in a shortfall of \$1,176,376.

In addition, the Bureau of Mechanical Services' budget absorbs all fuel costs for the Department's fleet. Expected FY13 usage of unleaded fuel oil is 3.3 % higher than budgeted. The FY13 budget assumed a total road fuel budget of \$4,264,909. This estimate was significantly lower than the historic 3 year average, and has resulted in a projected shortfall of \$255,376 based on past usage amounts. Actual fuel use could vary significantly based on the severity of the coming winter.

Lastly, the cost for fleet insurance also exceeded budgeted amounts by \$23,580.

In summary, the Bureau of Mechanical Services is requesting a transfer of funds from the Highway Surplus Fund to cover the anticipated shortfall in class 20 in the total amount of \$1,455,332.

Please see attached schedule for the operating balance in the Highway Fund surplus account.

Your approval of this resolution is respectfully requested.

Sincerely,

Christopher D. Clement, Sr.
Commissioner

ATTACHMENT

Highway Fund
Comparative Statement of Operating and Capital Undesignated Surplus
Department of Transportation

Division of Finance
(000'S)

	FY 2012 ACTUAL					FY 2013 Budget							
	AUDITED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL	HIGHWAY OPERATING	CHANGE	REVISED HIGHWAY OPERATING	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL	TOTAL	
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12	Additions:												
13	Unrestricted Revenue:												
14	Gasoline Road Toll	123,168				123,168	124,500		124,500				124,500
15	Motor Vehicle Fees	104,402				104,402	100,200	2,229	102,429				102,429
16	Court Fine Revenue	7,832				7,832	8,100		8,100				8,100
17	Miscellaneous Revenue Sub-Total	48,431				48,431	44,920	920	45,840				45,840
18	UCRS DOS Fees	1,770				1,770	1,320		1,320				1,320
19	Other	3,386				3,386	4,600	920	5,520				5,520
20	Federal OH Billing	14,945				14,945	11,000		11,000				11,000
21	ROW Property Sales	877				877	2,000		2,000				2,000
22	I-95/16 mile Sale	26,035				26,035	26,000		26,000				26,000
23	Retro Turnpike Toll Credits	1,418				1,418	-		-				-
24	Bonds Authorized & Unissued			250,000	250,000	250,000							
25	Total Additions	283,833	-	250,000	250,000	533,833	277,720	3,149	280,869	-	-	-	280,869
27	Net Appropriations:												
28	Appropriations DOT Net of Estimated Revenues	(178,695)				(178,695)	(171,162)		(171,162)				(171,162)
29	Appropriations - GARVEE Bond Proceeds			(114,995)	(114,995)	(114,995)							
30	Municipal Aid (Block Grant, SAB, SAC)	(34,538)	(9,720)		(9,720)	(44,258)	(30,250)		(30,250)	(8,500)		(8,500)	(38,750)
31	DOT Debt Service	(11,835)				(11,835)	(12,325)		(12,325)				(12,325)
32	Appropriations Safety & Other Net of Estimated Revenues	(77,770)				(77,770)	(80,874)		(80,874)				(80,874)
33	Section DOT Budget Reductions in Appropriations	13,374				13,374	13,831		13,831				13,831
34	Section DOS Reductions in Appropriations	1,065				1,065	975		975				975
35	Retiree Health Savings Ch 224:202 L2011	773				773	1,331		1,331				1,331
36	Retirement System Savings 5-7% Employ Incr Ch 224:202 L2011	2,084				2,084	3,900	(1,836)	2,064				2,064
37	Other - Estimated Health Savings Reductions Ch 224:202, L2011	5,781				5,781	3,000		3,000				3,000
38	Lapses DOT	10,979	485		485	11,464	3,814		3,814				3,814
39	Lapses Safety & Other	4,210				4,210	1,617		1,617				1,617
42	Net Appropriations	(264,572)	(9,235)	(114,995)	(124,230)	(388,802)	(266,143)	(1,836)	(267,979)	(8,500)	-	(8,500)	(276,479)
44	Other Adjustments:												
45	Refunded Road Toll	(2,985)				(2,985)	(3,000)		(3,000)				(3,000)
46	Increase in Inventory												
47	Other Credits/Transfers	(24,728)	27,921	(3,193)	24,728								
50	Total Other Adjustments	(27,713)	27,921	(3,193)	24,728	(2,985)	(3,000)	-	(3,000)	-	-	-	(3,000)
52	Current Year Balance	(8,452)	18,686	131,812	150,498	142,046	8,577	1,313	9,890	(8,500)	-	(8,500)	1,390
54	Transfer to Highway Capital						(8,500)		(8,500)	8,500	8,500		
56	Balance, June 30 (Budgetary)	50,269	803	296,126	296,929	347,198	50,346	1,313	51,659	803	296,126	296,929	348,588
58	GAAP Adjustments	(16,397)	(803)	(295,206)	(296,009)	12,406	(13,000)	(6,300)	(19,300)	(803)	(295,000)	(295,803)	(315,103)
60	Balance, June 30 (GAAP)	33,872	-	920	920	34,792	37,346	(4,987)	32,359	-	1,126	1,126	33,485

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Gina Apicelli, Esq.
Sen. Sharon M. Carson
Michael A. Delaney, Esq.
Diane Kearns Duncan
John E. Durkin, Esq.
Donald D. Goodnow, Esq.
Ellie Gordon, Esq.
Eric B. Herr, Esq.



Christopher M. Keating, Executive Director
25 Capitol Street, Room 424
Concord, New Hampshire 03301-6312

Hon. Edwin W. Kelly
Hon. David D. King
Joseph M. McDonough III, Esq.
Hon. Henry P. Mock
Hon. Tina Nadeau
Jaye L. Rancourt, Esq.
Alan Seidman, Ed.D.
Raymond W. Taylor, Esq.
Richard Y. Uchida, Esq.
Phillip Utter, Esq.

January 8, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Maggie Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 604-A:6 Services Other than Counsel and RSA 604-A:1-b Additional Funding, to authorize the Judicial Council to receive additional General Funds from funds not otherwise appropriated in the amount of \$400,000 from the date of Governor and Council approval through June 30, 2013. Funding is to be budgeted in accordance with the following schedule:

02-07-07-070010-11030000 Ancillary Non-Counsel Services 100% General Funds

Class	Description	Current Budget	Change	Revised Budget
108 (500751)	Provider Payments Legal Services	\$600,000	\$400,000	\$1,000,000

EXPLANATION

In accordance with RSA 604-A:6 Services Other Than Counsel and RSA 604-A:1-b Additional Funds, authority is granted to the Judicial Council to seek additional funds. Pursuant to RSA 604-A:1-b "In the event that expenditures for indigent defense by the judicial council are greater than the amount appropriated in the operating budget, the judicial council may request, with prior approval of the fiscal committee of the general court, that the governor and council authorize additional funding. For funds requested and approved, the governor is authorized to draw a warrant from any money in the treasury not otherwise appropriated."

Indigent Defense funds include the costs of providing services other than counsel. RSA 604-A:6 provides, "In any criminal case in which counsel has been appointed to represent a defendant

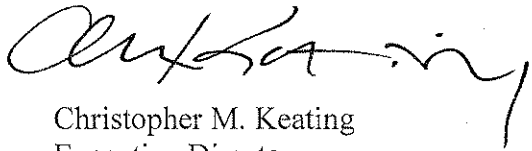
who is financially unable to obtain investigative, expert, or other services necessary to an adequate defense in his case, counsel may apply therefor to the court, and upon finding that such services are necessary and that the defendant is financially unable to obtain them, the court shall authorize counsel to obtain the necessary services on behalf of the defendant..."

Currently available funds in the amount of \$113,053.18 for account 02-07-0070010-1103 are insufficient to cover anticipated payables through the end of the current fiscal year ending June 30, 2013. Based upon the current level of expenditure in this budget class on a monthly basis of about \$86,000, it is my best estimate that this budget line will have insufficient funds about February 15, 2013. Typically these expenses include fees for expert witnesses, transcription and deposition services, language interpretation, blood analysis, psychological evaluations and such other specific services as may be required for an adequate defense of the pending criminal charges.

If additional funding is not approved, these unpaid liabilities will carry forward into FY 2013. It is also conceivable that without payment, some providers will not be able to continue to provide these constitutionally required services, which could result in a trial interruption, delay or even dismissal.

I hope you will find this explanation to be useful in understanding the need for, and the importance of, this request for additional funding. I am available to answer any questions that may arise as a result of this request for additional funds.

Respectfully submitted,



Christopher M. Keating
Executive Director



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF CORRECTIONS
 DIVISION OF ADMINISTRATION

FIS 13 027
 William L. Wrenn
 Commissioner

Bob Mullen
 Director

P.O. BOX 1806
 CONCORD, NH 03302-1806

603-271-5610 FAX: 603-271-5639
 TDD Access: 1-800-735-2964

January 7, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 155, Laws of 2012, the New Hampshire Department of Corrections respectfully requests permission to transfer appropriated funds in the amount of \$40,000 within and among accounts listed on the attached detailed exhibit to cover projected shortfalls for the remainder of state fiscal year 2013, and summarized as follows: #02-46-46-462510-59290000-018 Professional Standards; #02-46-46-463010-71200000-010 NHSP/M - Security; and #02-46-46-468010-82500000-010 Berlin Prison (NCF); effective upon Fiscal Committee and Governor & Executive Council approval. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

02-46-46-462510-59290000 Professional Standards				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 611,986	\$ -	\$ 611,986
011	Personal Services - Unclassified	\$ 83,918	\$ -	\$ 83,918
018	Overtime	\$ -	\$ 40,000	\$ 40,000
030	Equipment New/Replacement	\$ 300	\$ -	\$ 300
060	Benefits	\$ 374,421	\$ -	\$ 374,421
	Total	\$ 1,070,625	\$ 40,000	\$ 1,110,625
	REVENUES			
	Total General Funds	\$ 1,070,625	\$ 40,000	\$ 1,110,625

02-46-46-463010-71200000 NHSP/M - Security				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 11,593,715	\$ (30,000)	\$ 11,563,715
018	Overtime	\$ 2,097,835	\$ -	\$ 2,097,835
019	Holiday Pay	\$ 483,225	\$ -	\$ 483,225
020	Current Expenses	\$ 152,871	\$ -	\$ 152,871
022	Rents & Leases Other than State	\$ 12,121	\$ -	\$ 12,121
024	Maint. Other than Build. & Grnds.	\$ 4,097	\$ -	\$ 4,097
050	Personal Service-Temp/Appointe	\$ 24,282	\$ -	\$ 24,282
060	Benefits	\$ 7,977,094	\$ -	\$ 7,977,094
068	Remuneration	\$ 509,190	\$ -	\$ 509,190
242	Transportation of Inmates	\$ 1,088	\$ -	\$ 1,088
	Total	\$ 22,855,518	\$ (30,000)	\$ 22,825,518
	REVENUES			
	Total General Funds	\$ 22,855,518	\$ (30,000)	\$ 22,825,518

02-46-46-468010-82500000 Berlin Prison (NCF)				
Class	Description	Current Modified Budget	This Request	Current Revised Budget
010	Personal Services - Permanent	\$ 6,604,254	\$ (10,000)	\$ 6,594,254
011	Personal Services - Unclassified	\$ 99,890	\$ -	\$ 99,890
018	Overtime	\$ 165,590	\$ -	\$ 165,590
019	Holiday Pay	\$ 229,705	\$ -	\$ 229,705
020	Current Expenses	\$ 488,150	\$ -	\$ 488,150
021	Food Institutions	\$ 674,306	\$ -	\$ 674,306
022	Rents & Leases Other than State	\$ 11,203	\$ -	\$ 11,203
023	Heat, Electricity & Water	\$ 1,498,835	\$ -	\$ 1,498,835
024	Maint. Other than Build. & Grnds.	\$ 8,223	\$ -	\$ 8,223
030	Equipment New/Replacement	\$ 23,680	\$ -	\$ 23,680
047	Own Forces Maint. Build. & Grnds.	\$ 74,575	\$ -	\$ 74,575
048	Contractual Maint. Build. & Grnds.	\$ 138,480	\$ -	\$ 138,480
050	Personal Service-Temp/Appointe	\$ 38,746	\$ -	\$ 38,746
060	Benefits	\$ 4,336,329	\$ -	\$ 4,336,329
068	Remuneration	\$ 324,129	\$ -	\$ 324,129
070	In-State Travel	\$ 81,876	\$ -	\$ 81,876
	Total	\$ 14,797,971	\$ (10,000)	\$ 14,787,971
	REVENUES			
	Total General Funds	\$ 14,797,971	\$ (10,000)	\$ 14,787,971

EXPLANATION

The Department requests to transfer \$40,000 of appropriated funds from Class 010 Personal Service – Permanent, through multiple accounting units and establish the expenditure Class 018 Overtime within the accounting unit Professional Standards in order to match expenditures to appropriations. Class 018 Overtime is to be used for the payment of overtime incurred by the staff of the Bureau of Professional Standards.

The Bureau of Professional Standards is the Department's internal investigations unit. It's responsible for PREA (Prison Rape Elimination Act), administrative and criminal investigations for the Department. The Bureau of Professional Standards is staffed by seven full-time investigators. Two investigators are assigned to the Northern Correctional Facility in Berlin and are responsible for investigations conducted at that facility. Five investigators are assigned to the New Hampshire State Prison for Men in Concord, and cover all other facilities.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.
Investigators from the Bureau of Professional Standards are required to respond to and investigate allegations of staff and offender criminal misconduct, violations of departmental policy and procedures and STG (Security Threat Group) activity. Overtime is paid to investigative staff when the need for their services is required during 'off' hours.
- D. Identify the source of the funds on all accounts listed on this transfer.
All accounts listed are 100% General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?
Funds are not expected to lapse if this transfer is not approved. If the transfer is not approved, overtime expenditures currently incurred by the Bureau of Professional Standards will be charged to the overtime budgets for the New Hampshire State Prison for Men and the Northern Correctional Facility. The goal of this transfer is to assign overtime expenditures to the proper functional unit.
- G. Are personnel services involved?
Yes, Class 010 Personal Services Permanent and Class 018 Overtime.

H-1: Number of positions budgeted in each account (Full-time Classified)

02-46-46-462510-59290000 Professional Standards (10)

02-46-46-463010-71200000 NHSP/M – Security (277)

02-46-46-468010-82500000 Berlin Prison - NCF (139)

H-2: Number of positions filled in each account (Full-time Classified)

02-46-46-462510-59290000 Professional Standards (10)

02-46-46-463010-71200000 NHSP/M – Security (23)

02-46-46-468010-82500000 Berlin Prison - NCF (14)

Appropriations available for this transfer represent unspent appropriations during the vacancy period.

H-3: Reason for vacant positions.

Vacancies are the result of resignations and retirements.

H-4: Have any positions been transferred previously in these accounts?

No.

H-5: Will any positions be transferred as a result of this request?

No.

Respectfully Submitted,



William L. Wrenn

Commissioner

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Twelve

AN ACT authorizing accounting transfers by the department of corrections.

Be it Enacted by the Senate and House of Representatives in General Court convened:

155:1 Department of Corrections; Transfers. Notwithstanding any provision of law to the contrary and subject to the approval of the fiscal committee of the general court and governor and council, for the biennium ending June 30, 2013, the commissioner of the department of corrections is authorized to transfer funds within and among all accounting units within the department and to create accounting units and expenditure classes as required and as the commissioner deems necessary and appropriate to address present or projected budget deficits, or to respond to changes in federal law, regulations, or programs, and otherwise as necessary for the efficient management of the department.

155:2 Effective Date. This act shall take effect upon its passage.

Approved: June 7, 2012

Effective Date: June 7, 2012



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES

Nicholas A. Toumpas
Commissioner

Mary Ann Cooney
Associate
Commissioner

BUREAU OF HOMELESS AND HOUSING SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5059 , 1-800-852-3345 Ext. 5059
Fax: 603-271-5139 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 12, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, and RSA 126-A: 50-62, Housing Security Guarantee Program, authorize the Department of Health and Human Services, Office of Human Services, Bureau of Homeless and Housing Services to accept and expend \$100,000.00 from the State Treasurer, from funds not otherwise appropriated to support the provisions of the Housing Security Guarantee Program effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2013. And further authorize allocation of these funds as follows:

05-95-95-958310-7177 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, EMERGENCY SHELTERS

Class/Object SFY 2013	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
	General Fund	\$3,866,914	\$100,000	\$3,966,914
	Total Revenue	\$3,866,914	\$100,000	\$3,966,914
010-500100	Personal Svcs. – Permanent	\$373,452	\$0	\$373,452
020-500200	Current Expenses	\$2,874	\$0	\$2,874
057-500535	Books Periodicals Subscript	\$266	\$0	\$266
060-500602	Benefits	\$177,642	\$0	\$177,642
066-500546	Employee Training	\$463	\$0	\$463
067-500560	Training of Providers	\$1,064	\$0	\$1,064
070-500704	In State Travel	\$1,411	\$0	\$1,411
	Reimbursement			
102-500731	Contracts for Program Svcs.	\$3,309,742	\$100,000	\$3,409,742
	Total Expenses	\$3,866,914	\$100,000	\$3,966,914

2. Pursuant to the approval of Requested Action No. 1, above, authorize the Office of Human Services, Bureau of Homeless and Housing Services, to amend Purchase Order number 1017275 with Community Action Program Belknap-Merrimack Counties, Inc., PO Box 1016, Concord, NH 03302-1016, vendor code 177203-B003, for homeless assistance services by increasing the price limitation by \$100,000.00 from \$552,258.00 to \$652,258.00, effective upon

approval by the Governor and Executive Council through June 30, 2013. This agreement was originally approved by Governor and Council on July 13, 2011, item number 85, and amended on January 25, 2012, item number 35. Funds to support this request are available for SFY 2013 in account 05-95-95-958310-7177-102-500731, Emergency Shelters.

05-95-95-958310-7021 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, HOMELESS HOUSING ACCESS FUND

Fiscal Year	Class/Object	Class Title	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2012	102-500731	Contracts for program services	\$ 8,375.00	\$ 0.00	\$ 8,375.00
2013	102-500731	Contracts for program services	<u>\$ 8,375.00</u>	<u>\$ 0.00</u>	<u>\$ 8,375.00</u>
Subtotal			\$ 16,750.00	\$ 0.00	\$16,750.00

05-95-95-958310-7177 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, EMERGENCY SHELTERS

Fiscal Year	Class/Object	Class Title	Current Modified Budget	Increased (Decreased) Amount	Revised Modified Budget
2012	102-500731	Contracts for program services	\$317,754.00	\$ 0.00	\$317,754.00
2013	102-500731	Contracts for program services	<u>\$217,754.00</u>	<u>\$100,000.00</u>	<u>\$317,754.00</u>
Subtotal			\$535,508.00	\$100,000.00	\$635,508.00
Totals			\$552,258.00	\$100,000.00	\$652,258.00

EXPLANATION

Pursuant to RSA 126-A:53-1 and 1a, "In no event shall the aggregate guarantee amounts allocated by the Department of Health and Human Services of all Local Housing Security Providers exceed \$2,000,000" and "The State Treasurer shall reimburse the Department of Health and Human Services for these amounts from funds not otherwise appropriated. The Governor is hereby authorized to draw a warrant from funds not otherwise appropriated for the purposes of this subdivision."

The Department of Health and Human Services is requesting \$100,000.00 for this program to repay defaults on security guarantees, as no funds are budgeted or appropriated for this program. The program operates by community agencies providing non cash guarantees to landlords, while at the same time, the client/tenant enters into an agreement with the agency to make payments to the agency for the amount of the security deposit guarantee issued to the landlord. In the event there is a default on the tenancy by the client/tenant, the agency pays the landlord the dollar amount issued under the guarantee. If the total amount of the security deposit has not been paid in full by the client/tenant, the agency utilizes its own funds to pay the default, in full or part. These funds will repay community agencies the funds they have already expended to pay landlords for defaults on security deposit guarantees. Attached is a schedule detailing the outstanding guarantee balance of \$1,114,540.90 at the end of State Fiscal Year 2012. This request will maintain the outstanding guarantee balance below the statutory limit of \$2,000,000.

Effective November 1, 1993, RSA 126-A:51, *Program Established*, created the statewide Housing Security Guarantee Program to address the issue of the "...inability of individual citizens to amass sufficient funds for housing security deposits..." and how this "...contributes significantly to the problem of homelessness in the state of New Hampshire..." The enabling legislation allowed the Department to contract out the administration of this program. The program administration has been contracted out to the Community Action Program Belknap-Merrimack Counties, Inc. since

1994, who also acts as the fiscal agent for this program. Housing Security Guarantee Loan Programs are functioning in all counties through five community action agencies and two community-based nonprofit homeless prevention/intervention service providers.

The Housing Security Guarantee Program guarantees payment of security deposits to landlords in instances where low-income households cannot afford a security deposit. Typically, tenants make monthly payments to the administrative agency until the full amount of their security deposit is collected. That amount is then forwarded to the landlord. Even if the tenant defaults before the entire amount is paid, the administrative agency is still responsible for payment in the full amount to the landlord. The purpose of this Request is to secure funds for payment of guaranteed security deposit loans that are in default.

Prior to the original contract being executed, a Request for Proposals was issued at the annual NH Homeless Providers and Homeless Education Liaisons Conference on October 13, 2010. The Request for Proposals was also posted on the Department of Health and Human Services' website. Criteria for selection included: proposal includes all elements and is assembled as required; program design and need for project; use of outcome/performance measures and outcomes achieved; cost effectiveness and leveraging of resources; local service delivery area coordination/collaboration; soundness of program approach; accurate and timely utilization of Homeless Management Information System; staff experience and credentials; compliance with rules, statutes and life safety codes; increase in bed capacity; and increase in prevention/intervention or essential services. Each applying organization was required to submit a separate proposal for each program, which allowed for budgets and program models to be evaluated independently. Fifty-two (52) separate proposals that could be funded through State Grant-In-Aid, from 36 organizations, were evaluated and scored. All proposals except one met or exceeded the minimum score of 50 required for funding.

From the inception of this program in 1994, through June 30, 2012, it has assisted 11,258 households (with an outstanding guarantee amount of \$1,114,540.90 to access housing by providing security deposit loan vouchers to participating landlords, and by guaranteeing full deposit payment in the event of a claim by a participating landlord. Participating households who are vouchered make scheduled monthly installment payments toward full security deposit repayment.

Security deposit vouchers are available to persons who are considered "very low income" according to the US Department of Housing and Urban Development. These are traditionally individuals that do not qualify for bank financing and face homelessness without this assistance. Repayment terms are scheduled according to the ability of individuals to repay. As a part of this program, participating individuals also receive budget counseling and other supportive services to assist them in maintaining independence. Repayment efforts are made by phone, by mail and personal contact. The high repayment rate of program participants is an indication of successful repayment arrangements by service providers.

The impressive results of this program are well documented. This program replaced cash assistance grants for security deposits to prevent homelessness with a voucher-based loan program for those at the lowest income scale. This means money that, in the past, would have been an outright grant to very low-income households is now being repaid by clients over time. From 1994 to 2012, \$6,611,553.74 in vouchers has been issued. Of this amount, 72% have resulted in successful tenancy.


Should Governor and Executive Council determine not to approve this Request, approximately 900 housing security deposits for people who are homeless or at risk may not be available in these communities. People who are without housing and very low income will find it more difficult to access safe and affordable housing and may resort to seeking local shelter in places that are not fit for people to live in, or will attempt to travel to shelters in other communities.

The Honorable Mary Jane Wallner, Chairman, and
Her Excellency, Governor Margaret Wood Hassan
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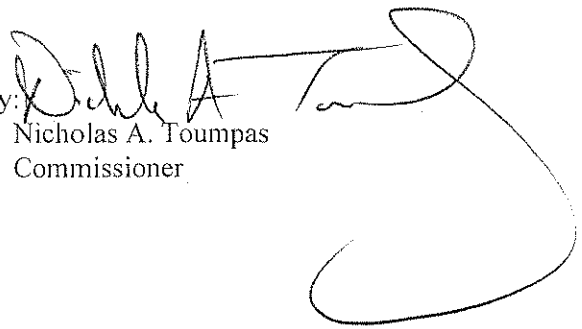
Area served: statewide.

Source of funds: 100% General Funds.

Respectfully submitted,


Mary Ann Cooney
Associate Commissioner

Approved by:


Nicholas A. Toumpas
Commissioner

Community Action Program
Belknap-Merrimack Counties, Inc.

GEOGRAPHIC AREAS SERVED

1. Housing Security Guarantee Program – Statewide
2. Prevention/Intervention Program – All cities and towns
in Belknap County and Merrimack County
3. Homeless Housing and Access Revolving Loan Fund - Statewide
4. New Start – All cities and towns
in Belknap County and Merrimack County

Awardees and Amounts Awarded (Amendments)

Emergency Shelter State Grant-In-Aid Award and Amendments SFY 2012 - 2013				
<i>Provider</i>	<i>SFY 12-13 Award</i>	<i>SFY 12-13 Amendment #1</i>	<i>SFY 12-13 Amendment #2</i>	<i>Total</i>
Community Action Program Belknap-Merrimack Counties, Inc.	\$452,258.00	\$100,000.00	\$100,000.00	\$652,258.00
Tri-County Community Action Program, Inc.	\$508,735.00	\$79,829.00		\$588,564.00
Total	\$960,993.00	\$179,829.00	\$100,000.00	\$1,240,822.00

Awardees and Amounts Awarded

Emergency Shelter State Grant-In-Aid Awards SFY 2012 - 2013			
<i>Provider</i>	<i>SFY 10-11 Award</i>	<i>SFY 12-13 Average Score</i>	<i>SFY 12-13 Award</i>
211 NH (United Ways of New Hampshire)	\$0.00	68.4	\$119,662.00
AIDS Response Seacoast	\$40,920.00	82.7	\$39,532.00
Belknap-Merrimack Community Action Program, Inc.	\$220,116.00	79.9	\$211,508.00
Bridge House	\$173,910.00	83.5	\$149,050.00
Child and Family Services of New Hampshire	\$199,485.00	79.7	\$275,434.00
Community Improvement Associates	\$129,307.00	83.5	\$124,922.00
Community Services Council of New Hampshire	\$188,518.00	28.0	\$0.00
Cross Roads House, Inc.	\$203,147.00	92.8	\$277,740.00
Families In Transition	\$512,318.00	79.5	\$553,440.00
First Congregational Church	\$41,366.00	82.0	\$15,458.00
The Friends Program, Inc.	\$415,825.00	83.7	\$332,236.00
Greater Nashua Council on Alcoholism/Keystone Hall	\$142,678.00	85.5	\$102,858.00
Greater Nashua Interfaith Hospitality Network	\$49,691.00	79.3	\$30,142.00
Harbor Homes, Inc.	\$120,305.00	90.5	\$286,254.00
Headrest, Inc.	\$112,530.00	69.7	\$108,714.00
Helping Hands Outreach Ministries, Inc.	\$30,002.00	89.7	\$98,814.00
Laconia Area Community Land Trust, Inc.	\$81,926.00	84.8	\$79,148.00
Marguerite's Place, Inc.	\$77,499.00	86.5	\$74,870.00
Merrimack Valley Assistance Program	\$125,829.00	87.7	\$121,562.00
My Friend's Place	\$93,298.00	83.7	\$97,364.00
Nashua Pastoral Care Center, Inc.	\$155,518.00	88.0	\$197,254.00
Nashua Soup Kitchen and Shelter, Inc.	\$231,198.00	77.7	\$141,130.00
New Generation, Inc.	\$122,760.00	83.7	\$118,598.00
NH Coalition Against Domestic and Sexual Violence	\$552,134.00	86.5	\$533,410.00
New Hampshire Legal Assistance	\$51,150.00	81.7	\$98,224.00
New Horizons for New Hampshire, Inc.	\$404,648.00	84.3	\$311,090.00
Rockingham Community Action	\$184,797.00	62.7	\$178,530.00
Roman Catholic Bishop of Manchester/St. John Neumann Church	\$30,690.00	85.0	\$29,650.00
The Salvation Army (Concord)	\$149,941.00	82.3	\$118,922.00
The Salvation Army (Laconia)	\$127,875.00	92.0	\$59,298.00
Southern New Hampshire Services, Inc.	\$81,840.00	66.3	\$79,064.00
Southwestern Community Services, Inc.	\$666,076.00	71.1	\$486,450.00
Strafford County Community Action Committee, Inc.	\$71,610.00	79.3	\$69,182.00
Tri-County Community Action Program, Inc.	\$383,105.00	88.7	\$396,256.00
Veteran Homestead, Inc.	\$20,460.00	85.0	\$19,766.00
The Way Home	\$374,664.00	89.5	\$361,958.00
Total	\$6,567,136.00		\$6,297,490.00

A Request for Proposal (RFP) was issued at the annual NH Homeless Provider and Homeless Education Liaison Conference on October 13, 2010. The RFP was also posted on the Department of Health and Human Services' website.

Each applying organization was required to submit a separate proposal for each program, which allowed for budgets and program models to be evaluated independently. Fifty-two (52) separate proposals that could be funded through State Grant-In-Aid (SGIA), from 36 organizations, were evaluated and scored. All proposals except one met or exceeded the minimum score required for funding.

Criteria for selection included: proposal includes all elements and is assembled as required; program design and need for project; use of outcome/performance measures and outcomes achieved; cost effectiveness and leveraging of resources; local service delivery area coordination/collaboration; soundness of program approach; accurate and timely utilization of Homeless Management Information System; staff experience and credentials; compliance with rules, statutes and life safety codes; increase in bed capacity; and increase in prevention/intervention or essential services.

Because of the quantity of proposals received, the reviewers were organized into seven teams, which met and presented their final evaluations and scores during the week of January 10, 2011. The review committee teams included the following individuals:

- Glinda Allen, LNA, Program Coordinator, NH Minority Health Commission
- Natalie Allen, BA, MBA, Retired NH Department of Health and Human Services Employee – Over 30 years in social services most recently as a Community Relations Manager, served on the Local Service Delivery Areas for Concord and Laconia, and was a member of the Balance of State Continuum of Care (BOSCOC)
- Michael Bilson, BA, Program Planner I, Office of Consumer and Family Affairs, Bureau of Behavioral Health, Division of Community Based Care Services, NH Department of Health and Human Services
- John Capuco, Psy. D., Administrator, Bureau of Developmental Services, Division of Community Based Care Services, NH Department of Health and Human Services
- Christopher Cullinan, BA, MPA, Manager of NH Ryan White CARE Program, Division of Public Health, NH Department of Health and Human Services – Co-chair for three years of the NH HIV Community Planning Group
- Sharon Drake, Executive Director, Serenity Place (an NCADD Affiliate)
- Maggie Fogarty, MA, BA, Economic Justice Project Coordinator, American Friends Service Committee
- Diane Fontneau, Masters in Human Services Organizational Management, Program Planning and Review Specialist, Bureau of Homeless and Housing Services, Division of Community Based Care Services, NH Department of Health and Human Services
- Joan Fossum, MA, Education Consultant, NH Department of Education

- Andrea Goldberg, J.D., Director of Planning and Acting Director of Transitional Housing Services, New Hampshire Hospital, NH Department of Health and Human Services
- Sherry L. Gould, Director, Wijokadoak, Inc.
- Bill Guinther, BA, Program Policy Analyst at New Hampshire Housing Finance Authority (NHHFA) – Responsible for the State’s Consolidated Plan and is NHHFA’s representative on the Governor’s Interagency Council on Homelessness
- Janine Lesser, BS, MS, Child Care Program Specialist IV, TANF Policy Unit, Division of Family Assistance, NH Department of Health and Human Services – Current affiliations: NH Child Care Advisory Council, Family Assistance Advisory Council, and Child Well-Being Task Force
- Jane MacKay, MSW, LICSW, Area Director, Northern New Hampshire Services
- Germano Martins, MBA, Community Relations Manager, Office of Minority Health and Refugee Affairs, Division of Community Based Care Services, NH Department of Health and Human Services
- Sandra Matheson, Director, State Office of Victim/Witness Assistance, NH Attorney General’s Office
- Al Robichaud, MEd, Community Development Director, Lakes Region United Way
- Lynda Thistle Elliott, Ed.D, State Director Homeless Education/TI Coordinator, NH Department of Education
- Sally Varney, BA, Program Planning and Review Specialist, Division of Community Based Care Services, NH Department of Health and Human Services
- David Villiotti, MS, Executive Director, Nashua Children’s Home
- Donna Walker, BBA, MBA, Business Administrator IV, Bureau of Behavioral Health, Division of Community Based Care Services, NH Department of Health and Human Services
- Kathleen Walton, Masters in Human Service Administration, Human Service Director, Town of Salem

One program, Community Services Council of New Hampshire (CSCNH), which received a score of 26 for all three in one program proposals, also demonstrated underutilization of SGIA funds in this same program during State Fiscal Years (SFYs) 2010 and 2011. Because of these conditions, CSCNH did not receive continued SGIA funds for these programs for SFYs 2012 and 2013.

A funding distribution formula for SGIA was designed during the second week of March 2011, based on the most current projections of SFY 2012 funding available at that time. This total was 3% less than the SFY 2010 total of SGIA. Given the consistency of proposal evaluations that exceeded the minimum score requirements, programs that received SGIA funds in SFY 2011 were allocated 3% less SGIA funds for SFY 2012.

United Ways of New Hampshire, 211 NH was awarded SGIA funding for the first time, to operate the New Hampshire Homeless Hotline and the New Hampshire Emergency Hotel projects.

SGIA funds were combined with Federal funds provided through the Stewart B. McKinney grant for 14 agencies. In order to comply with federal funding requirements, all Stewart B. McKinney funds were allocated to the operations budgets of each of the 14 agencies:

Bridge House, Inc.

Cross Roads House, Inc.

First Congregational Church

The Friends Program, Inc.

Greater Nashua Council on Alcoholism/Keystone Hall

Greater Nashua Interfaith Hospitality Network

Harbor Homes, Inc.

My Friend's Place

Nashua Soup Kitchen and Shelter, Inc.

New Horizons for New Hampshire, Inc.

Salvation Army (Concord)

Salvation Army (Laconia)

Southwestern Community Services, Inc.

Tri-County Community Action Program, Inc.

Awardees and Amounts Awarded

Homeless Housing and Access Revolving Loan Fund (HHARLF) SFY 12 - 13				
<i>Provider</i>	<i>HHARLF Utilization 1/1/08 - 4/30/10</i>	<i>SFY 12-13 Requested Amount</i>	<i>SFY 12-13 Overall Score</i>	<i>SFY 12-13 Award</i>
Belknap-Merrimack CAP, Inc.	\$91,764.00	\$50,000.00	79.9	\$16,750.00
Nashua Pastoral Care Center, Inc.	\$53,145.00	\$25,000.00	88.0	\$16,650.00
Rockingham Community Action	\$98,575.00	\$16,650.00	62.7	\$16,650.00
Southwestern Community Services	\$65,192.00	\$50,000.00	71.1	\$16,650.00
The Way Home	\$90,866.00	\$40,000.00	89.5	\$16,650.00
Tri-County CAP, Inc.	\$72,822.00	\$35,000.00	88.7	\$16,650.00
Total	\$472,364.00	\$216,650.00		\$100,000.00

A Request for Proposal (RFP) was issued at the annual NH Homeless Provider and Homeless Education Liaison Conference on October 13, 2010. The RFP was also posted on the Department of Health and Human Services' website.

As a result of this RFP, six proposals were received, evaluated and scored. All proposals met or exceeded the minimum score required for funding, and awards were made with consideration to availability of funding.

Criteria for selection included: proposal includes all elements and is assembled as required; program design and need for project; use of outcome/performance measures and outcomes achieved; cost effectiveness and leveraging of resources; local service delivery area coordination/collaboration; soundness of program approach; staff experience and credentials; and compliance with rules and statutes.

Please see the State Grant-In-Aid Awardees and Amounts Awarded page regarding the review committee.

AMENDMENT TO AGREEMENT

This Amendment to Agreement (hereinafter called the "Amendment"), dated this 2nd day of October, 2012, between the State of New Hampshire, acting by and through the Bureau of Homeless and Housing Services, and Community Action Program Belknap-Merrimack Counties, Inc., a non-profit organization organized under the laws of the State of New Hampshire with a place of business at P.O. Box 1016, 2 Industrial Park Drive, Concord, NH 03302-1016 (hereinafter referred to as the "Contractor").

WHEREAS, pursuant to an Agreement dated May 27, 2011, the Contractor has agreed to provide certain services upon the terms and conditions specified in the Agreement, in consideration of payment by the Bureau of Homeless and Housing Services of certain sums specified therein; and

WHEREAS, pursuant to paragraph 18 of the Agreement, the Agreement may be amended, waived, or discharged only by an instrument in writing signed by the parties thereto and only after the approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire;

WHEREAS, the Bureau of Homeless and Housing Services and the Contractor have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing and of the covenants and conditions contained in the Agreement and set forth herein, the parties do hereby agree as follows:

1. Amendment and Modification of Agreement

The contract is hereby amended as follows:

1.1 By deleting, in subparagraph 1.8 of the General Provisions the number \$552,258.00 and substituting therefor the number \$652,258.00.

2. Amendment and Modification of Exhibit A, Scope of Services

2.1 By deleting, in subparagraph 2.1 the number \$535,508.00 and substituting therefor the number \$635,508.00.

3. Amendment and Modification of Exhibit B, Payment Method

3.1 By changing the amount in NH General Fund: from \$552,258.00 to \$652,258.00.

3.2 By changing subparagraph 2.5 to read, "The State agrees to provide funds of \$635,508.00 for homeless services and \$16,750.00 for first months rent and/or security deposit to homeless individuals and/or families.

4. Effective Date of Amendment: The effective date of this action is the date of Governor and Council approval through June 30, 2013.

5. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of the Agreement, the Agreement and the obligation of the parties thereunder shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year written above.

THE STATE OF NEW HAMPSHIRE
Bureau of Homeless and Housing Services

By: Maureen Ryan
Maureen Ryan, Bureau Administrator

Community Action Program Belknap-Merrimack Counties, Inc.

By: Ralph Littlefield
Signature
Ralph Littlefield
Executive Director
Name and Title

STATE OF NEW HAMPSHIRE

County of Merrimack

The foregoing instrument was acknowledged before me this 2nd day of October,
2012, by Ralph Littlefield, Executive Director.

Elaine N. Roundy
Signature

ELAINE N. ROUNDY, Notary Public
My Commission Expires August 24, 2016

Name and Title

Approved as to form, execution, and substance:

OFFICE OF THE ATTORNEY GENERAL

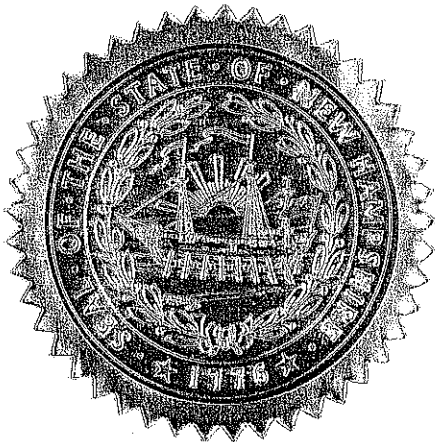
By: James P. Heron
Assistant Attorney General
James P. Heron

Date: 12 Nov. 2012

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that COMMUNITY ACTION PROGRAM BELKNAP AND MERRIMACK COUNTIES, INC. is a New Hampshire nonprofit corporation formed May 28, 1965. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto
set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 6th day of April A.D. 2012

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

CORPORATE RESOLUTION

The Board of Directors of Community Action Program Belknap-Merrimack Counties, Inc. authorizes the Executive Director, Deputy Director, Chief Accountant, President, Vice-President(s) or Treasurer of the Agency to sign contracts and reports with the State of New Hampshire, Departments of the Federal Government, which include all federal #269 and #272 Forms, and public or private nonprofit agencies *including, but not limited to, the following:*

- Department of Administrative Services for food distribution programs
- Department of Education for nutrition programs
- Department of Health and Human Services
 - Bureau of Elderly and Adult Services for elderly programs
 - Bureau of Homeless and Housing Services for homeless/housing programs
 - Division of Children, Youth, and Families for child care programs
 - Division of Family Assistance for Community Services Block Grant
 - Division of Public Health Services for public health programs
- Department of Justice for child advocacy/therapy programs
- Department of Transportation-Public Transportation Bureau for transportation programs
- Public Utilities Commission for utility assistance programs
- Workforce Opportunity Council for employment and job training programs
- Department of Resources and Economic Development
- Governor's Office of Energy and Planning for Head Start, Low Income Energy Assistance, Weatherization and Block Grant programs
- New Hampshire Community Development Finance Authority
- New Hampshire Housing Finance Authority
- New Hampshire Secretary of State
- U. S. Department of Housing and Urban Development
- U. S. Department of the Treasury – Internal Revenue Service
- and other departments and divisions as required

This Resolution authorizes the signing of all supplementary and subsidiary documents necessary to executing the authorized contracts as well as any modifications or amendments relative to said contracts or agreements.

This Resolution was approved by the Board of Directors of Community Action Program Belknap-Merrimack Counties, Inc. on September 20, 2012, and has not been amended or revoked and remains in effect as of the date listed below.

October 2, 2012

Date



Dennis T. Martino
Secretary/Clerk

SEAL

CERTIFICATE OF VOTE

I, Dennis T. Martino, do hereby certify that:

1. I am the duly elected Clerk of Community Action Program
Belknap-Merrimack Counties, Inc.
Name of Corporation
(hereinafter the "Corporation").

2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Corporation held on 9/20/12, 20
(see attached)

RESOLVED: That this Corporation enter into a contract with the State of New Hampshire, acting through its Department of Health and Human Services, Office of Human Services, Bureau of Homeless and Housing Services, concerning the following matter: New Hampshire Emergency Shelter State Grant-In-Aid Funds; Housing Security Guarantee Funds; and Homeless Housing and Access Revolving Loan Funds.

RESOLVED: That the (Executive Director) (~~President~~) (~~Vice President~~) (~~Treasurer~~) hereby is authorized on behalf of this Corporation to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as ()he may deem necessary, desirable or appropriate.

3. The foregoing resolutions have not been amended or revoked and remain in full force and effect as of October 2, 2012.

Ralph Littlefield is duly elected (Executive Director) (~~President~~) (~~Vice President~~) (~~Treasurer~~) of the Corporation.

(Seal)
(Corporation)

Dennis T. Martino
Signature of Board Secretary

State of New Hampshire

County of Merrimack

The foregoing instrument was acknowledged before me this 2nd day of October, 2012

by Dennis T. Martino
Name of Board Secretary

(Seal)
(Notary Public)

Elaine N. Roundy
Name: Elaine N. Roundy
Title: Notary Public/Justice of the Peace
Commission Expires:

ELAINE N. ROUNDY, Notary Public
My Commission Expires August 24, 2016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/22/2012

PRODUCER (603)669-3218 FAX: (603)645-4331
 Ferdinando Insurance Assoc. Inc.
 Laura Perrin
 637 Chestnut Street
 Manchester NH 03104

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
 Community Action Program
 Belknap-Merrimack Counties Inc.
 P.O. Box 1016
 Concord, NH 03302

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Arch Insurance Company	
INSURER B: Liberty Mutual Ins Co	
INSURER C: Hanover Insurance Co	18058
INSURER D: N.H.M.M. JUA	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L NSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC	NCPKG02266000	6/17/2012	6/17/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	NCAUT0226600	6/17/2012	6/17/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A		EXCESS / UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	NCUMB02266000	6/17/2012	6/17/2013	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input checked="" type="checkbox"/> N	WCJZ91446010011	6/17/2012	6/17/2013	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A		OTHER Directors & Officers	PHSD727025	4/1/2012	4/1/2013	\$1,000,000
C		Blanket Crime	BDV1649128	3/27/2012	3/27/2013	400,000
D		Professional	NHJUA11882	12/30/2011	12/30/2012	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Description of Operations
 Attn: Anne Pocock

CERTIFICATE HOLDER

NH Dept of Health & Human Services, Bureau of Homeless & Housing: Attn Anne Pocock
 105 Pleasant St
 Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Laura Perrin/KS5

To the Board of Directors
Community Action Program Belknap-Merrimack Counties, Inc.
Concord, New Hampshire

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying statements of financial position of Community Action Program Belknap-Merrimack Counties, Inc. (a New Hampshire nonprofit corporation), as of February 28, 2011 and 2010, and the related statements of cash flows for the years then ended and the statement of activity for the year ended February 28, 2011. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior year comparative information has been derived from the Organization's 2010 financial statements and, in our report dated November 29, 2010, we expressed an unqualified opinion on those statements.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Action Program Belknap-Merrimack Counties, Inc. as of February 28, 2011 and 2010, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2011 on our consideration of Community Action Program Belknap-Merrimack Counties, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedules on pages 21 through 29 are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Organization. The accompanying schedule of expenditures of federal awards is presented for the purpose of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

*Leone, McDonnell & Roberts,
Professional Association*

October 31, 2011
Concord, New Hampshire

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENTS OF FINANCIAL POSITION
FEBRUARY 28, 2011 AND 2010

	<u>2011</u>	<u>2010</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 1,424,147	\$ 1,214,911
Accounts receivable	4,626,352	5,350,385
Prepaid expenses	403,639	268,228
Total current assets	<u>6,454,138</u>	<u>6,833,524</u>
PROPERTY		
Land and buildings	4,619,289	4,095,907
Equipment	5,851,172	5,151,549
Construction in process		88,998
Total	<u>10,470,461</u>	<u>9,336,454</u>
Less accumulated depreciation	<u>(5,368,125)</u>	<u>(5,096,310)</u>
Property, net	<u>5,102,336</u>	<u>4,240,144</u>
OTHER ASSETS		
Investments	67,929	59,648
Due from related party	139,441	139,441
Total other assets	<u>207,370</u>	<u>199,089</u>
TOTAL ASSETS	<u>\$ 11,763,844</u>	<u>\$ 11,272,757</u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Current portion of notes payable	\$ 132,907	\$ 149,638
Accounts payable	2,555,156	3,027,116
Accrued expenses	996,135	984,083
Refundable advances	1,750,219	1,653,032
Total current liabilities	<u>5,434,417</u>	<u>5,813,869</u>
LONG TERM LIABILITIES		
Notes payable, less current portion shown above	<u>1,991,881</u>	<u>2,123,122</u>
Total liabilities	<u>7,426,298</u>	<u>7,936,991</u>
NET ASSETS		
Unrestricted	3,369,797	2,409,466
Temporarily restricted	967,749	926,300
Total net assets	<u>4,337,546</u>	<u>3,335,766</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 11,763,844</u>	<u>\$ 11,272,757</u>

See Notes to Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED FEBRUARY 28, 2011
WITH COMPARATIVE TOTALS FOR THE YEAR ENDED FEBRUARY 28, 2010

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2011 Total</u>	<u>2010 Total</u>
REVENUES AND OTHER SUPPORT				
Grant awards	\$ 23,080,279		\$ 23,080,279	\$ 21,847,879
Other funds	5,167,228	\$ 2,437,555	7,604,783	5,968,442
In-kind	1,886,923		1,886,923	1,495,151
United Way	153,417		153,417	154,599
Total revenues and other support	30,287,847	2,437,555	32,725,402	29,466,071
NET ASSETS RELEASED FROM RESTRICTIONS				
	2,396,106	(2,396,106)		
Total	32,683,953	41,449	32,725,402	29,466,071
EXPENSES				
Compensation	9,383,940		9,383,940	8,372,900
Payroll taxes and benefits	2,201,820		2,201,820	2,145,425
Travel	323,197		323,197	303,201
Occupancy	1,116,042		1,116,042	1,039,905
Program services	13,448,528		13,448,527	12,889,824
Other costs	2,857,325		2,857,325	2,361,217
Depreciation	505,848		505,848	545,500
In-kind	1,886,922		1,886,923	1,495,151
Total expenses	31,723,622		31,723,622	29,153,123
CHANGES IN NET ASSETS	960,331	41,449	1,001,780	312,948
NET ASSETS - BEGINNING OF YEAR	2,409,466	926,300	3,335,766	3,022,818
NET ASSETS - END OF YEAR	\$ 3,369,797	\$ 967,749	\$ 4,337,546	\$ 3,335,766

See Notes to Financial Statements

COMMUNITY ACTION PROGRAM BELKNAP - MERRIMACK COUNTIES, INC.

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED FEBRUARY 28, 2011 AND 2010

	<u>2011</u>	<u>2010</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 1,001,780	\$ 312,948
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	505,848	545,500
Gain on sale of property	(13,000)	(6,156)
(Increase) decrease in current assets:		
Accounts receivable	724,033	(809,803)
Prepaid expenses	(135,411)	(137,172)
Increase (decrease) in current liabilities:		
Accounts payable	(471,961)	765,935
Accrued expenses	12,052	117,364
Refundable advances	97,187	(136,455)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,720,528</u>	<u>652,161</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Additions to property	(1,368,038)	(315,095)
Investment in partnership	(8,281)	(25,398)
Proceeds from sale of property	13,000	7,875
NET CASH USED IN INVESTING ACTIVITIES	<u>(1,363,319)</u>	<u>(332,618)</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of long term debt	(147,973)	(385,312)
NET CASH USED IN FINANCING ACTIVITIES	<u>(147,973)</u>	<u>(385,312)</u>
NET INCREASE (DECREASE) IN CASH	209,236	(65,769)
CASH BALANCE, BEGINNING OF YEAR	<u>1,214,911</u>	<u>1,280,680</u>
CASH BALANCE, END OF YEAR	<u>\$ 1,424,147</u>	<u>\$ 1,214,911</u>
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:		
Cash paid during the year for interest	<u>\$ 132,739</u>	<u>\$ 141,782</u>

See Notes to Financial Statements

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

(Approved by Agency Board of Directors on 02/24/05
as part of the Agency Bylaws.)

STATEMENT OF PURPOSE

The purpose the corporation includes providing assistance for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals to become fully self-sufficient through planning and coordinating the use of a broad range of federal, state, local, and other assistance (including private resources) related to the elimination of poverty; the organization of a range of services related to the needs of low-income families and individuals, so that these services may have a measurable and potentially major impact on the causes of poverty and may help the families and individuals to achieve self-sufficiency; the maximum participation of residents of the low-income communities and members of the groups served to empower such residents and members to respond to the unique problems and needs within their communities; and to secure a more active role in the provision of services for private, religious, charitable, and neighborhood-based organizations, individual citizens, and business, labor, and professional groups, who are able to influence the quantity and quality of opportunities and services for the poor.

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

BOARD OF DIRECTORS

Sara A. Lewko, *President*
Human Resources Coordinator
Merrimack County Commissioners
333 Daniel Webster Highway, Suite 2
Boscawen, NH 03303
796-6856 (work-direct #)
796-6800 (work-gen. #)
796-6841 (fax)
Sara@Merrimackcounty.net

Charles Russell, Esq., *Vice-President*
[REDACTED]
[REDACTED]
225-3185 (work) / 225-3166 (fax)
[REDACTED]

Dennis Martino, *Secretary-Clerk*
[REDACTED]
[REDACTED]
271-2793 (work) / [REDACTED]
[REDACTED]

Kathy Goode, *Treasurer*
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Heather Brown
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Danielle Clark
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Susan Koerber
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Bill Johnson
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Karen Painter
[REDACTED]
[REDACTED]
[REDACTED]
934-2541 (work)
[REDACTED]

Theresa M. Cromwell
[REDACTED]
[REDACTED]
[REDACTED]

Cindy Cantelo
[REDACTED]
[REDACTED]
[REDACTED]

Community Action Program
Belknap-Merrimack Counties, Inc.

Key Personnel

Name	Job Title	Salary	% Paid from This Contract	Amount Paid from This Contract
Ralph Littlefield	Executive Director	\$116,284.00	0%	\$ 0.00
Richard Cote	Director of Homeless and Family Housing	\$ 39,936.00	100%	\$39,936.00

AD
AK



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF COMMUNITY BASED CARE SERVICES

Nicholas A. Toumpas
Commissioner

BUREAU OF HOMELESS AND HOUSING SERVICES

Nancy L. Rollins
Associate
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5059 1-800-852-3345 Ext. 5059
Fax: 603-271-5139 TDD Access: 1-800-735-2964

Approved by GTC
Date 7/13/11
Page _____
Item No. 85

June 7, 2011

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Homeless and Housing Services to enter into an Agreement with Community Action Program Belknap-Merrimack Counties, Inc., PO Box 1016, Concord, NH 03302-1016, vendor code 177203-B003, to provide services to homeless individuals, in an amount not to exceed \$452,258.00. This amount represents an award effective July 1, 2011, or date of Governor and Council approval, whichever is later, through June 30, 2013. Funds are anticipated to be available in the following account in State Fiscal Years 2012 and 2013 upon the availability and continued appropriation of funds in the future operating budgets, with authority to adjust amounts if needed and justified between State Fiscal Years.

05-95-95-958310-7021 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, HOMELESS HOUSING ACCESS FUND

Fiscal Year	Appropriation	Class/Object	Class Title	
2012	05-95-95-958310-7021	102-500731	Contracts for program services	\$ 8,375.00
2013	05-95-95-958310-7021	102-500731	Contracts for program services	<u>\$ 8,375.00</u>
			Subtotal	\$ 16,750.00

05-95-95-958310-7177 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, EMERGENCY SHELTERS

Fiscal Year	Appropriation	Class/Object	Class Title	
2012	05-95-95-958310-7177	102-500731	Contracts for program services	\$217,754.00
2013	05-95-95-958310-7177	102-500731	Contracts for program services	<u>\$217,754.00</u>
			Subtotal	\$435,508.00
			Total	\$452,258.00

Explanation

Community Action Program Belknap-Merrimack Counties, Inc., a nonprofit organization, shall utilize New Hampshire Emergency Shelter State Grant-In-Aid and matching funds pursuant to this Agreement for Prevention/Intervention Services, such as payment of utilities arrearage with disconnect notice, back rent with eviction notice, or mortgage arrearage with foreclosure notice; and/or Essential Services, such as assistance in

finding permanent housing, employment counseling, substance abuse counseling, assistance in accessing other community services, and staff salaries and benefits. Such activities help negate instances where households are threatened by immediate homelessness. It is anticipated that the contractor will serve approximately 552 individuals.

Community Action Program Belknap-Merrimack Counties, Inc. shall utilize Homeless Housing and Access Revolving Loan Funds to provide loans for the first month of rent and/or security deposit for homeless individuals and families. To be eligible, applicants shall have no permanent address and shall be residing temporarily in a shelter for the homeless, a hotel, a motel, the home of another household designed for occupancy by only one household, or entirely without shelter. Repayment terms of the loans are determined by the contracted agencies. The Homeless Housing and Access Revolving Loan Fund continues to expand the capacity of the Housing Security Guarantee Program by providing one month's rent in addition to the security deposit. This program assists homeless individuals and families in securing affordable housing that they have previously not been able to secure due to lack of resources.

A Request for Proposal was issued at the annual NH Homeless Provider and Homeless Education Liaison Conference on October 13, 2010. The Request for Proposal was also posted on the Department of Health and Human Services' website. Criteria for selection included: proposal includes all elements and is assembled as required; program design and need for project; use of outcome/performance measures and outcomes achieved; cost effectiveness and leveraging of resources; local service delivery area coordination/collaboration; soundness of program approach; accurate and timely utilization of Homeless Management Information System; staff experience and credentials; compliance with rules, statutes and life safety codes; increase in bed capacity; and increase in prevention/intervention or essential services. Each applying organization was required to submit a separate proposal for each program, which allowed for budgets and program models to be evaluated independently. Fifty-two (52) separate proposals that could be funded through State Grant-In-Aid, from 36 organizations, were evaluated and scored. All proposals except one met or exceeded the minimum score of 50 required for funding. (Please see the attached Awardees and Amounts Awarded page for additional information.)

A funding distribution formula for State Grant-In-Aid was designed during the second week of March 2011, based on the most current projections of State Fiscal Year 2012 funding available at that time. This total was approximately 4% less than the State Fiscal Year 2010 total of State Grant-In-Aid funding.

One agency, United Ways of New Hampshire/211 NH, was awarded State Grant-in-Aid funding for the first time, to operate the New Hampshire Homeless Hotline and the New Hampshire Emergency Hotel projects.

The Bureau assures contract compliance and provider performance through the following:

- 1) Annual compliance reviews are performed, including the collection of data relating to compliance with administrative rules and contractual agreements;
- 2) Statistical reports are submitted on a semi-annual basis from all funded providers, including various demographic information and income and expense reports including match dollars; and
- 3) All providers funded for shelter, transitional housing, or outreach services will be required to maintain timely and accurate data entry on the New Hampshire Homeless Management Information System, unless they are required by law to use an alternate data collection. The NH Homeless Management Information System will be the primary reporting tool for outcomes and activities of shelter and housing programs funded through these contracts. As of this date, the New Hampshire Coalition Against Domestic and Sexual Violence is the only provider prohibited by NH RSA 173-B and RSA 173-C from providing client specific data into the NH Homeless

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
Page 3

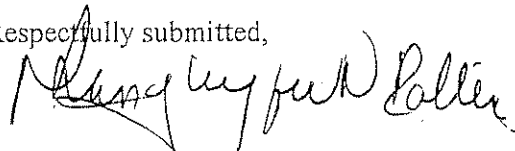
Management Information System. This provider will be required to provide all required reports through an alternate data system, on the same schedule as other providers.

Should Governor and Executive Council determine not to approve this Request, shelter and homeless prevention resources for people who are homeless may not be available in this community, and there will be an increase in demand for services from the region's local welfare authorities. People who are without housing and resources will resort to seeking local shelter in places that are not fit for people to live in, or will attempt to travel to shelters in other communities. This will increase the chances that people who are homeless will be in danger of injury or death, and will be cut off from basic supports for health, education and treatment. Numerous jobs would also be lost since the shelter and/or resource agency would have to close its doors or drastically reduce staff.

Area served: see attached list.

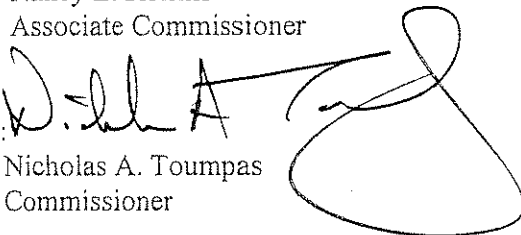
Source of funds: 100% General Funds.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF COMMUNITY BASED CARE SERVICES

Nicholas A. Toumpas
Commissioner

Nancy L. Rollins
Associate
Commissioner

BUREAU OF HOMELESS AND HOUSING SERVICES

105 PLEASANT STREET, CONCORD, NH 03301
603-271-5059 1-800-852-3345 Ext. 5059
Fax: 603-271-5139 TDD Access: 1-800-735-2964

Approved by Fiscal

Date 1/20/12

Page _____

Item No. FIS 12-030

December 28, 2011

Representative Ken Weyler, Chairman
Fiscal Committee of the General Court, and

Approved by G+C

His Excellency, Governor John H. Lynch
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

Date 1/25/12

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Item No. 35

REQUESTED ACTION

1. Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, and RSA 126-A: 50-62, Housing Security Guarantee Program, authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Homeless and Housing Services to accept and expend \$100,000.00 from the State Treasurer, from funds available to support the provisions of the Housing Security Guarantee Program effective upon approval by the Fiscal Committee and Governor and Executive Council through June 30, 2013. And further authorize allocation of these funds as follows:

05-95-95-958310-7177 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: COMMISSIONER, DCBCS BHHS, EMERGENCY SHELTERS

Class/Object SFY 2012	Class Title	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
	General Fund	\$3,849,967	\$100,000	\$3,949,967
	Total Revenue	\$3,849,967	\$100,000	\$3,949,967
010-500100	Personal Svcs. – Permanent	\$386,670	\$0	\$386,670
020-500200	Current Expenses	\$2,817	\$0	\$2,817
057-500535	Books Periodicals Subscript	\$261	\$0	\$261
060-500602	Benefits	\$188,617	\$0	\$188,617
066-500546	Employee Training	\$454	\$0	\$454
067-500560	Training of Providers	\$1,043	\$0	\$1,043
070-500704	In State Travel	\$1,357	\$0	\$1,357
	Reimbursement			
102-500731	Contracts for Program Svcs.	\$3,268,748	\$100,000	\$3,368,748
	Total Expenses	\$3,849,967	\$100,000	\$3,949,967

2. Pursuant to the approval of Requested Action No. 1, above, authorize the Division of Community Based Care Services, Bureau of Homeless and Housing Services, to amend Purchase Order number 1017275 with Community Action Program Belknap-Merrimack Counties, Inc., PO Box 1016, Concord, NH 03302-1016, vendor code 177203-B003, for homeless assistance services by increasing the price limitation by \$100,000.00 from \$452,258.00 to

\$552,258.00, effective upon approval by the Governor and Executive Council through June 30, 2013. This agreement was originally approved by Governor and Council on July 13, 2011, item number 85. Funds to support this request are available for SFY 2012 in account 05-95-95-958310-7177-102-500731, Emergency Shelters.

05-95-95-958310-7021 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, HOMELESS HOUSING ACCESS FUND

Fiscal			Current	Increased	Revised
Year	Class/Object	Class Title	Modified Budget	(Decreased) Amount	Modified Budget
2012	102-500731	Contracts for program services	\$ 8,375.00	\$ 0.00	\$ 8,375.00
2013	102-500731	Contracts for program services	<u>\$ 8,375.00</u>	<u>\$ 0.00</u>	<u>\$ 8,375.00</u>
Subtotal			\$ 16,750.00	\$ 0.00	\$16,750.00

05-95-95-958310-7177 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:COMMISSIONER, DCBCS BHHS, EMERGENCY SHELTERS

Fiscal			Current	Increased	Revised
Year	Class/Object	Class Title	Modified Budget	(Decreased) Amount	Modified Budget
2012	102-500731	Contracts for program services	\$217,754.00	\$100,000.00	\$317,754.00
2013	102-500731	Contracts for program services	<u>\$217,754.00</u>	<u>\$ 0.00</u>	<u>\$217,754.00</u>
Subtotal			\$435,508.00	\$100,000.00	\$535,508.00
Totals			\$452,258.00	\$100,000.00	\$552,258.00

EXPLANATION

Effective November 1, 1993, RSA 126-A:51, *Program Established*, created the statewide Housing Security Guarantee Program to address the issue of the "...inability of individual citizens to amass sufficient funds for housing security deposits..." and how this "...contributes significantly to the problem of homelessness in the state of New Hampshire..." The enabling legislation allowed the Department to contract out the administration of this program. The program administration has been contracted out to the Community Action Program Belknap-Merrimack Counties, Inc. since 1994, who also acts as the fiscal agent for this program. Housing Security Guarantee Loan Programs are functioning in all counties through five community action agencies and two community-based nonprofit homeless prevention/intervention service providers.

The Housing Security Guarantee Program guarantees payment of security deposits to landlords in instances where low-income households cannot afford a security deposit. Typically, tenants make monthly payments to the administrative agency until the full amount of their security deposit is collected. That amount is then forwarded to the landlord. Even if the tenant defaults before the entire amount is paid, the administrative agency is still responsible for payment in the full amount to the landlord. The purpose of this Request is to secure funds for payment of guaranteed security deposit loans that are in default.

Prior to the original contract being executed, a Request for Proposals was issued at the annual NH Homeless Providers and Homeless Education Liaisons Conference on October 13, 2010. The Request for Proposals was also posted on the Department of Health and Human Services' website. Criteria for selection included: proposal includes all elements and is assembled as required; program design and need for project; use of outcome/performance measures and outcomes achieved; cost effectiveness and leveraging of resources; local service delivery area coordination/collaboration; soundness of program approach; accurate and timely utilization of Homeless Management Information System; staff

experience and credentials; compliance with rules, statutes and life safety codes; increase in bed capacity; and increase in prevention/intervention or essential services. Each applying organization was required to submit a separate proposal for each program, which allowed for budgets and program models to be evaluated independently. Fifty-two (52) separate proposals that could be funded through State Grant-In-Aid, from 36 organizations, were evaluated and scored. All proposals except one met or exceeded the minimum score of 50 required for funding.

From the inception of this program in 1994, through June 30, 2011, it has assisted 10,661 households (with an outstanding guarantee amount of \$1,290,045.00 to access housing by providing security deposit loan vouchers to participating landlords, and by guaranteeing full deposit payment in the event of a claim by a participating landlord. Participating households who are vouchered make scheduled monthly installment payments toward full security deposit repayment.

Security deposit vouchers are available to persons who are considered "very low income" according to the US Department of Housing and Urban Development. These are traditionally individuals that do not qualify for bank financing and face homelessness without this assistance. Repayment terms are scheduled according to the ability of individuals to repay. As a part of this program, participating individuals also receive budget counseling and other supportive services to assist them in maintaining independence. Repayment efforts are made by phone, by mail and personal contact. The high repayment rate of program participants is an indication of successful repayment arrangements by service providers.

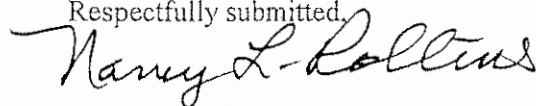
The impressive results of this program are well documented. This program replaced cash assistance grants for security deposits to prevent homelessness with a voucher-based loan program for those at the lowest income scale. This means money that, in the past, would have been an outright grant to very low-income households is now being repaid by clients over time. From 1994 to 2011, \$6,270,133.00 in vouchers has been issued. Of this amount, 73% have resulted in successful tenancy.

Should Governor and Executive Council determine not to approve this Request, approximately 900 housing security deposits for people who are homeless or at risk may not be available in these communities. People who are without housing and very low income will find it more difficult to access safe and affordable housing and may resort to seeking local shelter in places that are not fit for people to live in, or will attempt to travel to shelters in other communities.

Area served: statewide.

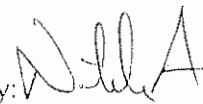
Source of funds: 100% General Funds.

Respectfully submitted,



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6527
603-271-6891 1-800-852-3345 Ext. 6891
Fax: 603-271-5318 TDD Access: 1-800-735-2964



Nicholas A. Toumpas
Commissioner

José Thier Montero
Director

December 11, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services to accept and expend Federal funds in the amount of \$72,573.00 from Centers for Disease Control and Prevention to fund the New Hampshire Tobacco Prevention and Control Program effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2013, and further authorize the funds to be allocated as follows:

05-95-90-902010-5608 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS:
DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES,
TOBACCO PREVENTION FEDERAL

SFY 2013

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403754	Federal Funds	\$ 958,106.87	\$ 72,573.00	\$ 1,030,679.87
009-402904	Agency Income	\$ 15,001.00	\$ 0.00	\$ 15,001.00
	Total Revenue	\$ 973,107.87	\$ 72,573.00	\$ 1,045,680.87
010-500100	Personal Serv - Perm	\$ 312,649.51	\$ 0.00	\$ 312,649.51
018-500106	Overtime	\$ 3.53	\$ 0.00	\$ 3.53
020-500200	Current Expenses	\$ 14,503.99	\$ 0.00	\$ 14,503.99
021-502668	Food Institutions	\$ 2.00	\$ 0.00	\$ 2.00

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
022-500248	Rents-Leases Other Than State	\$ 906.00	\$ 0.00	\$ 906.00
026-500251	Organizational Dues	\$ 491.00	\$ 0.00	\$ 491.00
030-500300	Equipment New Replacement	\$ 2,440.20	\$ 0.00	\$ 2,440.20
041-500801	Audit Fund Set Aside	\$ 991.70	\$ 73.00	\$ 1,064.70
042-500620	Additional Fringe Benefits	\$ 34,722.19	\$ 0.00	\$ 34,722.19
050-500109	Personal Service Temporary	\$ 43,993.00	\$ 0.00	\$ 43,993.00
060-500601	Benefits	\$ 147,758.97	\$ 0.00	\$ 147,758.97
066-500543	Employee Training	\$ 2.00	\$ 0.00	\$ 2.00
070-500700	In-State Travel Reimbursement	\$ 2,922.55	\$ 0.00	\$ 2,922.55
073-509074	Grants Non-Federal	\$ 134,318.14	\$ 0.00	\$ 134,318.14
080-500710	Out Of State Travel	\$ 13,618.97	\$ 0.00	\$ 13,618.97
102-500731	Contracts for Program Services	\$ 263,784.12	\$ 72,500.00	\$ 336,284.12
Total Expenses		\$ 973,107.87	\$ 72,573.00	\$ 1,045,680.87

EXPLANATION

Grants funds awarded for periods after SFY 2013 will be included in the operating budgets for SFY 2014 and SFY 2015.

The New Hampshire Tobacco Prevention Program receives funding by a competitive grant application process. The amount of this request reflects new funding made available through a second competitive grant application process.

Funds will be budgeted in Class 102 (Contracts for Program Services) to support the New Hampshire Tobacco Helpline, an evidence-based population resource helping people quit tobacco use.

Audit costs are included per state requirements.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: Statewide

Source of funds: These funds are 100% Federal from Centers of Disease Control and Prevention to fund the New Hampshire Quitline Sustainability Program. Attached is the Notice of Grant Award and award history. Notice of these funds was received on November 19, 2012. They were not added to the operating budget because they were unanticipated additional funds recently received.

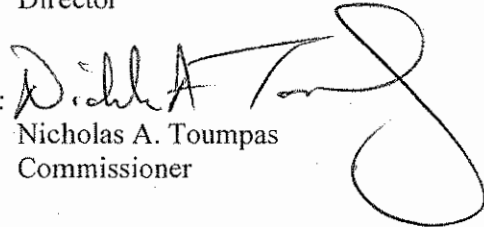
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD
Director

Approved by:



Nicholas A. Toumpas
Commissioner

JTM/LLB/jpr



Grant Number: 1U58DP004024-01 REVISED

Principal Investigator(s):
JOSE THEIR MONTERO, MD

Project Title: ENSURING QUITLINE SUSTAINABILITY

DIRECTOR
NEW HAMPSHIRE STATE DEPT. OF HEA
29 HAZEN DRIVE
CONCORD, NH 033016504

Budget Period: 08/01/2012 – 07/31/2013

Project Period: 08/01/2012 – 07/31/2014

Dear Business Official:

The Centers for Disease Control and Prevention hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPT OF HEALTH & WELFARE, DIV OF P in support of the above referenced project. This award is pursuant to the authority of 301A,311BC,317K2(42USC241A,243BC247BK2) and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Tracey M Sims
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

Award Calculation (U.S. Dollars)

Consortium/Contractual Cost \$90,876

Federal Direct Costs \$90,876

Approved Budget \$90,876

Federal Share \$90,876

TOTAL FEDERAL AWARD AMOUNT \$90,876**AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0**

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02 \$90,876

Fiscal Information:

CFDA Number: 93.736

EIN: 1026000618B5

Document Number: 004024QL12

IC	CAN	2012	2013
DP	939ZDKU	\$90,876	\$90,876

SUMMARY TOTALS FOR ALL YEARS			
YR	THIS AWARD	CUMULATIVE TOTALS	
1	\$90,876	\$90,876	
2	\$90,876	\$90,876	

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: / OC: 4141 / Processed: ERAAPPS 11/15/2012

SECTION II - PAYMENT/HOTLINE INFORMATION - 1U58DP004024-01 REVISED

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS (1-800-447-3477)) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III - TERMS AND CONDITIONS - 1U58DP004024-01 REVISED

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

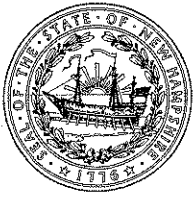
- The grant program legislation and program regulation cited in this Notice of Award.
- The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- The HHS Grants Policy Statement including addenda in effect as of the beginning date of the budget period.

AWARD HISTORY
Quitline Sustainability
DP004024-01

Award Ending 07/31/2013	\$90,876 / 12 x 11	83,303
Award Ending 7/31/2012		-
Expanded through 6/30/12		-
Unobligated-Balance Unable to Spend		<u>-</u>
Award Balance 7/1/12		83,303
SFY 13 Appropriation **		-
Bal Fwd		<u>-</u>
Available to Accept in SFY 13		83,303
Amount Requested this Action		<u><u>72,573</u></u>

**** SFY 13 Appropriation**

5608-3754	Current		Total	This Action	Revised Budget
Tobacco	829,133	143,975	973,108	-	973,108
Quitline	-		-	72,573	72,573
			-		-
			-		-
			-		-
Total	<u>829,133</u>	<u>-</u>	<u>143,975</u>	<u>973,108</u>	<u>72,573</u>
					<u>1,045,681</u>



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF ELDERLY & ADULT SERVICES

Nicholas A. Toumpas
 Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
 603-271-9203 1-800-351-1888

Nancy L. Rollins
 Associate Commissioner

Fax: 603-271-4643 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

December 21, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Elderly and Adult Services to accept and expend Aging and Disabilities Resource Center Options Counseling Enhancement Program federal funds from the Administration for Community Living in the amount of \$293,169.00 effective upon date of Fiscal Committee and Governor and Executive Council approval, through June 30, 2013, and further authorize the allocation of these funds in the accounts below.

**05-95-48-481010-7872 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
 HHS: ELDERLY – ADULT SERVICES, GRANTS TO LOCALS, ADM ON AGING GRANTS**

Class/Object	Class Title	Current Authorized	Increase/ (Decrease) Amount	Revised Authorized
SFY 2013				
000-404871	Federal Funds	\$ 9,287,523.01	\$293,169.00	\$ 9,580,692.01
	General Fund	<u>4,423,705.21</u>	<u>0.00</u>	<u>4,423,705.21</u>
Total Revenue		<u>\$13,711,228.22</u>	<u>\$293,169.00</u>	<u>\$14,004,397.22</u>
010-500100	Personal Services Perm Class	\$ 454,527.00	\$ 0.00	\$ 454,527.00
020-500200	Current Expenses	18,699.00	4,726.00	23,425.00
022-500255	Rents Leases Other Than State	1,893.75	0.00	1,893.75
030-500311	Equipment	1,737.00	0.00	1,737.00
040-500800	Indirect Costs	1,237.00	0.00	1,237.00
041-500801	Audit Fund Set Aside	11,257.00	408.00	11,665.00
042-500620	Additional Fringe Benefits	19,919.00	0.00	19,919.00
049-500246	Transfer To Other State Agency	39,584.00	0.00	39,584.00
060-500602	Benefits	198,053.00	0.00	198,053.00

066-500543	Employee Training	650.00	0.00	650.00
070-500704	In-State Travel Reimbursement	3,503.00	4,341.00	7,844.00
072-500575	Grants Federal	725,366.91	283,694.00	1,009,060.91
080-500713	Out-Of State Travel Reimbursement	575.00	0.00	575.00
502-500891	Payments to Providers	1,241,648.00	0.00	1,241,648.00
512-500352	Transportation of Clients	2,249,470.28	0.00	2,249,470.28
540-500382	Social Service Contracts	1,710,112.29	0.00	1,710,112.29
541-500383	Meals Home Del and Cong	5,281,648.24	0.00	5,281,648.24
570-500928	Family Care Giver	<u>1,751,347.75</u>	<u>0.00</u>	<u>1,751,347.75</u>
Total Expense		<u>\$13,711,228.22</u>	<u>\$293,169.00</u>	<u>\$14,004,397.22</u>

EXPLANATION

The Department of Health and Human Services, Division of Community Based Care Services seeks approval to accept and expend in State Fiscal Year 2013 Aging and Disabilities Resource Center (ADRC) Options Counseling Enhancement Program grant funds in the amount of \$293,169.00 from the Administration On Aging. This request represents the first year of a multi-year grant award (September 30, 2012 - September 29, 2015). The balance of this grant will be budgeted in future State fiscal years. A copy of the grant award is attached.

The Administration for Community Living requires that uses of ADRC Options Counseling Enhancement Program funds must satisfy the following requirements:

1. Strengthen the capacity of the State's ServiceLink Resource Center network, New Hampshire's designated ADRC Program, to link people of all ages, income levels, and disabilities through a "No Wrong Door" approach to service access by including a variety of community agencies and organizations throughout the community to assist individuals to secure services;
2. Build stronger partnerships between health and long term care systems to reduce unnecessary readmissions and promote better health, better care, and lower costs by using trained and certified Options Counselors on interdisciplinary care teams and other methods of linking individuals discharged from hospitals and nursing homes to community based long term services and supports; and
3. Adopt national performance and outcome standards and align data collection and reporting methods across the State's long term care providers to document the impact of the project on the quality of life and well-being of the population being served, as well as the utilization and costs of services.

The ADRC Options Counseling Enhancement funds will be used in the following ways:

1. To streamline assessment and eligibility processes by building relationships among provider stakeholders so that individuals seeking services can seamlessly advance to the next step of the eligibility process;
2. To strengthen care coordination through Options Counseling to support community living and reduce admissions and readmissions to hospitals and nursing facilities;
3. To utilize and augment the resources of programs such as Adult Protective Services, Community Passport (New Hampshire's Money Follows the Person Program, and Veterans Programs);
4. To work with the Balancing Incentive Program (BIP) to align its major components of information and assistance, No Wrong Door, the Core Standardized Assessment data set, and conflict-free case management so that low-income individuals who may not qualify for Medicaid can realize the benefits of these components.

Through a collaborative partnership between the Department, consumers, families, caregivers and providers, New Hampshire will improve information about long-term care services and supports (including those available in local communities), streamline the application and eligibility determination processes, assist those applying for these services, and strengthen the existing infrastructure across the continuum of care. These efforts will build

on New Hampshire's successes over the last 30 years, leverage the strengths of our current agencies and providers, and coordinate closely with current initiatives going forward.

The funds requested will be utilized in two general areas – long-term care infrastructure improvements and core competency trainings for Options Counselors. In addition to the points above, key infrastructure efforts will focus on leveraging existing efforts to provide long-term care applicants with a single contact person to actively assist them with understanding and meeting application requirements as well as developing a web site and toll-free number where long-term care information is available. Core competencies will be improved through the development of web-based trainings so that providers and staff can utilize practices that are proven to be successful in keeping those in need of long-term care services and supports in their communities and out of institutions.

Should Fiscal Committee and Governor and Executive Council determine not to approve this request, more individuals in need of long-term care will be unable to obtain needed services and supports in their communities, resulting in increased utilization of higher cost institutional services. In addition, a certain number of people currently being cared for in institutional settings will have to remain in those settings, due to the continued shortage of available community services and supports that could fulfill their needs. Without access to Options Counseling, the rate of hospital readmissions is expected to increase.

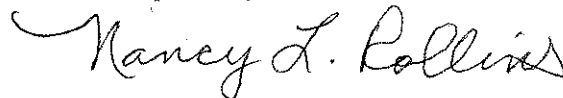
In response to the anticipated two-part question, "Can these funds be used to offset general funds?" and "What is the compelling reason for not offsetting general funds?" the Bureau offers the following information: these Federal funds cannot be used to offset general funds, as they are restricted to the activities referenced herein. Should this request be denied, the funds in question must be returned to the Federal government.

Geographic area served: Statewide.

Source of Funds: 100% Federal.

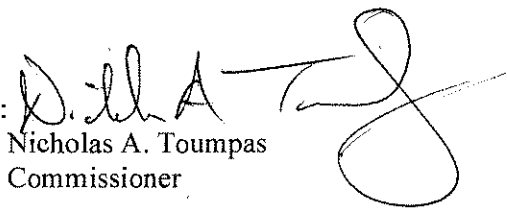
If federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted:



Nancy L. Rollins
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner

Enclosures

Division of Community Based Care Services
Bureau of Elderly and Adult Services

ADRC Options Counseling Enhancement Grant

Fiscal Situation

05-95-048-481010-78720000

State Fiscal Year 2013 Current Authorized	\$13,711,228.22
ADRC Grant Year 1 Award**	<u>293,169.00</u>
Total Revised SFY 2013 Authorized	<u>\$14,004,397.22</u>

**Total Year 1 Award	\$700,000.00
SFY 13 portion	<u>293,169.00</u>
Balance to be budgeted in SFY14	<u>\$406,831.00</u>

	A	B	C	D	E	F	G	H	I
1	Department of Health and Human Services								
2	Bureau of Elderly and Adult Services								
3	SFY 2013 Account History								
4	BEAS		Original Budget	Salary & Benefit Reduction 12000	RSA 224:202 12002	Balance Forward	Modified Budget	TA 21013	TA 21081
5	Administration on Aging								
6	010-048-7872-000-4871	Federal Funds	\$8,989,089.00	(\$12,603.00)	(\$5,572.00)	\$442,579.01	\$9,413,493.01	(\$55,905.00)	(\$36,607.00)
7	010-048-7872	General Fund	\$4,335,933.00	(\$21,675.00)	(\$9,581.00)	\$268,314.21	\$4,572,991.21	(\$28,800.00)	(\$62,950.00)
8	Total Revenue		\$13,325,022.00	(\$34,278.00)	(\$15,153.00)	\$710,893.22	\$13,986,484.22	(\$84,705.00)	(\$99,557.00)
9									
10	010-048-7872-010	Personal Services-Perm	\$639,515.00	(\$9,025.00)	\$0.00		\$630,490.00	(\$55,043.00)	(\$59,453.00)
11	010-048-7872-020	Current Expenses	\$18,699.00	\$0.00	\$0.00		\$18,699.00	\$0.00	\$0.00
12	010-048-7872-022	Rents-Leases Other than State	\$1,821.00	\$0.00	\$0.00	\$72.75	\$1,893.75	\$0.00	\$0.00
13	010-048-7872-030	Equipment	\$1,737.00	\$0.00	\$0.00		\$1,737.00	\$0.00	\$0.00
14	010-048-7872-040	Indirect Costs	\$1,237.00	\$0.00	\$0.00		\$1,237.00	\$0.00	\$0.00
15	010-048-7872-041	Audit Fund Set Aside	\$11,257.00	\$0.00	\$0.00		\$11,257.00	\$0.00	\$0.00
16	010-048-7872-042	Additional Fringe Benefits	\$19,919.00	\$0.00	\$0.00		\$19,919.00	\$0.00	\$0.00
17	010-048-7872-049	Transfer to Other State Agencies	\$39,584.00	\$0.00	\$0.00		\$39,584.00	\$0.00	\$0.00
18	010-048-7872-060	Benefits	\$337,752.00	(\$25,253.00)	(\$15,153.00)		\$297,346.00	(\$29,662.00)	(\$40,104.00)
19	010-048-7872-066	Employee Training	\$650.00	\$0.00	\$0.00		\$650.00	\$0.00	\$0.00
20	010-048-7872-070	In State Travel Reimbursement	\$3,503.00	\$0.00	\$0.00		\$3,503.00	\$0.00	\$0.00
21	010-048-7872-072	Grants Federal	\$725,000.00	\$0.00	\$0.00	\$366.91	\$725,366.91	\$0.00	\$0.00
22	010-048-7872-080	Out of State Travel Reimbursement	\$575.00	\$0.00	\$0.00		\$575.00	\$0.00	\$0.00
23	010-048-7872-502	Payments to Providers	\$1,241,648.00	\$0.00	\$0.00		\$1,241,648.00	\$0.00	\$0.00
24	010-048-7872-512	Transportation of Clients	\$1,949,904.00	\$0.00	\$0.00	\$299,566.28	\$2,249,470.28	\$0.00	\$0.00
25	010-048-7872-540	Social Service Contracts	\$1,514,921.00	\$0.00	\$0.00	\$195,191.29	\$1,710,112.29	\$0.00	\$0.00
26	010-048-7872-541	Meals - Home Del & Cong	\$5,230,943.00	\$0.00	\$0.00	\$50,705.24	\$5,281,648.24	\$0.00	\$0.00
27	010-048-7872-570	Family Care Giver	\$1,586,357.00	\$0.00	\$0.00	\$164,990.75	\$1,751,347.75	\$0.00	\$0.00
28	Total Expenses		\$13,325,022.00	(\$34,278.00)	(\$15,153.00)	\$710,893.22	\$13,986,484.22	(\$84,705.00)	(\$99,557.00)
29									
30			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	A	B	J	K	L	M
1	Department of Health and Human Services					
2	Bureau of Elderly and Adult Services					
3	SFY 2013 Account History					
4	BEAS		TA 21082	Available Authorized	Requested Action	Revised Available Authorized
5	Administration on Aging					
6	010-048-7872-000-4871	Federal Funds	(\$33,458.00)	\$9,287,523.01	\$293,169.00	\$9,580,692.01
7	010-048-7872	General Fund	(\$57,536.00)	\$4,423,705.21	\$0.00	\$4,423,705.21
8	Total Revenue		(\$90,994.00)	\$13,711,228.22	\$293,169.00	\$14,004,397.22
9						
10	010-048-7872-010	Personal Services-Perm	(\$61,467.00)	\$454,527.00	\$0.00	\$454,527.00
11	010-048-7872-020	Current Expenses	\$0.00	\$18,699.00	\$4,726.00	\$23,425.00
12	010-048-7872-022	Rents-Leases Other than State	\$0.00	\$1,893.75	\$0.00	\$1,893.75
13	010-048-7872-030	Equipment	\$0.00	\$1,737.00	\$0.00	\$1,737.00
14	010-048-7872-040	Indirect Costs	\$0.00	\$1,237.00	\$0.00	\$1,237.00
15	010-048-7872-041	Audit Fund Set Aside	\$0.00	\$11,257.00	\$408.00	\$11,665.00
16	010-048-7872-042	Additional Fringe Benefits	\$0.00	\$19,919.00	\$0.00	\$19,919.00
17	010-048-7872-049	Transfer to Other State Agencies	\$0.00	\$39,584.00	\$0.00	\$39,584.00
18	010-048-7872-060	Benefits	(\$29,527.00)	\$198,053.00	\$0.00	\$198,053.00
19	010-048-7872-066	Employee Training	\$0.00	\$650.00	\$0.00	\$650.00
20	010-048-7872-070	In State Travel Reimbursement	\$0.00	\$3,503.00	\$4,341.00	\$7,844.00
21	010-048-7872-072	Grants Federal	\$0.00	\$725,366.91	\$283,694.00	\$1,009,060.91
22	010-048-7872-080	Out of State Travel Reimbursement	\$0.00	\$575.00	\$0.00	\$575.00
23	010-048-7872-502	Payments to Providers	\$0.00	\$1,241,648.00	\$0.00	\$1,241,648.00
24	010-048-7872-512	Transportation of Clients	\$0.00	\$2,249,470.28	\$0.00	\$2,249,470.28
25	010-048-7872-540	Social Service Contracts	\$0.00	\$1,710,112.29	\$0.00	\$1,710,112.29
26	010-048-7872-541	Meals - Home Del & Cong	\$0.00	\$5,281,648.24	\$0.00	\$5,281,648.24
27	010-048-7872-570	Family Care Giver	\$0.00	\$1,751,347.75	\$0.00	\$1,751,347.75
28	Total Expenses		(\$90,994.00)	\$13,711,228.22	\$293,169.00	\$14,004,397.22
29						
30			\$0.00	\$0.00	\$0.00	\$0.00

1.RECIPIENT

Department of Health and Human Services
Administration On Aging
Notice of Award (NOA)

SAI NUMBER:

PMS DOCUMENT NUMBER:
90RO002801

1. AWARDING OFFICE: Administration On Aging		2. ASSISTANCE TYPE: Coop agreement		3. AWARD NO.: 90RO0028/01		4. AMEND. NO.:		
5. TYPE OF AWARD: DEMONSTRATION			6. TYPE OF ACTION: New			7. AWARD AUTHORITY: S2405 P.L. 111-148 (Affordable Care Act)		
8. BUDGET PERIOD: 09/30/2012 THRU 09/29/2013			9. PROJECT PERIOD: 09/30/2012 THRU 09/29/2015			10. CAT NO./CFDA: 93.517		
11. RECIPIENT ORGANIZATION: New Hampshire Department of Health and Human Services Bureau of Elderly & Adult Svcs Gov. Gallen State Office Park South Concord NH 03301 3857 Diane Langley, Director, BEAS						12. PROJECT / PROGRAM TITLE: New Hampshire ADRC Options Counseling Enhancement Program		
13. COUNTY: 01			14. CONGR. DIST: 01			15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Mary M aggioncalda		

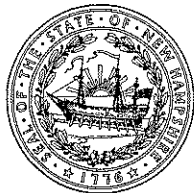
16. APPROVED BUDGET:		17. AWARD COMPUTATION:			
Personnel.....	\$ 111,000	A. NON-FEDERAL SHARE.....	\$ 0	0.00 %	
Fringe Benefits.....	\$ 54,258	B. FEDERAL SHARE.....	\$ 700,000	100.00 %	
Travel.....	\$ 7,442	18. FEDERAL SHARE COMPUTATION:			
Equipment.....	\$ 0	A. TOTAL FEDERAL SHARE.....	\$ 700,000		
Supplies.....	\$ 8,101	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$		
Contractual.....	\$ 354,880	C. FED. SHARE AWARDED THIS BUDGET PERIOD..	\$ 700,000		
Facilities/Construction.....	\$ 0	19. AMOUNT AWARDED THIS ACTION:		\$ 700,000	
Other.....	\$ 164,319	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		\$ 700,000	
Direct Costs.....	\$ 700,000	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:			
Indirect Costs.....	\$ 0	ADDITIONAL COSTS			
At % of \$		22. APPLICANT EIN:		23. PAYEE EIN:	
In Kind Contributions.....	\$ 0	1-026000618-B3		1-026000618-B3	
Total Approved Budget.....	\$ 700,000			24. OBJECT CLASS: 41.45	

26. FINANCIAL INFORMATION:						DUNS: 011040545 0000	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %	
AoA	90RO002801	75-2-0142	2012 29999R1	\$700,000			

26. REMARKS: (Continued on separate sheets)

On April 18th 2012, a new organization - Administration for Community Living (ACL) was established within DHHS. ACL will include the Administration on Aging (AoA), the Office on Disability (OD), and the Administration on Developmental Disabilities (ADD) in a single agency. For more information, please see <http://www.hhs.gov/acl>. ACL will be fully operational to manage AoA and ADD awards effective October 1, 2012, Federal Fiscal Year 2013. Therefore, during the transition period, the Financial Assistance Awards (FAAs) for all ADD programs will be issued by the Administration for Childran and Families (ACF) and the Notices of Award (NoAs) for all AoA programs will be issued by AoA. Your programmatic and grants management contacts will remain the same as identified below until such time that you

27. SIGNATURE - AOA GRANTS OFFICER <i>Rimas Liogys</i> ACL GMO Rimas Liogys		DATE: 09/10/2012	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY <i>George S. Hagy</i> George S. Hagy	
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) <i>John T. Wren</i> John T. Wren, Deputy Administrator, Center for Disability and Aging Policy, ACL		DATE: 09/10/2012		



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
DIVISION OF FAMILY ASSISTANCE

Nicholas A. Toumpas
Commissioner

Terry R. Smith
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9474 1-800-852-3345 Ext. 9474

FAX: 603-271-4637 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

January 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14 II, Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Family Assistance, to accept and expend Federal Funds in the amount of \$4,500,000.00 from the Centers For Medicare and Medicaid Services for purposes of making changes to the New HEIGHTS eligibility system to accommodate federally required elements of the Affordable Care Act, effective upon date of Fiscal Committee and Governor and Executive Council approval through June 30, 2013, and further authorize the allocation of these funds in the accounts below.

05-95-45-450010-6125 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
HHS: TRANSITIONAL ASSISTANCE, DIV OF FAMILY ASSISTANCE, DIRECTOR'S OFFICE

Class/Object	Class Title	Current Authorized Budget	Increase/ (Decrease) Amount	Revised Modified Budget
SFY 2013				
000-403950	Federal Funds	\$4,048,297	\$4,500,000	\$8,548,297
	General Fund	\$2,124,331	\$0	\$2,124,331
Total Revenue		\$6,172,628	\$4,500,000	\$10,672,628

Class	Class Title	Current Authorized Budget	Increase/ (Decrease) Amount	Revised Modified Budget
010-500100	Regular Officer and Employees	\$1,770,471	\$0	\$1,770,471
012-501097	Salary Other Unclassified	\$94,712	\$0	\$94,712
018-500106	Overtime	\$3,000	\$0	\$3,000
020-500200	Supplies (Consumable)	\$255,043	\$0	\$255,043
021-500211	Food Institutions	\$1,301	\$0	\$1,301
026-500251	Membership Fees	\$12,995	\$0	\$12,995

027-500290	Transfers to OIT	\$1	\$0	\$1
030-500321	Office Equip&Furnish (Replace)	\$3,228	\$0	\$3,228
040-500800	Indirect Costs	\$309,809	\$0	\$309,809
041-500801	Audit Fund Set Aside	\$153,583	\$0	\$153,583
042-500620	Post Retirement Benefits	\$95,352	\$0	\$95,352
046-500464	Gen Consultants, Non-Benefit	\$1	\$4,500,000	\$4,500,001
050-500109	Other Personal Services	\$130,404	\$0	\$130,404
060-500602	Health Ins Benefit (Perm)	\$908,467	\$0	\$908,467
066-500546	Reg. Fees In-State Training	\$3,319	\$0	\$3,319
070-500704	Mileage, Private Cars (In-State)	\$42,357	\$0	\$42,357
080-500710	Common Carriers (Out-Of-State)	\$5,276	\$0	\$5,276
102-500731	Contracts for Program Services	\$1,399,056	\$0	\$1,399,056
103-502508	EBT Contract	\$913,969	\$0	\$913,969
501-500425	Payments to Clients	\$70,284	\$0	\$70,284
Total Expense		\$6,172,628	\$4,500,000	\$10,672,628

EXPLANATION

The Affordable Care Act implements a streamlining of income-based rules and systems for processing Medicaid and Children's Health Insurance Program (CHIP) applications and renewals for most individuals. To accommodate these changes the Department's New Heights eligibility system requires modifications including:

- Interfaces with the Federally Facilitated Exchange;
- Processing of requests and responses for a number of Web services, which collectively will be used to automate the processing of Medicaid eligibility verifications;
- Compliance with Affordable Care Act security standards;
- Compliance with Medicaid IT Architecture Framework 3.0; and
- Strategic support for Department restructuring and Medicaid business process reengineering in support of Affordable Care Act.

To support these efforts, the Centers For Medicare and Medicaid Services is making available federal funds for states' efforts for these modifications. The Department is currently implementing significant enhancements to New HEIGHTS under a capital budget project and the work contemplated by this funding will, with approval by Governor and Executive Council, be integrated with the work being done under the capital budget project.

Funding for the project is 90% federal funds and 10% general funds. Funds for the State match are available in the capital budget account number 030-045-0967.

Area served: statewide.

Source of Funds: 90% Federal Funds, 10 % General Funds.

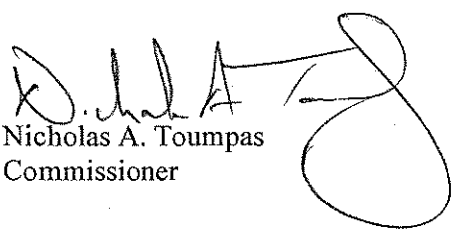
If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

The Honorable Mary Jane Wallner, Chairman and
Her Excellency, Governor Margaret Wood Hassan
January 9, 2013
Page 3

Respectfully submitted,


Terry R. Smith
Director

Approved by:


Nicholas A. Toumpas
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6527
603-271-4549 1-800-852-3345 Ext. 4549
Fax: 603-271-8705 TDD Access: 1-800-735-2964



Nicholas A. Toumpas
Commissioner

José Thier Montero
Director

December 19, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, II; Laws of 2011, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Public Health Protection to accept and expend federal funds in the amount of \$94,217.00 from the Department of Health and Human Services, Centers for Disease Control and Prevention to fund the Building Resilience Against Climate Effects in State Health Departments project, effective upon approval by the Fiscal Committee and Governor and Council, through June 30, 2013, and further authorize the funds to be allocated as follows:

05-95-90-901510-7936 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH PROTECTION, CLIMATE EFFECTS IN STATE HEALTH

SFY 2013

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403948	Federal Funds	0.00	94,217.00	94,217.00
Total Revenue		\$0.00	\$94,217.00	\$ 94,217.00
010-500100	Personal Serv - Perm	0.00	15,666.00	15,666.00
020-500200	Current Expenses	0.00	1,125.00	1,125.00
022-500248	Rents-Leases Other Than State	0.00	600.00	600.00
030-500300	Equipment New Replacement	0.00	1,500.00	1,500.00
041-500801	Audit Fund Set Aside	0.00	92.00	92.00
042-500620	Additional Fringe Benefits	0.00	1,788.00	1,788.00
060-500601	Benefits	0.00	10,344.00	10,344.00
070-500700	In-State Travel Reimbursement	0.00	370.00	370.00
080-500710	Out Of State Travel	0.00	2,732.00	2,732.00
102-500731	Contracts for Program Services	0.00	60,000.00	60,000.00
Total Expenses		\$0.00	\$94,217.00	\$ 94,217.00

EXPLANATION

Grant funds awarded for periods after SFY 2013 will be included in the operating budgets for SFY 2014 and SFY 2015.

The Building Resilience Against Climate Effects in State Health Departments project provides funding for health departments to conduct analytic and programmatic activities aimed at reducing the health consequences of climate change and variability by developing public health adaptation strategies. Although scientific understanding of the effects of climate change is still emerging, there is a pressing need to prepare for potential health risks. This program seeks to advance the application of climate science to public health practice. Activities in year-one will include contracts to provide data to predict, model, map and rank the likely environmental and health impacts associated with environmental impacts within different geographic regions across the state. The remaining three years will focus on planning adaptation strategies and building public health response capacities within the areas of the state that are expected to be most severely impacted. The project will engage local and national experts and responders and will utilize our existing Public Health Regional response structure to develop and implement the readiness strategies.

Funds are budgeted for an existing position for Personnel Services – Permanent and Benefits (Class 010 and 060) to support 1.0 FTE of one full-time staff.

Position ID	Classification	FTE	LG
40336	Program Specialist IV	1.0 FTE	25

Funds are budgeted for Current Expense (Class 020) for copying, telephone and general office supplies.

Funds are budgeted for Rents-Leases Other Than State (Class 022) for meeting room expenses.

Funds are budgeted for Equipment (Class 030) for a desktop computer for the Program Coordinator, and licenses for software for the computer.

Funds are budgeted in Additional Fringe Benefits (Class 042) for additional fringe benefit costs.

Funds are budgeted for In-State Travel (Class 070) for travel by program staff to in state meetings and trainings.

Funds are budgeted for Out-of-State Travel (Class 080) for program staff to attend and participate in a CDC sponsored grantee meeting in Atlanta, GA.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1) List of personnel involved:

Full-Time Program Specialist IV, LG 25, Position # 40336

2) Nature, need and duration:

The Program Specialist IV position is needed to coordinate and manage the four year Building Resilience Against Climate Effects in State Health Departments grant, including managing contracts, convening and facilitating partnerships, developing a statewide plan and response capability, progress reporting and budget

management for the cooperative agreement to address the public health impact related to climate change. This position will have a lead role in collaborating with existing climate impact workgroups, building on prior plans and environmental impact research by bringing a specific public health impact and adaptation capacity building focus to the work that has been done and is ongoing. Consistent with the Centers for Disease Control and Prevention grant guidance and vision, the position's public health impact focus will be strengthened and leveraged by being located in the Division of Public Health Services, a Division with expertise in emergency response to large-scale health events.

- 3) Relationship to existing agency programs:

This program will coordinate with Public Health Emergency Preparedness programs.

- 4) Has similar program been requested of the Legislature and denied?

No

- 5) Why wasn't funding included in the agency's budget request?

These funds were awarded September 20, 2012. It was not known that these funds would be available at the time the agency established its SFY 2012-2013 biennial budget.

- 6) Can portions of the grant funds be utilized for other purposes?

Federal funds allocated to the state cannot be used for other purposes.

- 7) Estimate the funds required to continue this position:

<u>Position (Salary & Benefits)</u>	<u>FY 2014</u>	<u>FY 2015</u>
Program Specialist IV	88,225.00	88,225.00

Audit costs are included per state requirements.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

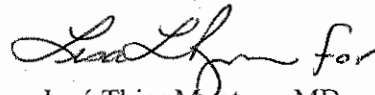
These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

The geographic area to be served is statewide.

Source of funds: 100% Federal from the Department of Health and Human Services, Centers for Disease Control and Prevention. Attached are the Notice of Grant Award and Award History. Notice of these funds was received on September 20, 2012. They were not added to the operating budget because these are new funds recently granted to the state and were not anticipated at the time the budget was developed.

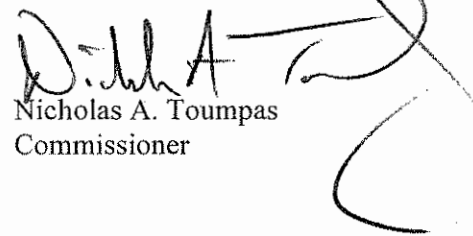
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD
Director

Approved by:



Nicholas A. Toumpas
Commissioner

JTM/MD/gz



COOPERATIVE AGREEMENT
Department of Health and Human Services
Centers for Disease Control and Prevention
NATIONAL CENTER FOR ENVIRONMENTAL HEALTH

Notice of Award

Issue Date: 09/20/2012



Grant Number: 1UE1EH001046-01

Principal Investigator(s):
JOSE THIER MONTERO

Project Title: BUILDING RESILIENCE AGAINST CLIMATE EFFECTS IN STATE HEALTH DEPARTMENTS

DOLORES COOPER
NH DHHS, DIVISION OF PUBLIC HEALTH
29 HAZEN DRIVE
CONCORD, NH 03301

Budget Period: 09/30/2012 – 09/29/2013
Project Period: 09/30/2012 – 09/29/2016

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$249,615 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of Sect 301 and 307 PHS Act(42 USC Sect 241 and 247), amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Sharron Orum
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

#12-388



SECTION I – AWARD DATA – 1UE1EH001046-01

Award Calculation (U.S. Dollars)

Salaries and Wages	\$35,249
Fringe Benefits	\$23,275
Personnel Costs (Subtotal)	\$58,524
Supplies	\$3,900
Travel Costs	\$3,842
Other Costs	\$1,749
Consortium/Contractual Cost	\$140,000

Federal Direct Costs	\$208,015
Federal F&A Costs	\$41,600
Approved Budget	\$249,615
Federal Share	\$249,615
TOTAL FEDERAL AWARD AMOUNT	\$249,615

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$249,615

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02	\$249,615
03	\$249,615
04	\$249,615

Fiscal Information:

CFDA Number: 93.070
 EIN: 1026000618B3
 Document Number: UEH001046A

IC	CAN	2012	2013	2014	2015
EH	939ZTGH	\$249,615	\$249,615	\$249,615	\$249,615

SUMMARY TOTALS FOR ALL YEARS			
YR	THIS AWARD	CUMULATIVE TOTALS	
1	\$249,615	\$249,615	
2	\$249,615	\$249,615	
3	\$249,615	\$249,615	
4	\$249,615	\$249,615	

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: / OC: 4141 / Processed: ERAAPPS 09/20/2012

SECTION II – PAYMENT/HOTLINE INFORMATION – 1UE1EH001046-01

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 1UE1EH001046-01

**AWARD HISTORY
Climate Effects in State Hlth**

Award 1UE1EH001046-01 dated 12/12/12 9/30/12-9/30/13	249,615
Expended through 6/30/12	-
Unobligated Balance Unable to Spend	<u>-</u>
Award Balance 7/1/12	249,615
SFY 13 Appropriation **	-
OYR	<u>-</u>
Available to Accept in SFY 13	249,615
Amount Requested this Action	<u><u>94,217</u></u>

**** SFY 13 Appropriation**

	Current	OYR	Total	This Action	Revised Budget
79360000- 403948					
Climate Effects in State Hlth	-		-	94,217	94,217
VAR. ALLOCATED	-				
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>94,217</u>	<u>94,217</u>



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

January 8, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Funds and Additional Revenues, authorize approval of General Fund transfers in the amount of \$1,663,148 and decrease related revenue adjustments of (\$647,578) in Federal Funds and increase revenue adjustments of \$13,191 in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

<u>From: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ (190,800)
Division for Juvenile Justice Services	Various	\$ (107,174)
Division of Family Assistance	Various	\$ (200,000)
Bureau of Elderly and Adult Services	Various	\$ (118,905)
Division of Public Health Services	Various	\$ (10,552)
Glenclyff Home for the Elderly	Various	\$ (271,917)
Bureau of Behavioral Health	Various	\$ (52,275)
Bureau of Developmental Services	Various	\$ (37,300)
New Hampshire Hospital	Various	\$ -
Office of the Commissioner	Various	\$ (351,060)
Office of Administration	Various	\$ (101,400)
Office of Improvement and Integrity	Various	\$ (31,012)
Office of Operations Support and Program Integrity	Various	\$ (5,005)
Office of Information Services	Various	\$ (145,248)
Office of Medicaid Business and Policy	Various	\$ (40,500)
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		<u>(1,663,148)</u>

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ 10,800
Division for Juvenile Justice Services	Various	\$ 732,053
Division of Family Assistance	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ -
Division of Public Health Services	Various	\$ 15,759
Glenclyff Home for the Elderly	Various	\$ 56,000
Bureau of Behavioral Health	Various	\$ -
Bureau of Developmental Services	Various	\$ 22,100
New Hampshire Hospital	Various	\$ 340,695
Office of the Commissioner	Various	\$ 6,285
Office of Administration	Various	\$ -
Office of Improvement and Integrity	Various	\$ 34,743
Office of Operations Support and Program Integrity	Various	\$ 5,005
Office of Information Services	Various	\$ 25,208
Office of Medicaid Business and Policy	Various	\$ 40,500
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	<u>\$ 374,000</u>
Total Department of Health and Human Services		<u>\$ 1,663,148</u>

EXPLANATION

These transfers reflect adjustments to various salaries expense accounts to address projected expenses in the Department. Expenditure patterns for the first six months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

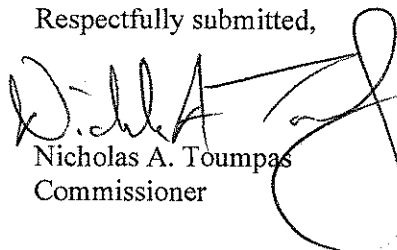
The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.

- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

Salaries	Account From	General Funds Only			Net FF/Oth	Account To
		From	To	Net		
Division for Children, Youth and Families	Various	\$ (190,800)	\$ 10,800	(180,000)	(80,000)	Various
Division for Juvenile Justice Services	Various	\$ (107,174)	\$ 732,053	624,879	(48,246)	Various
Division of Family Assistance	Various	\$ (200,000)	\$ -	(200,000)	(175,728)	Various
Bureau of Elderly and Adult Services	Various	\$ (118,905)	\$ -	(118,905)	(65,095)	Various
Division of Public Health Services	Various	\$ (10,552)	\$ 15,759	5,207	75,395	Various
Glenclyff Home	Various	\$ (271,917)	\$ 56,000	(215,917)	-	Various
Bureau of Behavioral Health	Various	\$ (52,275)	\$ -	(52,275)	(23,775)	Various
Bureau of Developmental Services	Various	\$ (37,300)	\$ 22,100	(15,200)	(19,800)	Various
New Hampshire Hospital	Various	\$ -	\$ 340,695	340,695	-	Various
Office of the Commissioner	Various	\$ (351,060)	\$ 6,285	(344,775)	(197,225)	Various
Office of Administration	Various	\$ (101,400)	\$ -	(101,400)	(28,600)	Various
Office of Improvement and Integrity	Various	\$ (31,012)	\$ 34,743	3,731	3,269	Various
Office of Operations Support and Program Integrity	Various	\$ (5,005)	\$ 5,005	-	-	Various
Office of Information Services	Various	\$ (145,248)	\$ 25,208	(120,040)	(79,960)	Various
Office of Medicaid Business and Policy	Various	\$ (40,500)	\$ 40,500	-	-	Various
Division of Child Support Services	Various	\$ -	\$ -	-	-	Various
Division of Community Based Care Services	Various	\$ -	\$ -	-	-	Various
Bureau of Drug & Alcohol Services	Various	\$ -	\$ 374,000	374,000	5,378	Various
Total Department of Health and Human Services		(1,663,148)	1,663,148	-	(634,387)	
			Net Federal Funds		(647,578)	
			Net Other Funds		13,191	
					-	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF	Transfer Amount	GF	FF	OF	GF	FF	OF	GF	
				Acc't		Decrease	Fund by	Fund By	Amount	S/T	FF	OF	GF	FF	OF	GF		
						Amount	Org. Code	Agency										
LAWSON ACCOUNTING FORMAT																		
	COMPANY	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT													
DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
Child Protection																		
010	040	58010000	000	408050	Federal Funds	\$ (127,200)												
010	040	58010000			Other Funds	\$ -												
010	040	58010000			General Funds	\$ (190,800)		(190,800)										
Total Revenue						\$ (318,000)												
010	040	58010000	010	500100	Personal Services - Permanent	\$ (318,000)			(190,800)		(127,200)		(190,800)	40%			60%	
Total Expense						\$ (318,000)			(190,800)		(127,200)		(190,800)					
Organizational Learning and Quality Improvement																		
010	040	58050000	000	408075	Federal Funds	\$ 7,200												
010	040	58050000			Other Funds	\$ -												
010	040	58050000			General Funds	\$ 10,800		10,800										
Total Revenue						\$ 18,000												
010	040	58050000	010	500100	Personal Services - Permanent	\$ 18,000			10,800		7,200		10,800	40%			60%	
Total Expense						\$ 18,000			10,800		7,200		10,800					
Child Development - Operations																		
010	040	58410000	000	403844	Federal Funds	\$ 40,000												
010	040	58410000			Other Funds	\$ -												
010	040	58410000			General Funds	\$ -		-										
Total Revenue						\$ 40,000												
010	040	58410000	010	500100	Personal Services - Permanent	\$ 40,000			-		40,000		-	100%			0%	
Total Expense						\$ 40,000			-		40,000		-					
TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES										\$ (180,000)		(180,000)		(80,000)			(180,000)	
DIVISION FOR JUVENILE JUSTICE SERVICES																		
Director's Office																		
010	041	58080000	000	404323	Federal Funds	\$ 5,156												
010	041	58080000			Other Funds	\$ -												
010	041	58080000			General Funds	\$ 29,845		29,845										
Total Revenue						\$ 35,001												
010	041	58080000	010	500100	Personal Services - Permanent	\$ 35,000			29,845		5,156		29,845	15%	0%	85%		
Total Expense						\$ 35,000			29,845		5,156		29,845					
Juvenile Field Services																		
010	041	58090000	000	408044	Federal Funds	\$ (20,826)												
010	041	58090000			Other Funds	\$ -												
010	041	58090000			General Funds	\$ (44,174)		(44,174)										
Total Revenue						\$ (65,000)												
010	041	58090000	018	500106	Overtime	\$ (65,000)			(44,174)		(20,826)		(44,174)	32%	0%	68%		
Total Expense						\$ (65,000)			(44,174)		(20,826)		(44,174)					
Custodial Care																		
010	041	58110000			Federal Funds	\$ -												
010	041	58110000			Other Funds	\$ -												
010	041	58110000			General Funds	\$ 5,000		5,000										
Total Revenue						\$ 5,000												
010	041	58110000	018	500106	Overtime	\$ 5,000			5,000		-		5,000	0%	0%	100%		
Total Expense						\$ 5,000			5,000		-		5,000					
Maintenance																		
010	041	58120000			Federal Funds	\$ -												
010	041	58120000			Other Funds	\$ -												
010	041	58120000			General Funds	\$ (9,000)		(9,000)										
Total Revenue						\$ (9,000)												
010	041	58120000	018	500106	Overtime	\$ (20,000)			(20,000)		-		(20,000)	0%	0%	100%		
010	041	58120000	050	500109	Personal Services-Temporary	\$ 11,000			11,000		-		11,000	0%	0%	100%		
Total Expense						\$ (9,000)			(9,000)		-		11,000					
Health Services																		
010	041	58130000			Federal Funds	\$ -												
010	041	58130000			Other Funds	\$ -												

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF	S/T	FF	Transfer Amount	GF			SOF		
2					Acc't		Decrease	Fund by	Fund By	Amount			OF				OF	GF	
3							Amount	Org. Code	Agency										
79	010	041	58130000			General Funds	\$ 33,000		33,000										
80	Total Revenue						\$ 33,000												
81																			
82	010	041	58130000	018	500106	Overtime	\$ (30,000)			\$ (30,000)							0%	0%	100%
83	010	041	58130000	050	500109	Personal Services-Temporary	\$ 63,000			\$ 63,000							0%	0%	100%
84	Total Expense						\$ 33,000				\$ 33,000								
85																			
86	Quality Improvement/Training																		
87	010	041	58140000	000	504718	Federal Funds	\$ 425												
88	010	041	58140000			Other Funds	\$ -												
89	010	041	58140000			General Funds	\$ 9,575		9,575										
90	Total Revenue						\$ 10,000												
91																			
92	010	041	58140000	010	500100	Personnel Services-Permanent	\$ 10,000			\$ 9,575		\$ 425		\$ 9,575		4%	0%	96%	
93	Total Expense						\$ 10,000				\$ 9,575								
94																			
95	Rehabilitative Programs																		
96	010	041	58150000			Federal Funds	\$ -												
97	010	041	58150000			Other Funds	\$ -												
98	010	041	58150000			General Funds	\$ 550,633		550,633										
99	Total Revenue						\$ 550,633												
100																			
101	010	041	58150000	018	500106	Overtime	\$ 131,560			\$ 131,560							0%	0%	100%
102	010	041	58150000	050	500109	Personal Services-Temporary	\$ 419,073			\$ 419,073							0%	0%	100%
103	Total Expense						\$ 550,633				\$ 550,633								
104																			
105	Juvenile Detention Unit																		
106	010	041	58210000			Federal Funds	\$ -												
107	010	041	58210000			Other Funds	\$ -												
108	010	041	58210000			General Funds	\$ 63,000		63,000										
109	Total Revenue						\$ 63,000												
110																			
111	010	041	58210000	018	500106	Overtime	\$ 63,000			\$ 63,000							0%	0%	100%
112	Total Expense						\$ 63,000				\$ 63,000								
113																			
114	Chapter 1 Neglected & Disadvantaged																		
115	010	041	58630000			Federal Funds	\$ -												
116	010	041	58630000	009	405568	Other Funds	\$ 6,000												
117	010	041	58630000			General Funds	\$ -												
118	Total Revenue						\$ 6,000												
119																			
120	010	041	58630000	050	500109	Personal Services-Temporary	\$ 6,000			\$ -		\$ 6,000				0%	100%	0%	
121	Total Expense						\$ 6,000				\$ -								
122																			
123	DOJ - Substance Abuse																		
124	010	041	60050000	000		Federal Funds	\$ -												
125	010	041	60050000	007	405911	Other Funds	\$ (39,000)												
126	010	041	60050000			General Funds	\$ (13,000)		(13,000)										
127	Total Revenue						\$ (52,000)												
128																			
129	010	041	60050000	050	500109	Personal Services-Temporary	\$ (52,000)			\$ (13,000.00)		\$ -		\$ (39,000)			0%	75%	25%
130	Total Expense						\$ (52,000)				\$ (13,000.00)								
131																			
132	TOTAL DIVISION OF JUVENILE JUSTICE SERVICES									\$ 624,879	\$ 624,879	\$ (15,246)	\$ (33,000)	\$ 624,879					
133																			
134	DIVISION OF FAMILY ASSISTANCE																		
135																			
136	DFA Field Ops																		
137	010	045	61320000	000	403959	Federal Funds	\$ (175,728)												
138	010	045	61320000			Other Funds	\$ -												
139	010	045	61320000			General Funds	\$ (200,000)		(200,000)										
140	Total Revenue						\$ (375,728)												
141																			
142	010	045	61320000	010	500100	Personnel Services-Permanent	\$ (375,728)			\$ (200,000)		\$ (175,728)		\$ -			47%	0%	53%
143	Total Expense						\$ (375,728)				\$ (200,000)								
144																			
145	TOTAL DIVISION OF FAMILY ASSISTANCE									\$ (200,000)	\$ (200,000)	\$ (175,728)	\$ -	\$ (200,000)					
146																			
147	BUREAU OF ELDERLY AND ADULT SERVICES																		
148																			
149	Adm on Aging Grants																		
150	010	048	78720000	000	404871	Federal Funds	\$ (18,385)												
151	010	048	78720000			Other Funds	\$ -												
152	010	048	78720000			General Funds	\$ (31,615)		(31,615)										
153	Total Revenue						\$ (50,000)												
154																			
155	010	048	78720000	010	500100	Personnel Services - Permanent	\$ (50,000)			\$ (31,615)		\$ (18,385)		\$ -			37%		63%
156	Total Exp						\$ (50,000)				\$ (31,615)								

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clia	Rcpt Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount OF	GF			SOF OF	GF	
157	Nursing Staff																		
159	010	048	89320000	000	404675	Federal Funds	\$ 3,000												
160	010	048	89320000	005	402882	Other Funds	\$ 3,000												
161	010	048	89320000			General Funds	\$ -	\$ -											
162	Total Revenue						\$ 6,000												
163																			
164	010	048	89320000	010	500100	Personal Services Perm Clas	\$ 6,000			\$ -		\$ 3,000	\$ 3,000	\$ -		50%	50%	0%	
165	Total Expense						\$ 6,000				\$ -								
166																			
167	Field Operations																		
168	010	048	92500000	000	404825	Federal Funds	\$ (52,710)												
169	010	048	92500000			Other Funds	\$ -												
170	010	048	92500000			General Funds	\$ (87,290)	\$ (87,290)											
171	Total Revenue						\$ (140,000)												
172																			
173	010	048	92500000	010	500100	Personal Services - Permanen	\$ (140,000)			\$ (87,290)		\$ (52,710)	\$ -	\$ (87,290)		38%	0%	82%	
174	Total Expense						\$ (140,000)				\$ (87,290)								
175																			
176	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES								\$ (118,905)		\$ (118,905)	\$ (68,095)	\$ 3,000	\$ (118,905)					
177																			
178	DIVISION OF PUBLIC HEALTH SERVICES																		
179																			
180	INFORMATICS																		
181	010	090	22030000	000	406855	Federal Funds	\$ 300												
182	010	090	22030000			Other Funds	\$ -												
183	010	090	22030000			General Funds	\$ 700	\$ 700											
184	Total Revenue						\$ 1,000												
185																			
186	010	090	22030000	012	501096	Personal Services Unclass	\$ 1,000			\$ 700		\$ 300	\$ -	\$ 700		30%	0%	70%	
187	Total Expense						\$ 1,000				\$ 700								
188																			
189																			
190	NIOSH RESEARCH GRANT FEDERAL																		
191	010	090	90520000	000	406765	Federal Funds	\$ 8,370												
192	010	090	90520000			Other Funds	\$ -												
193	010	090	90520000			General Funds	\$ 4,507	\$ 4,507											
194	Total Revenue						\$ 12,877												
195																			
196	010	090	90520000	010	500100	Personal Services Perm Clas	\$ 12,877			\$ 4,507		\$ 8,370	\$ -	\$ 4,507		65%	0%	35%	
197	Total Expense						\$ 12,877				\$ 4,507								
198																			
199	Newborn Screening																		
200	010	090	52400000	000		Federal Funds	\$ -												
201	010	090	52400000	003	403177	Other Funds	\$ 12,137												
202						General Funds	\$ -	\$ -											
203	Total Revenue						\$ 12,137												
204																			
205	010	090	52400000	010	500100	Personal Services Perm Clas	\$ 12,137			\$ -		\$ -	\$ 12,137	\$ -		0%	100%	0%	
206	Total Expense						\$ 12,137				\$ -								
207																			
208	Family Planning Program																		
209	010	090	55300000	000		Federal Funds	\$ 134												
210	010	090	55300000		404700	Other Funds	\$ -												
211						General Funds	\$ -	\$ -											
212	Total Revenue						\$ 134												
213																			
214	010	090	55300000	010	500100	Personal Services Perm Clas	\$ 134			\$ -		\$ 134	\$ -	\$ -		100%	0%	0%	
215	Total Expense						\$ 134				\$ -								
216																			
217	NH ELC																		
218	010	090	18350000	000	400146	Federal Funds	\$ 45,563												
219	010	090	18350000			Other Funds	\$ -												
220						General Funds	\$ -	\$ -											
221	Total Revenue						\$ 45,563												
222																			
223	010	090	18350000	010	500100	Personal Services Perm Clas	\$ 45,563			\$ -		\$ 45,563	\$ -	\$ -		100%	0%	0%	
224	Total Expense						\$ 45,563				\$ -								
225																			
226	Water Analysis Lab																		
227	010	090	18770000	000		Federal Funds	\$ -												
228	010	090	18770000			Other Funds	\$ -												
229						General Funds	\$ (10,552)	\$ (10,552)											
230	Total Revenue						\$ (10,552)												
231																			
232	010	090	18770000	010	500100	Personal Services Perm Clas	\$ (10,552)			\$ (10,552)		\$ -	\$ -	\$ (10,552)		0%	0%	100%	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund by Agency	GF Amount	S/T	FF	Transfer Amount	GF	FF	OF	GF	FF	OF	GF
233						\$ (10,552)					\$ (10,552)								
234																			
235	USDA FERN GRANT																		
236	010	090	30560000	000	Federal Funds	\$ -													
237	010	090	30560000		Other Funds	\$ -													
238	010	090	30560000		General Funds	\$ 10,552	\$ 10,552												
239	Total Revenue					\$ 10,552													
240																			
241	010	090	30560000	010	500100	Personal Services Perm Clas	\$ 10,552		\$ 10,552		\$ -	\$ -	\$ 10,552	0%	0%	100%			
242	Total Expense					\$ 10,552				\$ 10,552		\$ -	\$ -	\$ 10,552	0%	0%	100%		
243																			
244	Emergency Response Radiachem																		
245	010	090	30670000	000	Federal Funds	\$ -													
246	010	090	30670000	001	406536	Other Funds	\$ 8,854												
247	010	090	30670000		General Funds	\$ -	\$ -												
248	Total Revenue					\$ 8,854													
249																			
250	010	090	30670000	010	500100	Personal Services Perm Clas	\$ 8,854		\$ -		\$ -	\$ 8,854	\$ -	0%	100%	0%			
251	Total Expense					\$ 8,854				\$ -		\$ -	\$ 8,854	0%	100%	0%			
252																			
253	FED FDA Micro																		
254	010	090	53500000	000	403724	Federal Funds	\$ 37												
255	010	090	53500000		Other Funds	\$ -													
256	010	090	53500000		General Funds	\$ -	\$ -												
257	Total Revenue					\$ 37													
258																			
259	010	090	53500000	010	500100	Personal Services Perm Clas	\$ 37		\$ -		\$ 37	\$ -	\$ -	100%	0%	0%			
260	Total Expense					\$ 37				\$ -		\$ 37	\$ -	100%	0%	0%			
261																			
262	TOTAL DIVISION OF PUBLIC HEALTH SERVICES								\$ 5,207		\$ 5,207	\$ 54,404	\$ 20,991	\$ 5,207					
263																			
264	GLENCLIFF HOME																		
265																			
266	Professional Care																		
267	010	091	57100000	000	Federal Funds	\$ -													
268	010	091	57100000		Other Funds	\$ -													
269	010	091	57100000		General Funds	\$ (161,917)	\$ (161,917)												
270	Total Revenue					\$ (161,917)													
271																			
272	010	091	57100000	010	500100	Personal Services Perm Clas	\$ (196,917)		\$ (196,917)		\$ -	\$ -	\$ (196,917)	0%	0%	100%			
273	010	091	57100000	018	500106	Overtime	\$ 35,000		\$ 35,000		\$ -	\$ -	\$ 35,000	0%	0%	100%			
274	Total Expense					\$ (161,917)				\$ (161,917)		\$ -	\$ -	\$ 35,000	0%	0%	100%		
275																			
276	Custodial																		
277	010	091	57200000	000	Federal Funds	\$ -													
278	010	091	57200000		Other Funds	\$ -													
279	010	091	57200000		General Funds	\$ (24,000)	\$ (24,000)												
280	Total Revenue					\$ (24,000)													
281																			
282	010	091	57200000	010	500100	Personal Services Perm Clas	\$ (30,000)		\$ (30,000)		\$ -	\$ -	\$ (30,000)	0%	0%	100%			
283	010	091	57200000	018	500106	Overtime	\$ 4,000		\$ 4,000		\$ -	\$ -	\$ 4,000	0%	0%	100%			
284	010	091	57200000	019	500105	Holiday	\$ 2,000		\$ 2,000		\$ -	\$ -	\$ 2,000	0%	0%	100%			
285	Total Expense					\$ (24,000)				\$ (24,000)		\$ -	\$ -	\$ 2,000	0%	0%	100%		
286																			
287	Administration																		
288	010	091	57400000	000	Federal Funds	\$ -													
289	010	091	57400000		Other Funds	\$ -													
290	010	091	57400000		General Funds	\$ 10,000	\$ 10,000												
291	Total Revenue					\$ 10,000													
292																			
293	010	091	57400000	018	500100	Personal Services-Perm	\$ 10,000		\$ 10,000		\$ -	\$ -	\$ 10,000	0%	0%	100%			
294	Total Expense					\$ 10,000				\$ 10,000		\$ -	\$ -	\$ 10,000	0%	0%	100%		
295																			
296	Maintenance																		
297	010	091	78920000	000	Federal Funds	\$ -													
298	010	091	78920000		Other Funds	\$ -													
299	010	091	78920000		General Funds	\$ (40,000)	\$ (40,000)												
300	Total Revenue					\$ (40,000)													
301																			
302	010	091	78920000	010	500100	Personal Services-Perm	\$ (45,000)		\$ (45,000)		\$ -	\$ -	\$ (45,000)	0%	0%	100%			
303	010	091	78920000	018	500106	Overtime	\$ 5,000		\$ 5,000		\$ -	\$ -	\$ 5,000	0%	0%	100%			
304	Total Expense					\$ (40,000)				\$ (40,000)		\$ -	\$ -	\$ 5,000	0%	0%	100%		
305																			
306	TOTAL FOR GLENCLIFF HOME								\$ (215,917)		\$ (215,917)	\$ -	\$ -	\$ (215,917)					
307																			
308	BUREAU OF MENTAL HEALTH																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	GF	
2					Acc'l								Transfer Amount					SOF	
3																		OF	
309																			
310	CMH Program Support																		
311	010	092	59450000	000	408147	Federal Funds	\$ (8,160)												
312	010	092	59450000			Other Funds	\$ -												
313	010	092	59450000			General Funds	\$ (15,840)	\$ (15,840)											
314	Total Revenue																		
315							\$ (24,000)												
316	010	092	59450000	010	500100	Personal Services - Permanent	\$ (24,000)			\$ (15,840)		\$ (8,160)	\$ -	\$ (15,840)			34%	0%	66%
317	Total Expense																		
318							\$ (24,000)				\$ (15,840)								
319	Financial Management/Audits																		
320	010	092	70010000	000	404560	Federal Funds	\$ (15,615)												
321	010	092	70010000			Other Funds	\$ -												
322	010	092	70010000			General Funds	\$ (36,435)	\$ (36,435)											
323	Total Revenue																		
324							\$ (52,050)												
325	010	092	70010000	010	500100	Personal Services - Permanent	\$ (50,000)			\$ (35,000)		\$ (15,000)	\$ -	\$ (35,000)			30%	0%	70%
326	010	092	70010000	050	500109	Personal Services - Temporary	\$ (2,050)			\$ (1,435)		\$ (615)	\$ -	\$ (1,435)			30%	0%	70%
327	Total Expense																		
328							\$ (52,050)				\$ (36,435)								
329	TOTAL BUREAU OF BEHAVIORAL HEALTH																		
330									\$ (52,275)		\$ (52,275)		\$ (23,775)	\$ -	\$ (52,275)				
331	BUREAU OF DEVELOPMENTAL SERVICES																		
332	TWWIA																		
333	010	093	50500000	000	400145	Federal Funds	\$ (3,000)												
334	010	093	50500000			Other Funds	\$ -												
335	010	093	50500000			General Funds	\$ -	\$ -											
336	Total Revenue																		
337							\$ (3,000)												
338							\$ (3,000)												
339	010	093	50500000	010	500100	Personal Services - Permanent	\$ (3,000)			\$ -		\$ (3,000)	\$ -	\$ -			100%	0%	0%
340	Total Expense																		
341							\$ (3,000)				\$ -								
342	Special Medical Services																		
343	010	093	51910000	000	404599	Federal Funds	\$ -												
344	010	093	51910000			Other Funds	\$ -												
345	010	093	51910000			General Funds	\$ -	\$ -											
346	Total Revenue																		
347							\$ -												
348	010	093	51910000	010	500100	Personal Services - Permanent	\$ (3,000)			\$ (2,100)		\$ (900)	\$ -	\$ (2,100)			30%	0%	70%
349	010	093	51910000	012	500128	Personal Services - Unclassified	\$ 3,000			\$ 2,100		\$ 900	\$ -	\$ 2,100			30%	0%	70%
350	Total Expense																		
351							\$ -				\$ -								
352	Program Support																		
353	010	093	59470000	000	408148	Federal Funds	\$ (19,800)												
354	010	093	59470000			Other Funds	\$ -												
355	010	093	59470000			General Funds	\$ (35,200)	\$ (35,200)											
356	Total Revenue																		
357							\$ (55,000)												
358	010	093	59470000	010	500100	Personal Services - Permanent	\$ (55,000)			\$ (35,200)		\$ (19,800)	\$ -	\$ (35,200)			36%	0%	64%
359	Total Expense																		
360							\$ (55,000)				\$ (35,200)								
361	NH Designated Receiving Facility																		
362	010	093	71640000	000		Federal Funds	\$ -												
363	010	093	71640000			Other Funds	\$ -												
364	010	093	71640000			General Funds	\$ 20,000	\$ 20,000											
365	Total Revenue																		
366							\$ 20,000												
367	010	093	71640000	010	500100	Personal Services - Permanent	\$ 17,000			\$ 17,000		\$ -	\$ -	\$ 17,000			0%	0%	100%
368	010	093	71640000	018	500106	Overtime	\$ 3,000			\$ 3,000		\$ -	\$ -	\$ 3,000			0%	0%	100%
369	Total Expense																		
370							\$ 20,000				\$ 20,000								
371	Social Services Block Grant																		
372	010	093	78580000	000	404982	Federal Funds	\$ 3,000												
373	010	093	78580000			Other Funds	\$ -												
374	010	093	78580000			General Funds	\$ -	\$ -											
375	Total Revenue																		
376							\$ 3,000												
377	010	093	78580000	010	500100	Personal Services - Permanent	\$ 3,000			\$ -		\$ 3,000	\$ -	\$ -			100%	0%	0%
378	Total Expense																		
379							\$ 3,000				\$ -								
380	TOTAL BUREAU OF DEVELOPMENTAL SERVICES																		
381									\$ (15,200)		\$ (15,200)		\$ (19,800)	\$ -	\$ (15,200)				
382	NEW HAMPSHIRE HOSPITAL																		
383	NHH-Facility/Patient Support																		

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
2	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount	GF	FF	OF	SOF	GF		
385	010	094	84100000	000	404448	Medicaid DSH	\$ -													
386	010	094	84100000			Other Funds	\$ -													
387	010	094	84100000			General Funds	\$ 140,695	\$ 140,695												
388	Total Revenue						\$ 140,695													
389	010	094	84100000																	
390	010	094	84100000	012	500128	Salary Unclassified	\$ 70,695			\$ 70,695			\$ -	\$ -	\$ 70,695	0%	0%	100%		
391	010	094	84100000	018	500106	Overtime	\$ 20,000			\$ 20,000			\$ -	\$ -	\$ 20,000	0%	0%	100%		
392	010	094	84100000	050	500109	Part Time Salaries	\$ 50,000			\$ 50,000			\$ -	\$ -	\$ 50,000	0%	0%	100%		
393	Total Expense						\$ 140,695					\$ 140,695								
394	Acute Psychiatric Services																			
395	010	094	87500000	000	404434	Medicaid DSH	\$ -													
396	010	094	87500000			Other Funds	\$ -													
397	010	094	87500000			General Funds	\$ 200,000	\$ 200,000												
398	Total Revenue						\$ 200,000													
399	010	094	87500000	050	500109	Part Time Salaries	\$ 200,000			\$ 200,000			\$ -	\$ -	\$ 200,000	0%	0%	100%		
400	Total Expense						\$ 200,000					\$ 200,000								
401	TOTAL NHH																			
402									\$ 340,695			\$ 340,695	\$ -	\$ -	\$ 340,695					
403	OFFICE OF COMMISSIONER																			
404	Office of Commissioner																			
405	010	095	50000000	000	403900	Federal Funds	(66,240)													
406	010	095	50000000			General Funds	(113,760)	(113,760)												
407	Total Revenue						(180,000)													
408	010	095	50000000	010	500100	Perm - Classified	(80,000)			\$ (50,560)		\$ (29,440)	\$ -	\$ (50,560)	37%	0%	63%			
409	010	095	50000000	011	500126	Perm - Unclassified	(20,000)			\$ (7,360)		\$ (7,360)	\$ -	\$ (12,640)	37%	0%	63%			
410	010	095	50000000	012	500128	Perm - Unclassified	(80,000)			\$ (50,560)		\$ (29,440)	\$ -	\$ (50,560)	37%	0%	63%			
411	Total Expense						(180,000)						(113,760)							
412	OMH State Partnership Grant																			
413	010	095	50100000	000	400874	Federal Funds	(10,000)													
414	010	095	50100000			General Funds	-													
415	Total Revenue						(10,000)													
416	010	095	50100000	010	500100	Perm - Classified	(10,000)			\$ -		\$ (10,000)	\$ -	\$ -	100%	0%	0%			
417	Total Expense						(10,000)													
418	Employee Assistance Program																			
419	010	095	50250000	000	403900	Federal Funds	365													
420	010	095	50250000			General Funds	4,635	4,635												
421	Total Revenue						5,000													
422	010	095	50250000	010	500100	Perm - Classified	5,000			\$ 4,635		\$ 365	\$ -	\$ 4,635	7%	0%	93%			
423	Total Expense						5,000						4,635							
424	Office of Business Operations																			
425	010	095	56760000	000	403970	Federal Funds	(148,200)						\$ -	\$ -						
426	010	095	56760000			General Funds	(231,800)	(231,800)					\$ -	\$ -						
427	Total Revenue						(380,000)													
428	010	095	56760000	010	500100	Perm - Classified	(350,000)			\$ (213,500)		\$ (136,500)	\$ -	\$ (213,500)	39%	0%	61%			
429	010	095	56760000	012	500128	Perm - Unclassified	(30,000)			\$ (18,300)		\$ (11,700)	\$ -	\$ (18,300)	39%	0%	61%			
430	Total Expense						(380,000)						(231,800)							
431	Office of Minority Health and Refugee Affairs																			
432	010	095	59510000	000	408182	Federal Funds	(3,150)						\$ -	\$ -						
433	010	095	59510000			General Funds	(3,850)	(3,850)					\$ -	\$ -						
434	Total Revenue						(7,000)													
435	010	095	59510000	010	500100	Perm - Classified	(10,000)			\$ (5,500)		\$ (4,500)	\$ -	\$ (5,500)	45%	0%	55%			
436	010	095	59510000	012	500128	Perm - Unclassified	3,000			\$ 1,650		\$ 1,350	\$ -	\$ 1,650	45%	0%	55%			
437	Total Expense						(7,000)						(3,850)							
438	Refugee Cash & Medical																			
439	010	095	59580000	000	408181	Federal Funds	(15,000)													
440	Total Revenue						(15,000)													
441	010	095	59580000	010	500100	Perm - Classified	(15,000)			\$ -		\$ (15,000)	\$ -	\$ -	100%	0%	0%			
442	Total Expense						(15,000)													
443	Health Prevalence Opportunities																			
444	010	095	59930000	000	406923	Federal Funds	8,000													

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	
461	Total Revenue					8,000											
462																	
463	010	095	59930000	059	500117	Full Time Temp	8,000		\$ -		\$ 8,000	\$ -	\$ -	100%	0%	0%	
464	Total Expense					8,000											
465																	
466	Homeland Security																
467	010	095	71780000	009	407079	Other Funds	19,000										
468	010	095	71780000	000	403900	Federal Funds	18,000										
469	Total Revenue					37,000											
470																	
471	010	095	71780000	059	500117	Full Time Temp	37,000		\$ -		\$ 18,000	\$ 19,000	\$ -	49%	51%	0%	
472	Total Expense					37,000											
473																	
474	TOTAL OFFICE OF THE COMMISSIONER								\$ (344,775)	\$ (344,775)	\$ (216,225)	\$ 19,000	\$ (344,775)				
475																	
476	OFFICE OF ADMINISTRATION																
477																	
478	Bureau Human Resource																
479	010	095	56770000	000	403971	Federal Funds	(17,600)										
480	010	095	56770000			General Funds	(62,400)	(62,400)									
481	Total Revenue					(80,000)											
482																	
483	010	095	56770000	010	500100	Perm - Classified	(80,000)		\$ (62,400)		\$ (17,600)	\$ -	\$ (62,400)	22%	0%	78%	
484	Total Expense					(80,000)				(62,400)							
485																	
486	DHHS District Office																
487	010	095	56870000	000	404717	Federal Funds	(11,000)										
488	010	095	56870000			General Funds	(39,000)	(39,000)									
489	Total Revenue					(50,000)											
490																	
491	010	095	56870000	010	500100	Perm - Classified	(50,000)		\$ (39,000)		\$ (11,000)	\$ -	\$ (39,000)	22%	0%	78%	
492	Total Expense					(50,000)				(39,000)							
493																	
494	TOTAL OFFICE OF ADMINISTRATION								\$ (101,400)	\$ (101,400)	\$ (28,600)	\$ -	\$ (101,400)				
495																	
496	OFFICE OF IMPROVEMENT AND INTEGRITY																
497																	
498	OFFICE OF IMPROVEMENT AND INTEGRITY																
499	010	095	56950000	000	404460	Federal Funds	\$ 3,269										
500	010	095	56950000			Other Funds	\$ -										
501	010	095	56950000			General Funds	\$ 3,731	\$ 3,731									
502	Total Revenue					\$ 7,000											
503																	
504	010	095	56950000	010	500100	Perm Personnel	\$ 58,184		\$ 31,012		\$ 27,172	\$ -	\$ 31,012	47%	0%	53%	
505	010	095	56950000	012	500128	Perm Unclassified	\$ (58,184)		\$ (31,012)		\$ (27,172)	\$ -	\$ (31,012)	47%	0%	53%	
506	010	095	56950000	018	500106	Overtime	\$ 7,000		\$ 3,731		\$ 3,269	\$ -	\$ 3,731	47%	0%	53%	
507	Total Expense					\$ 7,000				\$ 3,731							
508																	
509	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY								\$ 3,731	\$ 3,731	\$ 3,269	\$ -	\$ 3,731				
510																	
511	OFFICE OF OPERATION SUPPORT																
512																	
513	LEGAL SERVICES																
514	010	095	56800000	000	404714	Federal Funds	\$ -										
515	010	095	56800000			Other Funds	\$ -										
516	010	095	56800000			General Funds	\$ -	\$ -									
517	Total Revenue					\$ -											
518																	
519	010	095	56800000	018	500106	Overtime	\$ (650)		\$ (297)		\$ (353)	\$ -	\$ (297)	54%	0%	46%	
520	010	095	56800000	019	500105	Holiday	\$ 650		\$ 297		\$ 353	\$ -	\$ 297	54%	0%	46%	
521	Total Expense					\$ -				\$ -							
522																	
523	PROGRAM SUPPORT ADMINISTRATION																
524	010	095	56830000	000	404715	Federal Funds	\$ -										
525	010	095	56830000			Other Funds	\$ -										
526	010	095	56830000			General Funds	\$ -	\$ -									
527	Total Revenue					\$ -											
528																	
529	010	095	56830000	010	500100	Perm Personnel	\$ (5,000)		\$ (3,160)		\$ (1,840)	\$ -	\$ (3,160)	37%	0%	63%	
530	010	095	56830000	012	500128	Perm Unclassified	\$ 5,000		\$ 3,160		\$ 1,840	\$ -	\$ 3,160	37%	0%	63%	
531	Total Expense					\$ -				\$ -							
532																	
533	OMBUDSMAN																
534	010	095	56900000	000	404454	Federal Funds	\$ -										
535	010	095	56900000			Other Funds	\$ -										
536	010	095	56900000			General Funds	\$ -	\$ -									

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clia	Rept	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	Transfer Amount	GF		FF	OF	GF
2					Acc't								OF					
3																		
537	Total Revenue						\$ -											
538																		
539	010	095	56900000	010	500100	Perm Personnel	\$ (2,500)			\$ (1,548)		\$ (952)	\$ -	\$ (1,548)		38%	0%	62%
540	010	095	56900000	012	500128	Perm Unclassified	\$ 2,500			\$ 1,548		\$ 952	\$ -	\$ 1,548		38%	0%	62%
541	Total Expense						\$ -											
542																		
543	TOTAL OFFICE OF OPERATION SUPPORT																	
544									\$ -		\$ -	\$ -	\$ -	\$ -				
545	OFFICE OF INFORMATION SERVICES																	
546																		
547	Office of Information Services																	
548	010	095	59520000	000	408159	Federal Funds	\$ (20,789)											
549	010	095	59520000			Other Funds	\$ -											
550	010	095	59520000			General Funds	\$ (31,211)	\$ (31,211)										
551	Total Revenue						\$ (52,000)											
552																		
553	010	095	59520000	010	500100	Perm Personnel	\$ (94,000)			\$ (56,419)		\$ (37,581)	\$ -	\$ (56,419)		40%	0%	60%
554	010	095	59520000	012	500128	Perm Unclassified	\$ 42,000			\$ 25,208		\$ 16,792	\$ -	\$ 25,208		40%	0%	60%
555	Total Expense						\$ (52,000)				\$ (31,211)							
556	HIE Federal Funds																	
557	010	095	09170000	000	405519	Federal Funds	\$ (59,171)											
558	010	095	09170000			Other Funds	\$ -											
559	010	095	09170000			General Funds	\$ (88,829)	\$ (88,829)										
560	Total Revenue						\$ (148,000)											
561																		
562	010	095	09170000	010	500100	Perm Personnel	\$ (82,000)			\$ (49,216)		\$ (32,784)	\$ -	\$ (49,216)		40%	0%	60%
563	010	095	09170000	012	500128	Perm Unclassified	\$ (66,000)			\$ (39,613)		\$ (26,387)	\$ -	\$ (39,613)		40%	0%	60%
564	Total Expense						\$ (148,000)				\$ (88,829)							
565																		
566	TOTAL OFFICE OF INFORMATION SERVICES																	
567									\$ (120,040)		\$ (120,040)	\$ (79,980)	\$ -	\$ (120,040)				
568	OFFICE OF MEDICAID BUSINESS AND POLICY																	
569																		
570	Medicaid Administration																	
571	010	095	61260000	000	403951	Federal Funds	\$ -											
572	010	095	61260000			Other Funds	\$ -											
573	010	095	61260000			General Funds	\$ -	\$ -										
574	Total Revenue						\$ -											
575																		
576	010	095	61260000	010	500100	Personal Services - Perm Class	\$ (81,000)			\$ (40,500)		\$ (40,500)	\$ -	\$ (40,500)		50%	0%	50%
577	010	095	61260000	012	500108	Personal Services - Unclassified	\$ 81,000			\$ 40,500		\$ 40,500	\$ -	\$ 40,500		50%	0%	50%
578	Total Expense						\$ -											
579																		
580	TOTAL OFFICE OF MEDICAID BUSINESS AND POLICY																	
581									\$ -		\$ -	\$ -	\$ -	\$ -				
582	DIVISION OF CHILD SUPPORT SERVICES																	
583																		
584	PROGRAM SUPPORT ADMINISTRATION																	
585	010	095	61280000	000	403955	Federal Funds	\$ -											
586	010	095	61280000	009		Other Funds	\$ -											
587	010	095	61280000			General Funds	\$ -	\$ -										
588	Total Revenue						\$ -											
589																		
590	010	095	61280000	010	500100	Perm Personnel	\$ -			\$ -		\$ -	\$ -	\$ -		66%	0%	34%
591	010	095	61280000	050	500109	Temporary Personnel	\$ -			\$ -		\$ -	\$ -	\$ -		66%	0%	34%
592	Total Expense						\$ -											
593																		
594	TOTAL DIVISION OF CHILD SUPPORT SERVICES																	
595									\$ -		\$ -	\$ -	\$ -	\$ -				
600																		
601	BUREAU OF DRUG & ALCOHOL SERVICES																	
602																		
603	Treatment & Prevention Directors																	
604	010	095	30790000	000		Federal Funds	\$ -											
605	010	095	30790000			Other Funds	\$ -											
606	010	095	30790000			General Funds	\$ 374,000	\$ 374,000										
607	Total Revenue						\$ 374,000											
608																		
609	010	095	30790000	010	500100	Personal Services - Permanent	\$ 374,000			\$ 374,000		\$ -	\$ -	\$ 374,000		0%	0%	100%
610	Total Expense						\$ 374,000				\$ 374,000							
611																		
612	Alcohol Education																	
613	010	095	53690000	000		Federal Funds	\$ -											
614	010	095	53690000	003	407315	Other Funds	\$ 3,200											
615	010	095	53690000			General Funds	\$ -	\$ -										
616	Total Rev						\$ 3,200											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	S			
1	Fund	Agcy	Org	Clas	Rcpt Acct	Class Title	Increase/ Decrease Amount	Net Genl Fund by Org. Code	Net Genl Fund By Agency	GF Amount	S/T	FF	Transfer Amount				SOF			
2													OF	GF			FF	OF	GF	
617	010	095	53890000	010	500100	Personal Services - Permanent	\$ 3,200			\$ -		\$ -	\$ 3,200	\$ -			0%	100%	0%	
619	Total Expense						\$ 3,200				\$ -		\$ -	\$ 3,200	\$ -			0%	100%	0%
620																				
621	Alcohol and Other Prevention																			
622	010	095	53820000	000	404600	Federal Funds	\$ 2,178													
623	010	095	53820000			Other Funds	\$ -													
624	010	095	53820000			General Funds	\$ -	\$ -												
625	Total Revenue						\$ 2,178													
626																				
627	010	095	53690000	010	500100	Personal Services - Permanent	\$ 2,178			\$ -		\$ 2,178	\$ -	\$ -			100%	0%	0%	
628	Total Expense						\$ 2,178				\$ -		\$ 2,178	\$ -	\$ -			100%	0%	0%
629																				
630																				
631	TOTAL BUREAU OF DRUG & ALCOHOL SERVICES								\$ 374,000		\$ 374,000	\$ 2,178	\$ 3,200	\$ 374,000						
632																				
633																				
634	Total DHHS								\$ -		\$ -	\$ (647,578)	\$ 13,191	\$ -						
635																				
636																				

From: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ (190,800)
Division for Juvenile Justice Services	Various	\$ (107,174)
Division of Family Assistance	Various	\$ (200,000)
Bureau of Elderly and Adult Services	Various	\$ (118,905)
Division of Public Health Services	Various	\$ (10,552)
Glenclyff Home for the Elderly	Various	\$ (271,917)
Bureau of Behavioral Health	Various	\$ (52,275)
Bureau of Developmental Services	Various	\$ (37,300)
New Hampshire Hospital	Various	\$ -
Office of the Commissioner	Various	\$ (351,060)
Office of Administration	Various	\$ (101,400)
Office of Improvement and Integrity	Various	\$ (31,012)
Office of Operations Support and Program Integrity	Various	\$ (5,005)
Office of Information Services	Various	\$ (145,248)
Office of Medicaid Business and Policy	Various	\$ (40,500)
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	\$ -
Total Department of Health and Human Services		(1,663,148)

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – Salaries (010, 011, 012, 018, 019, 050 & 059)**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

010-040-58010000

Bureau of Child Protection

Funding in this organization represents costs associated with the staff of Bureau of Child Protection that provide direct services to abused and neglected children. This transfer will take projected surplus due to vacancies in the Personal Services - Permanent line item to help fund projected deficits in the Division. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

010-040-58050000

Organizational Learning and Quality Improvement

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DCYF staff, to assist them in performing work effectively/efficiently and training foster and adoptive parents. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. This transfer will fund a projected deficit in the Personal Services - Permanent line in this account, because it is estimated that the class line was under budgeted. The additional funds will come from transfers of projected surpluses elsewhere in the Division. Source of funds: 40% Federal Funds (various federal programs through cost allocation); 60% General Funds.

010-040-58410000

Child Development Operations

Funding in this organization represents costs associated with the staff and operations of the Child Development Unit. This transfer will fund a projected deficit in the Personal Services - Permanent line in this account, the projected deficit in this class line is due to the class line being under budgeted. Source of funds: 100% Federal (CCDF).

DIVISION FOR JUVENILE JUSTICE SERVICES

010-041-58080000

Director's Office

Funding in this organization represents costs associated with the operation of the Office of the Director along with other administrative support staff. Due to under budgeting in the Personal Services-Permanent line item, there is a projected deficit which will be funded by a projected surplus in the Rehabilitative Education Personal Services-Permanent line item. Source of Funds: 85.27% General, 14.73% Federal.

010-041-58090000
Juvenile Field Services

Funding in this organization represents costs associated with Juvenile Justice Field Services, including Juvenile Probation & Parole Officers, Juvenile Probation & Parole Supervisors, and support staff located at itinerant and District Offices. As a result of a reduced use of overtime, there is a projected surplus in the Overtime line item, which will fund projected deficits in other overtime line items within the Division. Source of funds: 67.96% General, 32.04% Federal.

010-041-58110000
Custodial Care

Funding in this organization represents costs associated with the custody of minors at the John H. Sununu Youth Services Center including food, clothing, and consumables. As a result of turnover, there is a projected deficit in the Overtime line item, which will be funded by projected surpluses in other overtime line items within the Division. Source of funds: 100% General.

010-041-58120000
Maintenance

Funding in this organization represents costs associated with the operations and maintenance of the John H. Sununu Youth Services Center campus. Due to an effort to minimize the use of overtime, there is a projected surplus in the Overtime line item, which will fund other projected overtime deficits within the Division. Additionally, due to under budgeting in the Personal Services-Temp line item, there is a projected deficit which will be funded by other surpluses within the Division. Source of funds: 100% General.

010-041-58130000
Health Services

Funding in this organization represents costs associated with the medical services provided to the residents of the John H. Sununu Youth Services Center. Due to an effort to minimize the use of overtime, there is a projected surplus in the Overtime line item, which will fund other projected overtime deficits within the Division. Additionally, due to under budgeting in the Personal Services-Temp line item there is a projected deficit which will be funded by other surpluses within the Division. Source of Funds: 100% General.

010-041-58140000
Quality Improvement/Training

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DJJS staff, to assist them in performing work effectively and efficiently. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. As a result of filling a vacancy, there is a projected deficit in the Personal Services-Permanent line item,

which will be funded by a projected surplus in the Rehabilitative Programs Personal Services-Permanent line item. Source of funds: 95.75% General, 4.25% Federal.

010-041-58150000

Rehabilitative Programs

Funding in this organization represents the costs associated with the John H Sununu Youth Services Center direct care staff, including youth counselors, treatment coordinators, operations staff, and other program costs. Due to under budgeting in the Personal Services-Temp and Overtime line items, there is a projected deficit which will be funded by other surpluses within the Division. Additionally, due to over budgeting in the Personal Services-Permanent line item, there is a projected surplus which will be used to fund other salary deficits within the Division. Source of funds: 100% General.

010-041-58210000

Juvenile Detention Unit

Funding in this organization represents costs associated with the temporary care and education of juveniles awaiting court decisions. Due to under budgeting in the Overtime line item, there is a projected deficit which will be funded by other surpluses within the Division. Source of funds: 100% General.

010-041-58630000

Chapter 1 Neglected & Disadvantaged

Funding in this organization represents costs associated with the programs funded by the NH Department of Education Chapter 1 Neglected and Disadvantaged grant. Due to the decision to use this grant to fund two additional positions, there is a deficit in the Personal Services-Temp line item which will be funded by a surplus in the Current Expenses line item within this organization. Source of funds: 100% Other.

010-041-60050000

DOJ – Substance Abuse

Funding in this organization represents costs associated with the programs funded by the NH Department of Justice Substance Abuse grant. It was decided by the Division that payment for staff funded by this grant would be via contract, rather than hiring as a State employee. This transfer will move the allocated funds from the Personal Services-Temporary line item to the Contracts for Program Services line item. Additionally, this transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 25% General, 75% Other.

DIVISION OF FAMILY ASSISTANCE

010-045-61320000

Field Operations

Funding in this organization represents costs associated with the staff in the district offices providing direct services to the clients of New Hampshire. This transfer will take projected surplus due to vacancies in the Personal Services - Permanent line item to help fund projected deficits in the Division. **Source of funds: 47% Federal Funds, 53% General Funds.**

BUREAU OF ELDERLY AND ADULT SERVICES (BEAS)

05-95-048-481010-78720000

ELDERLY-ADULT SERVICES, ADM ON AGING GRANTS

Funding in this organization represents costs associated with the administration and oversight of grants received from the Administration on Aging. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. **Source of Funds: 63.23% General and 36.77% Federal.**

05-95-048-481510-89320000

ELDERLY-ADULT SERVICES, NURSING HOME AUDITORS

Funding in this organization represents costs associated with the Audit and Rate Setting Unit. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. **Source of Funds: 50% Federal, 50% Other.**

05-95-048-480510-92500000

ELDERLY-ADULT SERVICES, FIELD OPERATIONS

Funding in this organization represents operational costs associated the provision of Adult Protective Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. **Source of Funds: 62.35% General, 37.65% Federal.**

DIVISION OF PUBLIC HEALTH SERVICES

05-95-090-900510-22030000

Bureau of Public Health Statistics and Informatics, Informatics

Funding in this organization represents costs associated with the Informatics activities within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. **Source of Funds: 70% General, 30% Federal.**

05-95-090-900510-90520000

Bureau of Public Health Statistics and Informatics, NIOSH Research

Funding in this organization represents costs associated with the NIOSH Research activities within the Division of Public Health Services. Funds are needed in classified personnel (Class 012), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 35% General, 65% Federal.

05-95-090-902010-52400000

Newborn Screening

Funding in this organization represents costs associated with the Newborn Screening fund activities. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Other (Fees)

05-95-090-902010-55300000

Family Planning

Funding in this organization represents costs associated with the Family Planning program activities within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Federal

05-95-090-903010-18350000

Division of Public Health Services, NH ELC

Funding in this organization represents costs associated with testing, surveillance, and health information activities within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of salaries will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Federal.

05-95-090-903010-18770000

Division of Public Health Services, Water Analysis Lab

Funding in this organization represents costs associated with the Water Analysis Laboratory section within the Division of Public Health Services. Funds are available in classified personnel (Class 010), to fund shared activities in areas of the Division as approved in position waiver. Source of Funds: 100% General

05-95-090-903010-30560000

USDA FERN Grant (Micro Chem & Melamine)

Funding in this organization represents costs associated with the USDA FERN Grant (Micro Chem & Melamine) within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of shared activities will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% General.

05-95-090-903010-30670000
Emergency Response Radiochem

Funding in this organization represents costs associated with the Emergency Response, Radiochemistry Laboratory section within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of expenses will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Other (Utility).

05-95-090-903010-53500000
FDA FERN Micro

Funding in this organization represents costs associated with the Microbiological – Food Testing section within the Division of Public Health Services. Funds are needed in classified personnel (Class 010), as the actual cost of expenses will be greater than the adjusted authorized for currently filled positions in SFY 13. Source of Funds: 100% Federal.

GLENCLIFF HOME

05-095-091-910010-57100000
Glenclyff Home, Professional Care

Funding in this organization represents costs associated with the Professional Care Services delivered to clients. Funds are available in Class 010 (Personal Services-Permanent) due to savings from vacancies and from temporarily down graded licensed personnel position expenses. Funds are needed in Class 018 (Overtime) due to staffing shortages caused by vacancies and FMLA.

Source of Funds: 100% General

05-095-091-910010-57200000
Glenclyff Home, Custodial

Funding in this organization represents costs associated with the operation of the Laundry, Housekeeping and Dietary Department at Glenclyff Home. Funds are available in Class 010 (Personal Services-Permanent) due to savings from vacancies. Funds are needed in Class 018 (Overtime) and Class 019 (Holiday) due to staffing shortages.

Source of Funds: 100% General

05-095-091-910010-57400000
Glenclyff Home, Administration

Funding in this organization represents costs associated with the Administration of Glenclyff Home. Funds are necessary in Class 018 (Overtime) due to expenses greater than budgeted.

Source of Funds: 100% General

05-095-091-910010-78920000
Glenclyff Home, Maintenance

Funding in this organization represents costs associated with the Maintenance Department. Funds are available in Class 010 (Personal Services-Permanent) due to savings from vacancies. Funds are needed in Class 018 (Overtime) due to staffing shortages. Source of Funds: 100% General

BUREAU OF BEHAVIORAL HEALTH

05-95-092-920010-59450000
BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT

Funding in this organization represents operational costs associated the Office of Community Mental Health Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 66% General, 34% Federal.

05-95-092-920010-70010000
BEHAVIORAL HEALTH, FINANCIAL MGT/AUDITS

Funding in this organization represents costs associated with the BBH Financial Management unit. Funds are available in Class 010 (Personal Services - Permanent) and in Class 050 (Personal Services – Temporary) due to vacancies. Source of Funds: 70% General and 30% Federal.

BUREAU OF DEVELOPMENTAL SERVICES

05-95-093-930010-50500000
DEVELOPMENTAL SERVICES, TWWIIA

Funding in this organization represents costs associated with Medicaid Infrastructure Grant. Funds are available in Class 010 (Personal Services - Permanent) because the grant has ended. Source of Funds: 100% Federal.

05-95-093-930010-51910000
DEVELOPMENTAL SERVICES, SPECIAL MEDICAL SERVICES

Funding in this organization represents costs associated with the Special Medical Services unit within the Bureau of Developmental Services. Funds are available in Class 010 (Personal Services - Permanent) due to vacancies. Funds are needed in Class 12 (Personal Services - Unclassified) to satisfy a projected deficit. Source of Funds: 70% General, 30% Federal.

05-95-093-930010-59470000
DEVELOPMENTAL SERVICES, PROGRAM SUPPORT

Funding in this organization represents costs associated with the operation of the Community Developmental Services central office within the Bureau of Developmental Services. Funds are

available in Class 010 (Personal Services - Permanent) due to vacancies. Source of Funds: 64% General, 36% Federal.

05-95-093-930010-71640000

DEVELOPMENTAL SERVICES, NH DESIGNATED RECEIVING FACILITY

Funding in this organization represents costs associated with the operation of the Designated Receiving Facility in Laconia. Funds are needed in Class 010 (Personal Services - Permanent) and Class 018 (Overtime) to satisfy projected deficits caused by coverage of shifts due to vacancies and the retirement of several employees. Source of Funds: 100% General.

05-95-093-930010-78580000

DEVELOPMENTAL SERVICES, SOCIAL SERVICES BLOCK GRANT

Funding in this organization represents costs associated with management of the Partners In Health program funded by the Social Services Block Grant. Funds are needed in Class 010 (Personal Services - Permanent) to satisfy a projected deficit. Source of Funds: 100% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-094-940010-84100000

NHH-FACILITY/PATIENT SUPPORT

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Facility/Patient Support Services. Staff in these areas provides direct services to patients in Food and Nutritional Services, Environmental Services, Laundry Services and Maintenance. Additional appropriation is needed in Class 018 (Overtime) and in Class 050 (Part Time Salaries) to correct a projected deficit. Funds are available in Class 010 (Personal Services – Permanent) as a result of staff vacancies. Source of Funds: 100% General.

05-95-094-940010-87500000

ACUTE PSYCHIATRIC SERVICES

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Acute Psychiatric Services. These costs cover the direct expenses of supporting patients. Funds are necessary in Class 050 (Part Time Salaries) to provide required direct care coverage and services to patients when there are staff shortages due to sickness and extended leaves of absence. Source of Funds: 100% General.

OFFICE OF THE COMMISSIONER

010-095-50000000

Office of the Commissioner

Funding in this organization represents costs associated with the operation of the Commissioner's Office. Funds are available in permanent classified personnel services (class 010) and Unclassified Personnel (class 011 and 012) due to amount budgeted exceeding actual amount

needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 63% General, 37% Federal.

010-095-5010000
OMH Partnership Grant

Funding in this organization represents costs associated with the operation of the State Partnership Grant to eliminate health disparities in minority populations. Funds are available in permanent classified personnel services (class 010) because adjusted authorized exceeds the cost for currently filled positions. Source of Funds is 100% Federal from the Minority Health State Partnership Grant.

010-095-50250000
Employee Assistance Program

Funding in this organization represents costs associated with the operation of this program that provides assistance to employees who are having problems in their work or personal lives by helping them secure appropriate assistance. Funds are needed in permanent classified personnel services (class 010) because actual costs exceed the adjusted authorized for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 93% General, 7% Federal.

010-095-56760000
Office of Business Operations

Funding in this organization represents costs associated with the operation of the Office of Business Operations. Funds are available in permanent personnel services (class 010) and Unclassified Personnel (class 012) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 61% General, 39% Federal.

010-095-59510000
Office of Minority Health and Refugee Affairs

Funding in this organization represents costs associated with the operation of the Office of Minority Health and Refugee Affairs, which administers the programs, and policies that reduce health disparities in minority and refugee communities throughout the State. Funds are available in permanent personnel services (class 010) due to adjusted authorized exceeding actual amount needed for SFY 2013. Funds are needed in Unclassified Personnel (class 012) due to actual amount needed exceeding the amount budgeted for SFY 2013. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 55% General, 45% Federal.

010-095-59580000
Refugee Cash & Medical

Funding in this organization represents costs associated with Refugee grants as awarded from the Office of Refugee Resettlement. Funds are available in permanent personnel services (class 010) due to adjusted authorized exceeding actual amount needed for SFY 2013. Source of Funds: 100% Federal (Refugee Resettlement Grants).

010-095-59930000

Health Professional Opportunity Grant

Funding in this organization represents costs associated with the Health Professional Opportunity grant to assist low-income individuals with education and training for occupations in the healthcare field. Funds are needed in Full Time Temporary Personnel (class 059) due to actual amount needed exceeding the amount budgeted for SFY 2013. Source of Funds: 100% Federal from the Health Profession Opportunities Grant.

010-095-71780000

Homeland Security

Funding in this organization represents costs associated with maintaining an emergency preparedness capability as required by the Radiological Emergency Response Plan (RERP) and NH RSA 107-B, Nuclear Planning and Response Program. Funds are required in Full Time Temporary Personnel (class 059) due to the transfer of a position from Public Health of which funding will be shared. Source of Funds: 51% Other (Dept of Safety), 49% Federal (Public Health Preparedness Grant).

OFFICE OF ADMINISTRATION

010-095-56770000

Bureau of Human Resources

Funding in this organization represents costs associated with the operation of the unit that provides payroll processing and human resources management for the Department. Funds are available in permanent personnel services (class 010) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 78% General, 22% Federal.

010-095-56870000

DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are available in permanent personnel services (class 010) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 78% General, 22% Federal.

OFFICE OF IMPROVEMENT AND INTEGRITY

05-95-95-951010-56950000

OFFICE OF IMPROVEMENT AND INTEGRITY

Funding in this unit represents costs associated with the audit and review of DHHS financial and medical programs, such as provider payments, third party liability and quality assurance programs. This transfer will fund a projected deficit in Class 010 due to an budget adjustment error to be covered by a projected surplus in class 012 benefits. The transfer will also fund a projected need in overtime class 018 to be funded by a projected surplus in the contract line 103. Source of Funds: 47% Federal Funds (numerous federal programs through cost allocation) and 53% General Funds.

OFFICE OF OPERATIONS SUPPORT

05-95-95-952010-56800000

OFFICE OF PROGRAM SUPPORT, LEGAL SERVICES

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. Due to a change in the way holiday pay is processed we are increasing the holiday pay line (019) to meet those needs with a corresponding reduction in the overtime line (018). Source of Funds: 54% Federal Funds, 46% General Funds.

05-95-95-952010-56830000

**OFFICE OF PROGRAM SUPPORT, PROGRAM SUPPORT
ADMINISTRATION**

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services including the Administrative Appeals unit and rules unit. Due to under budgeting of unclassified positions we have anticipated needs in class 012 with a corresponding reduction coming from permanent personnel class 010. Source of Funds: 37% Federal Funds and 63% General Funds.

05-95-95-952010-56900000

OFFICE OF PROGRAM SUPPORT, OMBUDSMAN

Funding in this unit represents costs to provide assistance to clients and employees of the Department by investigating and resolving complaints regarding any matter within the jurisdiction of the Department, including services and assistance provided by the Department or

its contractors. Due to the under budgeting of unclassified positions we have anticipated needs in class 012 with the corresponding reduction coming from a surplus in class 010 for an vacant position. Source of Funds: 38% Federal Funds (numerous federal programs through cost allocation) and 62% General Funds.

OFFICE OF INFORMATION SERVICES

010-095-59520000

Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. This transfer will fund an increase in Class 012, Personal Services-Unclassified. A surplus is anticipated in Class 010, Personal Services-Classified. Source of Funds: 40% Federal Funds and 60% General Funds

010-095-09170000

HIE Federal Funds

Funding in this organization represents costs associated with the operations of HIE Federal Funds. Funds are available in Class 010 Personal Services-Classified and Class 012 Personal Services-Unclassified. Source of Funds: 40% Federal Funds and 60% General Funds

OFFICE OF MEDICAID & BUSINESS POLICY

010-095-61260000

Medicaid Administration

Funding in this appropriation represents costs associated with the management and operation of Medicaid programs serving citizens throughout New Hampshire. Funds are available in Class 010 Personal Services - Permanent due to extended vacancies. Funds are needed in Class 012 Personal Services – Unclassified to cover costs associated with a position that was not previously budgeted for. This transfer will utilize the projected surplus in Class 010 Personal Services.

Source of Funds: 50% Federal, 50% General

DIVISION OF COMMUNITY BASED CARE SERVICES

05-95-95-958410-30790000

DCBCS TREATMENT AND PREVENTION, TREATMENT-PREVENTION-DIRECTORS

Funding in this organization represents costs associated with the Director's office, Business & Financial and Resource and Development units within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personnel Services - Permanent) to satisfy a projected deficit due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-95-958410-53690000

DCBCS TREATMENT AND PREVENTION, ALCOHOL EDUCATION PROGRAM

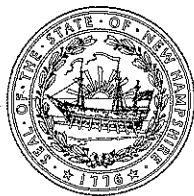
Funding in this organization represents costs associated with the Impaired Driving Services Unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personal Services - Permanent), to satisfy a projected deficit due to a position reclassification. Source of Funds: 100% Other.

05-95-95-958410-53820000

**DCBCS TREATMENT AND PREVENTION, ALCOHOL – OTHER DRUG
PREVENTION**

Funding in this organization represents costs associated with Substance Abuse Block Grant Prevention section within the Bureau of Drug & Alcohol Services. Funds are needed in Class 010 (Personal Services- Permanent) to satisfy a projected deficit. Source of Funds: 100% Federal.

SSM



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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January 8, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Funds and Additional Revenues, authorize approval of General Fund transfers in the amount of \$22,053,109 and decrease related revenue adjustments of (\$7,087,447) in Federal Funds and decrease revenue adjustments of (\$1,173,883) in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

<u>From: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ (1,082,480)
Division for Juvenile Justice Services	Various	\$ (794,500)
Division of Family Assistance	Various	\$ (4,050,949)
Bureau of Elderly and Adult Services	Various	\$ (3,391,541)
Division of Public Health Services	Various	\$ (58,519)
Glenclyff Home for the Elderly	Various	\$ (278,083)
Bureau of Behavioral Health	Various	\$ (5,128)
Bureau of Developmental Services	Various	\$ (1,577,420)
New Hampshire Hospital	Various	\$ (1,675,550)
Office of the Commissioner	Various	\$ (57,770)
Office of Improvement and Integrity	Various	\$ (4,599)
Office of Administration	Various	\$ (12,600)
Office of Operations Support and Program Integrity	Various	\$ (12,890)
Office of Information System	Various	\$ -
Office of Medicaid Business and Policy	Various	\$ (8,933,670)
Bureau of Drug & Alcohol Services	Various	\$ (95,160)
Division of Community Based Care Services	Various	\$ (22,250)
Total Department of Health and Human Services		<u>\$ (22,053,109)</u>

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ 2,582,480
Division for Juvenile Justice Services	Various	\$ 300,000
Division of Family Assistance	Various	\$ 350,949
Bureau of Elderly and Adult Services	Various	\$ 1,581
Division of Public Health Services	Various	\$ 54,843
Glenclyff Home for the Elderly	Various	\$ 427,000
Bureau of Behavioral Health	Various	\$ 5,128
Bureau of Developmental Services	Various	\$ 1,577,420
New Hampshire Hospital	Various	\$ -
Office of the Commissioner	Various	\$ 13,804
Office of Improvement and Integrity	Various	\$ 820
Office of Administration	Various	\$ 191,400
Office of Operations Support and Program Integrity	Various	\$ 12,890
Office of Information System	Various	\$ 2,597,457
Office of Medicaid Business and Policy	Various	\$ 13,935,088
Bureau of Drug & Alcohol Services	Various	\$ -
Division of Community Based Care Services	Various	\$ 2,250
Total Department of Health and Human Services		<u>\$ 22,053,109</u>

EXPLANATION

These transfers reflect adjustments to various other expense accounts to address projected expenses in the Department. Expenditure patterns for the first six months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

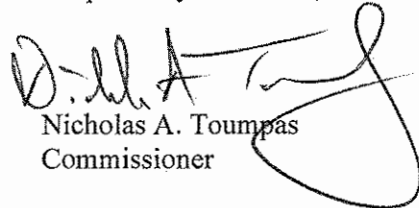
The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.

- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.
- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – OTHER EXPENDITURES**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

010-040-22010000

DCYF Reimbursement Unit

Funding in this organization represents costs associated with the operation of the DCYF Parental Reimbursement Unit. This Unit collects payments from parents for services provided for both DCYF and DJJS based upon the parents' ability to pay. This transfer will take a projected surplus in the Equipment line item in this account to help fund a projected deficits in the In-State Travel line item. The projected surplus in the equipment line item is because the Unit did not have to purchase computer equipment that was anticipated at the time of the establishment of the budget. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year. Source of funds: 40% Federal Funds (various federal programs through cost allocation); 60% Other Funds (Administrative charge for parental reimbursement collections).

010-040-56890000

Child Care Development-Quality Assurance

Funding in this organization represents costs associated with recruitment and training of child care facilities. The projected deficit in the Transfer to the Other State Agencies line item is because more child care providers are receiving background checks than in the previous year, which was used to establish the budget. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles over what the rate was in the previous State Fiscal Year. The projected surplus in the Training of Providers line item is due to the increase in the usage of on-line trainings as they become available. The projected deficit in the Out-of-State Travel Line item is due to the additional federally mandated travel associated with the grant. Source of funds: 100% Federal Funds (CCDF) for the Transfer to Other State Agencies, the In- and Out-Of-State Travel and the Contracts for Program Services and 100% General Funds for the Training of Providers.

010-040-56940000

Head Start Collaboration

Funding in this organization represents costs associated with the operations of the Head Start State Collaborative. This transfer will help fund projected deficits in this account with carry forward funding from the previous federal fiscal year. The additional funds in the Audit Set Aside line item are required to cover the additional federal funds this State Fiscal Year due to the additional, carry forward, federal funds. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second

half of the State Fiscal Year. The additional funds in the Grants Federal line item is due to the carry forward of funds, and now a high priority program can be implemented this State Fiscal Year. The projected deficit in the Out-of-State Travel line item is due to an additional, mandated, out-of-state trip. The projected Source of Funds: 100% Federal Funds (Head Start).

010-040-58010000

Bureau of Child Protection

Funding in this organization represents costs associated with the staff of Bureau of Child Protection that provide direct services to abused and neglected children. This transfer will take projected surplus in the Contracts for Program Services line item in this account to help fund projected deficits in this account. The projected surplus in the Contracts for Program Services line item is due to negotiating with the contractor to provide the services at a reduced cost. The projected deficit in the Current Expense line item is due to the need to print additional materials over what was budgeted. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year. Source of funds: 40% Federal Funds (various federal programs through cost allocation) and 60% General Funds.

010-040-58050000

Organizational Learning and Quality Improvement

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DCYF staff, to assist them in performing work effectively/efficiently and training foster and adoptive parents. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. This transfer will fund a projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year, and additional costs associated with the case practice review process. The funding will come from projected surpluses in the Training of Providers line item. The projected surplus in the Training of Providers line item is due to negotiating with the contractors to provide these services at reduced costs. Source of funds: 40% Federal (primarily Title IV-E); 60% General Fund for the In-State Travel line item, and 92% Federal (primarily Title IV-E, with Title IV-B, Medicaid and others); 8% General Fund for the Training of Providers line item.

010-040-58300000

Pass Thru Grants

Funding in this organization represents costs associated with the federal funds passed through from the Department of Education to support educational programs for abused, neglected, or delinquent children and youth. This transfer will add additional funding received as carryover

funds from the previous State Fiscal Year. Source of funds: 100% Other Funds (from the Department of Education).

010-040-58420000

Field Operations – Program Eligibility

Funding in this organization represents costs associated with the eligibility determination/revenue enhancement staff. This transfer will help fund projected deficits in the Current Expense and the In-State Travel line items. The projected deficit in the Current Expense line item is due to the need to mail additional materials over what was budgeted. The projected deficit in the In-State Travel line item is due to the increase in the reimbursement rate for official use of personal vehicles in the second half of the State Fiscal Year. The additional funds will come from projected surpluses elsewhere in the Division. Source of funds: 40% Federal Funds (various federal programs through cost allocation); 60% General Funds.

010-040-58470000

Family Preservation Grant

Funding in this organization represents costs associated with the operations of the Promoting Safe and Stable Families Grant. Activities include family resource centers to assist at risk families, foster family support and retention services, family empowerment programs, and time limited family reunification. This transfer takes projected surpluses from the In-State Travel line item to help fund projected deficit in the Current Expense line item in this account. The projected surplus in the In-State Travel line item is due to a significant increase in the use of State vehicles for official travel. The projected deficit in the Current Expense line item is due to the need to print additional documents over what was anticipated at the time the budget was established. Source of Funds: 100% Federal (Promoting Safe and Stable Families Grant, Title IV-E, Subpart II).

010-040-58550000

Child and Family Services

Funding in this organization represents costs associated with purchased services for Abuse and Neglect, CHINS and Delinquent clients. These services include board and care, as well as, community-based services as ordered by the courts. The transfers in this appropriation will move funds between line items to cover projected deficits with projected surpluses in other line items. Further, general fund line item is being increased to adequately meet the matching requirements needed for the federal expense claiming. The change in the definition of CHINS modified the expenditures differently than anticipated at the time the budget was established. The source of funds in this account differ line item to line item, based on the clients eligibility and the federal eligibility for the service. Source of funds: 100% General Funds for the Medical Payments to Providers line item. Source of funds: 70% Federal Funds (primarily Tile IV-E); 6.29% Other Funds (Children's Revolving Fund) and 23.71% General Funds for the Foster Care Services line

item. Source of funds: 49.76% Federal Funds (primarily Tile IV-E); .44% Other Funds (Children's Revolving Fund) and 49.80% General Funds for the Adoption Services line item. Source of funds: 100% General Funds, 0% Federal Funds (Medicaid, Title IV-A and Tile IV-E); and 0% Other Funds (Children's Revolving Fund) for the Out-of-Home Placement line item. Source of funds: 55.10% Federal Funds (Medicaid, Title IV-A and Tile IV-E); 3.80% Other Funds (Children's Revolving Fund) and 41.10% General Funds for the Community-Based Services line item.

DIVISION FOR JUVENILE JUSTICE SERVICES

010-041-20230000 OJJDP

Funding in this organization represents the costs associated with the Jail Compliance Monitor position and a Program Specialist as well as the programs funded by the Formula, Challenge, and Title V grants from the Office of Juvenile Justice & Delinquency Prevention (OJJDP) for prevention and intervention. This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Additionally, this transfer will increase the Equipment New Replacement, In State Travel Reimbursement, and Out of State Travel Reimb line items, as they were under budgeted. Funding for these transfers comes from the Grants Federal line item within this organization. Source of funds: 100% Federal.

010-041-20240000 JAIBG

Funding in this organization represents programs funded by the Juvenile Accountability and Incentive Block Grant from the Office of Juvenile Justice & Delinquency Prevention (OJJDP). This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Additionally, this transfer will increase both the Equipment New Replacement and Out of State Travel Reimb line items, as they were both under budgeted. Funding for these transfers comes from the Contracts for Program Services line item within this organization. Source of funds: 100% Federal.

010-041-58080000 Director's Office

Funding in this organization represents costs associated with the operation of the Office of the Director along with other administrative support staff. This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 100% Federal.

010-041-58090000
Juvenile Field Services

Funding in this organization represents costs associated with Juvenile Justice Field Services, including Juvenile Probation & Parole Officers, Juvenile Probation & Parole Supervisors, and support staff located at itinerant and District Offices. This transfer will provide the required funding for Audit Fund Set Aside, as this line had not previously been budgeted. Source of funds: 100% Federal.

010-041-58100000
Administration

Funding in this organization represents costs associated with the Office of Business and Finance for the Sununu Youth Services Center and Juvenile Justice Field Services. This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 100% Federal.

010-041-58110000
Custodial Care

Funding in this organization represents costs associated with the custody of minors at the John H. Sununu Youth Services Center including food, clothing, and consumables. Source of funds: 100% Other.

010-041-58120000
Maintenance

Funding in this organization represents costs associated with the operations and maintenance of the John H. Sununu Youth Services Center campus. A projected surplus in the Current Expenses and Own Forces Maintenance line items is a result of fewer incurred repairs than anticipated that could be handled by in-house staff. A portion of this surplus will fund a small projected deficit in the Maintenance Other Than Build-Grn line item, as this line item was under budgeted. The surplus in the Heat, Electricity, and Water line item is due to a combination of over budgeting, a mild climate during the summer months, and an increased effort to control energy usage in-house. This surplus will fund projected deficits within the Division. Source of Funds: 100% General.

010-041-58130000
Health Services

Funding in this organization represents costs associated with the medical services provided to the residents of the John H. Sununu Youth Services Center. The surplus in the Prescription Drug Expense line item is a result of both over budgeting and an increased use of generic medications.

in lieu of brand names. The surplus in the Medical Payments to Providers line item is a result of both over budgeting and a concerted effort on the part of the Medical Department, the Business Office, and the Fiscal Specialist Unit to research and charge Medicaid and Third Party Insurance for medical expenses when appropriate. The surpluses in these accounts will fund projected deficits within the Division. Source of Funds: 100% General.

010-041-58140000

Quality Improvement/Training

Funding in this organization represents costs associated with the operation of the Organizational Learning and Quality Improvement Bureau, which assesses needs and develops, delivers, and evaluates training for DJJS staff, to assist them in performing work effectively and efficiently. Additional functions include Quality Improvement, Strategic Planning, federally mandated Child and Family Services Review and the administrative case practice review processes. This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 100% Federal.

010-041-58170000

Rehabilitative Education

Funding in this organization represents costs associated with the education of the residents at the John H Sununu Youth Services Center. This transfer will provide the required funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 100% Federal.

010-41-58630000

Chapter 1 Neglected & Disadvantaged

Funding in this organization represents costs associated with the programs funded by the NH Department of Education Chapter 1 Neglected and Disadvantaged grant. As a result of over budgeting in the Current Expenses line item, there will be a surplus which will fund other projected deficits within this organization. Source of funds: 100% Other.

010-41-60050000

DOJ – Substance Abuse

Funding in this organization represents costs associated with the programs funded by the NH Department of Justice Substance Abuse grant. It was decided by the Division that payment for staff funded by this grant would be via contract, rather than hiring as a State employee. This transfer will move the allocated funds from the Personal Services-Temporary line item to the Contracts for Program Services line item. Additionally, this transfer will provide the required

funding for Audit Fund Set Aside, as this line item had not previously been budgeted. Source of funds: 100% Federal.

010-041-80190000
Workers Compensation

Funding in this organization represents costs associated with compensation for employees that are injured on the job. This transfer is to take care of the expenses for Class 041 Audit Fund Set-aside.

. Source of funds: 100% Federal.

DIVISION OF FAMILY ASSISTANCE

010-045-61250000
Directors Office

Funding in this organization represents costs associated with the administration of the Division and its programs. This transfer increases Class 041, Audit Fund Set Aside, while decreasing Class 042, Post-Retirement. In addition, this transfer increases Class 050, Part-Time Temp. Funds are necessary in this class for ongoing costs of part time staff. **Source of Funds: Class 041 – 100% Federal Funds; Class 042 – 100% Federal Funds; Class 050 – 40% Federal Funds, 60% General Funds.**

010-045-61270000
Employment Support

Funding in this organization represents costs associated with the administration of the New Hampshire Employment Program (NHEP). This transfer decreases Class 102, Contracts for Program Services as funds were available as a result of contract savings. This transfer also allows for a source of funds adjustment between Classes 501, Payments to Clients and 502, Payments to Providers. Federal funds are available in Class 501, Payments to Clients, and general funds are available in Class 502, Payments to Providers. In Class 501, only general funds can be used for the benefit payments that began in October 2011. At the time the budget was authorized it was thought that both federal and general funds were needed in Class 501. **The federal funds will be moved to Class 502. Source of Funds: Class 102 – 40% Federal Funds, 60% General Funds; Class 501 – 0% Federal Funds, 100% General Funds; Class 502 – 100% Federal Funds, 0% General Funds.**

010-045-61320000
Economic Services

Funding in this organization represents costs associated with the staff in the district offices providing direct services to the clients of New Hampshire. This transfer increases the amount

in Class 020, Current Expenses. Funds are necessary in this class due to increased cost of toner and paper used when processing client applications for eligibility. **Source of funds: 40% Federal Funds, 60% General Funds.**

010-045-61740000
APTD

Funding in this organization represents costs associated with the Aid to the Permanently and Totally Disabled (APTD) cash assistance grant. Funds are available in Class 501, Payments to Clients, due to caseloads being lower than anticipated when budgeted. **Source of Funds: 100% General Funds.**

010-045-6176000
IDP

Funding in this organization represents costs associated with the Interim Disabled Parent (IDP) cash assistance grant. Funds are available in Class 501, Payments to Clients, due to caseloads being lower than anticipated when budgeted. **Source of Funds: 100% General Funds.**

BUREAU OF ELDERLY AND ADULT SERVICES

05-95-48-481510-59420000
NURSING SERVICES – COUNTY PARTICIPATION

Funding in this organization represents costs associated with providing long term care services for the elderly and adults with disabilities. These services include: Nursing Homes, Mid-level Care, Home Support Waiver Services and Home Health Care Waiver Services. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. **Source of Funds: 100% Federal.**

05-95-48-481510-59430000
PROSHARE

Funding in this organization represents costs associated with the supplemental payment to county nursing homes. Funds are needed in Class 040 (Indirect Costs), and Class 041 (Audit Fund Set Aside) to satisfy projected deficits. **Source of Funds: 100% Federal.**

05-95-48-481510-59440000
MEDICAID QUALITY INCENTIVE PAYMENT

Funding in this organization represents costs associated with the supplemental Medicaid Quality Incentive Payment made to acuity based nursing facilities. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. **Source of Funds: 100% Federal.**

05-95-48-481510-61730000

NURSING SERVICES

Funding in this organization represents Medicaid provider payments associated with providing care for seniors and adults with disabilities. Based on the projection to date, surplus funds are being transferred out to cover short fall in other areas. In addition, funds are needed in Class 040 (Indirect Costs), and Class 041 (Audit Fund Set Aside) to satisfy projected deficits. Source of Funds: 100% Federal.

05-95-48-481510-78560000 MEDICAID ADMINISTRATION

Funding in this organization represents costs associated of administering and implementing programs and policies to support long-term care services from community-based programs to nursing facility level of care. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-48-481010-78720000 ADMINISTRATION ON AGING

Funding in this organization represents costs associated with administering grants received from the Administration for Community Living (ACL – formerly Administration on Aging (AoA)). Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Source of Funds: 100% Federal. In addition, funds are needed in Class 080 (Out of State Travel). In reviewing our budget, we have additional money in Class 070 (In State Travel) and not enough money in Class 080 (Out of State Travel) to cover out of state travel during the normal course of business for Adult Protective Workers (APSW). Funds are available in Accounting Unit 480510-9250 Class 070. Source of Funds: 36.77% Federal, 63.23% General.

05-95-48-481010-89200000 MONEY FOLLOWS THE PERSON

Funding in this organization represents costs associated with providing transitional programs to home and community based care clients transitioning from the nursing home. Funds are needed in Class 040 (Indirect Costs), and Class 041 (Audit Fund Set Aside) to satisfy projected deficits. Source of Funds: 100% Federal.

05-95-48-481010-89250000 MEDICAID SERVICES GRANTS

Funding in this organization represents costs associated with the administration and oversight of grants related to Medicaid Services. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-48-480510-89300000
OFFICE OF LONG TERM CARE OMBUDSMAN

Funding in this organization represents costs associated with the administration and oversight of investigating and resolving complaints and problems experienced by individuals who live in licensed long term care facilities. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-48-480510-89310000
NURSING STAFF

Funding in this organization represents costs associated with registered nurses evaluating clinical information to determine whether applicants meet the clinical eligibility standard for long term care services. In addition the nursing staff determine if the appropriate community based services, to meet the needs identified during the clinical assessment process, are being received by the applicant. They also provide clinical risk management and oversight of case management services. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-48-480510-92500000
FIELD OPERATIONS

Funding in this organization represents costs associated with the provision of Adult Protective Services. Funds are needed in Class 040 (Indirect Costs) to satisfy a projected deficit and surplus funds in other line items are being transferred out to cover the funding need in other areas. Source of Funds: 100% Federal.

05-95-48-481010-92550000
SOCIAL SERVICES BLOCK GRANT

Funding in this organization represents costs associated with administering the social service block grant award. Funds are needed in Class 040 (Indirect Costs), and Class 041 (Audit Fund Set Aside) to satisfy projected deficits. In addition, available federal funds are being increased while corresponding general funds are being transferred out to cover funding need in other areas of the department. Source of Funds: 100% Federal.

DIVISION OF PUBLIC HEALTH SERVICES

05-95-90-903010-18350000
NH ELC

Funding in this organization represents costs associated with testing, surveillance, and health information activities within the Division of Public Health Services. Funds are needed in Class 020 (Current Expense) for telephone, office supplies, printing, and for resource materials for Infection Control Practitioners. Funds are needed in Class 026 (Organizational Dues) for a Division membership in the Association for Professionals in Infection Control and Epidemiology (APIC). Funds are needed in Class 050 (Personal Services – Temp) to fund an approved surveillance intern through the end of the fiscal year. Funds are needed in Class 066 (Employee Training) for staff training in data analyses and presentation. Funds are needed in Class 070 (In-State Travel) as well as, Class 080 (Out-of-State Travel) for Epidemiologist and Laboratory staff to attend training and conferences related to emerging diseases, disease surveillance, and health information. Funds are needed in Class 548 (Reagents) for cost associated with testing for surveillance and outbreaks. Funds are available in Class 030 (Equipment) and Class 102 (Contracts for Program Services) as the approved grant for the current budget period provided for less equipment and contracted services. Source of Funds: 100% Federal.

05-95-90-903010-18770000

Water Analysis Lab

Funding in this organization represents costs associated with the Water Analysis Laboratory section within the Division of Public Health Services. Funds are needed in class 018 (Overtime) for hours associated with the recent Hepatitis C Outbreak. Funds are needed in Class 020 (Current Expense) for supplies for testing. Funds are available in Class 102 (Contracts for Program Services) as a contract for services was not renewed. Source of Funds: 84% General Funds and 16% Other Funds (Transfer From Other Agency).

05-95-90-902010-22220000

Ryan White Title II

Funding in this organization represents costs associated with the Ryan White Title II CARE Program within the Division of Public Health Services. Funds are available in Class 018 (Overtime) and Class 070 (In-State Travel), as expenses have been less than anticipated. Funds are needed in Class 020 (Current Expenses) to support the operating costs of this program. Source of Funds: 100% Federal.

05-95-90-902010-22230000

Boston EMA Title 1

Funding in this organization represents costs associated with the Title I HIV CARE Boston EMA Program within the Division of Public Health Services. Funds are available in Class 050 (Personal Service -Temp) as there is no longer a need for this expense category in this program. In addition, this program received more funding than was originally anticipated. Funds are needed in Class 020 (Current Expense) to support the costs of the program and Class 080(Out-of-

State Travel) for staff to attend regular meetings of the Boston Public Health Commission.
Source of Funds: 100% Other.

05-95-90-903010-30630000

Association of PH Lab

Funding in this organization represents costs associated with the Public Health Laboratories section within the Division of Public Health Services. Funds are needed in Class 080 (Out-of-State Travel) for Laboratory staff to attend training and conferences related to emerging diseases, and other subjects vital to public health laboratories. Funds are available in Class 030 (Equipment) as funding provided from the Association of Public Health Laboratories (APHL) provided for less equipment. Source of Funds: 100% Other Funds (Private Local Funds).

05-95-90-903010-30670000

Emergency Response Radiochem

Funding in this organization represents costs associated with the Emergency Response Radiochemistry Section within the Division of Public Health Services. Funds are needed in Class 070 (In-State Travel) as well as, Class 080 (Out-of-State Travel) for Laboratory staff to attend training and conferences related to radiological emergency response and safety. Funds are available in Class 030 (Equipment) as funding approved by the Utilities provided for less equipment. Source of Funds: 100% Other Funds (Utilities).

05-95-90-902010-45260000

MCH Data Linkage

Funding in this organization represents costs associated with the NH MCH (Maternal & Child Health) Data Linkage Project within the Division of Public Health Services. Funds are needed in Class 020 (Current Expense) to assist with costs associated with the Youth Behavior Risk Survey (YRBS). Funds are available in Class 102 (Contracts for Program Services) as additional federal funding was recently awarded. Source of funds: 100% Federal

05-95-90- 900510- 51500000

Health Stats

Funding in this organization represents cost associated with the Health Statistics program within the Division of Public Health Services. Funds are available in Class 246 (Grantee Administration) to cover other expenses within the Division.
Source of Funds: 100% General

05-95-90-902510-51700000

Disease Control

Funding in this organization represents costs associated with the Disease Control Investigation, Surveillance and Tuberculosis programs within the Division of Public Health Services. Additional funds are needed in Class 020 (Current Expense) due to the increased funding received by the HIV Surveillance program and Class 030 (Equipment) also due to the increased funding received by the HIV Surveillance program and the approval to purchase additional card key readers, new data servers and replacement file cabinets to be in compliance with the CDC's security and confidentiality policy. Funds are needed in Class 050 (Personal Services-Temp) due to increased hours of the Tuberculosis Education Training Coordinator and for the hiring of an approved part-time Statistical Analyst for the HIV Surveillance program. Funds are needed in Class 548 Reagents for the Tuberculosis program. Source of Funds: 100% Federal

05-95-90-902510-51710000
Emergency Preparedness

Funding in this organization represents costs associated with the activities under the federal grant Public Health Emergency Preparedness within the Division of Public Health Services and the Department of Safety. Additional funds are needed: in Class 018 (Overtime) and Class 019 (Holiday Pay) due to a higher-than-anticipated level of after-hours on-call coverage in the Bureau of Infectious Disease Control and the Public Health Laboratories; in Class 066 (Employee Training) for laboratory trainings that are now funded from this grant; in Class 070 (In-State Travel) for higher-than-anticipated travel to disease investigations; and in Class 548 (Reagents) for higher-than-anticipated laboratory reagents and testing supplies. Funds are available in: Class 050 (Personal Svc Temp), and Class 030 (Equipment) due to lower-than-anticipated needs; in Class 080 (Out of State Travel) due to lower-than-anticipated need from this funding source; and in Class 102 (Contracts for Program Services) due to an over-projection of contractual items that were eventually approved in the current federal grant period. Source of Funds: 85% Federal Funds, 15% General Funds.

05-95-90-900510-51730000
Environmental Public Health Tracking

Funding in this organization represents costs associated with the Environmental Public Health Tracking program within the Division of Public Health Services. Funds are needed in Class 030 (Equipment) to support unanticipated software needs for ongoing development of web reports, and in Class 066 (Employee Training) to support training needs for existing and newly hired staff. Funds are available in Class 080 (Out of State Travel) due to a reduction in federal travel requirements. Source of Funds: 100% Federal.

05-95-90-902510-51780000
Immunization Program

Funding in this organization represents costs associated with the Immunization Program within the Division of Public Health Services. Funds are needed in Class 020 (Current Expense) due to increase in consumable costs that are higher than originally anticipated. Additional funds are needed in Class 030 (Equipment) due to the approval of a supplemental award through the CDC to support the purchase of data loggers to monitor vaccine supplied to providers throughout the State of NH. Funds are also needed in Class 070 (In-State Travel) for staff travel to provide training on the new data loggers in the communities. Additional federal revenue is being budgeted to support this need. Funds are also needed in Class 548 (Reagents) to support the costs of the program. Funds are available in Class 050 (Personal Services-Temp) due to a reduction in part-time hours. Source of Funds: 100% Federal.

05-95-90-900510-51890000

HIV/AIDS Prevention

Funding in this organization represents costs associated with the HIV/AIDS Prevention program within the Division of Public Health Services. Funds are needed in Class 050 (Personal Services-Temp), for part-time hours worked that are higher than originally budgeted. Additional funds are also needed in Class 548 (Reagents) to fund testing in the lab to support program initiatives. Funds are available in Class 102 (Contracts for Program Services). Source of Funds: 100% Federal.

05-95-90-902010-51900000

Maternal & Child Health Section

Funding in this organization represents costs associated with the Maternal & Child Health Section within the Division of Public Health Services. Additional funds are needed in Class 018 (Overtime) for hours associated with the recent Hepatitis C Outbreak and Class 020 (Current Expense) to support the operating costs of this program. Funds are available in Class 102 (Contracts for Program Services) as not all contracts became effective on the anticipated date. Source of funds: 48% Federal and 52% Other.

05-95-90-903010-52300000

Public Health Laboratories

Funding in this organization represents costs associated with testing, surveillance, and health information activities within the Division of Public Health Services. Funds are needed in Class 070 (In-State Travel) as well as, Class 080 (Out-of-State Travel) for pick-up of specimens during outbreaks, and for Epidemiologist and Laboratory staff to attend training and conferences related to emerging diseases, disease surveillance, and health information. Funds are available in Class 024 (Maint. Other than Building & Grounds) for general repairs, and service and repair agreements for laboratory instruments, as expenses have been less than originally anticipated. Source of Funds: 100% Federal.

05-95-90-902010-52600000

WIC Supplemental Nutrition Program

Funding in this organization represents costs associated with providing services to women and their infant children. Funds are needed in Class 026 (Organizational Dues), Class 030 (Equipment), and in Class 080 (Out of State Travel) due to expenses being greater than originally anticipated. Funds are available in Class 102 (Contracts for Program Services) as expenses have been less than originally anticipated. Source of Funds: 100% Federal.

05-95-90-901510-53070000

EPA Renovation Repair & Painting

Funding in this organization represents costs associated with the EPA Renovation Repair & Painting Program within the Division of Public Health Services. Funds are needed in Class 102 (Contracts for Program Services) for an anticipated contract, and in Class 041 (Audit Fund Set Aside) in order to allow for sufficient appropriation for audit payments as required by RSA 124:16. Additional federal revenue is being budgeted to support this need. Funds are also available in Class 020 (Current Expense) and Class 070 (In State Travel) due to decreased staff, and related expenses. Source of funds: 100% Federal

05-95-90-903010-53500000

FDA FERN Micro

Funding in this organization represents costs associated with the Microbiological – Food Testing section within the Division of Public Health Services. Funds are needed in class 030 (Equipment) for new instruments. Funds are needed in Class 080 (Out-of-State Travel) for Laboratory staff to attend training and conferences related to food emergency response and testing. Funds are needed in Class 102 (Contracts for Program Services) for services related to acquiring ISO certification, a grant requirement of the Food and Drug Administration (FDA). Funds are available in Class 024 (Maint. Other than Building & Grounds) for service and repair agreements for laboratory instruments, as expenses have been less than originally anticipated. Federal carryover funds are also being accepted to allow the purchase of approved equipment under the federal grant. Source of Funds: 100% Federal.

05-95-90-901010-53620000

Policy and Performance

Funding in this organization represents costs associated with the Policy and Performance Management Program within the Division of Public Health Services. Funds are needed in class 050 (Personal Service Temp) due to greater than anticipated need, and in Class 041 (Audit Fund Set Aside) in order to allow for sufficient appropriation for the required audit payments as required by RSA 124:16. Source of Funds: 100% Federal.

Food Protection

Funding in this organization represents costs associated with the Food Protection Section within the Division of Public Health Services. Funds are needed in class 018 (Overtime) for hours associated with the recent Hepatitis C Outbreak. Additional funds are needed in Class 020 (Current Expenses) due to increase in consumables and printing costs. Funds are available in Class 070 (In-state Travel). Source of Funds: 72% General and 28% Other (Fees).

05-95-90-901510-53980000
Emergency Response

Funding in this organization represents costs associated with the Emergency Response Section within the Division of Public Health Services. Funds are needed in Class 080 (Out-of-State Travel) for staff to attend training and conferences related to radiological emergency response and safety. Funds are available in Class 020 (Current Expense) and Class 030 (Equipment) as the approved Assessment amount for SFY 2013 calls for less supplies and equipment to be purchased. Source of Funds: 100% Other (Utility).

05-95-90-90 54970000
Childhood Lead

Funding in this organization represents costs associated with the Childhood Lead Section within the Division of Public Health Services. Funds are needed in class 018 (Overtime) for hours associated with the recent Hepatitis C Outbreak. Source of Funds: 100% Federal Funds

05-95-90-902010-55300000
Family Planning Program

Funding in this organization represents costs associated with the Family Planning Program within the Division of Public Health Services. Funds are needed in Class 548 (Reagents) in order to properly code the purchase of medical screening kits. Funds are available in Class 102 (Contracts for Program Services) as funds for medical screening kits were originally budgeted in this class. Source of Funds: 100% Federal.

05-95-90-902010-56080000
Tobacco Prevention Federal

Funding in this organization represents costs associated with the Tobacco Prevention and Control Program within the Division of Public Health Services. Funds are needed in class 018 (Overtime) for hours associated with the recent Hepatitis C Outbreak and Class 020 (Current Expense) to support operating costs of this program. Funds are available in Class 050 (Personal Service Temp Appointment) as costs have been less than anticipated. Source of Funds: 94.59% Federal and 5.41% Other.

05-95-90-902010-56590000

Comprehensive Cancer

Funding in this organization represents costs associated with the Comprehensive Cancer Program within the Division of Public Health Services. Additional funds are needed in Class 020 (Current Expense) to support operating costs of this program, Class 041 (Audit Fund Set Aside) as required for additional federal funds, Class 066 (Employee Training) for required training, and in Class 072 (Grants Federal), and Class 102 (Contracts for Program Services) for contracts. The Federal grantor has approved additional federal funding for this federal grant budget period. Source of Funds: 100% Federal.

05-95-90-901510-56670000

Chronic Disease Asthma

Funding in this organization represents costs associated with the Chronic Disease Asthma program within the Division of Public Health Services. Funds are needed in Class 018 (Overtime) as additional hours are needed to support the program due to an unanticipated vacancy. A Class 030 (Equipment) needs to be created due to unexpected SAS License needs for staff. Funds are available in Class 020 (Current Expense) as costs have been less than anticipated, in Class 070 (In-State Travel), and Class 080 (Out of State Travel), as travel expenses have been less than anticipated, and in Class 102 (Contracts for Program Services) as contract costs have been less than anticipated. Source of Funds: 100% Federal.

05-95-90-902010-59060000

SUID Case Registry

Funding in this organization represents costs associated with the Sudden Unexpected Infant Death Case Registry within the Division of Public Health Services. Funds are needed in Class 041 (Audit Fund Set Aside) in order to allow for sufficient appropriation for the audit payments as required by RSA 124:16. Funds are needed in Class 049 (Transfer to Other State Agency) to support the activities as authorized within a Memorandum of Understanding between the Division of Public Health Services and the Dept of Justice. Additional federal revenue is being budgeted to support this need. Source of Funds: 100% Federal.

05-95-90-902510-59170000

MMRS

Funding in this organization represents costs associated with the preparedness activities funded with funds from the Department of Safety's federal grant from the US Department of Homeland Security. Additional funds are needed: in Class 030 (Equipment) for laboratory equipment. Source of Funds: 100% Other.

05-95-90-901010-59970000

Strengthening PH Infrastructure

Funding in this organization represents costs associated with the Strengthening Public Health Infrastructure program within the Division of Public Health Services. Funds are needed in Class 066 (Employee Training) for professional development and quality improvement training required by the grant. Funds are available in Class 070 (In State Travel) and in Class 080 (Out of State Travel) as expenses in these two classes have been less than anticipated. Source of Funds: 100% Federal.

05-95-90-900510-90520000

NIOSH Research Grant Federal

Funding in this organization represents costs associated with the NIOSH Research Grant program within the Division of Public Health Services. Funds are needed in Class 020 (Current Expense) due to an increase in consumables and to purchase survey data from the NH Coalition for Occupational Safety and Health to research working conditions and discrimination at work for immigrant workers, Class 041 (Audit Fund Set Aside) in order to allow for sufficient appropriation for audit payments as required by RSA 124:16, Class 070 (In State Travel) and Class 080 (Out of State Travel) due to unexpected increases in airfare and other travel expenses for staff to attend required federal meetings, and Class 102 (Contracts for Program Services). Additional federal revenue is being budgeted to support this need. Source of Funds: 100% Federal.

05-95-90-902510-90550000

Emergency Preparedness Carry Forward

Funding in this organization represents costs associated with the preparedness activities funded with carry forward from prior grant years in the Public Health Emergency Preparedness federal grant within the Division of Public Health Services and the Department of Safety. Additional funds are needed: in Class 030 (Equipment) due to federal approval for use of carry forward funds for technology, laboratory, warehousing and other preparedness equipment under the grant; and in Class 080 (Out of State Travel Reimb) due to federal approval of an increased level of travel to training conferences related to the grant. Funds are available in Class 102 (Contracts for Program Services) due to a decreased level of anticipated carry forward-funded grant activities in contract agreements. Source of Funds: 100% Federal.

GLENCLIFF HOME

05-095-091-910010-57100000

Professional Care

Funding in this organization represents costs associated with Professional Care Services delivered to clients. Projected surpluses are being transferred out to cover funding need in other areas. Source of Funds: 100% General

05-095-091-910010-57200000

Custodial Care

Funding in this organization represents costs associated with the Dietary, Housekeeping and Laundry Services of Glencliff Home. Funds are required in Class 021(Food to Institutions) due to increased food costs. Source of Funds: 100% General

05-095-091-910010-57400000

Administration

Funding in this organization represents costs associated with the Administration of Glencliff Home. Funds are required in Class 070(In-State Travel) due to the increased use of personal vehicles for official facility business.

Source of Funds: 100% General

05-095-091-910010-78920000

Maintenance

Funding in this organization represents costs associated with the Maintenance Department. Funds are necessary in Class 020 (Current Expense) due to increased cost of repair materials. Funds are needed in Class 023(Heat Electricity Water) due to an unanticipated delay in transitioning to the new Chip Boiler system. Funds are required in Class 030 (Equipment) due to a vehicle totaled in FY 2012 that needs to be replaced. Funds are necessary in Class 048(Contractual Maint.Build-GRN) due to numerous unscheduled maintenance projects. Source of Funds: 100% General

BUREAU OF BEHAVIORAL HEALTH

05-95-92-920010-30680000

CONSUMER AND FAMILY AFFAIRS

Funding in this organization represents costs associated with the Office of Consumer and Family Affairs. Funds are needed in Class 020 (Current Expenses), Class 066 (Employee Training), and Class 070 (In State Travel) to satisfy projected deficits. Funds are available in Class 021 (Food Institutions) due to less than anticipated expenditures. Source of Funds: 100% General.

05-95-92-920010-70100000

COMMUNITY MENTAL HEALTH SVCS

Funding in this organization represents costs associated with the community mental health Medicaid payments. Funds are needed in Class 041 (Audit Fund Set Aside) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-92-920010-71550000

MEDICAID PAYMENTS

Funding in this organization represents Medicaid payments to New Hampshire Hospital and Glenclyff Home. Funds are needed in Class 041 (Audit Fund Set Aside) and Class 510 (Medicaid to Institutions) to satisfy projected deficits. Source of Funds: 100% Federal.

05-95-92-920010-78770000

OFFICE OF DIRECTOR

Funding in this organization represents costs associated with the BBH Director's Office. Funds are needed in Class 022 (Rents-Leases Other Than State) to satisfy a projected deficit. Funds are available in Class 020 (Current Expenses) due to less than anticipated expenses. Source of Funds: 82% General, 18% Federal.

BUREAU OF DEVELOPMENTAL SERVICES

05-95-93-930010-50500000

TWWIIA

Funding in this organization represents costs associated with Medicaid Infrastructure Grant. Funds are available in Class 102 (Contracts for Program Services) because the grant has ended. Source of Funds: 100% Federal.

05-95-93-930010-53400000

LIFESPAN RESPITE CARE PROJECT

Funding in this organization represents costs associated with the Lifespan Respite Grant. Funds are available in Class 037 (Technology Hardware) and Class 038 (Technology Software) as expenses have been less than anticipated. Funds are needed in Class 502 (Payments to Providers) to satisfy a projected deficit due to federally approved changes to the grant expenditure plan. Source of Funds: 100% Federal.

05-95-93-930010-59470000

PROGRAM SUPPORT

Funding in this organization represents costs associated with the operation of the Community Developmental Services central office within the Bureau of Developmental Services. Funds are needed in Class 020 (Current Expenses) to cover client complaint investigation expenses that were unanticipated in the SFY 13 budget. Funds are also needed in Class 040 (Indirect Costs) to satisfy a projected deficit. Funds are available in Class 022 (Rents – Leases Other Than State) and Class 042 (Additional Fringe Benefits) as expenses have been less than projected. Source of Funds: Class 020 and Class 022 - 64% General and 36% Federal, Class 040 and Class 042 - 100% Federal.

05-95-93-930010-59490000
PROJECT ACCESS FOR EPILEPSY

Funding in this organization represents costs associated with the Project Access for Epilepsy grant. Funds are needed in Class 102 (Contracts for Program Services) as budgeted funds were insufficient to cover current year contracts. Source of Funds: 100% Federal.

05-95-93-930010-70130000
FAMILY SUPPORT

Funding in this organization represents funding for the BDS Family Support Program. Funds are needed in Class 102 (Contracts for Program Services) as budgeted funds were insufficient to cover current year contracts. Source of Funds: 100% General.

05-95-93-930010-70160000
ACQUIRED BRAIN DISORDER SERVICES

Funding in this organization represents costs associated with the provision of Acquired Brain Disorder Services. Funds are needed in Class 041 (Audit Fund Set Aside) to satisfy a projected deficit and in Class 102 (Contracts for Program Services) to fully encumber current year contracts. Source of Funds: 100% General.

05-95-93-930010-71000000
COMMUNITY DEVELOPMENTAL SERVICES

Funding in this organization represents costs associated with the Developmental Disabilities Home and Community Based Care Waiver. Funds are available in Class 557 (Medicare Waiver Services) due to less than anticipated expenses. Source of Funds: 50% General, 50% Federal.

05-95-93-930010-71640000
NH DESIGNATED REC FACILITY

Funding in this organization represents costs associated with the operation of the Designated Receiving Facility in Laconia. Funds are needed in Class 022 (Rents-Leases Other Than State), Class 070 (In-State Travel) and Class 501 (Payments to Clients) to cover projected deficits. Funds are available in Class 020 (Current Expenses) and Class 024 (Maintenance Other Than Bldg/Grounds) due to less than anticipated expenses. Source of Funds: 100% General.

05-95-93-930010-71670000
MEDICAID COMPLIANCE

Funding in this organization represents costs associated with the Medicaid Compliance unit. Funds are needed in Class 020 (Current Expenses) to satisfy a projected deficit. Source of Funds: 50% General, 50% Federal.

05-95-93-930010-71720000
MEDICAID TO SCHOOLS

Funding in this organization represents costs associated with the Medicaid To Schools program. Funds are available in Class 511 (Medicaid to Schools) due to less than anticipated expenses. Source of Funds: 100% Federal.

05-95-93-930010-78520000
INFANT TODDLER PROGRAM PT-C

Funding in this organization represents costs associated with the Infant and Toddlers with Disabilities Grant. Funds are available in Class 102 (Contracts for Program Services) due to less than anticipated expenses. Funds are needed in Class 070 (In State Travel) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-93-930010-78580000
SOCIAL SERVICES BLOCK GRANT

Funding in this organization represents costs associated with management of the Partners In Health program funded by the Social Services Block Grant. Funds are needed in Class 080 (Out of State Travel) to satisfy a projected due to unanticipated travel required by the grant. Funds are available in Class 042 (Additional Fringe Benefits) due to less than anticipated expenses. Source of Funds: 100% Federal.

NEW HAMPSHIRE HOSPITAL

05-95-94-940010-84000000
ADMINISTRATION

Funding in this organization represents costs associated with the administration of New Hampshire Hospital. Funds are necessary in class 040 (Indirect Costs - SWCAP) and in class 041 (Audit Fund Set Aside) to cover projected deficits. Source of Funds: 100% Federal.

05-95-94-940010-84100000

NHH-FACILITY/PATIENT SUPPORT

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Facility/Patient Support Services. Staff in these areas provides direct services to patients in Food and Nutritional Services, Environmental Services, Laundry Services and Maintenance. Funds are necessary in class 041 (Audit Fund Set Aside) to cover projected deficits. Funds are also necessary in class 048 (Contract repairs;Bldg, Grounds) to cover the projected renovation costs necessary to reopen 12 (twelve) beds on Unit 1. Funds are available in class 049 (transfer to Agencies-Other Than Bldg) due to four (4) New Hampshire Hospital Campus Police/Department of Safety vacancies. In addition, surplus funds are being transferred out to cover funding need in other areas. Source of Funds: 100% Federal for Classes 041 and 100% General Funds for other line items.

05-95-94-940010-87500000

ACUTE PSYCHIATRIC SERVICES

Funding in this organization represents costs associated with the operation of New Hampshire Hospital, Acute Psychiatric Services. These costs cover the direct expenses of supporting patients. Funds are necessary in class 041 (Audit Fund Set Aside), and class 042 (Post Retirement Benefits) to cover projected deficits. In addition, surplus funds are being transferred out to cover funding need in other areas. Source of Funds: 100% Federal for Class 041 and 100% General Funds for other line items.

OFFICE OF THE COMMISSIONER

010-095-50000000

Office of the Commissioner

Funding in this organization represents costs associated with the operation of the Commissioner's Office. Funds are available in Current Expense (class 020) to offset a need in the Office of Administration. Funds are available in Indirect Costs (class 040) and In-State Travel (class 070) due to budgeted amount exceeds actual amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. 37% Federal, 63% General

010-095-5010000

OMH Partnership Grant

Funding in this organization represents costs associated with the operation of the Office of Minority Health, which administers the programs, and policies that reduce health disparities in minority communities throughout the State. Funds are required in Current Expense (class 020), Audit Fees (class 041) and Contracts for Program Services (class 102) and are offset by available funds in Training (class 066) to align the State appropriation with the Federal grant as awarded. Source of Funds is 100% Federal from the Minority Health State Partnership Grant.

010-095-50250000

Employee Assistance Program

Funding in this organization represents costs associated with the operation of this program that provides assistance to employees who are having problems in their work or personal lives by helping them secure appropriate assistance. Funds are needed in Overtime (class 018) because actual costs exceed the adjusted authorized for SFY 2013. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. 7% Federal, 93% General

010-095-56760000

Office of Business Operations

Funding in this organization represents costs associated with the operation of the Office of Business Operations. Funds are available in Overtime (class 018), Additional Fringe Benefit (class 042) and In-State Travel (class 070) due to amount budgeted for SFY 2013 exceeding the amount needed. Funds are needed in Temporary Personnel (class 050) because actual costs exceed the adjusted authorized for SFY 2013. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. 39 % Federal, 61% General

010-095-59510000

Office of Minority Health and Refugee Affairs

Funding in this organization represents costs associated with the operation of the Office of Minority Health and Refugee Affairs, which administers the programs, and policies that reduce health disparities in minority and refugee communities throughout the State. Funds are required in Overtime (class 018) to cover a deficit in the account due to the Hepatitis C response. Funds are also required in Current Expense (class 020) because actual costs exceed the adjusted authorized for SFY 2013. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. 45% Federal 55% General

010-095-59580000

Refugee Cash & Medical

Funding in this organization represents costs associated with Refugee grants as awarded from the Office of Refugee Resettlement. Funds are also required in Current Expense (class 020) because

actual costs exceed the adjusted authorized for SFY 2013. Source of Funds: 100% Federal (Refugee Resettlement Grants).

010-095-59930000

Health Professional Opportunity Grant

Funding in this organization represents costs associated with the Health Professional Opportunity grant to assist low-income individuals with education and training for occupations in the healthcare field. Funds are needed in Equipment (class 030) to fund a laptop that is part of the 100% federally funded grant application. Source of Funds: 100% Federal (HPOP Grant).

010-095-71360000

Uncompensated Care Fund

Funding in this organization represents costs associated with the General Hospital Disproportionate Share program. Funds are required in Current Expense (class 020) to fund the 2012 Deemed Disproportionate Share payment recently approved by the Centers for Medicare and Medicaid Services. An increase to Audit Set Aside (class 041) is required because the amount budgeted is less than the actual amount needed. Source of Funds: 50% Federal (Medicaid) and 50% Other (DRA Revenue).

010-095-71780000

Homeland Security

Funding in this organization represents costs associated with maintaining an emergency preparedness capability as required by the Radiological Emergency Response Plan (RERP) and NH RSA 107-B, Nuclear Planning and Response Program. Funds are required in Overtime (class 018), and available in Current Expense, Equipment, Personnel-Temporary and Out-State Travel (classes 020, 030, 050, 080) to align the state budget with the awarded budget from Department of Safety. Source of Funds: 100% Other (Dept of Safety).

OFFICE OF IMPROVEMENT AND INTEGRITY

05-95-95-951010-56950000

OFFICE OF IMPROVEMENT AND INTEGRITY

Funding in this unit represents costs associated with the audit and review of DHHS financial and medical programs, such as provider payments, third party liability and quality assurance programs. This transfer will fund a projected need in Class 020 for Office of Reimbursements due to an increased need in funding and a projected need in Class 018 overtime for a one time project from the contract line 103. Source of Funds: 46% Federal Funds (numerous federal programs through cost allocation) and 54% General Funds.

05-95-95-951010-59590000

OFFICE OF REIMBURSEMENTS

Funding in this unit represents costs associated with the billing and collection of co-payments or obligations to the department, such as New Hampshire Hospital, Multiple Offender Program, Corrections Psychiatric unit, transitional housing and estate recovery programs. This transfer will fund a projected deficit in Class 020 and Class 070, due to reassignments of program areas and covered with a projected surplus in Class 020 for OII. Source of Funds: 45% Federal Funds (numerous federal programs through cost allocation) and 55% General Funds.

OFFICE OF ADMINISTRATION

010-095-56770000

Bureau of Human Resources

Funding in this organization represents costs associated with the management of Human Resources and Payroll operations within the Department. Funds are available in Additional Fringe Benefits (class 042) as the budgeted amount exceeds the amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings.

010-095-56850000

Management Support

Funding in this organization represents costs associated with the management of the facilities operations within the Department. This includes both the various locations in Concord and the District Office's throughout the State. Funds are required in Rents and Leases (class 022) to fund required leasing or renting of District Office space. Funds are available in Maintenance other than Building (class 024) and Indirect Costs (class 040) due to the budgeted amount exceeds amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: Class 024 – 40% Federal Funds, 60% General Funds; Class 040 – 100% Federal Funds.

010-095-56870000

DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are required in Overtime (class 018) and Current Expense (class 020) as the amount needed exceeds the adjusted authorized for SFY 2013; this funding need is being directly offset by a surplus in the Office of Business Operations account. Funds are available in Additional Fringe Benefits (class 042) and in In-State Travel (class 070) due to the budgeted amount exceeds amount needed. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings Source of Funds: Class 042 – 100% Federal Funds; Class 070 – 40% Federal Funds, 60% General Funds.

OFFICE OF OPERATION SUPPORT

**05-95-95-952010-51430000
CHILD CARE LICENSING**

Funding in this unit represents costs associated with the licensure and monitoring and investigation of child residential and day care facilities. This transfer will fund a projected deficit in Class 070 from Class 080, due to staff turnover of staff and the need to cover this territory. The projected surplus in Class 080, Out of State Travel, is from reduced need and availability of staff to attend training due to 1-2 vacancies. Source of Funds: 57% Federal Funds (numerous federal programs through cost allocation) and 43% General Funds.

**05-95-95-952010-51460000
HEALTH FACILITIES ADMINISTRATION**

Funding in this unit represents costs associated with the licensure monitoring and investigation of health facilities. This transfer between line items in this account will fund the projected expenses for the remainder of SFY 2013. Source of Funds: Class 046 and 080 79% Federal Funds (numerous federal programs through cost allocation) % Other Funds and 21% General Funds; Class 103: 100% federal funds.

**05-95-95-952010-56800000
LEGAL SERVICES**

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. We have a shortfall for our copy machine and audit fund set aside (041) to be funded from the program support additional fringe benefits cost line (042). An expected surplus in current expense costs will help us cover the equipment and rental needs. Source of Funds: 100% Federal Funds 0% Other and 0% General Funds.

**05-95-95-952010-56820000
COMMUNITY RESIDENCES**

Funding in this unit represents costs associated with the licensure monitoring and investigation of community residences in the State of New Hampshire. Due to an increase in current expenses we have a need for an increase to this funding line to be covered by a reduction in state travel from health facilities. Source of Funds: 50% Federal Funds and 50% General Funds.

**05-95-95-952010-56830000
PROGRAM SUPPORT ADMINISTRATION**

Funding in this unit represents costs associated with attorneys and other professional staff that provide legal services across the Department of Health and Human Services. Due to a need to cover the continued obligation of system automation contract and the availability of a surplus in Indirect Costs class line (040) for the remainder of this contract. Source of Funds: 100% Federal Funds for this transfer.

05-95-95-952010-56960000
OMBUDSMAN

Funding in this unit represents costs to provide assistance to clients and employees of the Department by investigating and resolving complaints regarding any matter within the jurisdiction of the Department, including services and assistance provided by the Department or its contractors. Due to the rental of a copy machine the rental line needs to increase this will be covered by a surplus in the Health Facilities Administration lines. Source of Funds: 38% Federal Funds (numerous federal programs through cost allocation) and 62% General Funds.

OFFICE OF INFORMATION SERVICES

010-095-09170000

Health Information Exchange Federal Funds

Funding in this organization represents costs associated with the Health Information Exchange Project. This transfer will fund an increase to Class 040, Indirect Costs and 041, Audit Fees, that are due to projected increased costs for these federally funded expenditures. Source of Funds: 0% General, 100% Federal.

010-095-59520000

Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. This transfer will fund an increase to Class 020, current expense that is caused by rising costs for providing Medicaid Provider notifications. This transfer will also fund an increase to Class 027, Transfer to the Department of Information Technology requested to replace the reduction in the Transfer to the Department of Information Technology budget caused by a reconciliation issue between the Department of Information Technology and the Department of Health and Human Services' budget requests. This transfer will also fund an increase to Class 102, Contract for Program Services that is caused by increased costs for the Medicaid Management Information System. In addition, this transfer will fund an increase to Class 040, Indirect Costs and 041, Audit Fees, that are due to projected

increased costs for these federally funded expenditures. Source of Funds: 28% General, 72% Federal.

OFFICE OF MEDICAID & BUSINESS POLICY

010-095-61380000

CHIP

Funding in this organization represents costs associated with the Medicaid payments to provide for costs associated with the Title XXI Children's Health Insurance Program (CHIP). New Hampshire CHIP program provides Medicaid coverage to uninsured eligible children with family income 185% - 300% of the federal poverty level. Funds are requested to transfer from Class 560 Insurance Premium Payments to the Provider Payments account to cover the population that shifted from comprehensive Health Management Organization (HMO) coverage to Medicaid Expansion. This shift in coverage is projecting a 28% increase in enrollment for children having medical coverage. There was also \$1.3 million in Federal funds budgeted as part of the CHIP Performance Bonus payment. The Performance Bonus was not achieved due to not meeting federal timelines for policy changes that could not be completed until after the transition from HMO coverage to Medicaid Expansion was completed.

Source of Funds: Class 560 Insurance Premium Payments: 73.78% Federal and 26.22% General.

010-095-61470000

Provider Payments

Funding in this organization represents costs associated with the Medicaid payments to healthcare providers that deliver healthcare services to New Hampshire's Medicaid population. Funds are requested to transfer from Class 560 Insurance Premium Payments to the Provider Payments account to cover the population that shifted from comprehensive Health Management Organization (HMO) coverage to Medicaid Expansion. Funds are needed in the outpatient class line due to higher than anticipated costs from the prior fiscal year adjustment for radiology services. Payment adjustments for these services were not funded in the budget, which has resulted in the deficit for this class line. Further, this transfer includes increase in general funds and corresponding decrease in federal funds to offset a portion of DSH audit disallowance payback to the feds in SFY 2013.

Source of Funds: Class 041 Audit Set-aside 100% Federal; Class 565, Outpatient Hospital, 50% Federal, 50% General.

010-095-61430000

Pharmacy

Funding in this organization represents costs associated with the Medicaid payments to provide for prescription drugs to New Hampshire's Medicaid population. Funds are available in class 100 Prescription Drug Expenses due to less than projected growth in the cost per script and the number of prescriptions. Funds are also requested in Class 102, Contracts for Program Services, due to an increase in the number of paid claims and prior authorization requests per month than was originally projected. Funds are available in Class 503 State Phase Down (SPDC), which is the amount that is paid by the State to Centers for Medicare and Medicaid (CMS) to defray a portion of the Medicare drug expenditures for the Medicaid members that also have Medicare coverage for their prescription drugs. Funds are available due to less than projected growth in utilization for this population. The transfer will utilize the surplus from Class 100 to fund the deficit in Class 102. The surplus from Class 503 will fund a deficit in another account.

Source of Funds: Class 100, Prescription Drug Expenses, 50% Federal, 50% General; Class 102, Contracts for Program Services, 75% Federal and 25% General; and Class 503 State Phase Down 100% General.

010-095-61780000

BCC Program

Funding in this organization represents costs associated with the Medicaid payments to healthcare providers that deliver healthcare services to New Hampshire's Medicaid population. Funds are needed in the outpatient class-line due to higher than anticipated costs from the prior fiscal year adjustment for radiology services. Payment adjustments for these services were not funded in the budget, which has resulted in the deficit for this class line.

Source of Funds: Class 041 Audit Set-aside 100% Federal; Class 565, Outpatient Hospital, 65% Federal, 35% General.

DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF DRUG & ALCHOL SERVICES

05-95-95-958410-13870000

TREATMENT – PREVENTION STATE

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 010 (Personnel Services), Class 020 (Current Expenses); Class 070 (In State Travel); and Class 102 (Contracts for Program Services) due to less than projected costs. Source of Funds: 100% General (class 010, 020 and 070) 90% General and 10% Other (Highway) funds (Class 102).

05-95-95-958410-30790000

TREATMENT-PREVENTION-DIRECTORS

Funding in this organization represents costs associated with the Director's office, Business & Financial and Resource and Development units within the Bureau of Drug & Alcohol Services. Funds are available in Class 070 (In State Travel) and Class 080 (Out of State Travel) due to less than projected costs. Source of Funds: 100% General.

05-95-95-958410-53650000

ALCOHOL AND OTHER DRUG TREATMENT

Funding in this organization represents costs associated with Clinical Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 020 (Current Expenses) for the purchase of brochures and posters to be used for the Clearinghouse; and Class 080 (Out of State Travel) to cover expenses associated with out of state meetings required as part of the federal Block Grant. Funds are available in Class 070 (In State Travel); and Class 102 (Contracts for Program Services) due to less than projected costs. Source of Funds: 100% Federal.

05-95-95-958410-53690000

ALCOHOL EDUCATION

Funding in this organization represents costs associated with the Impaired Driver Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 070 (In State Travel); and Class 103(Contracts for Program Operations) due to less than projected costs. Source of Funds: 100% Other.

05-95-95-958310-71760000

HOUSING – SHELTER PROGRAM

Funding in this organization represents costs associated with the HUD grants awarded to BHHS. Funds are available in Class 021 (Food Institutional) due to less than anticipated expenses. Funds are needed in Class 041 (Audit Fund Set Aside) to satisfy a projected deficit. Source of Funds: 100% Federal.

05-95-95-958310-71770000

EMERGENCY SHELTERS

Funding in this organization represents costs associated with the Bureau of Homeless and Housing Services. Funds are needed in Class 020 (Current Expenses) due to greater than anticipated expenses and available funds in Class 010 (Personnel Services) are being transferred out to cover funding need in other areas. Source of Funds: 100% General.

05-95-95-958110-51930000

MEDICAL AND CLIENT SERVICES

Funding in this organization represents the expenses of the Disability Determination Unit. Funds are needed in Class 022 (Rents-Leases Other Than State) to satisfy a projected deficit. Funds are available in Class 020 (Current Expenses) as expenses have been less than anticipated. Source of Funds: 50% General, 50% Federal.

Other	Account From	General Funds Only			Net FF/Oth	Account To
		From	To	Net		
Division for Children, Youth and Families	Various	(1,082,480)	2,582,480	1,500,000	(5,599,599)	Various
Division for Juvenile Justice Services	Various	(794,500)	300,000	(494,500)	144,870	Various
Division of Family Assistance	Various	(4,050,949)	350,949	(3,700,000)	-	Various
Bureau of Elderly and Adult Services	Various	(3,391,541)	1,581	(3,389,960)	222,435	Various
Division of Public Health Services	Various	(58,519)	54,843	(3,676)	613,825	Various
Glenclyff Home	Various	(278,083)	427,000	148,917	-	Various
Bureau of Behavioral Health	Various	(5,128)	5,128	-	1,020,000	Various
Bureau of Developmental Services	Various	(1,577,420)	1,577,420	-	(2,566,368)	Various
New Hampshire Hospital	Various	(1,675,550)	-	(1,675,550)	392,806	Various
Office of the Commissioner	Various	(57,770)	13,804	(43,966)	297,988	Various
Office of Improvement and Integrity	Various	(4,599)	820	(3,779)	(2,935)	Various
Office of Administration	Various	(12,600)	191,400	178,800	85,200	Various
Office of Operations Support and Program Integrity	Various	(12,890)	12,889	(1)	0	Various
Office of Information System	Various	-	2,597,457	2,597,457	6,586,576	Various
Office of Medicaid Business and Policy	Various	(8,933,670)	13,935,088	5,001,418	(9,442,024)	Various
Bureau of Drug & Alcohol Services	Various	(95,160)	-	(95,160)	(12,104)	Various
Division of Community Based Care Services	Various	(22,250)	2,250	(20,000)	(2,000)	Various
Total Department of Health and Human Services		(22,053,109)	22,053,109	-	(8,261,330)	
			Net Federal Funds		(7,087,447)	
			Net Other Funds		(1,173,883)	
					(8,261,330)	
					-	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	SOF	
2	LAWSON ACCOUNTING FORMAT																		
3	COMP	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT														
4	DIVISION FOR CHILDREN, YOUTH AND FAMILIES																		
5	DCYF Reimbursement Unit																		
6	010	040	22010000	000	404671	Federal Funds	\$ -												
7	010	040	22010000	005	407139	Other Funds	\$ -												
8	010	040	22010000			General Funds	\$ -	\$ -											
9	Total Revenue																		
10	010	040	22010000	030	500301	Equipment	\$ (1,000)			\$ -		\$ (400)	\$ (600)	\$ -	40%	60%	0%		
11	010	040	22010000	070	500707	In-State Travel	\$ 1,000			\$ -		\$ 400	\$ 600	\$ -	40%	60%	0%		
12	Total Expense																		
13																			
14	Child Care Development Quality Assurance																		
15	010	040	56890000	000	403841	Federal Funds	\$ -												
16	010	040	56890000			Other Funds	\$ -												
17	010	040	56890000			General Funds	\$ (47,259)	\$ (47,259)											
18	Total Revenue																		
19	010	040	56890000	049	500294	Transfer to Other State Age	\$ 8,000			\$ -		\$ 8,000	\$ -	\$ -	100%	0%	0%		
20	010	040	56890000	067	500557	Training of Providers	\$ (47,259)			\$ (47,259)		\$ -	\$ -	\$ (47,259)	0%	0%	100%		
21	010	040	56890000	070	500707	In-State Travel	\$ 4,000			\$ -		\$ 4,000	\$ -	\$ -	100%	0%	0%		
22	010	040	56890000	080	500713	Out-of-State Travel	\$ 8,000			\$ -		\$ 8,000	\$ -	\$ -	100%	0%	0%		
23	010	040	56890000	102	500731	Contracts for Program Serv	\$ (20,000)			\$ -		\$ (20,000)	\$ -	\$ -	100%	0%	0%		
24	Total Expense																		
25																			
26	Head Start Collaboration																		
27	010	040	5694000	000	404660	Federal Funds	\$ 20,919												
28	010	040	5694000			Other Funds	\$ -												
29	010	040	5694000			General Funds	\$ -	\$ -											
30	Total Revenue																		
31	010	040	5694000	020	500200	Current Expense	\$ 3,000			\$ -		\$ 3,000	\$ -	\$ -	100%	0%	0%		
32	010	040	5694000	041	500801	Audit Set Aside	\$ 21			\$ -		\$ 21	\$ -	\$ -	100%	0%	0%		
33	010	040	5694000	072	500575	Grants - Federal	\$ 14,398			\$ -		\$ 14,398	\$ -	\$ -	100%	0%	0%		
34	010	040	5694000	080	500713	Out-of-State Travel	\$ 3,500			\$ -		\$ 3,500	\$ -	\$ -	100%	0%	0%		
35	Total Expense																		
36																			
37	Child Protection																		
38	010	040	58010000	000	408050	Federal Funds	17,576												
39	010	040	58010000			Other Funds	-												
40	010	040	58010000			General Funds	26,365	\$ 26,365											
41	Total Revenue																		
42	010	040	58010000	020	500200	Current Expense	\$ 33,000			\$ 19,800		\$ 13,200	\$ -	\$ 19,800	40%	0%	60%		
43	010	040	58010000	070	500707	In-State Travel	\$ 20,000			\$ 12,000		\$ 8,000	\$ -	\$ 12,000	40%	0%	60%		
44	010	040	58010000	102	500734	Contracts for Program Services	\$ (9,059)			\$ (5,435)		\$ (3,624)	\$ -	\$ (5,435)	40%	0%	60%		
45	Total Expense																		
46																			
47	Organizational Learning and Quality Improvement																		
48	010	040	58050000	000	408075	Federal Funds	\$ (83,414)												
49	010	040	58050000			Other Funds	\$ -												
50	010	040	58050000			General Funds	\$ 5,414	\$ 5,414											
51	Total Revenue																		
52																			
53	010	040	58050000	067	500557	Training of Providers	\$ (100,000)			\$ (7,786)		\$ (92,214)	\$ -	\$ (7,786)	92%	0%	8%		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cl	Rept	Class Title	Increase/	Net Gen'l	Net Gen'l											
2					Acc't		Decrease	Fund by	Fund By					Transfer Amount				SOF		
3							Amount	Org. Code	Agency		GF	S/T	FF	OF	GF		FF	OF	GF	
62	010	040	58050000	070	500707	In-State Travel	\$ 22,000				\$ 13,200		\$ 8,800	\$ -	\$ 13,200		40%		60%	
63	Total Expense						\$ (78,000)					\$ 5,414								
64																				
65	Pass Thru Grants Title I																			
66	010	040	58300000	000		Federal Funds	\$ -													
67	010	040	58300000	001	405358	Other Funds	\$ 35,000													
68	010	040	58300000			General Funds	\$ -	\$ -												
69	Total Revenue						\$ 35,000													
70																				
71	010	040	58300000	571	500707	Pass Thru Grants	\$ 35,000				\$ -		\$ -	\$ 35,000	\$ -		0%	100%	0%	
72	Total Expense						\$ 35,000					\$ -								
73																				
74	Fleld Oper - Prog Eligibility																			
75	010	040	58420000	000	404671	Federal Funds	\$ 10,320													
76	010	040	58420000			Other Funds	\$ -													
77	010	040	58420000			General Funds	\$ 15,480	\$ 15,480												
78	Total Revenue						\$ 25,800													
79																				
80	010	040	58420000	020	500200	Current Expense	\$ 800				\$ 480		\$ 320	\$ -	\$ 480		40%	0%	60%	
81	010	040	58420000	070	500707	In-State Travel	\$ 25,000				\$ 15,000		\$ 10,000	\$ -	\$ 15,000		40%	0%	60%	
82	Total Expense						\$ 25,800					\$ 15,480								
83																				
84	Family Preservation Grant																			
85	010	040	58470000	000	400171	Federal Funds	\$ -													
86	010	040	58470000			Other Funds	\$ -													
87	010	040	58470000			General Funds	\$ -	\$ -												
88	Total Revenue						\$ -													
89																				
90	010	040	58470000	020	500200	Current Expense	\$ 4,000				\$ -		\$ 4,000	\$ -	\$ -		100%	0%	0%	
91	010	040	58470000	070	500707	In-State Travel	\$ (4,000)				\$ -		\$ (4,000)	\$ -	\$ -		100%	0%	0%	
92	Total Expense						\$ -					\$ -								
93																				
94	Child & Family Services																			
95	010	040	58550000	000	404230	Federal Funds	\$ (4,004,640)													
96	010	040	58550000	007	407139	Private Local Funds	\$ (1,595,360)													
97	010	040	58550000			General Funds	\$ 1,500,000	\$ 1,500,000				\$ -								
98	Total Revenue						\$ (4,100,000)													
99																				
100	010	040	58550000	101	500729	Medical Payments to Providers	\$ (200,000)				\$ (200,000)		\$ -	\$ -	\$ (200,000)		0.00%	0.00%	100.00%	
101	010	040	58550000	533	500373	Foster Care Services	\$ 2,000,000				\$ 474,200		\$ 1,400,000	\$ 125,800	\$ 474,200		70.00%	6.29%	23.71%	
102	010	040	58550000	534	500375	Adoption Services	\$ 1,100,000				\$ 547,800		\$ 547,360	\$ 4,840	\$ 547,800		49.76%	0.44%	49.80%	
103	010	040	58550000	535	500376	Out of Home Placements	\$ (5,000,000)				\$ 1,500,000		\$ (4,850,000)	\$ (1,650,000)	\$ 1,500,000		0.00%	0.00%	100.00%	
104	010	040	58550000	563	500915	Community Based Services	\$ (2,000,000)				\$ (822,000)		\$ (1,102,000)	\$ (76,000)	\$ (822,000)		55.10%	3.80%	41.10%	
105	Total Expense						\$ (4,100,000)					\$ 1,500,000								
106																				
107	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES									\$ 1,500,000		\$ 1,500,000	\$ (4,039,239)	\$ (1,560,360)	\$ 1,500,000					
108																				
109	DIVISION FOR JUVENILE JUSTICE SERVICES																			
110																				
111	OJJDP																			
112	010	041	20230000	000	404865	Federal Funds	1,112													
113	010	041	20230000			Other Funds	-													
114	010	041	20230000			General Funds	-	\$ -												
115	Total Revenue						1,112													
116																				
117																				
118	010	041	20230000	030	500300	Equipment New Replacement	3,000				\$ -		\$ 3,000	\$ -	\$ -		100%	0%	0%	
119	010	041	20230000	041	500801	Audit Set Aside	1,112				\$ -		\$ 1,112	\$ -	\$ -		100%	0%	0%	
120	010		20230000	070	500704	In State Travel Reimbursemen	4,800				\$ -		\$ 4,800	\$ -	\$ -			0%	0%	
121	010		20230000	072	502624	Grants Federal	(27,800)				\$ -		\$ (27,800)	\$ -	\$ -			0%	0%	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	Transfer Amount			SOF				
2					Acc't							FF	OF	GF		FF	OF	GF	
3																			
122	010	041	20230000	080	500711	Out Of State Travel Reimb	20,000			\$ -		\$ 20,000	\$ -	\$ -		100%	0%	0%	
123	Total Expense						1,112				\$ -								
124																			
125	JAIBG																		
126	010	041	20240000	000	404802	Federal Funds	675												
127	010	041	20240000			Other Funds	-												
128	010	041	20240000			General Funds	-	\$ -											
129	Total Revenue						675												
130																			
131	010	041	20240000	030	500300	Equipment New Replacement	2,000			\$ -		\$ 2,000	\$ -	\$ -		100%	0%	0%	
132	010	041	20240000	041	500801	Audit Set Aside	675			\$ -		\$ 675	\$ -	\$ -		100%	0%	0%	
133	010	041	20240000	080	500711	Out Of State Travel Reimb	3,500			\$ -		\$ 3,500	\$ -	\$ -		100%	0%	0%	
134	010	041	20240000	102	500731	Contracts For Program Serv	(5,500)			\$ -		\$ (5,500)	\$ -	\$ -		100%	0%	0%	
135	Total Expense						675				\$ -								
136																			
137	Director's Office																		
138	010	041	58080000	000	404323	Federal Funds	73												
139	010	041	58080000			Other Funds	-												
140	010	041	58080000			General Funds	-	\$ -											
141	Total Revenue						73												
142																			
143	010	041	58080000	041	500801	Audit Set Aside	73			\$ -		\$ 73	\$ -	\$ -		100%	0%	0%	
144	Total Expense						73				\$ -								
145																			
146	Juvenile Field Services																		
147	010	041	58090000	000	408044	Federal Funds	3,138												
148	010	041	58090000			Other Funds	-												
149	010	041	58090000			General Funds	-	\$ -											
150	Total Revenue						3,138												
151																			
152	010	041	58090000	041	500801	Audit Set Aside	3,138			\$ -		\$ 3,138	\$ -	\$ -		100%	0%	0%	
153	Total Expense						3,138				\$ -								
154																			
155	Administration																		
156	010	041	58100000	000	404329	Federal Funds	274												
157	010	041	58100000			Other Funds	-												
158	010	041	58100000			General Funds	-	\$ -											
159	Total Revenue						274												
160																			
161	010	041	58100000	041	500801	Audit Set Aside	274			\$ -		\$ 274	\$ -	\$ -		100%	0%	0%	
162	Total Expense						274				\$ -								
163																			
164	Custodial Care																		
165	010	041	58110000			Federal Funds	\$ -												
166	010	041	58110000	007	405376	Other Funds	\$ 98,500												
167	010	041	58110000			General Funds	\$ (148,500)	\$ (148,500)											
168	Total Revenue						\$ (50,000)												
169																			
170	010	041	58110000	021	500211	Food Institutions	\$ (148,500)			\$ (148,500)		\$ -	\$ -	\$ (148,500)		0%	0%	100%	
171	010	041	58110000	021	500211	Food Institutions	\$ 98,500			\$ -		\$ -	\$ 98,500	\$ -		0%	100%	0%	
172	Total Expense						\$ (50,000)				\$ (148,500)								
173																			
174																			
175																			
176	Maintenance																		
177	010	041	58120000			Federal Funds	-												
178	010	041	58120000			Other Funds	-												
179	010	041	58120000			General Funds	44,000	\$ 44,000											
180	Total Revenue						44,000												
181																			
182	010	041	58120000	020	500200	Current Expense	(45,000)			\$ (45,000)		\$ -	\$ -	\$ (45,000)		0%	0%	100%	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cla	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund By	Net Gen'l Fund By	GF			Transfer Amount				SOF		
2					Acct		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
3							(196,000)			\$ (196,000)		\$ -	\$ -	\$ (196,000)		0%	0%	100%	
184	010	041	58120000	024	500225	Maint Other Than Build-Grn	300,000			\$ 300,000		\$ -	\$ -	\$ 300,000		0%	0%	100%	
185	010	041	58120000	047	500240	Own Forces Maint. Build-Grn	(15,000)			\$ (15,000)		\$ -	\$ -	\$ (15,000)		0%	0%	100%	
186	Total Expense						44,000					\$ 44,000							
187																			
188	Health Services																		
189	010	041	58130000			Federal Funds													
190	010	041	58130000			Other Funds													
191	010	041	58130000			General Funds	(390,000)		\$ (390,000)										
192	Total Revenue						(390,000)												
193																			
194	010	041	58130000	100	500726	Prescription Drug Expense	(180,000)			\$ (180,000)		\$ -	\$ -	\$ (180,000)		0%	0%	100%	
195	010	041	58130000	101	500729	Medical Payments to Providers	(210,000)			\$ (210,000)		\$ -	\$ -	\$ (210,000)		0%	0%	100%	
196	Total Expense						(390,000)				\$ (390,000)								
197																			
198	Quality Improvement/Training																		
199	010	041	58140000	000	404718	Federal Funds	14												
200	010	041	58140000			Other Funds													
201	010	041	58140000			General Funds			\$ -										
202	Total Revenue						14												
203																			
204	010	041	58140000	041	500801	Audit Set Aside	14			\$ -		\$ 14	\$ -	\$ -		100%	0%	0%	
205	Total Expense						14				\$ -		\$ -	\$ -					
206																			
207	Rehabilitative Education																		
208	010	041	58170000	000	406835	Federal Funds	2												
209	010	041	58170000			Other Funds													
210	010	041	58170000			General Funds			\$ -										
211	Total Revenue						2												
212																			
213	010	041	58170000	041	500801	Audit Set Aside	2			\$ -		\$ 2	\$ -	\$ -		100%	0%	0%	
214	Total Expense						2				\$ -		\$ -	\$ -					
215																			
216	Chapter 1 Neglected & Disadvantaged																		
217	010	041	58630000			Federal Funds													
218	010	041	58630000	009	405568	Other Funds	(11,000)												
219	010	041	58630000			General Funds													
220	Total Revenue						(11,000)												
221																			
222	010	041	58630000	020	500200	Current Expenses	(11,000)			\$ -		\$ -	\$ (11,000)	\$ -		0%	100%	0%	
223	Total Expense						(11,000)				\$ -		\$ -	\$ -					
224																			
225	DOJ - Substance Abuse																		
226	010	041	60050000	000	405911	Federal Funds	52,052												
227	010	041	60050000			Other Funds													
228	010	041	60050000			General Funds													
229	Total Revenue						52,052												
230																			
231	010	041	60050000	041	500801	Audit Set Aside	52			\$ -		\$ 52	\$ -	\$ -		100%	0%	0%	
232	010	041	60050000	102	500731	Contracts For Program Serv	52,000			\$ -		\$ 52,000	\$ -	\$ -		100%	0%	0%	
233	Total Expense						52,052				\$ -		\$ -	\$ -					
234																			
235	Workers Compensation																		
236	010	041	80190000	000	405911	Federal Funds	30												
237	010	041	80190000			Other Funds													
238	010	041	80190000			General Funds													
239	Total Revenue						30												
240																			
241	010	041	60050000	041	500801	Audit Set Aside	30			\$ -		\$ 30	\$ -	\$ -		100%	0%	0%	
242	Total Expense						30				\$ -		\$ -	\$ -					
243																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S				
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF					
2																	Transfer Amount			SOF		
3																	FF	OF	GF	FF	OF	GF
244	TOTAL DIVISION OF JUVENILE JUSTICE SERVICES									\$ (494,500)	\$ (494,500)	\$ 57,370	\$ 87,500	\$ (494,500)								
245																						
246	DIVISION OF FAMILY ASSISTANCE																					
247																						
248	Directors Office																					
249	010	045	61250000	000	403950	Federal Funds	\$ 9,898															
250	010	045	61250000	007	409282	Other Funds	\$ -															
251	010	045	61250000			General Funds	\$ 15,103	\$ 15,103														
252	Total Revenue						\$ 25,000															
253																						
254	010	045	61250000	041	500801	Audit Fund Set Aside	\$ 40,000			\$ -		\$ 40,000	\$ -	\$ -			100%	0%	0%			
255	010	045	61250000	042	500620	Post Retirement	\$ (40,000)			\$ -		\$ (40,000)	\$ -	\$ -			100%	0%	0%			
256	010	045	61250000	050	500109	Part-Time Temp	\$ 25,000			\$ 15,103		\$ 9,898	\$ -	\$ 15,103			40%	0%	60%			
257	Total Expense						\$ 25,000				\$ 15,103	\$ -										
258																						
259	Employment Support																					
260	010	045	61270000	000	403719	Federal Funds	\$ (21,775)															
261	010	045	61270000			General Funds	\$ (33,226)	\$ (33,226)														
262	Total Revenue						\$ (55,000)															
263																						
264	010	045	61270000	102	500734	Contracts for Program Services	\$ (55,000)			\$ (33,226)		\$ (21,775)	\$ -	\$ (33,226)			40%	0%	60%			
265	010	045	61270000	501	500425	Payments to Clients	\$ 317,723			\$ 317,723		\$ -	\$ -	\$ 317,723			0%	0%	100%			
266	010	045	61270000	501	500425	Payments to Clients	\$ (317,723)			\$ -		\$ (317,723)	\$ -	\$ -			100%	0%	0%			
267	010	045	61270000	502	500891	Payments to Providers	\$ (317,723)			\$ (317,723)		\$ -	\$ -	\$ (317,723)			0%	0%	100%			
268	010	045	61270000	502	500891	Payments to Providers	\$ 317,723			\$ -		\$ 317,723	\$ -	\$ -			100%	0%	0%			
269	Total Expense						\$ (55,000)				\$ (33,226)											
270																						
271	Economic Services																					
272	010	045	61320000	000	403959	Federal Funds	11,877															
273	010	045	61320000	007	409282	Other Funds																
274	010	045	61320000			General Funds	18,123	18,123														
275	Total Revenue						30,000															
276																						
277	010	045	61320000	020	500200	Current Expense	30,000			\$ 18,123		\$ 11,877	\$ -	\$ 18,123			40%	0%	60%			
278	Total Expense						30,000				\$ 18,123	\$ -										
279																						
280	APTD Grants																					
281	010	045	61740000			General Funds	\$ (2,200,000)	\$ (2,200,000)														
282	Total Revenue						\$ (2,200,000)															
283																						
284	010	045	61740000	501	500425	Payments to Clients	\$ (2,200,000)			\$ (2,200,000)		\$ -	\$ -	\$ (2,200,000)			0%	0%	100%			
285	Total Expense						\$ (2,200,000)				\$ (2,200,000)	\$ -										
286																						
287	IDP																					
288	010	045	61760000			General Funds	\$ (1,500,000)	\$ (1,500,000)														
289	Total Revenue						\$ (1,500,000)															
290																						
291	010	045	61760000	501	500425	Payments to Clients	\$ (1,500,000)			\$ (1,500,000)		\$ -	\$ -	\$ (1,500,000)			0%	0%	100%			
292	Total Expense						\$ (1,500,000)				\$ (1,500,000)	\$ -										
293																						
294	TOTAL DIVISION OF FAMILY ASSISTANCE									\$ (3,700,000)	\$ (3,700,000)	\$ -	\$ -	\$ (3,700,000)								
295																						
296	BUREAU OF ELDERLY AND ADULT SERVICES																					
297																						
298	Nursing Services-County Participation																					
299	010	048	59420000	000	404362	Federal Funds	\$ 13,500															
300	010	048	59420000			Other Funds	\$ -															
301	010	048	59420000			General Funds	\$ -	\$ -														
302	Total Revenue						\$ 13,500															
303																						

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clia	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF	Transfer Amount	SOF									
2					Acc't		Decrease	Fund by	Fund By	Amount	S/T	FF	OF	GF	FF	OF	GF				
3							Amount	Org. Code	Agency	Amount											
304	010	048	59420000	040	500800	Indirect Costs	\$ 13,500			\$ -		\$ 13,500	\$ -	\$ -	100%	0%	0%				
305	Total Expense						\$ 13,500				\$ -										
306																					
307	Proshare																				
308	010	048	59430000	000	404362	Federal Funds	\$ 16,500														
309	010	048	59430000			Other Funds	\$ -														
310	010	048	59430000			General Funds	\$ -	\$ -													
311	Total Revenue						\$ 16,500														
312																					
313	010	048	59430000	040	500800	Indirect Costs	\$ 1,500			\$ -		\$ 1,500	\$ -	\$ -	100%	0%	0%				
314	010	048	59430000	041	500801	Audit Fund Set Aside	\$ 15,000			\$ -		\$ 15,000	\$ -	\$ -	100%	0%	0%				
315	Total Expense						\$ 16,500				\$ -										
316																					
317	Medicaid Quality Incentive Payment																				
318	010	048	59440000	000	404362	Federal Funds	\$ 6,000														
319	010	048	59440000			Other Funds	\$ -														
320	010	048	59440000			General Funds	\$ -	\$ -													
321	Total Revenue						\$ 6,000														
322																					
323	010	048	59440000	040	500800	Indirect Costs	\$ 6,000			\$ -		\$ 6,000	\$ -	\$ -	100%	0%	0%				
324	Total Expense						\$ 6,000				\$ -										
325																					
326	Nursing Services																				
327	010	048	61730000	000	404362	Federal Funds	\$ (1,016,500)														
328	010	048	61730000			Other Funds	\$ -														
329	010	048	61730000			General Funds	\$ (2,190,000)	\$ (2,190,000)													
330	Total Revenue						\$ (3,206,500)														
331																					
332	010	048	61730000	040	500800	Indirect Costs	\$ 500			\$ -		\$ 500	\$ -	\$ -	100%	0%	0%				
333	010	048	61730000	041	500801	Audit Set Aside	\$ 23,000			\$ -		\$ 23,000	\$ -	\$ -	100%	0%	0%				
334	010	048	61730000	101	500729	Provider Payments LTC	\$ (1,760,000)			\$ (880,000)		\$ (880,000)	\$ -	\$ (880,000)	50%	0%	50%				
335	010	048	61730000	503	500892	State Phase Down	\$ (1,150,000)			\$ -		\$ -	\$ -	\$ (1,150,000)	0%	0%	100%				
336	010	048	61730000	509	500897	Other Nursing Homes	\$ (320,000)			\$ (160,000)		\$ (160,000)	\$ -	\$ (160,000)	50%	0%	50%				
337	Total Expense						\$ (3,206,500)				\$ -	\$ (2,190,000)	\$ -	\$ -							
338																					
339	Medicaid Administration																				
340	010	048	78560000	000	404596	Federal Funds	\$ 50														
342	010	048	78560000			Other Funds	\$ -														
343	010	048	78560000			General Funds	\$ -	\$ -													
344	Total Revenue						\$ 50														
345																					
346	010	048	78560000	040	500800	Indirect Costs	\$ 50			\$ -		\$ 50	\$ -	\$ -	100%	0%	0%				
347	Total Expense						\$ 50				\$ -										
348																					
349	Administration on Aging																				
350	010	048	78720000	000	404871	Federal Funds	\$ 1,519														
351	010	048	78720000			Other Funds	\$ -														
352	010	048	78720000			General Funds	\$ 1,581	\$ 1,581													
353	Total Revenue						\$ 3,100														
354																					
355	010	048	78720000	040	500800	Indirect Costs	\$ 600			\$ -		\$ 600	\$ -	\$ -	100%	0%	0%				
356	010	048	78720000	080	500714	Out of State Travel	\$ 2,500			\$ 1,581		\$ 919	\$ -	\$ 1,581	36.77%	0.00%	63.23%				
357	Total Expense						\$ 3,100				\$ 1,581										
358																					
359																					
360	Money Follows The Person																				
361	010	048	72000000	000	404848	Federal Funds	\$ 450														
362	010	048	72000000			Other Funds	\$ -														

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF		Transfer Amount								
2					Acct		Decrease	Fund by	Fund By	Amount	S/T	FF	QF	GF			SOF			
3							Amount	Org. Code	Agency	Amount							FF	QF	GF	
363	010	048	89200000			General Funds	\$ -	\$ -												
364	Total Revenue						\$ 450													
365																				
366	010	048	89200000	040	500800	Indirect Costs	\$ 100			\$ -		\$ 100	\$ -	\$ -			100%	0%	0%	
367	010	048	89200000	041	500801	Audit Fund Set Aside	\$ 350			\$ -		\$ 350	\$ -	\$ -			100%	0%	0%	
368	Total Expense						\$ 450				\$ -									
369																				
370	Medicaid Services Grants																			
371	010	048	89250000	000	403839	Federal Funds	\$ 25													
372	010	048	89250000			Other Funds	\$ -													
373	010	048	89250000			General Funds	\$ -	\$ -												
374	Total Revenue						\$ 25													
375																				
376	010	048	89250000	040	500800	Indirect Costs	\$ 25			\$ -		\$ 25	\$ -	\$ -			100%	0%	0%	
377	Total Expense						\$ 25				\$ -									
378																				
379	Long Term Care Ombudsman																			
380	010	048	89300000	000	404476	Federal Funds	\$ 50													
381	010	048	89300000			Other Funds	\$ -													
382	010	048	89300000			General Funds	\$ -	\$ -												
383	Total Revenue						\$ 50													
384																				
385	010	048	89300000	040	500800	Indirect Costs	\$ 50			\$ -		\$ 50	\$ -	\$ -			100%	0%	0%	
386	Total Expense						\$ 50				\$ -									
387																				
388	Nursing Staff																			
389	010	048	89310000	000	404674	Federal Funds	\$ 50													
390	010	048	89310000			Other Funds	\$ -													
391	010	048	89310000			General Funds	\$ -	\$ -												
392	Total Revenue						\$ 50													
393																				
394	010	048	89310000	040	500800	Indirect Costs	\$ 50			\$ -		\$ 50	\$ -	\$ -			100%	0%	0%	
395	Total Expense						\$ 50				\$ -									
396																				
397	Field Operations																			
398	010	048	92500000	000	404825	Federal Funds	\$ (759)													
399	010	048	92500000			Other Funds	\$ -													
400	010	048	92500000			General Funds	\$ (1,541)	\$ (1,541)												
401	Total Revenue						\$ (2,300)													
402																				
403	010	048	92500000	040	500800	Indirect Costs	\$ 200			\$ -		\$ 200	\$ -	\$ -			100%	0%	0%	
404	010	048	92500000	070	500704	In State Travel	\$ (2,500)			\$ (1,541)		\$ (959)	\$ -	\$ (1,541)			38.35%	0.00%	61.65%	
405	Total Expense						\$ (2,300)				\$ (1,541)									
406																				
407	Social Services Block Grant																			
408	010	048	92550000	000	404373	Federal Funds	\$ 1,201,550													
409	010	048	92550000			Other Funds	\$ -													
410	010	048	92550000			General Funds	\$ (1,200,000)	\$ (1,200,000)												
411	Total Revenue						\$ 1,550													
412																				
413	010	048	92550000	543	500385	Adult Inhome Care	\$ 1,200,000			\$ -		\$ 1,200,000	\$ -	\$ -			100%	0%	0%	
414	010	048	92550000	543	500385	Adult Inhome Care	\$ (1,200,000)			\$ (1,200,000)		\$ -	\$ -	\$ (1,200,000)			0%	0%	100%	
415	010	048	92550000	040	500800	Indirect Costs	\$ 350			\$ -		\$ 350	\$ -	\$ -			100%	0%	0%	
416	010	048	92550000	041	500801	Audit Fund Set Aside	\$ 1,200			\$ -		\$ 1,200	\$ -	\$ -			100%	0%	0%	
417							\$ -			\$ -		\$ -	\$ -	\$ -						
418	Total Expense						\$ 1,550				\$ (1,200,000)									
419																				
420	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES									\$ (3,389,960)		\$ (3,389,960)	\$ 222,435	\$ -	\$ (3,389,960)					
421																				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF			Transfer Amount			SOF			
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
3																			
422	DIVISION OF PUBLIC HEALTH SERVICES																		
423																			
424	NH ELC																		
425	010	090	18350000	000	400146	Federal Funds	\$ -												
426	010	090	18350000			Other Funds	\$ -												
427	010	090	18350000			General Funds	\$ -	\$ -											
428	Total Revenue						\$ -												
429																			
430	010	090	18350000	020	500200	Current Expense	\$ 10,000			\$ -		\$ 10,000	\$ -	\$ -		100%	0%	0%	
431	010	090	18350000	026	500251	Organizational Dues	\$ 200			\$ -		\$ 200	\$ -	\$ -		100%	0%	0%	
432	010	090	18350000	030	500311	Equipment	\$ (24,900)			\$ -		\$ (24,900)	\$ -	\$ -		100%	0%	0%	
433	010	090	18350000	050	500109	Personal Service - Temp	\$ 11,700			\$ -		\$ 11,700	\$ -	\$ -		100%	0%	0%	
434	010	090	18350000	066	500543	Employee Training	\$ 1,000			\$ -		\$ 1,000	\$ -	\$ -		100%	0%	0%	
435	010	090	18350000	070	500704	In-State Travel	\$ 2,000			\$ -		\$ 2,000	\$ -	\$ -		100%	0%	0%	
436	010	090	18350000	080	500710	Out-of-State Travel	\$ 23,000			\$ -		\$ 23,000	\$ -	\$ -		100%	0%	0%	
437	010	090	18350000	102	500731	Contracts for Program Services	\$ (25,000)			\$ -		\$ (25,000)	\$ -	\$ -		100%	0%	0%	
438	010	090	18350000	548	500396	Reagents	\$ 2,000			\$ -		\$ 2,000	\$ -	\$ -		100%	0%	0%	
439	Total Expense						\$ -				\$ -								
440																			
441	WATER ANALYSIS LAB																		
442	010	090	18770000	001	405833	Transfer From Other Agency	\$ (854)												
443	010	090	18770000			General Funds	\$ 854	\$ 854											
444	Total Revenue						\$ -												
445																			
446	010	090	18770000	018	500106	Overtime	\$ 5,340			\$ 5,340		\$ -	\$ -	\$ 5,340		0%	0%	100%	
447	010	090	18770000	020	500200	Current Expense	\$ 30,000			\$ 25,200		\$ -	\$ 4,800	\$ 25,200		0%	16%	84%	
448	010	090	18770000	102	500731	Contracts for Program Services	\$ (35,340)			\$ (29,686)		\$ -	\$ (5,654)	\$ (29,686)		0%	16%	84%	
449	Total Expense						\$ -				\$ 854								
450																			
451	RYAN WHITE TITLE II																		
452	010	090	22220000	000	406825	Federal Funds	\$ -												
453	Total Revenue						\$ -												
454																			
455	010	090	22220000	018	500106	Overtime	\$ (3,000)			\$ -		\$ (3,000)	\$ -	\$ -		100%	0%	0%	
456	010	090	22220000	020	500200	Current Expense	\$ 6,000			\$ -		\$ 6,000	\$ -	\$ -		100%	0%	0%	
457	010	090	22220000	070	500704	In State Travel	\$ (3,000)			\$ -		\$ (3,000)	\$ -	\$ -		100%	0%	0%	
458	Total Expense						\$ -				\$ -								
459																			
460	BOSTON EMA TITLE I																		
461	010	090	22230000	000	402868	Private Local Funds	\$ -												
462	010	090	22230000			General Funds	\$ -	\$ -											
463	Total Revenue						\$ -												
464																			
465	010	090	22230000	020	500200	Current Expense	\$ 2,808			\$ -		\$ -	\$ 2,808	\$ -		0%	100%	0%	
466	010	090	22230000	050	500109	Personal Service - Temp	\$ (3,508)			\$ -		\$ -	\$ (3,508)	\$ -		0%	100%	0%	
467	010	090	22230000	080	500714	Out of State Travel	\$ 700			\$ -		\$ -	\$ 700	\$ -		0%	100%	0%	
468	Total Expense						\$ -				\$ -								
469																			
470	ASSOCIATION OF PH LABS																		
471	010	090	30630000	005	406854	Private Local Funds	\$ -												
472	Total Revenue						\$ -												
473																			
474	010	090	30630000	030	500311	Equipment	\$ (5,000)			\$ -		\$ -	\$ (5,000)	\$ -		0%	100%	0%	
475	010	090	30630000	080	500710	Out-of-State Travel	\$ 5,000			\$ -		\$ -	\$ 5,000	\$ -		0%	100%	0%	
476	Total Expense						\$ -				\$ -								
477																			
478	EMERGENCY RESPONSE RADIOCHEM																		
479	010	090	30670000	001	406536	Transfer From Other Agency	\$ -												
480	Total Revenue						\$ -												
481																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF			Transfer Amount			SOF		
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	
3																		
482	010	090	30670000	030	500311	Equipment	\$ (11,000)			\$ -		\$ -	\$ (11,000)	\$ -	0%	100%	0%	
483	010	090	30670000	070	500704	In-State Travel	\$ 2,000			\$ -		\$ -	\$ 2,000	\$ -	0%	100%	0%	
484	010	090	30670000	080	500710	Out-of-State Travel	\$ 9,000			\$ -		\$ -	\$ 9,000	\$ -	0%	100%	0%	
485	Total Expense						\$ -				\$ -							
486																		
487	MCH DATA LINKAGE																	
488	010	090	45260000	000	408065	Federal Funds	\$ -											
489	Total Revenue						\$ -											
490																		
491	010	090	45260000	020	500200	Current Expense	\$ 2,000			\$ -		\$ 2,000	\$ -	\$ -	100%	0%	0%	
492	010	090	45260000	102	500731	Contracts for Program Services	\$ (2,000)			\$ -		\$ (2,000)	\$ -	\$ -	100%	0%	0%	
493	Total Expense						\$ -				\$ -							
494																		
495	HEALTH STATS																	
496	010	090	51500000	000	403801	Federal Funds	\$ -											
497	010	090	51500000			General Funds	\$ (1,000)	\$ (1,000)										
498	Total Revenue						\$ (1,000)											
499																		
500	010	090	51500000	246	500792	Grantee Administration cost	\$ (1,000)			\$ (1,000)		\$ -	\$ -	\$ (1,000)	0%	0%	100%	
501	Total Expense						\$ (1,000)				\$ (1,000)							
502																		
503																		
504	DISEASE CONTROL																	
505	010	090	51700000	000	404533	Federal Funds	\$ 96,387											
506	010	090	51700000			General Funds	\$ -	\$ -										
507	Total Revenue						\$ 96,387											
508																		
509	010	090	51700000	018	500106	Overtime	\$ -			\$ -		\$ -	\$ -	\$ -	0%	0%	100%	
510	010	090	51700000	020	500200	Current Expense	\$ 5,487			\$ -		\$ 5,487	\$ -	\$ -	100%	0%	0%	
511	010	090	51700000	030	500301	Equipment	\$ 62,400			\$ -		\$ 62,400	\$ -	\$ -	100%	0%	0%	
512	010	090	51700000	050	500109	Personal Service - Temp	\$ 13,500			\$ -		\$ 13,500	\$ -	\$ -	100%	0%	0%	
513	010	090	51700000	547	500394	Disease Control Emergencies	\$ -			\$ -		\$ -	\$ -	\$ -	0%	0%	100%	
514	010	090	51700000	548	500396	Reagents	\$ 15,000			\$ -		\$ 15,000	\$ -	\$ -	100%	0%	0%	
515	Total Expense						\$ 96,387				\$ -							
516																		
517	EMERGENCY PREPAREDNESS																	
518	010	090	51710000	000	404243	Federal Funds	\$ (28,506)											
519	010	090	51710000			Other Funds	\$ -											
520	010	090	51710000			General Funds	\$ (5,126)	\$ (5,126)										
521	Total Revenue						\$ (33,632)											
522																		
523	010	090	51710000	018	500106	Overtime	\$ 10,000			\$ 1,524		\$ 8,476	\$ -	\$ 1,524	85%	0%	15%	
524	010	090	51710000	019	500105	Holiday Pay	\$ 500			\$ 76		\$ 424	\$ -	\$ 76	85%	0%	15%	
525	010	090	51710000	030	500301	Equipment	\$ (20,000)			\$ (3,048)		\$ (16,952)	\$ -	\$ (3,048)	85%	0%	15%	
526	010	090	51710000	050	500109	Personal Svc Temp	\$ (33,632)			\$ (5,126)		\$ (28,506)	\$ -	\$ (5,126)	85%	0%	15%	
527	010	090	51710000	066	500543	Employee Training	\$ 12,000			\$ 1,829		\$ 10,171	\$ -	\$ 1,829	85%	0%	15%	
528	010	090	51710000	070	500704	In-State Travel	\$ 2,000			\$ 305		\$ 1,695	\$ -	\$ 305	85%	0%	15%	
529	010	090	51710000	080	500710	Out-State Travel	\$ (20,000)			\$ (3,048)		\$ (16,952)	\$ -	\$ (3,048)	85%	0%	15%	
530	010	090	51710000	102	500731	Contracts for Program Services	\$ (71,200)			\$ (10,851)		\$ (60,349)	\$ -	\$ (10,851)	85%	0%	15%	
531	010	090	51710000	548	500396	Reagents	\$ 86,700			\$ 13,213		\$ 73,487	\$ -	\$ 13,213	85%	0%	15%	
532	Total Expense						\$ (33,632)				\$ (5,126)							
533																		
534	EPH TRACKING																	
535	010	090	51730000	000	404369	Federal Funds	\$ -											
536	Total Revenue						\$ -											
537																		
538	010	090	51730000	030	500301	Equipment	\$ 500			\$ -		\$ 500	\$ -	\$ -	100%	0%	0%	
539	010	090	51730000	066	500543	Employee Training	\$ 500			\$ -		\$ 500	\$ -	\$ -	100%	0%	0%	
540	010	090	51730000	080	500710	Out of State Travel	\$ (1,000)			\$ -		\$ (1,000)	\$ -	\$ -	100%	0%	0%	
541	Total Expense						\$ -				\$ -							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF				Transfer Amount				SOF		
2					Acc'l		Decrease	Fund by	Fund By	Amount	S/T	FF	OF	GF	FF	OF	GF			
3							Amount	Org. Code	Agency											
542																				
543	IMMUNIZATION																			
544	010	090	51780000	000	404706	Federal Funds	\$ 141,750													
545	Total Revenue						\$ 141,750													
546																				
547	010	090	51780000	020	500200	Current Expenses	\$ 22,500			\$ -		\$ 22,500	\$ -	\$ -			100%	0%	0%	
548	010	090	51780000	030	500301	Equipment	\$ 140,250			\$ -		\$ 140,250	\$ -	\$ -			100%	0%	0%	
549	010	090	51780000	050	500109	Personal Service - Temp	\$ (30,000)			\$ -		\$ (30,000)	\$ -	\$ -			100%	0%	0%	
550	010	090	51780000	070	500704	In State Travel	\$ 2,000			\$ -		\$ 2,000	\$ -	\$ -			100%	0%	0%	
551	010	090	51780000	548	500396	Reagents	\$ 7,000			\$ -		\$ 7,000	\$ -	\$ -			100%	0%	0%	
552	Total Expense						\$ 141,750				\$ -									
553																				
554	HIV/AIDS PREVENTION																			
555	010	090	51890000	000	404183	Federal Funds	\$ -													
556	010	090	51890000			General Funds	\$ -	\$ -												
557	Total Revenue						\$ -													
558																				
559	010	090	51890000	050	500109	Personal Service - Temp	\$ 3,500			\$ -		\$ 3,500	\$ -	\$ -			100%	0%	0%	
560	010	090	51890000	102	500731	Contracts for Program Services	\$ (8,500)			\$ -		\$ (8,500)	\$ -	\$ -			100%	0%	0%	
561	010	090	51890000	548	500396	Reagents	\$ 5,000			\$ -		\$ 5,000	\$ -	\$ -			100%	0%	0%	
562	Total Expense						\$ -				\$ -									
563																				
564	MATERNAL & CHLD HEALTH																			
565	010	090	51900000	000	404595	Federal Funds	\$ -													
566	010	090	51900000			Other Funds	\$ -													
567	010	090	51900000			General Funds	\$ 644	\$ 644												
568	Total Revenue						\$ 644													
569																				
570	010	090	51900000	018	500106	Overtime	\$ 644			\$ 644		\$ -	\$ -	\$ 644			0%	0%	100%	
571	010	090	51900000	020	500200	Current Expense	\$ 10,000			\$ -		\$ 4,800	\$ 5,200	\$ -			48%	52%	0%	
572	010	090	51900000	102	500731	Contracts for Program Services	\$ (10,000)			\$ -		\$ (4,800)	\$ (5,200)	\$ -			48%	52%	0%	
573	Total Expense						\$ 644				\$ 644									
574																				
575	PUBLIC HEALTH LABORATORIES																			
576	010	090	52300000	000	404972	Federal Funds	\$ -													
577	010	090	52300000	009		Agency Income	\$ -													
578						General Funds	\$ -	\$ -												
579	Total Revenue						\$ -													
580																				
581	010	090	52300000	024	500225	Maint Other Than Bldg-Grm	\$ (41,500)			\$ -		\$ (41,500)	\$ -	\$ -			100%	0%	0%	
582	010	090	52300000	070	500704	In-State Travel	\$ 1,500			\$ -		\$ 1,500	\$ -	\$ -			100%	0%	0%	
583	010	090	52300000	030	500710	Out-of-State Travel	\$ 40,000			\$ -		\$ 40,000	\$ -	\$ -			100%	0%	0%	
584	Total Expense						\$ -				\$ -									
585																				
586	WIC SUPPLEMENTAL NUTRITION PROGRAM																			
587	010	090	52600000	000	404852	Federal Funds	\$ -													
588	Total Revenue						\$ -													
589																				
590	010	090	52600000	026	500251	Organizational Dues	\$ 500			\$ -		\$ 500	\$ -	\$ -			100%	0%	0%	
591	010	090	52600000	030	500310	Equipment	\$ 6,500			\$ -		\$ 6,500	\$ -	\$ -			100%	0%	0%	
592	010	090	52600000	080	500710	Out of State Travel	\$ 4,000			\$ -		\$ 4,000	\$ -	\$ -			100%	0%	0%	
593	010	090	52600000	102	500734	Contracts for Program Services	\$ (11,000)			\$ -		\$ (11,000)	\$ -	\$ -			100%	0%	0%	
594	Total Expense						\$ -				\$ -									
595																				
596	EPA RENOVATION REPAIR & PAINTING																			
597	010	090	53070000	000	403944	Federal Funds	\$ 1,902													
598	Total Revenue						\$ 1,902													
599																				
600	010	090	53070000	020	500200	Current Expense	\$ (9,000)			\$ -		\$ (9,000)	\$ -	\$ -			100%	0%	0%	
601	010	090	53070000	041	500801	Audit Fund Set Aside	\$ 2			\$ -		\$ 2	\$ -	\$ -			100%	0%	0%	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF		
2														Transfer Amount			SOF		
3														FF	OF	GF	FF	OF	GF
602	010	090	53070000	070	500704	In State Travel	\$ (600)			\$ -		\$ (600)	\$ -	\$ -	100%	0%	0%		
603	010	090	53070000	102	500731	Contracts for Program Services	\$ 11,500			\$ -		\$ 11,500	\$ -	\$ -	100%	0%	0%		
604	Total Expense						\$ 1,902				\$ -								
605																			
606	FDA FERN MICRO																		
607	010	090	53500000	000	403724	Federal Funds	\$ 95,000												
608	Total Revenue						\$ 95,000												
609																			
610	010	090	53500000	024	500225	Main Othr Build & Grn	\$ (30,000)			\$ -		\$ (30,000)	\$ -	\$ -	100%	0%	0%		
611	010	090	53500000	030	500311	Equipment	\$ 98,500			\$ -		\$ 98,500	\$ -	\$ -	100%	0%	0%		
612	010	090	53500000	080	500710	Out of State Travel	\$ 6,500			\$ -		\$ 6,500	\$ -	\$ -	100%	0%	0%		
613	010	090	53500000	102	500734	Contracts for Program Service	\$ 20,000			\$ -		\$ 20,000	\$ -	\$ -	100%	0%	0%		
614	Total Expense						\$ 95,000				\$ -								
615																			
616																			
617	POLICY AND PERFORMANCE																		
618	010	090	53620000	000	404611	Federal Funds	\$ 2,510												
619	010	090	53620000			Other Funds	\$ -												
620	010	090	53620000			General Funds	\$ -	\$ -											
621	Total Revenue						\$ 2,510												
622																			
623	010	090	53620000	041	500801	Audit Fund Set Aside	\$ 27			\$ -		\$ 27	\$ -	\$ -	100%	0%	0%		
624	010	090	53620000	050	500109	Personal Service - Temp	\$ 2,483			\$ -		\$ 2,483	\$ -	\$ -	100%	0%	0%		
625	010	090	53620000	070	500704	In State Travel	\$ -			\$ -		\$ -	\$ -	\$ -	100%	0%	0%		
626	Total Expense						\$ 2,510				\$ -								
627																			
628	FOOD PROTECTION																		
629	010	090	53900000	007	407695	Agency Income	\$ -												
630	010	090	53900000	009	403609	Other Funds	\$ -												
631	010	090	53900000			General Funds	\$ 606	\$ 606											
632	Total Revenue						\$ 606												
633																			
634	010	090	53900000	018	500106	Overtime	\$ 606			\$ 606		\$ -	\$ -	\$ 606	0%	0%	100%		
635	010	090	53900000	020	500200	Current Expense	\$ 8,000			\$ 5,760		\$ -	\$ 2,240	\$ 5,760	0%	28%	72%		
636	010	090	53900000	070	500704	In State Travel	\$ (8,000)			\$ (5,760)		\$ -	\$ (2,240)	\$ (5,760)	0%	28%	72%		
637	Total Expense						\$ 606				\$ 606								
638																			
639	EMERGENCY RESPONSE																		
640	010	090	53980000	001	406536	Transfers From Other Agency	\$ -												
641	Total Revenue						\$ -												
642																			
643	010	090	53980000	020	500200	Current Expense	\$ (4,000)			\$ -		\$ -	\$ (4,000)	\$ -	0%	100%	0%		
644	010	090	53980000	030	500311	Equipment	\$ (2,000)					\$ -	\$ (2,000)	\$ -	0%	100%	0%		
645	010	090	53980000	080	500710	Out-of-State Travel	\$ 6,000			\$ -		\$ -	\$ 6,000	\$ -	0%	100%	0%		
646	Total Expense						\$ -				\$ -								
647																			
648	CHILDHOOD LEAD																		
649	010	090	54970000	000	403948	Federal Funds	\$ 386												
650	Total Revenue						\$ 386												
651																			
652	010	090	54970000	018	500106	Overtime	\$ 386			\$ -		\$ 386	\$ -	\$ -	100%	0%	0%		
653	Total Expense						\$ 386				\$ -								
654																			
655																			
656	FAMILY PLANNING PROGRAM																		
657	010	090	55300000	000	404700	Federal Funds	\$ -												
658	010	090	55300000			General Funds	\$ -	\$ -											
659	Total Revenue						\$ -												
660																			
661	010	090	55300000	102	500731	Contracts for Program Services	\$ (24,000)			\$ -		\$ (24,000)	\$ -	\$ -	100%	0%	0%		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l										
2					Acc't		Decrease	Fund by	Fund By										
3							Amount	Org. Code	Agency	GF	S/T	FF	OF	GF		FF	OF	GF	
662	010	090	55300000	548	500396	Reagents	\$ 24,000			\$ -		\$ 24,000	\$ -	\$ -		100%	0%	0%	
663	Total Expense						\$ -				\$ -								
664																			
665	TOBACCO PREVENTION FEDERAL																		
666	010	090	56080000	000	403754	Federal Funds	\$ -												
667	010	090	56080000	009	402904	Other Funds	\$ (200)												
668	010	090	56080000			General Funds	\$ 346	\$ 346											
669	Total Revenue						\$ 146												
670																			
671	010	090	56080000	018	500106	Overtime	\$ 346			\$ 346		\$ -	\$ -	\$ 346		0%	0%	100%	
672	010	090	56080000	020	500200	Current Expense	\$ 3,500			\$ -		\$ 3,500	\$ -	\$ -		100%	0%	0%	
673	010	090	56080000	050	500109	Personal Service - Temp	\$ (3,700)			\$ -		\$ (3,500)	\$ (200)	\$ -		94.59%	5.41%	0%	
674	Total Expense						\$ 146				\$ 346								
675																			
676	COMPREHENSIVE CANCER																		
677	010	090	56590000	000	404545	Federal Funds	\$ 194,794												
678	010	090	56590000	005	402739	Other Funds	\$ -												
679	010	090	56590000			General Funds	\$ -	\$ -											
680	Total Revenue						\$ 194,794												
681																			
682	010	090	56590000	020	500200	Current Expense	\$ 6,000			\$ -		\$ 6,000	\$ -	\$ -		100%	0%	0%	
683	010	090	56590000	041	500801	Audit Fund Set Aside	\$ 195			\$ -		\$ 195	\$ -	\$ -		100%	0%	0%	
684	010	090	56590000	066	500543	Employee Training	\$ 2,000			\$ -		\$ 2,000	\$ -	\$ -		100%	0%	0%	
685	010	090	56590000	072	509073	Grants Federal	\$ 3,696			\$ -		\$ 3,696	\$ -	\$ -		100%	0%	0%	
686	010	090	56590000	102	500731	Contracts for Program Services	\$ 182,903			\$ -		\$ 182,903	\$ -	\$ -		100%	0%	0%	
687	Total Expense						\$ 194,794				\$ -								
688																			
689	CHRONIC DISEASE - ASTHMA																		
690	010	090	56670000	000	404125	Federal Funds	\$ -												
691	010	090	56670000			General Funds	\$ -	\$ -											
692	Total Revenue						\$ -												
693																			
694	010	090	56670000	018	500106	Overtime	\$ 3,000			\$ -		\$ 3,000	\$ -	\$ -		100%	0%	0%	
695	010	090	56670000	020	500200	Current Expense	\$ (5,000)			\$ -		\$ (5,000)	\$ -	\$ -		100%	0%	0%	
696	010	090	56670000	030	500311	Equipment	\$ 9,256			\$ -		\$ 9,256	\$ -	\$ -		100%	0%	0%	
697	010	090	56670000	070	500704	In State Travel	\$ (1,000)			\$ -		\$ (1,000)	\$ -	\$ -		100%	0%	0%	
698	010	090	56670000	080	500710	Out-of-State Travel Reimb	\$ (2,000)			\$ -		\$ (2,000)	\$ -	\$ -		100%	0%	0%	
699	010	090	56670000	102	500731	Contracts for Program Services	\$ (4,256)			\$ -		\$ (4,256)	\$ -	\$ -		100%	0%	0%	
700	Total Expense						\$ -				\$ -								
701																			
702	SUID CASE REGISTRY																		
703	010	090	59080000	000	408125	Federal Funds	\$ 433												
704	Total Revenue						\$ 433												
705																			
706	010	090	59060000	041	500801	Audit Fund Set Aside	\$ 1			\$ -		\$ 1	\$ -	\$ -		100%	0%	0%	
707	010	090	59060000	049	500294	Transfer to Other State Agency	\$ 432			\$ -		\$ 432	\$ -	\$ -		100%	0%	0%	
708	Total Expense						\$ 433				\$ -								
709																			
710	MMRS																		
711	010	090	59170000	005	408158	Other Funds	\$ 100,000												
712	Total Revenue						\$ 100,000												
713																			
714	010	090	59170000	030	500311	Equipment, New Replacement	\$ 100,000			\$ -		\$ -	\$ 100,000	\$ -		0%	100%	0%	
715	010	090	59170000	102	500731	Contracts for Program Services	\$ -			\$ -		\$ -	\$ -	\$ -		0%	100%	0%	
716	Total Expense						\$ 100,000				\$ -								
717																			
718	STRENGTHENING PH INFRASTRUCTURE																		
719	010	090	59970000	000	406926	Federal Funds	\$ (2,700)												
720	Total Revenue						\$ (2,700)												
721																			

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
2	Fund	Agcy	Org	Clas	Acct	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	SOE			
3																	Transfer Amount				
4																	FF	OF	GF		
722	010	090	59970000	066	500543	Employee Training	\$ 1,000			\$ -		\$ 1,000	\$ -	\$ -	100%	0%	0%				
723	010	090	59970000	070	500704	In State Travel	\$ (1,000)			\$ -		\$ (1,000)	\$ -	\$ -	100%	0%	0%				
724	010	090	59970000	080	500710	Out-of-State Travel Reimb	\$ (2,700)			\$ -		\$ (2,700)	\$ -	\$ -	100%	0%	0%				
725	Total Expense						\$ (2,700)				\$ -										
726																					
727	NIOSH RESEARCH GRANT FEDERAL																				
728	010	090	90520000	060	406765	Federal Funds	\$ 12,923														
729	010	090	90520000			General Funds	\$ -	\$ -													
730	Total Revenue						\$ 12,923														
731																					
732	010	090	90520000	020	500200	Current Expenses	\$ 5,000			\$ -		\$ 5,000	\$ -	\$ -	100%	0%	0%				
733	010	090	90520000	041	500801	Audit Fund Set Aside	\$ 13			\$ -		\$ 13	\$ -	\$ -	100%	0%	0%				
734	010	090	90520000	070	500704	In State Travel	\$ 500			\$ -		\$ 500	\$ -	\$ -	100%	0%	0%				
735	010	090	90520000	080	500710	Out-of-State Travel Reimb	\$ 1,000			\$ -		\$ 1,000	\$ -	\$ -	100%	0%	0%				
736	010	090	90520000	102	500731	Contracts for Program Services	\$ 6,410			\$ -		\$ 6,410	\$ -	\$ -	100%	0%	0%				
737	Total Expense						\$ 12,923				\$ -										
738																					
739	EMERGENCY PREPAREDNESS CARRY FORWARD																				
740	010	090	90550000	000	406768	Federal Funds	\$ -														
741	010	090	90550000			Other Funds	\$ -														
742	010	090	90550000			General Funds	\$ -	\$ -													
743	Total Revenue						\$ -														
744																					
745	010	090	90550000	030	500311	Equipment, New Replacement	\$ 40,000			\$ -		\$ 40,000	\$ -	\$ -	100%	0%	0%				
746	010	090	90550000	080	500710	Out-of-State Travel Reimb	\$ 10,000			\$ -		\$ 10,000	\$ -	\$ -	100%	0%	0%				
747	010	090	90550000	102	500731	Contracts for Program Services	\$ (50,000)			\$ -		\$ (50,000)	\$ -	\$ -	100%	0%	0%				
748	Total Expense						\$ -				\$ -										
749																					
750	TOTAL DIVISION OF PUBLIC HEALTH SERVICES									\$ (3,676)		\$ (3,676)	\$ 514,879	\$ 98,946	\$ (3,676)						
751																					
752	GLENCLIFF HOME																				
753																					
754	Professional Care																				
755	010	091	57100000	000		Federal Funds	-														
756	010	091	57100000			Other Funds	-														
757	010	091	57100000			General Funds	(278,083)	\$ (278,083)													
758	Total Revenue						(278,083)														
759																					
760	010	091	57100000	010	500100	Personal Services Perm Clas	\$ (228,083)			\$ (228,083)		\$ -	\$ -	\$ (228,083)	0%	0%	100%				
761	010	091	57100000	046	500464	Consultant	\$ (10,000)			\$ (10,000)		\$ -	\$ -	\$ (10,000)	0%	0%	100%				
762	010	091	57100000	101	500729	Medical Payments to Provider	(40,000)			\$ (40,000)		\$ -	\$ -	\$ (40,000)	0%	0%	100%				
763	Total Expense						(278,083)				\$ (278,083)										
764																					
765	Custodial																				
766	010	091	57200000	000		Federal Funds	-														
767	010	091	57200000			Other Funds	-														
768	010	091	57200000			General Funds	30,000	\$ 30,000													
769	Total Revenue						30,000														
770																					
771	010	091	57200000	021	500211	Food	30,000			\$ 30,000		\$ -	\$ -	\$ 30,000	0%	0%	100%				
772	Total Expense						30,000				\$ 30,000										
773																					
774	Administration																				
775	010	091	57400000	000		Federal Funds	-														
776	010	091	57400000			Other Funds	-														
777	010	091	57400000			General Funds	2,000	\$ 2,000													
778	Total Revenue						2,000														
779																					
780	010	091	57400000	070	500704	In-State Travel	2,000			\$ 2,000		\$ -	\$ -	\$ 2,000	0%	0%	100%				
781	Total Expense						2,000				\$ 2,000										

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF			Transfer Amount			SOF			
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
3																			
782																			
783	Maintenance																		
784	010	091	78920000	000		Federal Funds	-												
785	010	091	78920000			Other Funds	-												
786	010	091	78920000			General Funds	395,000	\$	395,000										
787	Total Revenue						395,000												
788																			
789	010	091	78920000	020	500200	Current Expenses	20,000			\$ 20,000		\$ -	\$ -	\$ 20,000		0%	0%	100%	
790	010	091	78920000	023	500264	Heat Electricity Water	250,000			\$ 250,000		\$ -	\$ -	\$ 250,000		0%	0%	100%	
791	010	091	78920000	030	500320	Equipment	45,000			\$ 45,000		\$ -	\$ -	\$ 45,000		0%	0%	100%	
792	010	091	78920000	048	500226	Contractual Maint.Build-GRN	80,000			\$ 80,000		\$ -	\$ -	\$ 80,000		0%	0%	100%	
793	Total Expense						395,000				\$ 395,000								
794																			
795	TOTAL GLENCLIFF HOME									\$ 148,917	\$ 148,917	\$ -	\$ -	\$ 148,917					
796																			
797	BUREAU OF BEHAVIORAL HEALTH																		
798																			
799	Office of Consumer and Family Affairs																		
800	010	092	30680000	000		Federal Funds	\$ -												
801	010	092	30680000			Other Funds	\$ -												
802	010	092	30680000			General Funds	\$ -	\$ -											
803	Total Revenue						\$ -												
804																			
805	010	092	30680000	020	500200	Current Expenses	\$ 1,000			\$ 1,000		\$ -	\$ -	\$ 1,000		0%	0%	100%	
806	010	092	30680000	021	502668	Food - Institutions	\$ (5,000)			\$ (5,000)		\$ -	\$ -	\$ (5,000)		0%	0%	100%	
807	010	092	30680000	066	500546	Employee Training	\$ 1,000			\$ 1,000		\$ -	\$ -	\$ 1,000		0%	0%	100%	
808	010	092	30680000	070	500704	In-State Travel	\$ 3,000			\$ 3,000		\$ -	\$ -	\$ 3,000		0%	0%	100%	
809	Total Expense						\$ -				\$ -								
810																			
811	Community Mental Health Services																		
812	010	092	70100000	000	404664	Federal Funds	\$ 19,000												
813	010	092	70100000			Other Funds	\$ -												
814	010	092	70100000			General Funds	\$ -	\$ -											
815	Total Revenue						\$ 19,000												
816																			
817	010	092	70100000	041	500801	Audit Fund Set Aside	\$ 19,000			\$ -		\$ 19,000	\$ -	\$ -		100%	0%	0%	
818	Total Expense						\$ 19,000												
819																			
820	Medicaid Payments																		
821	010	092	71550000	000	404663	Federal Funds	\$ 1,001,000												
822	010	092	71550000			Other Funds	\$ -												
823	010	092	71550000			General Funds	\$ -	\$ -											
824	Total Revenue						\$ 1,001,000												
825																			
826	010	092	71550000	041	500801	Audit Fund Set Aside	\$ 1,000			\$ -		\$ 1,000	\$ -	\$ -		100%	0%	0%	
827	010	092	71550000	510	500898	Medicaid to Institutions	\$ 1,000,000			\$ -		\$ 1,000,000	\$ -	\$ -		100%	0%	0%	
828	Total Expense						\$ 1,001,000				\$ -								
829																			
830	Office of Director																		
831	010	092	78770000	000	406762	Federal Funds	\$ -												
832	010	092	78770000			Other Funds	\$ -												
833	010	092	78770000			General Funds	\$ -	\$ -											
834	Total Revenue						\$ -												
835																			
836	010	092	78770000	020	500200	Current Expenses	\$ (156)			\$ (128)		\$ (28)	\$ -	\$ (128)		18%	0%	82%	
837	010	092	78770000	022	500255	Rents-Leases other than State	\$ 156			\$ 128		\$ 28	\$ -	\$ 128		18%	0%	82%	
838	Total Expense						\$ -				\$ -								
839																			
840	TOTAL BUREAU OF BEHAVIORAL HEALTH									\$ -	\$ -	\$ 1,020,000	\$ -	\$ -					
841																			

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rept	Class Title	Increase/Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	Transfer Amount	
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	FF	OF	
3																				
842	BUREAU OF DEVELOPMENTAL SERVICES																			
843																				
844	TWWIIA																			
845	010	093	50500000	000	400146	Federal Funds	\$ (321,962)													
846	010	093	50500000			Other Funds	\$ -													
847	010	093	50500000			General Funds	\$ -	\$ -												
848	Total Revenue																			
849																				
850	010	093	50500000	102	500731	Contracts for Program Svcs	\$ (321,962)			\$ -		\$ (321,962)	\$ -	\$ -			100%	0%	0%	
851	Total Expense																			
852																				
853	Lifespan Respite Care Project																			
854	010	093	53400000	000	406461	Federal Funds	\$ 12,100													
855	010	093	53400000			Other Funds	\$ -													
856	010	093	53400000			General Funds	\$ -	\$ -												
857	Total Revenue																			
858																				
859	010	093	53400000	037	500166	Technology Hardware	\$ (400)			\$ -		\$ (400)	\$ -	\$ -			100%	0%	0%	
860	010	093	53400000	038	500175	Technology Software	\$ (1,500)			\$ -		\$ (1,500)	\$ -	\$ -			100%	0%	0%	
861	010	093	53400000	502	500891	Payments to Providers	\$ 14,000			\$ -		\$ 14,000	\$ -	\$ -			100%	0%	0%	
862	Total Expense																			
863																				
864	Program Support																			
865	010	093	59470000	000	408148	Federal Funds	\$ -													
866	010	093	59470000			Other Funds	\$ -													
867	010	093	59470000			General Funds	\$ -	\$ -												
868	Total Revenue																			
869																				
870	010	093	59470000	020	500200	Current Expenses	\$ 2,500			\$ 1,600		\$ 900	\$ -	\$ 1,600			36%	0%	64%	
871	010	093	59470000	022	500255	Rents-Leases other than State	\$ (2,500)			\$ (1,600)		\$ (900)	\$ -	\$ (1,600)			36%	0%	64%	
872	010	093	59470000	040	500800	Indirect Costs	\$ 25,000			\$ -		\$ 25,000	\$ -	\$ -			100%	0%	0%	
873	010	093	59470000	042	500620	Additional Fringe Benefits	\$ (25,000)			\$ -		\$ (25,000)	\$ -	\$ -			100%	0%	0%	
874	Total Expense																			
875																				
876	Project Access for Epilepsy																			
877	010	093	59490000	000	408150	Federal Funds	\$ 321,962													
878	010	093	59490000			Other Funds	\$ -													
879	010	093	59490000			General Funds	\$ -	\$ -												
880	Total Revenue																			
881																				
882	010	093	59490000	102	500731	Contracts for Program Svcs	\$ 321,962			\$ -		\$ 321,962	\$ -	\$ -			100%	0%	0%	
883	Total Expense																			
884																				
885	Family Support Services																			
886	010	093	70130000	000	403793	Federal Funds	\$ -													
887	010	093	70130000			Other Funds	\$ -													
888	010	093	70130000			General Funds	\$ 1,511,832	\$ 1,511,832												
889	Total Revenue																			
890																				
891	010	093	70130000	102	500731	Contracts for Program Svcs	\$ 1,511,832			\$ 1,511,832		\$ -	\$ -	\$ 1,511,832			0%	0%	100%	
892	Total Expense																			
893																				
894	Acquired Brain Disorder Services																			
895	010	093	70160000	000	406739	Federal Funds	\$ 3,900													
896	010	093	70160000			Other Funds	\$ -													
897	010	093	70160000			General Funds	\$ 58,436	\$ 58,436												
898	Total Revenue																			
899																				
900	010	093	70160000	041	500801	Audit Fund Set Aside	\$ 3,900			\$ -		\$ 3,900	\$ -	\$ -			100%	0%	0%	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l											
2					Acct'		Decrease	Fund by	Fund By											
3							Amount	Org. Code	Agency	GF	S/T	FF	OF	GF	FF	OF	GF			
901	010	093	70160000	102	500731	Contracts for Program Svcs	\$ 58,436			\$ 58,436			\$ -	\$ -	\$ 58,436		0%	0%	100%	
902	Total Expense						\$ 62,336				\$ 58,436	\$ 58,436								
903																				
904	Community Developmental Services																			
905	010	093	71000000	000	403793	Federal Funds	\$ (1,571,268)													
906		093	71000000			Other Funds	\$ -													
907	010	093	71000000			General Funds	\$ (1,571,268)	\$ (1,571,268)												
908	Total Revenue						\$ (3,142,536)													
909																				
910	010	093	71000000	557	500906	Medicaid Waiver Services	\$ (3,142,536)			\$ (1,571,268)		\$ (1,571,268)	\$ -	\$ (1,571,268)		50%	0%	50%		
911	Total Expense						\$ (3,142,536)					\$ (1,571,268)								
912																				
913	NH Designated Rec Facility																			
914	010	093	71640000	000		Federal Funds	\$ -													
915	010	093	71640000			Other Funds	\$ -													
916	010	093	71640000			General Funds	\$ -	\$ -												
917	Total Revenue						\$ -													
918																				
919	010	093	71640000	020	500200	Current Expenses	\$ (552)			\$ (552)		\$ -	\$ -	\$ (552)		0%	0%	100%		
920	010	093	71640000	022	500255	Rents-Leases other than State	\$ 52			\$ 52		\$ -	\$ -	\$ 52		0%	0%	100%		
921	010	093	71640000	024	500228	Maint Other Than Bldg/Grds	\$ (4,000)			\$ (4,000)		\$ -	\$ -	\$ (4,000)		0%	0%	100%		
922	010	093	71640000	070	500704	In-State Travel	\$ 4,000			\$ 4,000		\$ -	\$ -	\$ 4,000		0%	0%	100%		
923	010	093	71640000	501	500228	Payments to Clients	\$ 500			\$ 500		\$ -	\$ -	\$ 500		0%	0%	100%		
924	Total Expense						\$ -					\$ -	\$ -	\$ -		0%	0%	100%		
925																				
926	Medicaid Compliance																			
927	010	093	71670000	000	403795	Federal Funds	\$ 1,000													
928	010	093	71670000			Other Funds	\$ -													
929	010	093	71670000			General Funds	\$ 1,000	\$ 1,000												
930	Total Revenue						\$ 2,000													
931																				
932	010	093	71670000	020	500200	Current Expenses	\$ 2,000			\$ 1,000		\$ 1,000	\$ -	\$ 1,000		50%	0%	50%		
933	Total Expense						\$ 2,000					\$ 1,000								
934																				
935	Medicaid to Schools																			
936	010	093	71720000	000	403796	Federal Funds	\$ (1,000,000)													
937	010	093	71720000			Other Funds	\$ -													
938	010	093	71720000			General Funds	\$ -	\$ -												
939	Total Revenue						\$ (1,000,000)													
940																				
941	010	093	71720000	511	500351	Medicaid to Schools	\$ (1,000,000)			\$ -		\$ (1,000,000)	\$ -	\$ -		100%	0%	0%		
942	Total Expense						\$ (1,000,000)					\$ -								
943																				
944	Infant - Toddler Pt-C																			
945	010	093	78520000	000	404287	Federal Funds	\$ (12,100)													
946	010	093	78520000			Other Funds	\$ -													
947	010	093	78520000			General Funds	\$ -	\$ -												
948	Total Revenue						\$ (12,100)													
949																				
950	010	093	78520000	070	500704	In-Stats Travel	\$ 3,000			\$ -		\$ 3,000	\$ -	\$ -		100%	0%	0%		
951	010	093	78520000	102	500731	Contracts for Program Svcs	\$ (15,100)			\$ -		\$ (15,100)	\$ -	\$ -		100%	0%	0%		
952	Total Expense						\$ (12,100)					\$ -								
953																				
954	Social Services Block Grant																			
955	010	093	78580000	000	404982	Federal Funds	\$ -													
956	010	093	78580000			Other Funds	\$ -													
957	010	093	78580000			General Funds	\$ -	\$ -												
958	Total Revenue						\$ -													
959																				

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
2	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l												
3					Acc't		Decrease	Fund by	Fund By		GF	S/T	FF	OF	GF			FF	OF	GF	
							Amount	Org. Code	Agency		Amount										
960	010	093	78580000	042	500620	Additional Fringe Benefits	\$ (2,000)				\$ -		\$ (2,000)	\$ -	\$ -			100%	0%	0%	
961	010	093	78580000	080	500710	Out of State Travel	\$ 2,000				\$ -		\$ 2,000	\$ -	\$ -			100%	0%	0%	
962	Total Expense						\$ -					\$ -									
963																					
964	TOTAL BUREAU OF DEVELOPMENTAL SERVICES										\$ -	\$ -	\$ (2,566,368)	\$ -	\$ -						
965																					
966	NEW HAMPSHIRE HOSPITAL																				
967																					
968	Administration																				
969	010	094	84000000	000	404444	Medicaid DSH	\$ 68,530														
970	010	094	84000000			Other Funds	\$ -														
971	010	094	84000000			General Funds	\$ -	\$ -													
972	Total Revenue						\$ 68,530														
973																					
974	010	094	84000000	040	500800	Indirect Costs	\$ 68,389				\$ -		\$ 68,389	\$ -	\$ -			100%	0%	0%	
975	010	094	84000000	041	500801	Audit Fees	\$ 141				\$ -		\$ 141	\$ -	\$ -			100%	0%	0%	
976	Total Expense						\$ 68,530				\$ -										
977																					
978	NHH-Facility/Patient Support																				
979	010	094	84100000	000	404448	Medicaid DSH	\$ 401														
980	010	094	84100000			General Funds	\$ (365,550)	\$ (365,550)													
981	Total Revenue						\$ (365,149)														
982																					
983																					
984	010	094	84100000	010	500100	Personal Services - Permanent	\$ (365,550)				\$ (365,550)		\$ -	\$ -	\$ (365,550)			0%	0%	100%	
985	010	094	84100000	048	500226	Contract Repairs, Bldg Ground	\$ 220,000				\$ -										
986	010	094	84100000	049	500294	Trnsfr To Agencies-Otr Thn Bldg	\$ (220,000)				\$ -										
987	010	094	84100000	041	500801	Audit Fees	\$ 401				\$ -		\$ 401	\$ -	\$ -			100%	0%	0%	
988	Total Expense						\$ (365,149)				\$ (365,550)										
989																					
990	Acute Psychiatric Services																				
991	010	094	87500000	000	404434	Medicaid DSH	\$ 323,875														
992	010	094	87500000			Other Funds	\$ -														
993	010	094	87500000			General Funds	\$ (1,310,000)	\$ (1,310,000)													
994	Total Revenue						\$ (986,125)														
995																					
996	010	094	87500000	010	500100	Personal Services - Permanent	\$ (860,000)				\$ (860,000)		\$ -	\$ -	\$ (860,000)			0%	0%	100%	
997	010	094	87500000	012	500128	Salary Unclassified	\$ (450,000)				\$ (450,000)		\$ -	\$ -	\$ (450,000)			0%	0%	100%	
998	010	094	87500000	041	500801	Audit Fees	\$ 2,539				\$ -		\$ 2,539	\$ -	\$ -			100%	0%	0%	
999	010	094	87500000	042	500620	Post Retirement Benefits	\$ 321,336				\$ -		\$ 321,336	\$ -	\$ -			100%	0%	0%	
1000	Total Expense						\$ (986,125)				\$ (1,310,000)										
1001																					
1002	TOTAL NEW HAMPSHIRE HOSPITAL										\$ (1,675,550)	\$ (1,675,550)	\$ 392,806	\$ -	\$ (1,675,550)						
1003																					
1004																					
1005	OFFICE OF COMMISSIONER																				
1006																					
1007	Office of Commissioner																				
1008	010	095	50000000	000	403900	Federal Funds	(127,600)														
1009	010	095	50000000			General Funds	(47,400)	(47,400)													
1010	Total Revenue						(175,000)														
1011																					
1013	010	095	50000000	020	500200	Current Expense	(70,000)				\$ (44,240)		\$ (25,760)	\$ -	\$ (44,240)			37%	0%	63%	
1016	010	095	50000000	040	500800	Indirect Costs	(100,000)				\$ -		\$ (100,000)	\$ -	\$ -			100%	0%	0%	
1020	010	095	50000000	070	500704	In-State Travel	(5,000)				\$ (3,160)		\$ (1,840)	\$ -	\$ (3,160)			37%	0%	63%	
1021	Total Expense						(175,000)				(47,400)										
1022																					
1023	OMH State Partnership Grant																				
1024	010	095	50100000	000	400874	Federal Funds	11														
1025	010	095	50100000			General Funds	-														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S			
1	Fund	Agcy	Org	Clas	Rcpt	Class Title		Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF		FF	OF	GF			
2																	Transfer Amount			SOF		
3																	FF	OF	GF	FF	OF	GF
1026	Total Revenue							11														
1027																						
1028	010	095	50100000	020	500200	Current Expense		1,000			\$ -		\$ 1,000	\$ -	\$ -		100%	0%	0%			
1032	010	095	50100000	041	500801	Audit Fees		11			\$ -		\$ 11	\$ -	\$ -		100%	0%	0%			
1034	010	095	50100000	066	500556	Employee Training		(4,000)			\$ -		\$ (4,000)	\$ -	\$ -		100%	0%	0%			
1037	010	095	50100000	102	500731	Contracts for Program Services		3,000			\$ -		\$ 3,000	\$ -	\$ -		100%	0%	0%			
1038	Total Expense							11														
1039																						
1040	Employee Assistance Program																					
1041	010	095	50250000	000	40003900	Federal Funds		73														
1042	010	095	50250000			General Funds		927	927													
1043	Total Revenue							1,000														
1044																						
1045	010	095	50250000	018	500106	Overtime		1,000			\$ 927		\$ 73	\$ -	\$ 927		7%	0%	93%			
1047	Total Expense							1,000				927										
1048																						
1049	Office of Business Operations																					
1050	010	095	56760000	000	403970	Federal Funds		(38,830)														
1051	010	095	56760000			General Funds		1,830	1,830													
1052	Total Revenue							(37,000)														
1053																						
1054	010	095	56760000	018	500106	Overtime		(15,000)			\$ (9,150)		\$ (5,850)	\$ -	\$ (9,150)		39%	0%	61%			
1058	010	095	56760000	042	500620	Add'l Fringe Benefit		(40,000)			\$ -		\$ (40,000)	\$ -	\$ -		100%	0%	0%			
1059	010	095	56760000	050	500109	Personnel - Temporary		20,000			\$ 12,200		\$ 7,800	\$ -	\$ 12,200		39%	0%	61%			
1060	010	095	56760000	070	500704	In-State Travel		(2,000)			\$ (1,220)		\$ (780)	\$ -	\$ (1,220)		39%	0%	61%			
1064	Total Expense							(37,000)				1,830										
1065																						
1066	Office of Minority Health and Refugee Affairs																					
1067	010	095	59510000	000	408182	Federal Funds		553														
1068	010	095	59510000			General Funds		677	677													
1069	Total Revenue							1,230														
1070																						
1071	010	095	59510000	018	500106	Overtime		430			\$ 237		\$ 193	\$ -	\$ 237		45%	0%	55%			
1072	010	095	59510000	020	500200	Current Expense		800			\$ 440		\$ 360	\$ -	\$ 440		45%	0%	55%			
1076	Total Expense							1,230				677										
1077																						
1078	Refugee Cash & Medical																					
1079	010	095	59580000	000	408181	Federal Funds		800														
1080	Total Revenue							800														
1081																						
1082	010	095	59580000	020		Current Expense		800			\$ -		\$ 800	\$ -	\$ -		100%	0%	0%			
1086	Total Expense							800														
1087																						
1088	Health Professional Opportunity Grant																					
1089	010	095	59930000	000	406923	Federal Funds		500														
1090	Total Revenue							500														
1091																						
1092	010	095	59930000	030	500301	Equipment		500			\$ -		\$ 500	\$ -	\$ -		100%	0%	0%			
1096	Total Expense							500														
1097																						
1098	Uncompensated Care																					
1099	010	095	71360000	000	404636	Federal Funds		250,250														
1100	010	095	71360000	005	402201	Other Funds		250,000														
1101	Total Revenue							500,250														
1102																						
1103	010	095	71360000	020	500200	Current Expense		500,000			\$ -		\$ 250,000	\$ 250,000	\$ -		50%	50%	0%			
1104	010	095	71360000	041	500801	Audit Fees		250			\$ -		\$ 250	\$ -	\$ -		100%	0%	0%			
1105	Total Expense							500,250														
1106																						

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S								
2	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	Transfer Amount	FF	OF	GF	FF	OF	GF									
3																											
1107	Homeland Security																										
1108	010	095	71780000	009	407079	Other Funds	(37,769)																				
1110	Total Revenue																	(37,769)									
1111																											
1112	010	095	71780000	018	500106	Overtime	4,604			\$ -		\$ -	\$ 4,604	\$ -	\$ -	0%	100%	0%									
1113	010	095	71780000	020	500200	Current Expense	(2,322)			\$ -		\$ -	\$ (2,322)	\$ -	\$ -	0%	100%	0%									
1114	010	095	71780000	030	500311	Equipment	(12,651)			\$ -		\$ -	\$ (12,651)	\$ -	\$ -	0%	100%	0%									
1116	010	095	71780000	050	500109	Personnel - Temporary	(25,500)			\$ -		\$ -	\$ (25,500)	\$ -	\$ -	0%	100%	0%									
1118	010	095	71780000	080	500714	Out-State Travel	(1,900)			\$ -		\$ -	\$ (1,900)	\$ -	\$ -	0%	100%	0%									
1119	Total Expense																	(37,769)									
1120																											
1121	TOTAL OFFICE OF THE COMMISSIONER									\$ (43,966)		\$ (43,966)	\$ 85,757	\$ 212,231	\$ (43,966)												
1122																											
1123	OFFICE OF IMPROVEMENT AND INTEGRITY																										
1124																											
1125	Office of Improvement and Integrity																										
1126	010	095	56950000	000	404460	Federal Funds	\$ (3,688)																				
1127	010	095	56950000			Other Funds	\$ -																				
1128	010	095	56950000			General Funds	\$ (4,326)	\$ (4,326)																			
1129	Total Revenue																	\$ (8,014)									
1130																											
1131	010	095	56950000	020	500215	Current Expense	\$ (1,014)			\$ (547)		\$ (467)	\$ -	\$ (547)	46%	0%	54%										
1132	010	095	56950000	041	500801	Audit Set Aside	\$ 300			\$ -		\$ 300	\$ -	\$ -	100%	0%	0%										
1133	010	095	56950000	042	500620	Additional Fringe Benefits	\$ (300)			\$ -		\$ (300)	\$ -	\$ -	100%	0%	0%										
1134	010	095	56950000	103	500737	Contracts for Ops Services	\$ (7,000)			\$ (3,779)		\$ (3,221)	\$ -	\$ (3,779)	46%	0%	54%										
1135	Total Expense																	\$ (8,014)		\$ (4,326)							
1136																											
1137	Office of Reimbursements																										
1138	010	095	59590000	000	404460	Federal Funds	\$ 753																				
1139	010	095	59590000			Other Funds	\$ -																				
1140	010	095	59590000			General Funds	\$ 547	\$ 547																			
1141	Total Revenue																	\$ 1,300									
1142																											
1143	010	095	59590000	020	500215	Current Expense	\$ 1,000			\$ 547		\$ 453	\$ -	\$ 547	45%	0%	55%										
1144	010	095	59590000	041	500801	Audit Set Aside	\$ 300			\$ -		\$ 300	\$ -	\$ -	100%	0%	0%										
1145	010	095	59590000	066	500543	Employee Training	\$ (500)			\$ (273)		\$ (227)	\$ -	\$ (273)	45%	0%	55%										
1146	010	095	59590000	070	500704	In State Travel	\$ 500			\$ 273		\$ 227	\$ -	\$ 273	45%	0%	55%										
1147	Total Expense																	\$ 1,300		\$ 547							
1148																											
1149	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY									\$ (3,779)		\$ (3,779)	\$ (2,935)	\$ -	\$ (3,779)												
1150																											
1151	OFFICE OF ADMINISTRATION																										
1152																											
1153	Bureau Human Resource																										
1154	010	095	56770000	000	403971	Federal Funds	(15,000)																				
1155	010	095	56770000			General Funds	-																				
1156	Total Revenue																	(15,000)									
1157																											
1158	010	095	56770000	042	500620	Add'l Fringe Benefit	(15,000)			\$ -		\$ (15,000)	\$ -	\$ -	100%	0%	0%										
1159	Total Expense																	(15,000)									
1160																											
1161	Management Support																										
1162	010	095	56850000	000	400716	Federal Funds	90,200																				
1163	010	095	56850000			General Funds	142,800	142,800																			
1164	Total Revenue																	233,000									
1165																											
1166	010	095	56850000	022	500248	Rents & Leases other than Sta	253,000			\$ 151,800		\$ 101,200	\$ -	\$ 151,800	40%	0%	60%										
1167	010	095	56850000	024	500225	Contract Repairs;Machin-Equip	(15,000)			\$ (9,000)		\$ (6,000)	\$ -	\$ (9,000)	40%	0%	60%										
1168	010	095	56850000	040	500800	Indirect Costs	(5,000)			\$ -		\$ -	\$ -	\$ -	100%	0%	0%										
1169	Total Expense																	233,000		142,800							

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Cla	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agencz	GF Amount	S/I	FF	OF	GF	FF	OF	GF			
2														Transfer Amount			SOF			
3														FF	OF	GF	FF	OF	GF	
1170	DHHS Oistrict Office																			
1171	DHHS Oistrict Office																			
1172	010	095	56870000	000	404717	Federal Funds	10,000													
1173	010	095	56870000			General Funds	36,000	36,000												
1174	Total Revenue							46,000												
1175																				
1176	010	095	56870000	018	500106	Overtime	7,000			\$ 4,200		\$ 2,800	\$ -	\$ 4,200	40%	0%	60%			
1177	010	095	56870000	020	500200	Current Expense	59,000			\$ 35,400		\$ 23,600	\$ -	\$ 35,400	40%	0%	60%			
1178	010	095	56870000	042	500620	Add'l Fringe Benefit	(14,000)			\$ -		\$ (14,000)	\$ -	\$ -	100%	0%	0%			
1179	010	095	56870000	070	500704	In-State Travel	(6,000)			\$ (3,600)		\$ (2,400)	\$ -	\$ (3,600)	40%	0%	60%			
1180	Total Expense						46,000				36,000									
1181																				
1182	TOTAL OFFICE OF ADMINISTRATION									\$ 178,800		\$ 178,800	\$ 85,200	\$ -	\$ 178,800					
1183																				
1184	OFFICE OF OPERATION SUPPORT																			
1185																				
1186	CHILD CARE LICENSING																			
1187	010	095	51430000	000	400553	Federal Funds	\$ -													
1188	010	095	51430000			Other Funds	\$ -													
1189	010	095	51430000			General Funds	\$ -	\$ -												
1190							\$ -													
1191																				
1192	010	095	51430000	070	500704	In State Travel	\$ 1,200			\$ 511		\$ 689	\$ -	\$ 511	57.42%	0.00%	42.58%			
1193	010	095	51430000	080	500714	Out of State Travel	\$ (1,200)			\$ (511)		\$ (689)	\$ -	\$ (511)	57.42%	0.00%	42.58%			
1194	Total Expense						\$ -				\$ -									
1195																				
1196	HEALTH FACILITIES ADMINISTRATION																			
1197	010	095	51460000	000	403805	Federal Funds	\$ 30,000													
1198	010	095	51460000	003	407698	Other Funds	\$ -													
1199	010	095	51460000			General Funds	\$ -	\$ -												
1200							\$ 30,000													
1201																				
1202	010	095	51460000	046	500464	Consultants	\$ (36,827)			\$ (7,645)		\$ (29,182)	\$ -	\$ (7,645)	79.24%	0.00%	20.76%			
1203	010	095	51460000	049	500420	Transfer to Other State Agency	\$ 36,827			\$ 7,645		\$ 29,182	\$ -	\$ 7,645	79.24%	0.00%	20.76%			
1204	010	095	51460000	070	500704	In State Travel	\$ (15,000)			\$ (3,114)		\$ (11,886)	\$ -	\$ (3,114)	79.24%	0.00%	20.76%			
1205	010	095	51460000	080	500714	Out of State Travel	\$ 15,000			\$ 3,114		\$ 11,886	\$ -	\$ 3,114	79.24%	0.00%	20.76%			
1206	010	095	51460000	103	500737	Contracts for Op Services	\$ 30,000			\$ -		\$ 30,000	\$ -	\$ -	100.00%	0.00%	0.00%			
1207	Total Expense						\$ 30,000				\$ -									
1208																				
1209	LEGAL SERVICES																			
1210	010	095	56800000	000	404714	Federal Funds	\$ -													
1211	010	095	56800000	007	407234	Other Funds	\$ -													
1212	010	095	56800000			General Funds	\$ -	\$ -												
1213	Total Revenue						\$ -													
1214																				
1215	010	095	56800000	041	500801	Audit Set Aside	\$ 1,000			\$ -		\$ 1,000	\$ -	\$ -	100.00%	0.00%	0.00%			
1216	010	095	56800000	042	500620	Additional Fringe Benefits	\$ (1,000)			\$ -		\$ (1,000)	\$ -	\$ -	100.00%	0.00%	0.00%			
1217	Total Expense						\$ -				\$ -									
1218																				
1219	COMMUNITY RESIDENCES																			
1220	010	095	56820000	000	404680	Federal Funds	\$ -													
1221	010	095	56820000			Other Funds	\$ -													
1222	010	095	56820000			General Funds	\$ -	\$ -												
1223	Total Revenue						\$ -													
1224																				
1225	010	095	56820000	020	500200	Current Expense	\$ 2,000			\$ 1,000		\$ 1,000	\$ -	\$ 1,000	50.00%	0.00%	50.00%			
1226	010	095	56820000	070	500704	In State Travel	\$ (2,000)			\$ (1,000)		\$ (1,000)	\$ -	\$ (1,000)	50.00%	0.00%	50.00%			
1227	Total Expense						\$ -				\$ -									
1228																				
1229																				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF		
2	Transfer Amount													SOF					
3														FF	OF	GF			
1230	PROGRAM SUPPORT ADMINISTRATION																		
1231	010	095	56830000	000	404715	Federal Funds	\$ (30,000)												
1232	010	095	56830000			Other Funds	\$ -												
1233	010	095	56830000			General Funds	\$ -	\$ -											
1234	Total Revenue						\$ (30,000)												
1235																			
1236	010	095	56830000	040	500800	Indirect Costs	\$ (30,000)			\$ -		\$ (30,000)	\$ -	\$ -			100.00%	0.00%	0.00%
1237	Total Expense						\$ (30,000)				\$ -								
1238																			
1239	OFFICE OF OMBUDSMAN																		
1240	010	095	56960000	000	404454	Federal Funds	\$ 0												
1241	010	095	56960001			Other Funds	\$ -												
1242	010	095	56960002			General Funds	\$ (1)	\$ (1)											
1243	Total Revenue						\$ (1)												
1244																			
1245	010	095	56960000	020	500255	Current Expenses	\$ (250)			\$ (155)		\$ (95)	\$ -	\$ (155)			38.09%	0.00%	61.91%
1246	010	095	56960000	022	500255	Rent/Lease Other than State	\$ 1,000			\$ 619		\$ 380	\$ -	\$ 619			38.09%	0.00%	61.91%
1247	010	095	56960000	066	500543	Training	\$ (500)			\$ (310)		\$ (190)	\$ -	\$ (310)			38.09%	0.00%	61.91%
1248	010	095	56960000	080	502664	Out of State	\$ (250)			\$ (155)		\$ (95)	\$ -	\$ (155)			38.09%	0.00%	61.91%
1249	Total Expense						\$ -				\$ (1)								
1250																			
1251	TOTAL OFFICE OF OPERATION SUPPORT								\$ (1)		\$ (1)	\$ 0	\$ -	\$ (1)					
1252																			
1253	OFFICE OF INFORMATION SERVICES																		
1254																			
1255	HIE Federal Funds																		
1256	010	095	09170000	000	406519	Federal Funds	2,500												
1257	010	095	09170000			Other Funds	-												
1258	010	095	09170000			General Funds	\$ -	\$ -											
1259	Total Revenue						2,500												
1260																			
1261	010	095	09170000	020	500215	Current Expense	-			\$ -		\$ -	\$ -	\$ -			100.00%	0.00%	0.00%
1262	010	095	09170000	040	500800	Indirect Costs	2,500			\$ -		\$ 2,500	\$ -	\$ -			100.00%	0.00%	0.00%
1263	010	095	09170000	080	500801	Out-of-State Travel	-			\$ -		\$ -	\$ -	\$ -			100.00%	0.00%	0.00%
1264	Total Expense						2,500				\$ -								
1265																			
1266	Office of Information Services																		
1267	010	095	59520000	000	408159	Federal Funds	6,584,076												
1268	010	095	59520000			Other Funds	-												
1269	010	095	59520000			General Funds	\$ 2,597,457	\$ 2,597,457											
1270	Total Revenue						9,181,533												
1271																			
1272	010	095	59520000	020	500200	Supplies	89,000			\$ 25,178		\$ 63,822	\$ -	\$ 25,178			71.71%	0.00%	28.29%
1273	010	095	59520000	027	502799	Transfers to DoIT	958,952			\$ 271,288		\$ 687,664	\$ -	\$ 271,288			71.71%	0.00%	28.29%
1274	010	095	59520000	102	500731	Contract for Program Services	8,118,504			\$ 2,296,725		\$ 5,821,779	\$ -	\$ 2,296,725			71.71%	0.00%	28.29%
1275	010	095	59520000	040	500800	Indirect Costs	8,500			\$ 2,405		\$ 6,095	\$ -	\$ 2,405			71.71%	0.00%	28.29%
1276	010	095	59520000	041	500801	Audit Fees	6,577			\$ 1,861		\$ 4,716	\$ -	\$ 1,861			71.71%	0.00%	28.29%
1277	Total Expense						9,181,533				\$ 2,597,457								
1278							\$ -												
1279	TOTAL OFFICE OF INFORMATION SERVICES								\$ 2,597,457		\$ 2,597,457	\$ 6,586,576	\$ -	\$ 2,597,457					
1280																			
1281	OFFICE OF MEDICAID BUSINESS AND POLICY																		
1282																			
1283	CHIP																		
1284																			
1285	010	095	61380000	000	403978	Federal Funds	(\$11,084,887)												
1286	010	095	61380000			Other Funds	\$ 0												
1287	010	095	61380000			General Funds	(\$3,935,891)	(\$3,935,891)											
1288	Total Revenue						(\$15,020,778)												
1289																			

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S						
1	Fund	Agcy	Org	Cla	Rcpt	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	FF	OF	GF	FF	OF	GF	SOF						
2					Acc't								Transfer Amount											
3																								
1290	010	095	61380000	041	500801	Audit Set Aside	(\$9,751)			\$0		(\$9,751)	\$0	\$0	\$0	100.00%	0.00%	0.00%						
1291	010	095	61380000	560	500909	Insurance Premium Payments	(\$15,011,027)			(\$3,935,891)		(\$11,075,136)	\$0	(\$3,935,891)		73.78%	0.00%	26.22%						
1292	Total Expense						(\$15,020,778)																	
1293											(\$3,935,891)													
1294	Provider Payments																							
1295																								
1296	010	095	61470000	000	403978	Federal Funds	\$3,431,520																	
1297	010	095	61470000			Other Funds	\$0																	
1298	010	095	61470000			General Funds	\$13,425,062	\$13,425,062																
1299	Total Revenue						\$16,856,582																	
1300																								
1301	010	095	61470000	041	500801	Audit Set Aside	\$9,294			\$0		\$9,294	\$0	\$0	\$0	100.00%	0.00%	0.00%						
1302	010	095	61470000	585	500917	Outpatient	\$14,000,000			\$7,000,000		\$7,000,000	\$0	\$7,000,000		50.00%	0.00%	50.00%						
1303	010	095	61470000	101	500729	Provider Payments	(\$5,001,418)			\$0		(\$5,001,418)	\$0	\$0	\$0	100.00%	0.00%	0.00%						
1304	010	095	61470000	101	500729	Provider Payments	\$5,001,418			\$5,001,418		\$0	\$0	\$5,001,418		0.00%	0.00%	100.00%						
1305	010	095	61470000	101	500729	Provider Payments	\$2,847,288			\$1,423,644		\$1,423,644	\$0	\$1,423,644		50.00%	0.00%	50.00%						
1306	Total Expense						\$16,856,582					\$13,425,062												
1307																								
1308	Pharmacy																							
1309																								
1310	010	095	61430000	000	403978	Federal Funds	(\$2,309,178)																	
1311	010	095	61430000			Other Funds	\$0																	
1312	010	095	61430000			General Funds	(\$4,767,753)	(\$4,767,753)																
1313	Total Revenue						(\$7,076,931)																	
1314																								
1315	010	095	61430000	041	500801	Audit Set Aside	(\$1,478)			\$0		(\$1,478)	\$0	\$0	\$0	100.00%	0.00%	0.00%						
1316	010	095	61430000	100	500726	Prescription Drug Expenditures	(\$5,895,557)			(\$2,997,779)		(\$2,997,779)	\$0	(\$2,997,779)		50.00%	0.00%	50.00%						
1317	010	095	61430000	102	500731	Contracts	\$920,105			\$230,026		\$690,079	\$0	\$230,026		75.00%	0.00%	25.00%						
1318	010	095	61430000	503	500892	State Phase Down	(\$2,000,000)			(\$2,000,000)		\$0	\$0	(\$2,000,000)		0.00%	0.00%	100.00%						
1319	Total Expense						(\$7,076,930)					(\$4,767,753)												
1320																								
1321	Breast and Cervical Cancer Program																							
1322																								
1323	010	095	61780000	000	403978	Federal Funds	\$520,521																	
1324	010	095	61780000			Other Funds	\$0																	
1325	010	095	61780000			General Funds	\$280,000	\$280,000																
1326	Total Revenue						\$800,521																	
1327																								
1328	010	095	61780000	041	500801	Audit Set Aside	\$521			\$0		\$521	\$0	\$0	\$0	100.00%	0.00%	0.00%						
1329	010	095	61780000	565	500917	Outpatient	\$800,000			\$280,000		\$520,000	\$0	\$280,000		65.00%	0.00%	35.00%						
1330	Total Expense						\$800,521					\$280,000												
1331																								
1332	TOTAL OFFICE OF MEDICAID BUSINESS AND POLICY								\$ 5,001,418		\$ 5,001,418	\$ (9,442,024)	\$ -	\$ 5,001,418										
1333																								
1334																								
1335	BUREAU OF DRUG & ALCHOL SERVICES																							
1336																								
1337	Treatment - Prevention - State																							
1338	010	095	13870000	000	499015	Federal Funds	\$ (1,140)																	
1339	010	095	13870000			Other Funds	\$ -																	
1340	010	095	13870000			General Funds	\$ (92,860)	\$ (92,860)																
1341	Total Revenue						\$ (94,000)																	
1342																								
1343	010	095	13870000	010	500100	Personal Services - Permanent	\$ (30,000)			\$ (30,000)		\$ -	\$ -	\$ (30,000)		0%	0%	100%						
1344	010	095	13870000	050	500103	Personal Services - Temporary	\$ (30,000)			\$ (30,000)		\$ -	\$ -	\$ (30,000)		0%	0%	100%						
1345	010	095	13870000	020	500200	Current Expenses	(15,000)			\$ (15,000)		\$ -	\$ -	\$ (15,000)		0%	0%	100%						
1346	010	095	13870000	070	500700	In State Travel	(7,000)			\$ (7,000)		\$ -	\$ -	\$ (7,000)		0%	0%	100%						
1347	010	095	13870000	102	500734	Contracts for Prog Services	(12,000)			\$ (10,860)		\$ (1,140)	\$ -	\$ (10,860)		9.5%	0%	90.5%						
1348	Total Expense						\$ (94,000)					\$ (92,860)												
1349																								

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF			Transfer Amount				SOF		
2					Acc't		Decrease/	Fund by	Fund By	Amount	S/T	FF	OF	GF			FF	OF	
3							Amount	Org. Code	Agency	Amount								GF	
1350	Treatment - Prevention - Directors																		
1351	010	095	30790000	000		Federal Funds	\$ -												
1352	010	095	30790000			Other Funds	\$ -												
1353	010	095	30790000			General Funds	\$ (2,300)		(2,300)										
1354	Total Revenue						\$ (2,300)												
1355																			
1356	010	095	30790000	070	500704	In State Travel	\$ (1,500)			(1,500)			-	-	(1,500)		0%	0%	100%
1357	010	095	30790000	080	500710	Out of State Travel	\$ (800)			(800)			-	-	(800)		0%	0%	100%
1358	Total Expense						\$ (2,300)												
1359																			
1360	Alcohol and Other Treatment																		
1361	010	095	53650000	000	404600	Federal Funds	\$ 1,236												
1362	010	095	53650000			Other Funds	\$ -												
1363	010	095	53650000			General Funds	\$ -												
1364	Total Revenue						\$ 1,236												
1365																			
1366	010	095	53650000	020	500200	Current Expenses	\$ 51,000						51,000	-	-		100%	0%	0%
1367	010	095	53650000	070	500704	In State Travel	\$ (2,000)						(2,000)	-	-		100%	0%	0%
1368	010	095	53650000	080	500710	Out of State Travel	\$ 4,200						4,200	-	-		100%	0%	0%
1369	010	095	53650000	102	500546	Contracts for Prog Services	\$ (51,964)						(51,964)	-	-		100%	0%	0%
1370	Total Expense						\$ 1,236												
1371																			
1372	Alcohol Education Program																		
1373	010	095	53690000	000		Federal Funds	-												
1374	010	095	53690000	003	407315	Other Funds	(12,200)												
1375	010	095	53690000			General Funds	-												
1376	Total Revenue						(12,200)												
1377																			
1378	010	095	53690000	070	500704	In State Travel	(1,000)						-	(1,000)	-		0%	100%	0%
1379	010	095	53690000	103	500731	Contracts for Prog Operations	(11,200)						-	(11,200)	-		0%	100%	0%
1380	Total Expense						(12,200)												
1381																			
1382	TOTAL BUREAU OF DRUG & ALCHOL SERVICES									\$ (95,160)			\$ (95,160)	\$ 96	\$ (12,200)	\$ (95,160)			
1383																			
1384																			
1385	DIVISION OF COMMUNITY BASED CARE SERVICES																		
1386																			
1387	Housing - Shelter Program																		
1388	010	095	71760000	000	408072	Federal Funds	\$ -												
1389	010	095	71760000			Other Funds	\$ -												
1390	010	095	71760000			General Funds	\$ -												
1391	Total Revenue						\$ -												
1392																			
1393	010	095	71760000	021	502668	Food Institutions	\$ (1,000)						(1,000)	-	-		100%	0%	0%
1394	010	095	71760000	041	500801	Audit Fund Set Aside	\$ 1,000						1,000	-	-		100%	0%	0%
1395	Total Expense						\$ -												
1396																			
1397	Emergency Shelters																		
1398	010	095	71770000	000		Federal Funds	\$ -												
1399	010	095	71770000			Other Funds	\$ -												
1400	010	095	71770000			General Funds	\$ (18,000)		(18,000)										
1401	Total Revenue						\$ (18,000)												
1402																			
1403	010	095	71770000	010	500100	Perm Personnel	\$ (20,000)			(20,000)			-	-	(20,000)		0%	0%	100%
1404	010	095	71770000	020	500200	Current Expense	\$ 2,000			2,000			-	-	2,000		0%	0%	100%
1405	Total Expense						\$ (18,000)												
1406																			
1407	Medical and Client Services																		
1408	010	095	51930000	000	404597	Federal Funds	\$ (2,000)												
1409	010	095	51930000			Other Funds	\$ -												

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cl	Rcpt	Class Title	Increase/	Net Gen'l	Net Gen'l	GF										
2					Acct		Decrease	Fund-by	Fund By	GF			Transfer Amount					SOF		
3							Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF			
1410	010	095	51930000			General Funds	\$ (2,000)	\$ (2,000)												
1411	Total Revenue						\$ (4,000)													
1412																				
1413	010	095	51930000	020	500200	Current Expense	\$ (4,500)			\$ (2,250)		\$ (2,250)	\$ -	\$ (2,250)	50%	0%	50%			
1414	010	095	51930000	022	500248	Rents-Lease Other than State	\$ 500			\$ 250		\$ 250	\$ -	\$ 250	50%	0%	50%			
1415	Total Expense						\$ (4,000)				\$ (2,000)									
1416																				
1417	TOTAL DIVISION OF COMMUNITY BASED CARE SERVICES									\$ (20,000)	\$ (20,000)	\$ (2,000)	\$ -	\$ (20,000)						
1418																				
1419	Total DHHS									\$ -	\$ -	\$ (7,087,447)	\$ (1,173,883)	\$ -						
1420																				
1421																				

Transfer Summary - General Funds Only												
		DCYF	DJJS	DFA	BEAS	DPHS	GHE	BBH	BDS	NHH	OCOM	OII
10	Personal Services	0	0	0	0	0	(228,083)	0	0	(1,225,550)	0	0
012	Full-Time Unclassified	0	0	0	0	0	0	0	0	(450,000)	0	0
18	Overtime	0	0	0	0	8,460	0	0	0	0	(7,986)	0
19	Holiday	0	0	0	0	76	0	0	0	0	0	0
02*	Current Expense/Utilities	20,280	(89,500)	18,123	0	30,960	300,000	(4,000)	(3,500)	0	(43,800)	0
30	Equipment	0	0	0	0	(3,048)	45,000	0	0	0	0	0
37	Technology-Hardware	0	0	0	0	0	0	0	0	0	0	0
040	Indirect	0	0	0	0	0	0	0	0	0	0	0
41	Audit Fund Set Aside	0	0	0	0	0	0	0	0	0	0	0
42	Additional Fringe	0	0	0	0	0	0	0	0	0	0	0
45	Personal Serv-Non Ben	0	0	0	0	0	0	0	0	0	0	0
46	Consultants	0	0	0	0	0	(10,000)	0	0	0	0	0
47	Own Forces	0	(15,000)	0	0	0	0	0	0	0	0	0
48	Cont Maint	0	0	0	0	0	80,000	0	0	0	0	0
49	Trans Other Agency	0	0	0	0	0	0	0	0	0	0	0
05*	Temporary Personnel	0	0	15,103	0	(5,126)	0	0	0	0	12,200	0
60	Benefits	0	0	0	0	0	0	0	0	0	0	0
061	Unemployment Compensation	0	0	0	0	0	0	0	0	0	0	0
062	Workers Compensation	0	0	0	0	0	0	0	0	0	0	0
066	Employee Training	0	0	0	0	1,829	0	1,000	0	0	0	(273)
067	Other Personnel Costs	(55,045)	0	0	0	0	0	0	0	0	0	0
068	Remuneration	0	0	0	0	0	0	0	0	0	0	0
70	In State Travel	40,200	0	0	(1,541)	(5,455)	2,000	3,000	4,000	0	(4,380)	273
072	Grants Federal	0	0	0	0	0	0	0	0	0	0	0
073	Grants Non-Federal	0	0	0	0	0	0	0	0	0	0	0
87	Home Health	0	0	0	0	0	0	0	0	0	0	0
80	Out of State Travel	0	0	0	1,581	(3,048)	0	0	0	0	0	0
89	Outpatient Hospital-BEAS	0	0	0	0	0	0	0	0	0	0	0
100	Prescription Drug Exp	0	(180,000)	0	0	0	0	0	0	0	0	0
101	Medical Payments to Providers	(200,000)	(210,000)	0	(880,000)	0	(40,000)	0	0	0	0	0
102	Contracts for Program Services	(5,435)	0	(33,226)	0	(40,537)	0	0	1,570,268	0	0	0
103	Contracts for Operational Services	0	0	0	0	0	0	0	0	0	0	(3,779)
108	Provider Payments Legal Services	0	0	0	0	0	0	0	0	0	0	0
230	Interpreter Services	0	0	0	0	0	0	0	0	0	0	0
246	Grantee Administration cost	0	0	0	0	(1,000)	0	0	0	0	0	0
501	Payment to Clients	0	0	(3,382,277)	0	0	0	0	500	0	0	0
502	Payment to Providers	0	0	(317,723)	0	0	0	0	0	0	0	0
503	State Phase Down	0	0	0	(1,150,000)	0	0	0	0	0	0	0
504	Nursing Home Payment	0	0	0	0	0	0	0	0	0	0	0
505	Mid Level Care Expenses	0	0	0	0	0	0	0	0	0	0	0
506	Home Nursing Services	0	0	0	0	0	0	0	0	0	0	0
509	Other Nursing Services	0	0	0	(160,000)	0	0	0	0	0	0	0
511	Medicaid to Schools	0	0	0	0	0	0	0	0	0	0	0

		DCYF	DJJS	DFA	BEAS	DPHS	GHE	BBH	BDS	NHH	OCOM	OII
512	Transportation of Clients	0	0	0	0	0	0	0	0	0	0	0
518	MMA Supplemental Assistance	0	0	0	0	0	0	0	0	0	0	0
521	Food Rebate	0	0	0	0	0	0	0	0	0	0	0
523	Client Benefit	0	0	0	0	0	0	0	0	0	0	0
525	Cedarcrest	0	0	0	0	0	0	0	0	0	0	0
526	Specialty Hospital- Pediatrics	0	0	0	0	0	0	0	0	0	0	0
529	Home Health Services	0	0	0	0	0	0	0	0	0	0	0
530	Drug Rebates	0	0	0	0	0	0	0	0	0	0	0
533	Foster Care Services	474,200	0	0	0	0	0	0	0	0	0	0
534	Adoption Services	547,800	0	0	0	0	0	0	0	0	0	0
535	Out of Home Placements	1,500,000	0	0	0	0	0	0	0	0	0	0
537	Education Supplies	0	0	0	0	0	0	0	0	0	0	0
539	Payments to Towns & Cities	0	0	0	0	0	0	0	0	0	0	0
542	Homemaker	0	0	0	0	0	0	0	0	0	0	0
543	Adult In Home Care	0	0	0	(1,200,000)	0	0	0	0	0	0	0
546	Patient Care	0	0	0	0	0	0	0	0	0	0	0
547	Disease Control Emergencies	0	0	0	0	0	0	0	0	0	0	0
548	Reagents	0	0	0	0	13,213	0	0	0	0	0	0
550	Assessment and Counseling	0	0	0	0	0	0	0	0	0	0	0
557	Waiver Services	0	0	0	0	0	0	0	(1,571,268)	0	0	0
558	Waitlist	0	0	0	0	0	0	0	0	0	0	0
559	Catastrophic Aid	0	0	0	0	0	0	0	0	0	0	0
560	Transportation of Clients	0	0	0	0	0	0	0	0	0	0	0
561	Specialty Clinics	0	0	0	0	0	0	0	0	0	0	0
562	CSHCN	0	0	0	0	0	0	0	0	0	0	0
563	Community Based Services	(822,000)	0	0	0	0	0	0	0	0	0	0
565	Outpatient Hospital	0	0	0	0	0	0	0	0	0	0	0
566	Adult Group Daycare	0	0	0	0	0	0	0	0	0	0	0
568	HIV CARE Boston EMA	0	0	0	0	0	0	0	0	0	0	0
GF	SOF Mix Change	0	0	0	0	0	0	0	0	0	0	0
	Total	1,500,000	(494,500)	(3,700,000)	(3,389,960)	(3,676)	148,917	0	0	(1,675,550)	(43,966)	(3,779)

Transfer Summary - General Funds Or								
		Oadm	Oos	Ois	OMBP	BDAS	DCBCS	Total
10	Personal Services	0	0	0	0	(30,000)	(20,000)	(1,503,633)
012	Full-Time Unclassified	0	0	0	0	0	0	(450,000)
18	Overtime	4,200	0	0	0	0	0	4,674
19	Holiday	0	0	0	0	0	0	76
02*	Current Expense/Utilities	178,200	1,464	296,466	0	(15,000)	0	689,693
30	Equipment	0	0	0	0	0	0	41,952
37	Technology-Hardware	0	0	0	0	0	0	0
040	Indirect	0	0	2,405	0	0	0	2,405
41	Audit Fund Set Aside	0	0	1,861	0	0	0	1,861
42	Additional Fringe	0	0	0	0	0	0	0
45	Personal Serv-Non Ben	0	0	0	0	0	0	0
46	Consultants	0	(7,645)	0	0	0	0	(17,645)
47	Own Forces	0	0	0	0	0	0	(15,000)
48	Cont Maint	0	0	0	0	0	0	80,000
49	Trans Other Agency	0	7,645	0	0	0	0	7,645
05*	Temporary Personnel	0	0	0	0	(30,000)	0	(7,824)
60	Benefits	0	0	0	0	0	0	0
061	Unemployment Compensation	0	0	0	0	0	0	0
062	Workers Compensation	0	0	0	0	0	0	0
066	Employee Training	0	(310)	0	0	0	0	2,246
067	Other Personnel Costs	0	0	0	0	0	0	(55,045)
068	Remuneration	0	0	0	0	0	0	0
70	In State Travel	(3,600)	(3,603)	0	0	(8,500)	0	22,394
072	Grants Federal	0	0	0	0	0	0	0
073	Grants Non-Federal	0	0	0	0	0	0	0
87	Home Health	0	0	0	0	0	0	0
80	Out of State Travel	0	2,448	0	0	(800)	0	181
89	Outpatient Hospital-BEAS	0	0	0	0	0	0	0
100	Prescription Drug Exp	0	0	0	(2,997,779)	0	0	(3,177,779)
101	Medical Payments to Providers	0	0	0	6,425,062	0	0	5,095,062
102	Contracts for Program Services	0	0	2,296,725	230,026	(10,860)	0	4,006,962
103	Contracts for Operational Services	0	0	0	0	0	0	(3,779)
108	Provider Payments Legal Services	0	0	0	0	0	0	0
230	Interpreter Services	0	0	0	0	0	0	0
246	GranteeAdministration cost	0	0	0	0	0	0	(1,000)
501	Payment to Clients	0	0	0	0	0	0	(3,381,777)
502	Payment to Providers	0	0	0	0	0	0	(317,723)
503	State Phase Down	0	0	0	(2,000,000)	0	0	(3,150,000)
504	Nursing Home Payment	0	0	0	0	0	0	0
505	Mid Level Care Expenses	0	0	0	0	0	0	0
506	Home Nursing Services	0	0	0	0	0	0	0
509	Other Nursing Services	0	0	0	0	0	0	(160,000)
511	Medicaid to Schools	0	0	0	0	0	0	0

		Oadm	Oos	Ois	OMBP	BDAS	DCBCS	Total
512	Transportation of Clients	0	0	0	0	0	0	0
518	MMA Supplemental Assistance	0	0	0	0	0	0	0
521	Food Rebate	0	0	0	0	0	0	0
523	Client Benefit	0	0	0	0	0	0	0
525	Cedarcrest	0	0	0	0	0	0	0
526	Specialty Hospital- Pediatrics	0	0	0	0	0	0	0
529	Home Health Services	0	0	0	0	0	0	0
530	Drug Rebates	0	0	0	0	0	0	0
533	Foster Care Services	0	0	0	0	0	0	474,200
534	Adoption Services	0	0	0	0	0	0	547,800
535	Out of Home Placements	0	0	0	0	0	0	1,500,000
537	Education Supplies	0	0	0	0	0	0	0
539	Payments to Towns & Cities	0	0	0	0	0	0	0
542	Homemaker	0	0	0	0	0	0	0
543	Adult In Home Care	0	0	0	0	0	0	(1,200,000)
546	Patient Care	0	0	0	0	0	0	0
547	Disease Control Emergencies	0	0	0	0	0	0	0
548	Reagents	0	0	0	0	0	0	13,213
550	Assessment and Counseling	0	0	0	0	0	0	0
557	Waiver Services	0	0	0	0	0	0	(1,571,268)
558	Waitlist	0	0	0	0	0	0	0
559	Catastrophic Aid	0	0	0	0	0	0	0
560	Transportation of Clients	0	0	0	(3,935,891)	0	0	(3,935,891)
561	Specialty Clinics	0	0	0	0	0	0	0
562	CSHCN	0	0	0	0	0	0	0
563	Community Based Services	0	0	0	0	0	0	(822,000)
565	Outpatient Hospital	0	0	0	7,280,000	0	0	7,280,000
566	Adult Group Daycare	0	0	0	0	0	0	0
568	HIV CARE Boston EMA	0	0	0	0	0	0	0
GF	SOF Mix Change	0	0	0	0	0	0	0
	Total	178,800	(1)	2,597,457	5,001,418	(95,160)	(20,000)	0

From: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ (1,082,480)
Division for Juvenile Justice Services	Various	\$ (794,500)
Division of Family Assistance	Various	\$ (4,050,949)
Bureau of Elderly and Adult Services	Various	\$ (3,391,541)
Division of Public Health Services	Various	\$ (58,519)
Glenclyff Home for the Elderly	Various	\$ (278,083)
Bureau of Behavioral Health	Various	\$ (5,128)
Bureau of Developmental Services	Various	\$ (1,577,420)
New Hampshire Hospital	Various	\$ (1,675,550)
Office of the Commissioner	Various	\$ (57,770)
Office of Improvement and Integrity	Various	\$ (4,599)
Office of Administration	Various	\$ (12,600)
Office of Operations Support and Program Integrity	Various	\$ (12,890)
Office of Information System	Various	\$ -
Office of Medicaid Business and Policy	Various	\$ (8,933,670)
Bureau of Drug & Alcohol Services	Various	\$ (95,160)
Division of Community Based Care Services	Various	\$ (22,250)
Total Department of Health and Human Services		\$ (22,053,109)
To: (Various Accounts):	Account	Amount
Division for Children, Youth and Families	Various	\$ 2,582,480
Division for Juvenile Justice Services	Various	\$ 300,000
Division of Family Assistance	Various	\$ 350,949
Bureau of Elderly and Adult Services	Various	\$ 1,581
Division of Public Health Services	Various	\$ 54,843
Glenclyff Home for the Elderly	Various	\$ 427,000
Bureau of Behavioral Health	Various	\$ 5,128
Bureau of Developmental Services	Various	\$ 1,577,420
New Hampshire Hospital	Various	\$ -
Office of the Commissioner	Various	\$ 13,804
Office of Improvement and Integrity	Various	\$ 820
Office of Administration	Various	\$ 191,400
Office of Operations Support and Program Integrity	Various	\$ 12,889
Office of Information System	Various	\$ 2,597,457
Office of Medicaid Business and Policy	Various	\$ 13,935,088
Bureau of Drug & Alcohol Services	Various	\$ -
Division of Community Based Care Services	Various	\$ 2,250
Total Department of Health and Human Services		\$ 22,053,109



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

January 8, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:14, III and II, Laws of 2011, Transfer Among Funds and Additional Revenues, authorize approval of General Fund transfers in the amount of \$488,704 and decrease related revenue adjustments of (\$125,731) in Federal Funds and increase revenue adjustments of \$34,586 in Other Funds in the Department of Health and Human Services. The transfers and adjustments are summarized below and detailed in the attached worksheets, effective upon approval of the Fiscal Committee and the Governor and Executive Council through June 30, 2013.

<u>From: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	(18,000)
Division for Juvenile Justice Services	Various	\$ -
Division of Family Assistance	Various	\$ (43,506)
Bureau of Elderly and Adult Services	Various	\$ (12,646)
Division of Public Health Services	Various	\$ (5,804)
Glenclyff Home	Various	\$ (114,000)
Bureau of Behavioral Health	Various	\$ (17,500)
Bureau of Developmental Services	Various	\$ (12,800)
Office of the Commissioner	Various	\$ (135,740)
Office of Administration	Various	\$ (20,700)
Office of Information Services	Various	\$ (61,008)
Division of Community Based Care Services	Various	\$ (7,000)
Bureau of Drug & Alcohol Services	Various	\$ (40,000)
Total Department of Health and Human Services		<u>(488,704)</u>

<u>To: (Various Accounts):</u>	<u>Account</u>	<u>Amount</u>
Division for Children, Youth and Families	Various	\$ 148,100
Division for Juvenile Justice Services	Various	\$ -
Division of Family Assistance	Various	\$ -
Bureau of Elderly and Adult Services	Various	\$ 56,541
Division of Public Health Services	Various	\$ 17,088
Glenclyff Home	Various	\$ 3,000
Bureau of Behavioral Health	Various	\$ 6,970
Bureau of Developmental Services	Various	\$ 7,000
Office of the Commissioner	Various	\$ 31,505
Office of Administration	Various	\$ -
Office of Information Services	Various	\$ -
Division of Community Based Care Services	Various	\$ -
Bureau of Drug & Alcohol Services	Various	\$ 218,500
Total Department of Health and Human Services		<u>\$ 488,704</u>

EXPLANATION

These transfers reflect adjustments to various benefits expense accounts to address projected expenses in the Department. Expenditure patterns for the first six months of SFY 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this thorough review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

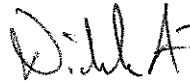
The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: See the attached appendix for justification of the availability of funds and required additional funds.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is required to maintain existing program levels.
- D. Cite any requirements which make this program mandatory. The programs of the Department are mandated by various state and federal laws.
- E. Identify the source of funds on all accounts listed on this transfer. See the attached worksheet for the source of funds for all accounts.
- F. Will there be any effect on revenue if this transfer is not approved? There is no anticipated effect on revenue as a result of this transfer. Federal participation in Department expenditures is detailed in the attached appendix.

- G. Are funds expected to lapse if this transfer is not approved? It is anticipated that some funds will lapse whether this transfer is approved or not.
- H. Are personnel services involved? No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
TRANSFER OF FUNDS SFY 2013 – Benefits (060)**

DIVISION FOR CHILDREN, YOUTH & FAMILIES (DCYF)

010-040-56890000

Child Care Development-Quality Assurance

Funding in this organization represents costs associated with recruitment and training of child care facilities. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted. Source of funds: 100% federal.

010-040-58000000

Director's Office

Funding in this organization represents costs associated with the operation of the Office of the Director along with other administrative support staff. This transfer will add additional funding to the Benefits line item in this account to help fund the projected deficit due to this line item being under budgeted and the benefit sweep took additional funds. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

010-040-58010000

Bureau of Child Protection

Funding in this organization represents costs associated with the staff of Bureau of Child Protection that provide direct services to abused and neglected children. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted and the benefit sweep took additional funds. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

010-040-58020000

Foster Care Health

Funding in this organization represents costs associated with Foster Care Health Care Project staff that promotes the health and well-being of all children in substitute care. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted. Source of funds: 75% Federal (Medicaid); 25% General Funds for this line items.

010-040-58030000

Bureau of Admin Operations

Funding in this organization represents costs associated with the Bureau of Administrative Operations. Functions include financial management, revenue enhancement, contracts, rate

setting, provider performance evaluation, and provider relations. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted and the benefit sweep took additional funds. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

010-040-58050000

Organization Learning & Quality Improvement

Funding in this organization represents costs associated with the operation of the Staff Development Bureau, which assesses needs and develops, delivers, and evaluates training for DCYF staff, to assist them in performing work effectively/efficiently and training foster and adoptive parents. This transfer will fund a projected deficit due to the Benefits line in this account being under budgeted. The funding will come from projected surpluses elsewhere in the Division's budget. Source of funds: 40% Federal (Tile IV-E); 60% General Fund for this line item.

010-040-58410000

Child Development Operations

Funding in this organization represents costs associated with the staff and operations of the Child Development Unit. This transfer will fund a projected deficit in the Benefit line item in this account. The projected deficit in the Benefit item is due to the class line being under budgeted. Source of funds: 100% Federal (CCDF).

010-040-58420000

Field Operations – Program Eligibility

Funding in this organization represents costs associated with the eligibility determination/revenue enhancement staff. This transfer will fund a projected deficit in the Benefit line item in this account. The projected surplus funds are being transferred out to cover funding need in other areas. Source of funds: 40% Federal (various federal programs through cost allocation); 60% General Funds.

DIVISION FOR JUVENILE JUSTICE SERVICES

010-041-58630000

Chapter1 Neglected & Disadvantaged

Funding in this organization represents costs associated with the programs funded by the NH Department of Education Chapter 1 Neglected and Disadvantaged grant. The deficit in this line item is a result of a change in benefits for one full-time staff member funded by this grant, and will be funded by a projected surplus in the Current Expenses line item within this organization. Source of funds: 100% Other.

DIVISION FOR FAMILY ASSISTANCE

010-045-61320000

Field Operations

Funding in this organization represents costs associated with the staff in the district offices providing direct services to the clients of New Hampshire. This transfer will take projected surplus due to vacancies in the Benefits line item to help fund projected deficits in the Division. Source of funds: 47% Federal Funds, 53% General Funds.

BUREAU OF ELDERLY AND ADULT SERVICES (BEAS)

05-95-48-480510-92500000

ELDERLY-ADULT SERVICES, FIELD OPERATIONS

Funding in this organization represents costs associated with the provision of Adult Protective Services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 62.35% General and 37.65% Federal.

05-95-48-481010-78720000

ELDERLY-ADULT SERVICES, ADM ON AGING GRANTS

Funding in this organization represents costs associated with the administration and oversight of grants received from the Administration on Aging. Funds are available in Class 060 (Benefits) due to vacancies. Source of Funds: 63.23% General and 36.77% Federal.

05-95-48-481010-89250000

ELDERLY-ADULT SERVICES, MEDICAID SERVICES GRANTS

Funding in this organization represents costs associated with the administration and oversight of grants related to Medicaid Services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 17.02% General and 82.98% Federal.

05-95-48-481510-89320000

ELDERLY-ADULT SERVICES, NURSING HOME AUDITORS

Funding in this organization represents costs associated with the Audit and Rate Setting Unit. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 50% Federal, 50% Other.

DIVISION OF PUBLIC HEALTH SERVICES

05-95-90-900510-86660000

Cancer Registry

Funding in this organization represents costs associated with the Cancer Registry section within the Division of Public Health Services. Funds are available for transfer as the projected expenses are less than the current adjusted authorized. Source of Funds: 100% Federal.

05-95-90-900510-86670000
BRFS

Funding in this organization represents costs associated with the section responsible for the Behavioral Risk Factor Survey. Funds are needed to satisfy projected deficits in the benefits line item. Accepting Federal Funds to satisfy this need. Source of Funds: 100% Federal.

05-95-90-900510-90520000
NIOSH Research Grant Federal

Funding in this organization represents costs associated with the NIOSH Research Grant program within the Division of Public Health Services. Funds are needed to satisfy projected deficits in the benefits line item. Accepting Federal Funds to satisfy this need.
Source of Funds: 65% Federal 35% General

05-095-90-901010-53620000
Policy and Performance

Funding in this organization represents costs associated with the Bureau of Public Health Systems, Policy and Performance Management section within the Division of Public Health Services. Funds are needed to satisfy projected deficits in the benefits line item. Source of Funds: 70% General, 30% Federal.

05-095-90-901510-90490000
Mammography Equipment Inspections

Funding in this organization represents cost associated with the Mammography Equipment Inspection grant funding. Funds are needed to satisfy deficits in the benefits line item. Source of Funds: 100% Federal

05-095-90-902010-22150000
CDC Oral Health

Funding in this organization represents cost associated with the CDC Oral Health grant funding. Funds are needed to satisfy deficits in the benefits line item. Source of Funds: 100% Federal

05-95-90-902010-52400000
Newborn Screening

Funding in this organization represents costs associated with the Newborn Screening fund activities. Funds are needed to satisfy deficits in the benefits line item. Source of Funds: 100% Other (Screening fees)

05-95-90-901510-90620000

Obesity Grant

Funding in this organization represents costs associated with the Obesity Grant within the Division of Public Health Services. Funds are needed to satisfy projected deficits in the benefits line item. Source of Funds: 100% Federal.

05-95-90-902510-18300000

CDC H1N1 Readiness

Funding in this organization represents costs associated with the activities under the federal grant H1N1 Readiness within the Division of Public Health Services. Funds are needed to satisfy deficits in the benefits line item. Source of Funds: 100% Federal

05-95-90-902510-22220000

RYAN WHITE Title II

Funding in this organization represents costs associated with the activities under the federal grant Ryan White Title II within the Division of Public Health Services. Funds are needed to satisfy deficits in the benefits line item. Source of Funds: 100% Federal

05-95-90-903010-18350000

NH ELC

Funding in this organization represents costs associated with testing, surveillance, and health information activities within the Division of Public Health Services. Funds are needed to satisfy projected deficits in the benefits line item. Source of Funds: 100% Federal.

05-95-90-903010-18770000

Water Analysis Lab

Funding in this organization represents costs associated with the Water Analysis Laboratory section within the Division of Public Health Services. Funds are available for transfer as the projected expenses are less than the current adjusted authorized. Source of Funds: 100% General

05-95-90-903010-30560000

USDA FERN Grant (Micro Chem & Melamine)

Funding in this organization represents costs associated with the USDA FERN Grant (Micro Chem & Melamine) within the Division of Public Health Services. Funds are needed to satisfy projected deficits in the benefits line item. Source of Funds: 100% General.

GLENCLIFF HOME

05-095-091-910010-57100000

Glenclyff Home, Professional Care

Funding in this organization represents costs associated with the operation of the Nursing Department at Glenclyff Home. Funds are available in Class 060 (Benefits) due to vacancies/down grading of positions.

Source of Funds: 100% General

05-095-091-910010-57200000

Glenclyff Home, Custodial Care

Funding in this organization represents costs associated with the operation of the Laundry, Housekeeping and Dietary Department at Glenclyff Home. Funds are available in Class 060 (Benefits) due to vacancies/down grading of positions.

Source of Funds: 100% General

05-095-091-910010-57400000

Glenclyff Home, Administration

Funding in this organization represents costs associated with the Administration of Glenclyff Home. Funds are anticipated to be needed in Class 060 (Benefits) due to the scheduled benefit sweep. Source of Funds: 100% General

05-095-091-910010-78920000

Glenclyff Home, Maintenance

Funding in this organization represents costs associated with the Maintenance Department. Funds are available in Class 060 (Benefits) due to vacancies/down grading of positions.

Source of Funds: 100% General

BUREAU OF BEHAVIORAL HEALTH

05-95-92-920010-70010000

BEHAVIORAL HEALTH, FINANCIAL MGT/AUDITS

Funding in this organization represents costs associated with the BBH Financial Management unit. Funds are available in Class 060 (Benefits) due to vacancies. Source of Funds: 70% General and 30% Federal.

05-95-92-920010-78770000

BEHAVIORAL HEALTH, OFFICE OF DIRECTOR

Funding in this organization represents costs associated with the BBH Director's Office. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 82% General, 18% Federal.

BUREAU OF DEVELOPMENT SERVICES

05-95-93-930010-59470000

DEVELOPMENTAL SERVICES, PROGRAM SUPPORT

Funding in this organization represents costs associated with the operation of the Community Developmental Services central office within the Bureau of Developmental Services. Funds are available in Class 060 (Benefits) due to vacancies. Source of Funds: 64% General, 36% Federal.

05-95-93-930010-71640000

DEVELOPMENTAL SERVICES, NH DESIGNATED RECEIVING FACILITY

Funding in this organization represents costs associated with the operation of the Designated Receiving Facility in Laconia. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit. Source of Funds: 100% General.

OFFICE OF THE COMMISSIONER

010-095-50000000

Office of the Commissioner

Funding in this organization represents costs associated with the operation of the Commissioner's Office. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 63% General, 37% Federal.

010-095-5010000

OMH Partnership Grant

Funding in this organization represents costs associated with the operation of the State Partnership Grant to eliminate health disparities in minority populations. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of Funds is 100% Federal from the Minority Health State Partnership Grant.

010-095-50250000

Employee Assistance Program

Funding in this organization represents costs associated with the operation of this program that provides assistance to employees who are having problems in their work or personal lives by helping them secure appropriate assistance. Funds are required in benefits (class 060) because actual costs exceed the adjusted authorized for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 93% General, 7% Federal.

010-095-56760000

Office of Business Operations

Funding in this organization represents costs associated with the operation of the Office of Business Operations. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 61% General, 39% Federal.

010-095-59510000

Office of Minority Health and Refugee Affairs

Funding in this organization represents costs associated with the operation of the Office of Minority Health and Refugee Affairs, which administers the programs, and policies that reduce health disparities in minority and refugee communities throughout the State. Funds are required in benefits (class 060) because actual costs exceed the adjusted authorized for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 55% General, 45% Federal.

010-095-59580000

Refugee Cash & Medical

Funding in this organization represents costs associated with Refugee grants as awarded from the Office of Refugee Resettlement. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of Funds: 100% Federal (Refugee Resettlement Grants).

010-095-59930000

Health Professional Opportunity Grant

Funding in this organization represents costs associated with the Health Professional Opportunity grant to assist low-income individuals with education and training for occupations in the healthcare field. Funds are required in benefits (class 060) because actual costs exceed the adjusted authorized for currently filled positions. Source of Funds: 100% Federal from the Health Profession Opportunities Grant.

010-095-71780000

Homeland Security

Funding in this organization represents costs associated with maintaining an emergency preparedness capability as required by the Radiological Emergency Response Plan (RERP) and NH RSA 107-B, Nuclear Planning and Response Program. Funds are required in benefits (class 060) due to the transfer of a position from Public Health of which funding will be shared. Source of Funds: 50% Other (Dept of Safety), 50% Federal (Public Health Preparedness Grant).

OFFICE OF ADMINISTRATION

010-095-56770000

Bureau of Human Resources

Funding in this organization represents costs associated with the operation of the unit that provides payroll processing and human resources management for the Department. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 78% General, 22% Federal.

010-095-56870000

DHHS District Office

Funding in this organization represents costs for staff in the District Offices throughout the State that perform the administrative and programmatic activities, and community relations, on behalf of employees, clients and providers. Funds are available in benefits (class 060) because adjusted authorized exceeds the cost for currently filled positions. Source of funds for this transfer reflect the anticipated federal revenues from cost allocation earnings. Source of Funds: 60% General, 40% Federal.

OFFICE OF INFORMATION SERVICES

010-095-59520000

Office of Information Services

Funding in this organization represents costs associated with the operations of the Department of Health and Human Service's Office of Information Services. Funds are available in class 060 Benefits.

Source of Funds: 40% Federal Funds and 60% General Funds.

010-095-09170000

HIE Federal Funds

Funding in this organization represents costs associated with the HIE Federal Funds. Funds are available in class 060 Benefits.

Source of Funds: 50% Federal Funds and 50% General Funds.

DIVISION OF COMMUNITY BASED CARE SERVICES

05-95-95-958310-71770000

DCBCS BHHS, EMERGENCY SHELTERS

Funding in this organization represents costs associated with the Bureau of Homeless and Housing Services. Funds are available in Class 060 (Benefits) due to a vacancy. Source of Funds: 100% General.

BUREAU OF DRUG & ALCOHOL SERVICES

05-95-95-958410-13870000

DCBCS TREATMENT AND PREVENTION, TREATMENT – PREVENTION STATE

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 060 (Benefits) due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-95-958410-30790000

DCBCS TREATMENT AND PREVENTION, TREATMENT-PREVENTION-DIRECTORS

Funding in this organization represents costs associated with the Director's office, Business & Financial and Resource and Development units within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a projected deficit due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% General.

05-95-95-958410-53650000

DCBCS, TREATMENT AND PREVENTION, ALCOHOL AND OTHER DRUG TREATMENT

Funding in this organization represents costs associated with Clinical Services unit within the Bureau of Drug & Alcohol Services. Funds are available in Class 060 (Benefits) due to a reallocation of staff salaries and benefits to align with the different program areas within the Bureau. Source of Funds: 100% Federal.

05-95-95-958410-53690000

DCBCS, TREATMENT AND PREVENTION, ALCOHOL EDUCATION

Funding in this organization represents costs associated with the Impaired Driver Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to higher than anticipated costs. Source of Funds: 100% Other.

05-95-95-958410-53820000

**DCBCS, TREATMENT AND PREVENTION, ALCOHOL AND OTHER DRUG
PREVENTION**

Funding in this organization represents costs associated with the Prevention Services unit within the Bureau of Drug & Alcohol Services. Funds are needed in Class 060 (Benefits) to satisfy a deficit due to benefits reductions. Source of Funds: 100% Federal.

Benefits	Account From	General Funds Only		Net	Net FF/Oth	Account To
		From	To			
Division for Children, Youth and Families	Various	\$ (18,000)	\$ 148,100	\$ 130,100	\$ 131,700	Various
Division for Juvenile Justice Services	Various	\$ -	\$ -	\$ -	\$ 5,000	Various
Division of Family Assistance	Various	\$ (43,506)	\$ -	\$ (43,506)	\$ (38,226)	Various
Bureau of Elderly and Adult Services	Various	\$ (12,646)	\$ 56,541	\$ 43,895	\$ 58,606	Various
Division of Public Health Services	Various	\$ (5,804)	\$ 17,088	\$ 11,284	\$ 67,616	Various
Glenciff Home	Various	\$ (114,000)	\$ 3,000	\$ (111,000)	\$ -	Various
Bureau of Behavioral Health	Various	\$ (17,500)	\$ 6,970	\$ (10,530)	\$ (5,970)	Various
Bureau of Developmental Services	Various	\$ (12,800)	\$ 7,000	\$ (5,800)	\$ (7,200)	Various
New Hampshire Hospital	Various	\$ -	\$ -	\$ -	\$ -	Various
Office of the Commissioner	Various	\$ (135,740)	\$ 31,505	\$ (104,235)	\$ (89,765)	Various
Office of Improvement and Integrity	Various	\$ -	\$ -	\$ -	\$ -	Various
Office of Operations Support and Program Integrity	Various	\$ -	\$ -	\$ -	\$ -	Various
Office of Administration	Various	\$ (20,700)	\$ -	\$ (20,700)	\$ (9,300)	Various
Office of Information Services	Various	\$ (61,008)	\$ -	\$ (61,008)	\$ (52,992)	Various
Office of Medicaid Business and Policy	Various	\$ -	\$ -	\$ -	\$ -	Various
Division of Child Support Services	Various	\$ -	\$ -	\$ -	\$ -	Various
Division of Community Based Care Services	Various	\$ (7,000)	\$ -	\$ (7,000)	\$ -	Various
Bureau of Drug & Alcohol Services	Various	\$ (40,000)	\$ 218,500	\$ 178,500	\$ (150,614)	Various
Total Department of Health and Human Services		(488,704)	488,704	-	(91,145)	
			Net Federal Funds		(125,731)	
			Net Other Funds		34,586	
				(488,704)	-	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF		Transfer Amount			SOF			
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	
3	LAWSON ACCOUNTING FORMAT																	
4	COMPANY	N/A	ACCOUNTING UNIT	CLASS	ACCOUNT													
5	DIVISION FOR CHILDREN, YOUTH AND FAMILIES																	
6	Child Care Development-Quality Assurance																	
7	010	040	56890000	000	400987	Federal Funds	\$ 37,000											
8	010	040	56890000			Other Funds	\$ -	\$ -										
9	010	040	56890000			General Funds	\$ -	\$ -										
10	Total Revenue						\$ 37,000											
11	010	040	56890000	060	500601	Benefits	\$ 37,000			\$ -		\$ 37,000	\$ -	\$ -	100%	0%	0%	
12	Total Expense						\$ 37,000			\$ -	\$ -							
13	Directors Office																	
14	010	040	58000000	000	408043	Federal Funds	\$ 4,000											
15	010	040	58000000			Other Funds	\$ -	\$ -										
16	010	040	58000000			General Funds	\$ 6,000	\$ 6,000										
17	Total Revenue						\$ 10,000											
18	010	040	58000000	060	500601	Benefits	\$ 10,000			\$ 6,000		\$ 4,000	\$ -	\$ 6,000	40%	0%	60%	
19	Total Expense						\$ 10,000			\$ 6,000	\$ 6,000							
20	Child Protection																	
21	010	040	58010000	000	408050	Federal Funds	\$ 88,000											
22	010	040	58010000			Other Funds	\$ -	\$ -										
23	010	040	58010000			General Funds	\$ 132,000	\$ 132,000										
24	Total Revenue						\$ 220,000											
25	010	040	58010000	060	500601	Benefits	\$ 220,000			\$ 132,000		\$ 88,000	\$ -	\$ 132,000	40%	0%	60%	
26	Total Expense						\$ 220,000			\$ 132,000	\$ 132,000							
27	Foster Care Health Program																	
28	010	040	58020000	000	400665	Federal Funds	\$ 600											
29	010	040	58020000			Other Funds	\$ -	\$ -										
30	010	040	58020000			General Funds	\$ 200	\$ 200										
31	Total Revenue						\$ 800											
32	010	040	58020000	060	500601	Benefits	\$ 800			\$ 200		\$ 600	\$ -	\$ 200	75%	0%	25%	
33	Total Expense						\$ 800			\$ 200	\$ 200							
34	Bur of Admin Operations																	
35	010	040	58030000	000	408073	Federal Funds	\$ 3,200											
36	010	040	58030000			Other Funds	\$ -	\$ -										
37	010	040	58030000			General Funds	\$ 4,800	\$ 4,800										
38	Total Revenue						\$ 8,000											
39	010	040	58030000	060	500601	Benefits	\$ 8,000			\$ 4,800		\$ 3,200	\$ -	\$ 4,800	40%	0%	60%	
40	Total Expense						\$ 8,000			\$ 4,800	\$ 4,800							
41	Organizational Learning and Quality Improvement																	
42	010	040	58050000	000	408075	Federal Funds	\$ 3,400											
43	010	040	58050000			Other Funds	\$ -	\$ -										
44	010	040	58050000			General Funds	\$ 5,100	\$ 5,100										
45	Total Revenue						\$ 8,500											
46	010	040	58050000	060	500601	Benefits	\$ 8,500			\$ 5,100		\$ 3,400	\$ -	\$ 5,100	40%	0%	60%	
47	Total Expense						\$ 8,500			\$ 5,100	\$ 5,100							
48	Child Development - Operations																	
49	010	040	58410000	000	403944	Federal Funds	\$ 7,500											
50	010	040	58410000			Other Funds	\$ -	\$ -										
51	010	040	58410000			General Funds	\$ -	\$ -										
52	Total Revenue						\$ 7,500											
53																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF Amount	Transfer Amount	FF	OF	GF	FF	OF	GF	SOF		
Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF	FF	OF	GF	FF	OF	GF	FF	OF	GF			
69	010	040	58410000	060	500601	Benefits	\$ 7,500			\$ -	\$ 7,500	\$ -	\$ -	100%	0%	0%			
70	Total Expenses						\$ 7,500				\$ -								
72	Field Oper - Prog Eligibility																		
73	010	040	58420000	000	404671	Federal Funds	\$ (12,000)												
74	010	040	58420000			Other Funds	\$ -												
75	010	040	58420000			General Funds	\$ (18,000)	\$ (18,000)											
76	Total Revenue						\$ (30,000)												
78	010	040	58420000	060	500601	Benefits	\$ (30,000)		\$ (18,000)		\$ (12,000)	\$ -	\$ (18,000)	40%	0%	60%			
79	Total Expenses						\$ (30,000)			\$ (18,000)									
81	TOTAL DIVISION FOR CHILDREN, YOUTH AND FAMILIES								\$ 130,100		\$ 130,100	\$ 131,700	\$ -	\$ 130,100					
83	DIVISION FOR JUVENILE JUSTICE SERVICES																		
85	Chapter 1 Neglected & Disadvantaged																		
86	010	041	58630000			Federal Funds	\$ -												
87	010	041	58630000	009	405568	Other Funds	\$ 5,000												
88	010	041	58630000			General Funds	\$ -												
89	Total Revenue						\$ 5,000												
91	010	041	58630000	060	500601	Benefits	\$ 5,000				\$ -	\$ 5,000	\$ -	0%	100%	0%			
92	Total Expense						\$ 5,000				\$ -								
94	TOTAL DIVISION OF JUVENILE JUSTICE SERVICES												\$ 5,000						
96	DIVISION OF FAMILY ASSISTANCE																		
98	DFA Field Ops																		
99	010	045	61320000	000	403959	Federal Funds	\$ (38,226)												
100	010	045	61320000			Other Funds	\$ -												
101	010	045	61320000			General Funds	\$ (43,506)	\$ (43,506)											
102	Total Revenue						\$ (81,732)												
104	010	045	61320000	060	500601	Benefits	\$ (81,732)		\$ (43,506)		\$ (38,226)	\$ -	\$ (43,506)	47%	0%	53%			
105	Total Expenses						\$ (81,732)			\$ (43,506)									
107	TOTAL DIVISION OF FAMILY ASSISTANCE								\$ (43,506)		\$ (43,506)	\$ (38,226)	\$ -	\$ (43,506)					
109	BUREAU OF ELDERLY AND ADULT SERVICES																		
111	Field Operations																		
112	010	048	92500000	000	404825	Federal Funds	\$ 33,885												
113	010	048	92500000			Other Funds	\$ -												
114	010	048	92500000			General Funds	\$ 56,115	\$ 56,115											
115	Total Revenue						\$ 90,000												
117	010	048	92500000	060	500601	Benefits	\$ 90,000		\$ 56,115		\$ 33,885	\$ -	\$ 56,115	38%	0%	62%			
118	Total Expense						\$ 90,000			\$ 56,115									
120	Adm on Aging Grants																		
121	010	048	78720000	000	404871	Federal Funds	\$ (7,354)												
122	010	048	78720000			Other Funds	\$ -												
123	010	048	78720000			General Funds	\$ (12,646)	\$ (12,646)											
124	Total Revenue						\$ (20,000)												
126	010	048	78720000	060	500601	Benefits	\$ (20,000)		\$ (12,646)		\$ (7,354)	\$ -	\$ (12,646)	37%	0%	63%			
127	Total Expense						\$ (20,000)			\$ (12,646)									
129	Medicaid Services Grants																		
130	010	048	89250000	000	403839	Federal Funds	\$ 2,075												
131	010	048	89250000			Other Funds	\$ -												
132	010	048	89250000			General Funds	\$ 426	\$ 426											
133	Total Revenue						\$ 2,501												
135	010	048	89250000	060	500601	Benefits	\$ 2,500		\$ 426		\$ 2,075	\$ -	\$ 426	83%	%	17%			
136	Total Expense						\$ 2,500			\$ 426									

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Clas	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF	S/T	Transfer Amount			SOF			
3												FF	OF	GF	FF	OF	GF	
138	Nursing Home Auditors																	
139	010	048	89320000	000	404675	Federal Funds	\$ 15,000											
140	010	048	89320000	005	402882	Other Funds	\$ 15,000											
141	010	048	89320000			General Funds	\$ -	\$ -										
142	Total Revenue						\$ 30,000											
143																		
144	010	048	89320000	060	500601	Benefits	\$ 30,000			\$ -		\$ 15,000	\$ 15,000	\$ -	50%	50%	0%	
145	Total Expense						\$ 30,000				\$ -							
146																		
147	TOTAL BUREAU OF ELDERLY AND ADULT SERVICES								\$ 43,895		\$ 43,895	\$ 43,895	\$ 15,000	\$ 43,895				
148																		
149	DIVISION OF PUBLIC HEALTH SERVICES																	
150																		
151	CANCER REGISTRY																	
152	010	090	86660000	000	403095	Federal Funds	\$ (18,026)											
153	010	090	86660000			Other Funds	\$ -											
154	010	090	86660000			General Funds	\$ -	\$ -										
155	Total Revenue						\$ (18,026)											
156																		
157	010	090	86660000	060	500601	Benefits	\$ (18,026)			\$ -		\$ (18,026)	\$ -	\$ -	100%	0%	0%	
158	Total Expense						\$ (18,026)				\$ -							
159																		
160	BRFS																	
161	010	090	86670000	000	403096	Federal Funds	\$ 18,026											
162	010	090	86670000			Other Funds	\$ -											
163	010	090	86670000			General Funds	\$ -	\$ -										
164	Total Revenue						\$ 18,026											
165																		
166	010	090	86670000	060	500601	Benefits	\$ 18,026			\$ -		\$ 18,026	\$ -	\$ -	100%	0%	0%	
167	Total Expense						\$ 18,026				\$ -							
168																		
169	NIOSH RESEARCH GRANT FEDERAL																	
170	010	090	90520000	000	406765	Federal Funds	\$ 8,167											
171	010	090	90520000			Other Funds	\$ -											
172	010	090	90520000			General Funds	\$ 4,398	\$ 4,398										
173	Total Revenue						\$ 12,565											
174																		
175	010	090	90520000	060	500601	Benefits	\$ 12,564			\$ 4,398		\$ 8,167	\$ -	\$ 4,398	65%	0%	35%	
176	Total Expense						\$ 12,564				\$ 4,398							
177																		
178																		
179	POLICY AND PERFORMANCE																	
180	010	090	53620000	000	404611	Federal Funds	\$ 2,951											
181	010	090	53620000			Other Funds	\$ -											
182	010	090	53620000			General Funds	\$ 6,886	\$ 6,886										
183	Total Revenue						\$ 9,837											
184																		
185	010	090	53620000	060	500601	Benefits	\$ 9,837			\$ 6,886		\$ 2,951	\$ -	\$ 6,886	30%	0%	70%	
186	Total Expense						\$ 9,837				\$ 6,886							
187																		
188	MAMMOGRAPHY EQUIP INSPECTION P																	
189	010	090	90490000	000	406763	Federal Funds	\$ 2,760											
190	010	090	90490000			Other Funds	\$ -											
191	010	090	90490000			General Funds	\$ -	\$ -										
192	Total Revenue						\$ 2,760											
193																		
194	010	090	90490000	060	500601	Benefits	\$ 2,760			\$ -		\$ 2,760	\$ -	\$ -	100%	0%	0%	
195	Total Expense						\$ 2,760				\$ -							
196																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease Amount	Net Genl Fund by Org. Code	Net Genl Fund By Agency	GF Amount	S/T	Transfer Amount			SOF				
2					Acc't							FF	OF	GF		FF	OF	GF	
3																			
197	CDC ORAL HEALTH GRANT																		
198	010	090	22150000	000	406776	Federal Funds	\$ 3,361												
199	010	090	22150000			Other Funds	\$ -												
200	010	090	22150000			General Funds	\$ -	\$ -											
201	Total Revenue						\$ 3,361												
202																			
203	010	090	22150000	060	500601	Benefits	\$ 3,361			\$ -		\$ 3,361	\$ -	\$ -		100%	0%	0%	
204	Total Expense						\$ 3,361				\$ -								
205																			
206	NEWBORN SCREENING REVOL FUND																		
207	010	090	52400000	000		Federal Funds	\$ -												
208	010	090	52400000	003	403177	Other Funds	\$ 3,586												
209	010	090	52400000			General Funds	\$ -	\$ -											
210	Total Revenue						\$ 3,586												
211																			
212	010	090	52400000	060	500601	Benefits	\$ 3,586			\$ -		\$ -	\$ 3,586	\$ -		0%	100%	0%	
213	Total Expense						\$ 3,586				\$ -								
214																			
215	OBESTIY																		
216	010	090	90620000	000	406826	Federal Funds	\$ 9,882												
217	010	090	90620000			Other Funds	\$ -												
218	010	090	90620000			General Funds	\$ -	\$ -											
219	Total Revenue						\$ 9,882												
220																			
221	010	090	90620000	060	500601	Benefits	\$ 9,882			\$ -		\$ 9,882	\$ -	\$ -		100%	0%	0%	
222	Total Expense						\$ 9,882				\$ -								
223																			
224	CDC H1N1 READINESS																		
225	010	090	18300000	000	400146	Federal Funds	\$ 731												
226	010	090	18300000			Other Funds	\$ -												
227	010	090	18300000			General Funds	\$ -	\$ -											
228	Total Revenue						\$ 731												
229																			
230	010	090	18300000	060	500601	Benefits	\$ 731			\$ -		\$ 731	\$ -	\$ -		100%	0%	0%	
231	Total Expense						\$ 731				\$ -								
232																			
233	RYAN WHITE TITLE II																		
234	010	090	22220000	000	406825	Federal Funds	\$ 12,178												
235	010	090	22220000			Other Funds	\$ -												
236	010	090	22220000			General Funds	\$ -	\$ -											
237	Total Revenue						\$ 12,178												
238																			
239	010	090	22220000	060	500601	Benefits	\$ 12,178			\$ -		\$ 12,178	\$ -	\$ -		100%	0%	0%	
240	Total Expense						\$ 12,178				\$ -								
241																			
242	NH ELC																		
243	010	090	18350000	000	400146	Federal Funds	\$ 24,000												
244	010	090	18350000			Other Funds	\$ -												
245	010	090	18350000			General Funds	\$ -	\$ -											
246	Total Revenue						\$ 24,000												
247																			
248	010	090	18350000	060	500601	Benefits	\$ 24,000			\$ -		\$ 24,000	\$ -	\$ -		100%	0%	0%	
249	Total Expense						\$ 24,000				\$ -								
250																			
251	Water Analysis Lab																		
252	010	090	18770000	000		Federal Funds	\$ -												
253	010	090	18770000			Other Funds	\$ -												
254	010	090	18770000			General Funds	\$ (5,804)	\$ (5,804)											

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clas	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF		Transfer Amount				SOF			
3					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
255	Total Revenue						\$ (5,804)												
256																			
257	010	090	18770000	060	500601	Benefits	\$ (5,804)			\$ (5,804)		\$ -	\$ -	\$ (5,804)		0%	0%	100%	
258	Total Expense						\$ (5,804)				\$ (5,804)								
259																			
260	USOA FERN GRANT																		
261	010	090	30560000	000		Federal Funds	\$ -												
262	010	090	30560000			Other Funds	\$ -												
263	010	090	30560000			General Funds	\$ 5,804	\$ -	5,804										
264	Total Revenue						\$ 5,804												
265																			
266	010	090	30560000	060	500601	Benefits	\$ 5,804			\$ 5,804		\$ -	\$ -	\$ 5,804		0%	0%	100%	
267	Total Expense						\$ 5,804				\$ 5,804								
268																			
269	TOTAL DIVISION OF PUBLIC HEALTH SERVICES								\$ 11,284		\$ 11,284	\$ 64,030	\$ 3,586	\$ 11,284					
270																			
271	GLENCLIFF HOME																		
272																			
273	Professional Care																		
274	010	091	57100000	000		Federal Funds	\$ -												
275	010	091	57100000			Other Funds	\$ -												
276	010	091	57100000			General Funds	\$ (70,000)	\$ (70,000)											
277	Total Revenue						\$ (70,000)												
278																			
279	010	091	57100000	060	500601	Benefits	\$ (70,000)			\$ (70,000)		\$ -	\$ -	\$ (70,000)		0%	0%	100%	
280	Total Expense						\$ (70,000)				\$ (70,000)								
281																			
282	Custodial Care																		
283	010	091	57200000	000		Federal Funds	\$ -												
284	010	091	57200000			Other Funds	\$ -												
285	010	091	57200000			General Funds	\$ (35,000)	\$ (35,000)											
286	Total Revenue						\$ (35,000)												
287																			
288	010	091	57200000	060	500601	Benefits	\$ (35,000)			\$ (35,000)		\$ -	\$ -	\$ (35,000)		0%	0%	100%	
289	Total Expense						\$ (35,000)				\$ (35,000)								
290																			
291	Administration																		
292	010	091	57400000	000		Federal Funds	\$ -												
293	010	091	57400000			Other Funds	\$ -												
294	010	091	57400000			General Funds	\$ 3,000	\$ 3,000											
295	Total Revenue						\$ 3,000												
296																			
297	010	091	57400000	060	500601	Benefits	\$ 3,000			\$ 3,000		\$ -	\$ -	\$ 3,000		0%	0%	100%	
298	Total Expense						\$ 3,000				\$ 3,000								
299																			
300	Maintenance																		
301	010	091	78920000	000		Federal Funds	\$ -												
302	010	091	78920000			Other Funds	\$ -												
303	010	091	78920000			General Funds	\$ (9,000)	\$ (9,000)											
304	Total Revenue						\$ (9,000)												
305																			
306	010	091	78920000	060	500601	Benefits	\$ (9,000)			\$ (9,000)		\$ -	\$ -	\$ (9,000)		0%	0%	100%	
307	Total Expense						\$ (9,000)				\$ (9,000)								
308																			
309	TOTAL FOR GLENCLIFF HOME								\$ (111,000)		\$ (111,000)	\$ -	\$ -	\$ (111,000)					
310																			
311	BUREAU OF BEHAVIORAL HEALTH																		
312																			
313	Financial Management/Audits																		
314	010	092	70010000	000	404560	Federal Funds	\$ (7,500)												
315	010	092	70010000			Other Funds	\$ -												
316	010	092	70010000			General Funds	\$ (17,500)	\$ (17,500)											
317	Total Revenue						\$ (25,000)												
318																			
319	010	092	70010000	060	500601	Benefits	\$ (25,000)			\$ (17,500)		\$ (7,500)	\$ -	\$ (17,500)		30%	0%	70%	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Cla	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF		Transfer Amount				SOF			
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
320	Total Expense						\$ (25,000)					\$ (17,500)							
321	Office of Director																		
323	010	092	78770000	000	406762	Federal Funds	\$ 1,530												
324	010	092	78770000			Other Funds	\$ -												
325	010	092	78770000			General Funds	\$ 6,970	\$ 6,970											
326	Total Revenue						\$ 8,500												
327																			
328	010	092	78770000	060	500601	Benefits	\$ 8,500			\$ 6,970		\$ 1,530	\$ -	\$ 6,970		18%	0%	82%	
329	Total Expense						\$ 8,500				\$ 6,970								
330																			
331	TOTAL BUREAU OF BEHAVIORAL HEALTH								\$ (10,530)		\$ (10,530)	\$ (5,970)	\$ -	\$ (10,530)					
332																			
333	BUREAU OF DEVELOPMENTAL SERVICES																		
334																			
335	Program Support																		
336	010	093	59470000	000	408148	Federal Funds	\$ (7,200)												
337	010	093	59470000			Other Funds	\$ -												
338	010	093	59470000			General Funds	\$ (12,800)	\$ (12,800)											
339	Total Revenue						\$ (20,000)												
340																			
341	010	093	59470000	060	500601	Benefits	\$ (20,000)			\$ (12,800)		\$ (7,200)	\$ -	\$ (12,800)		36%	0%	64%	
342	Total Expense						\$ (20,000)				\$ (12,800)								
343																			
344	NH Designated Receiving Facility																		
345	010	093	71640000	000		Federal Funds	\$ -												
346	010	093	71640000			Other Funds	\$ -												
347	010	093	71640000			General Funds	\$ 7,000	\$ 7,000											
348	Total Revenue						\$ 7,000												
349																			
350	010	093	71640000	060	500601	Benefits	\$ 7,000			\$ 7,000		\$ -	\$ -	\$ 7,000		0%	0%	100%	
351	Total Expense						\$ 7,000				\$ 7,000								
352																			
353	TOTAL BUREAU OF DEVELOPMENTAL SERVICES								\$ (5,800)		\$ (5,800)	\$ (7,200)	\$ -	\$ (5,800)					
354																			
355	NEW HAMPSHIRE HOSPITAL																		
356																			
357	Adult Basic Education																		
358	010	094	80270000	000		Medicaid DSH	\$ -												
359	010	094	80270000	001	405486	Other Funds	\$ -												
360	010	094	80270000			General Funds	\$ -	\$ -											
361	Total Revenue						\$ -												
362																			
363	010	094	80270000	060	500601	Benefits	\$ -			\$ -		\$ -	\$ -	\$ -		0%	100%	0%	
364	Total Expense						\$ -				\$ -								
365																			
366	Transitional Housing - MI																		
367	010	094	71310000	000		Federal Funds	\$ -												
368	010	094	71310000	007	406364	THS Board & Care	\$ -												
369	010	094	71310000			General Funds	\$ -	\$ -											
370	Total Revenue						\$ -												
371																			
372	010	094	71310000	060	500601	Benefits	\$ -			\$ -		\$ -	\$ -	\$ -		0%	0%	100%	
373	Total Expense						\$ -				\$ -								
374																			
375	TOTAL NHH								\$ -		\$ -	\$ -	\$ -	\$ -					
376																			
377	OFFICE OF COMMISSIONER																		
378																			
379	Office of Commissioner																		
380	010	095	50000000	000	403900	Federal Funds	(25,760)												
381	010	095	50000000			General Funds	(44,240)	(44,240)											
382	Total Revenue						(70,000)												
383																			
384	010	095	50000000	060	500602	Benefits	(70,000)			(44,240)		(25,760)	\$ -	(44,240)		37%	0%	63%	
385	Total Expense						(70,000)				(44,240)								
386																			
387	OMH S...nership Grant																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Fund	Agcy	Org	Cl	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/T	Transfer Amount			SOF			
2												FF	OF	GF	FF	OF	GF	
3																		
388	010	095	50100000	000	400874	Federal Funds	(20,000)											
389	010	095	50100000			General Funds												
390	Total Revenue						(20,000)											
391																		
392	010	095	50100000	060	500602	Benefits	(20,000)			\$ -		\$ (20,000)	\$ -	\$ -	100%	0%	0%	
393	Total Expense						(20,000)											
394																		
395	Employee Assistance Program																	
396	010	095	50250000	000	403900	Federal Funds	1,095											
397	010	095	50250000			General Funds	13,905	13,905										
398	Total Revenue						15,000											
399																		
400	010	095	50250000	060	500602	Benefits	15,000			\$ 13,905		\$ 1,095	\$ -	\$ 13,905	7%	0%	93%	
401	Total Expense						15,000					13,905						
402																		
403	Office of Business Operations																	
404	010	095	56760000	000	403970	Federal Funds	(58,500)											
405	010	095	56760000			General Funds	(91,500)	(91,500)										
406	Total Revenue						(150,000)											
407																		
408	010	095	56760000	060	500602	Benefits	(150,000)			\$ (91,500)		\$ (58,500)	\$ -	\$ (91,500)	39%	0%	61%	
409	Total Expense						(150,000)					(91,500)						
410																		
411																		
412	Office of Minority Health and Refugee Affairs																	
413	010	095	59510000	000	408182	Federal Funds	14,400											
414	010	095	59510000			General Funds	17,600	17,600										
415	Total Revenue						32,000											
416																		
417	010	095	59510000	060	500602	Benefits	32,000			\$ 17,600		\$ 14,400	\$ -	\$ 17,600	45%	0%	55%	
418	Total Expense						32,000					17,600						
419																		
420	Refugee Cash & Medical																	
421	010	095	59580000	000	408181	Federal Funds	(12,000)											
422	Total Revenue						(12,000)											
423																		
424	010	095	59580000	060	500602	Benefits	(12,000)			\$ -		\$ (12,000)	\$ -	\$ -	100%	0%	0%	
425	Total Expense						(12,000)											
426																		
427	Health Professional Opportunity Grant																	
428	010	095	59930000	000	406923	Federal Funds	7,000											
429	Total Revenue						7,000											
430																		
431	010	095	59930000	060	500602	Benefits	7,000			\$ -		\$ 7,000	\$ -	\$ -	100%	0%	0%	
432	Total Expense						7,000											
433																		
434	Homeland Security																	
435	010	095	71780000	009	407079	Other Funds	2,000											
436	010	095	71780000	000	403900	Federal Funds	2,000											
437	Total Revenue						4,000											
438																		
439	010	095	71780000	060	500602	Benefits	4,000			\$ -		\$ 2,000	\$ 2,000	\$ -	50%	50%	0%	
440	Total Expense						4,000											
441																		
442	TOTAL OFFICE OF THE COMMISSIONER								\$ (104,235.00)			\$ (104,235.00)	\$ (91,765.00)	\$ 2,000.00	\$ (104,235.00)			
443																		
444	OFFICE OF IMPROVEMENT AND INTEGRITY																	
445																		
446	OFFICE OF IMPROVEMENT AND INTEGRITY																	
447	010	095	56950000	000	404480	Federal Funds	\$ -											
448	010	095	56950000			Other Funds	\$ -											
449	010	095	56950000			General Funds	\$ -	\$ -										
450	Total Revenue						\$ -											
451																		
452	010	095	56950000	060	500601	Benefits	\$ -			\$ -		\$ -	\$ -	\$ -	47%	0%	53%	
453	Total Expense						\$ -					\$ -						
454																		

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	Fund	Agcy	Org	Clia	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF	Transfer Amount			SOF					
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF	
3																			
455	OFFICE OF IMPROVEMENT AND INTEGRITY																		
456	010	095	59590000	000	404460	Federal Funds	\$ -												
457	010	095	59590000			Other Funds	\$ -												
458	010	095	59590000			General Funds	\$ -	\$ -											
459							\$ -												
460							\$ -												
461	010	095	59590000	060	500601	Benefits				\$ -		\$ -	\$ -	\$ -		35%	0%	65%	
462	Total Expense						\$ -				\$ -		\$ -	\$ -					
463																			
464	TOTAL OFFICE OF IMPROVEMENT AND INTEGRITY																		
465									0		0	0	0	0					
466	OFFICE OF OPERATION SUPPORT																		
467	HEALTH FACILITIES ADMINISTRATION																		
468	010	095	51460000	000	403805	Federal Funds	\$ -												
469	010	095	51460000	003	407698	Other Funds	\$ -												
470	010	095	51460000			General Funds	\$ -	\$ -											
471							\$ -												
472							\$ -												
473							\$ -												
474	010	095	51460000	060	500601	Benefits				\$ -		\$ -	\$ -	\$ -		61%	20%	20%	
475	Total Expense						\$ -				\$ -		\$ -	\$ -					
476																			
477	PROGRAM M SERVICES																		
478	010	095	56800000	000	404714	Federal Funds	\$ -												
479	010	095	56800000			Other Funds	\$ -												
480	010	095	56800000			General Funds	\$ -	\$ -											
481	Total Revenue						\$ -												
482							\$ -												
483	010	095	56800000	060	500601	Benefits				\$ -		\$ -	\$ -	\$ -		52%	0%	48%	
484	Total Expense						\$ -				\$ -		\$ -	\$ -					
485																			
486	TOTAL OFFICE OF OPERATION SUPPORT																		
487									0		0	0	0	0					
488	OFFICE OF ADMINISTRATION																		
489	Bureau Human Resource																		
490	010	095	56770000	000	403971	Federal Funds	(3,300)												
491	010	095	56770000			General Funds	(11,700)	(11,700)											
492	Total Revenue						(15,000)												
493							(15,000)												
494							(15,000)												
495	010	095	56770000	060	500602	Benefits	(15,000)			\$ (11,700)		\$ (3,300)	\$ -	\$ (11,700)		22%	0%	78%	
496	Total Expense						(15,000)				(11,700)								
497																			
498	DHHS District Office																		
499	010	095	56870000	000	404717	Federal Funds	(6,000)												
500	010	095	56870000			General Funds	(9,000)	(9,000)											
501	Total Revenue						(15,000)												
502							(15,000)												
503	010	095	56870000	060	500602	Benefits	(15,000)			\$ (9,000)		\$ (6,000)	\$ -	\$ (9,000)		40%	0%	60%	
504	Total Expense						(15,000)				(9,000)								
505																			
506	TOTAL OFFICE OF ADMINISTRATION																		
507									(20,700)		(20,700)	(9,300)	0	(20,700)					
508	OFFICE OF INFORMATION SERVICES																		
509	Office of Information Services																		
510	010	095	59520000	000	408159	Federal Funds	\$ (15,992)												
511	010	095	59520000	007		Other Funds	\$ -												
512	010	095	59520000			General Funds	\$ (24,008)	\$ (24,008)											
513	Total Revenue						\$ (40,000)												
514							\$ (40,000)												
515							\$ (40,000)												
516	010	095	59520000	060	500601	Benefits	\$ (40,000)			\$ (24,008)		\$ (15,992)	\$ -	\$ (24,008)		40%	0%	60%	
517	Total Expense						\$ (40,000)				\$ (24,008)								
518																			
519	HIE Federal Funds																		
520	010	095	09170000	000	406519	Federal Funds	\$ (37,000)												
521	010	095	09170000	007		Other Funds	\$ -												

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S				
1	Fund	Agcy	Org	Clia	Rcpt Acc't	Class Title	Increase/ Decrease Amount	Net Gen'l Fund by Org. Code	Net Gen'l Fund By Agency	GF Amount	S/I	Transfer Amount			FF	OF	GF	FF	OF	GF		
2																	SOF					
3																	FF	OF	GF	FF	OF	GF
522	010	095	09170000			General Funds	\$ (37,000)	\$ (37,000)														
523	Total Revenue						\$ (74,000)															
525	010	095	09170000	060	500601	Benefits	\$ (74,000)			\$ (37,000)		\$ (37,000)	\$ -	\$ (37,000)				50%	0%	50%		
526	Total Expense						\$ (74,000)				\$ (37,000)	\$ (37,000)										
528	TOTAL OFFICE OF INFORMATION SERVICES								\$ (61,008)		\$ (61,008)	\$ (52,992)	\$ -	\$ (61,008)								
530	OFFICE OF MEDICAID BUSINESS AND POLICY																					
532	Medical Administration																					
533	010	095	61260000	000	403951	Federal Funds	\$ -															
534	010	095	61260000			Other Funds	\$ -															
535	010	095	61260000			General Funds	\$ -	\$ -														
536	Total Revenue						\$ -															
538	010	095	61260000	060	500601	Benefits	\$ -			\$ -		\$ -	\$ -	\$ -				60%	0%	50%		
539	Total Expense						\$ -				\$ -	\$ -										
541	TOTAL OFFICE OF MEDICAID BUSINESS AND POLICY								\$ -		\$ -	\$ -	\$ -	\$ -								
543	DIVISION OF CHILD SUPPORT SERVICES																					
545	Child Protection																					
546	010	095	5684000	000	403955	Federal Funds	\$ -															
547	010	095	5684000			Other Funds	\$ -															
548	010	095	5684000			General Funds	\$ -	\$ -														
549	Total Revenue						\$ -															
551	010	095	5684000	060	500601	Benefits	\$ -			\$ -		\$ -	\$ -	\$ -				66%	0%	34%		
552	Total Expense						\$ -				\$ -	\$ -										
554	TOTAL DIVISION OF CHILD SUPPORT SERVICES								\$ -		\$ -	\$ -	\$ -	\$ -								
556	DIVISION OF COMMUNITY BASED CARE SERVICES																					
558	Emergency Shelters																					
559	010	095	71770000	000		Federal Funds	\$ -															
560	010	095	71770000			Other Funds	\$ -															
561	010	095	71770000			General Funds	\$ (7,000)	\$ (7,000)														
562	Total Revenue						\$ (7,000)															
564	010	095	71770000	060	500601	Benefits	\$ (7,000)			\$ (7,000)		\$ -	\$ -	\$ (7,000)				0%	0%	100%		
565	Total Expense						\$ (7,000)				\$ (7,000)	\$ (7,000)										
567	TOTAL DIVISION OF COMMUNITY BASED CARE SERVICES								(7,000)		(7,000)	0	0	(7,000)								
569	BUREAU OF DRUG & ALCOHOL SERVICES																					
571	Treatment-Prevention State																					
572	010	095	13870000	000		Federal Funds	\$ -															
573	010	095	13870000			Other Funds	\$ -															
574	010	095	13870000			General Funds	\$ (40,000)	\$ (40,000)														
575	Total Revenue						\$ (40,000)															
577	010	095	13870000	060	500601	Benefits	\$ (40,000)			\$ (40,000)		\$ -	\$ -	\$ (40,000)				0%	0%	100%		
578	Total Expense						\$ (40,000)				\$ (40,000)	\$ (40,000)										
580	Treatment & Prevention - Directors																					
581	010	095	30790000	000		Federal Funds	\$ -															
582	010	095	30790000			Other Funds	\$ -															
583	010	095	30790000			General Funds	\$ 218,500	\$ 218,500														
584	Total Revenue						\$ 218,500															
586	010	095	30790000	060	500601	Benefits	\$ 218,500			\$ 218,500		\$ -	\$ -	\$ 218,500				0%	0%	100%		
587	Total Expense						\$ 218,500				\$ 218,500	\$ 218,500										

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S		
1	Fund	Agcy	Org	Clc	Rcpt	Class Title	Increase/ Decrease	Net Gen'l Fund by	Net Gen'l Fund By	GF		Transfer Amount				SOF				
2					Acc't		Amount	Org. Code	Agency	Amount	S/T	FF	OF	GF		FF	OF	GF		
588	Alcohol and Other Drug Treatment																			
590	010	095	53650000	000	404600	Federal Funds	\$ (160,000)													
591	010	095	53650000			Other Funds	\$ -													
592	010	095	53650000			General Funds	\$ -	\$ -												
593	Total Revenue						\$ (160,000)													
594																				
595	010	095	53650000	060	500601	Benefits	\$ (160,000)			\$ -		\$ (160,000)	\$ -	\$ -		100%	0%	0%		
596	Total Expense						\$ (160,000)				\$ -									
597																				
598	Alcohol Education																			
599	010	095	53690000	000		Federal Funds	\$ -													
600	010	095	53690000	003	407315	Other Funds	\$ 9,000													
601	010	095	53690000			General Funds	\$ -	\$ -												
602	Total Revenue						\$ 9,000													
603																				
604	010	095	53690000	060	500602	Benefits	\$ 9,000			\$ -		\$ -	\$ 9,000	\$ -		0%	100%	0%		
605	Total Expense						\$ 9,000				\$ -									
606																				
607	Alcohol and Other Drug Prevention																			
608	010	095	53820000	000	404600	Federal Funds	\$ 386													
609	010	095	53820000			Other Funds	\$ -													
610	010	095	53820000			General Funds	\$ -	\$ -												
611	Total Revenue						\$ 386													
612																				
613	010	095	53820000	060	500602	Benefits	\$ 386			\$ -		\$ 386	\$ -	\$ -		100%	0%	0%		
614	Total Expense						\$ 386				\$ -									
615																				
616	TOTAL BUREAU OF DRUG & ALCOHOL SERVICES								\$ 178,500		\$ 178,500	\$ (159,614)	\$ 9,000	\$ 178,500						
617																				
618																				
619	Total DHHS							\$ -		\$ -	\$ (125,731)	\$ 34,586	\$ -							



State of New Hampshire

FIS 13 044

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street - Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
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January 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to Chapter 224:85, I Laws of 2011, approval is requested for the Commissioner of the Department of Administrative Services to transfer and reallocate appropriations for personnel from the Department of Justice (DOJ), Department of Employment Security (NHES), Department of Fish and Game (F&G), the Department of Resources and Economic Development (DRED), the Department of Education (DOE), and the Department of Corrections (DOC) with their respective unexpended FY 2013 appropriations in the amount of \$468,955 to the consolidation to the Department of Administrative Services to establish a Shared Services Center for the consolidation of business processing within state government, upon Fiscal Committee and Governor and Executive Council approval effective February 08, 2013 through June 30, 2013. **Estimated 58.46% General Funds, 18.77% Federal Funds, 4.56% Fish & Game Funds, 18.22% Other income:**
2. Pursuant to Chapter 224:85, III Laws of 2011, approval is requested for the Commissioner of the Department of Administrative Services to establish the number of total personnel required for business processing functions in the executive branch of state government and to initiate the initial transfer of personnel, along with such items as identified in the law as necessary from their respective agencies, to the Department of Administrative Services to establish a Shared Services Center for the consolidation of business processing within state government upon Governor and Executive Council approval for the period effective February 08, 2013 through June 30, 2013.

Funds are to be transferred from available appropriations into the accounting unit # 014-014-140510-2980 entitled "Shared Services" for FY 2013 as follows,

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Fiscal committee of the General Court

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and the Honorable Council

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Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
010 -				
500100	Personal Services - Permanent	184,297	254,228	438,525
018 -				
500106	Overtime	5,000	-	5,000
022 -				
500242	Rents	25,000	-	25,000
050 -				
500109	Personal Services - Temporary	45,230	3,057	48,287
060 -				
500601	Benefits	105,543	211,670	317,213
Total Expenditures		365,070	468,955	834,025
000 -				
400388	Federal Funds	-	(88,036)	(88,036)
001-				
405717	Transfer from Other Agency	(35,163)	(85,422)	(120,585)
009 -				
407085	Agency Income	(173,138)	-	(173,138)
010 -				
000010	General Funds	(108,061)	(274,136)	(382,197)
015 -				
000015	Highway Funds	(48,708)	-	(48,708)
020 -				
000020	Fish & Game Funds	-	(21,361)	(21,361)
Total Revenue		(365,070)	(468,955)	(834,025)

EXPLANATION

Chapter 224, Laws of 2011, Section 85, calls for the Commissioner of the Department of Administrative Services (DAS) to achieve efficiencies via consolidation of business processing functions within state government. DAS and the State's consultant for this project, MGT of America, Inc., have worked with multiple agencies to analyze the accounts payable (AP) business process and collaborate on a design for shared services. (Please see attached the final enacted Chapter 224:85, Laws of 2011.)

After consideration of the variety of agency business operations and the input from agency AP processors, their supervisors, financial managers and commissioners, DAS has proceeded with a phased implementation of an AP Shared Services Center (AP-SSC) designed to transition standard AP processing functions in state agencies to the AP Shared Services Center starting in mid-November 2012.

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Fiscal committee of the General Court

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With the launch of the AP Shared Services Center for standard back-office processing, agencies will retain control and responsibility for validating their vendor invoices; correctly coding each for budgeting/accounting accuracy and indicating agency authorization to pay (POA). Agencies will transmit vendor invoices to the AP-SSC for back-office processing, quality control and pre-audit.

The DAS AP-SSC will be responsible for processing transactions received from agencies and for providing customer service to research vendor or project manager inquiries about AP transaction payments. Building on the AP process improvements implemented over the past two years, including the transition to paperless processing, the AP-SSC will further enhance the business process to improve efficiency while freeing State agencies of back-office processing to enable agencies to direct remaining resources to mission-critical functions.

The DAS AP-SSC will implement a statewide system using a multi-phased approach. The phased approach brings in state agencies in steady, manageable increments to ensure that the AP-SSC has sufficient time to train AP staff on modified procedures and activities as well as to ensure that the agencies' staff understand and are comfortable using the proposed mechanisms for transmitting invoices into the AP-SSC.

DAS will establish a standard Service Level Agreement (SLA) to ensure timely processing and measurement of quality. The SLA will also enable DAS to conform normal productivity standards and goals. The AP-SSC will offer an SLA that accommodates both routine processing timeframes as well as emergency or rush services. The design will enable the AP-SSC to process invoices timely, efficiently and with high quality. These criteria will be regularly measured and reported to client agencies.

DAS notes that this request is the second of several that will be made to the Governor and Executive Council, as part of a phased approach to implementing a shared AP services model in the state. The initial request was approved by Fiscal Committee on November 8, 2012 item # FIS 12-336 and approved by Governor and Executive Council on November 14, 2012 item # 9.

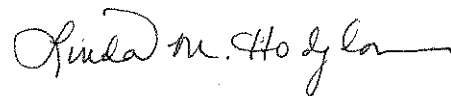
The positions requested below represent the positions requested for transfer into the AP Shared Services Center (AP-SSC) to carry out consolidated AP operations on behalf of state agencies, as well as positions representing potential cost reductions to meet the stated objective of HB 2, to reduce costs for back-office functions in the State by \$1.5 million during Fiscal Years 12 and 13.

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Dept	Account Unit	Position Title	Position Number	Labor Grade	Salary	Available Benefits	Total
DOJ	02-20-20-200010-2601	Accounting Technician	18029	12	\$11,212	\$13,160	\$24,372
NHES	01-27-27-270010-8040	Accounting Technician	40480	12	\$11,141	\$0	\$11,141
NHES	01-27-27-270010-8040	Secretary II	42586	9	\$25,400	\$22,346	\$47,746
F&G	03-75-75-750520-2110	Sr Accting Technician	13910	14	\$12,126	\$9,235	\$21,361
DRED	03-35-35-350010-3400	Sr Accting Technician	40048	14	\$10,394	\$12,995	\$23,389
DRED	03-35-35-350010-3400	Accounting Technician	9TEMP	12	\$3,057	\$214	\$3,271
DOE	06-56-56-560510-6002	Accountant II	13185	18	\$13,219	\$13,623	\$26,842
DOE	06-56-56-564010-3002	Account Clerk III	13295	9	\$25,400	\$22,346	\$47,746
DOE	06-56-56-560510-6002	Accounting Technician	13150	12	\$35,466	\$24,350	\$59,816
DOC	02-46-46-460010-8300	Business Admin IV	12863	29	\$21,041	\$10,918	\$31,959
DOC	02-46-46-460010-8300	Accountant I	41519	16	\$29,120	\$31,991	\$61,111
DOC	02-46-46-460010-8300	Accounting Technician	42267	12	\$30,888	\$14,437	\$45,325
DOC	02-46-46-462010-5731	Accounting Clerk III	12969	9	\$28,821	\$36,055	\$64,876
TOTALS:					\$257,285	\$211,670	\$468,955

Respectfully submitted,



Linda M Hodgdon
Commissioner

Attachment
LMH/eci



STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
 27 Hazen Dr., Concord, NH 03301
 Fax: 603-271-1516 TDD Access: 1-800-735-2964
 www.nh.gov/doit

Peter C. Hastings
Acting Commissioner

January 8, 2013

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

REQUESTED ACTION

In accordance with the provisions of Chapter 224:210, Laws of 2011, authorize the Department of Information Technology to transfer appropriations in the amount of \$354,214.00, summarized below effective the date of Legislative Fiscal Committee approval through June 30, 2013. The transfer will have no impact on General Funds or State Revenue. 100% Other Funds (Agency Class 027)

From/To	Account	SY13 Appropriation	Increase/ (Decrease)	Revised Appropriation
IT for Liquor Comm Technology-Software	01-03-03-030010 76770000-038	\$472,022.00	\$(53,170.00)	\$418,852.00
	Subtotal	472,022.00	(53,170.00)	418,852.00
IT for DHHS Current Expenses	01-03-03-030010 76950000-020	18,576.00	(15,000.00)	3,576.00
IT for DHHS Technology-Software	01-03-03-030010 76950000-038	2,015,746.32	105,000.00	2,120,746.32
IT for DHHS Telecommunications	01-03-03-030010 76950000-039	352,976.00	(100,000.00)	252,976.00
	Subtotal	2,387,298.32	(10,000.00)	2,377,298.32
IT for Transportation Technology-Hardware	01-03-03-030010 76960000-038	357,772.10	(13,000.00)	344,772.10
	Subtotal	357,772.10	(13,000.00)	344,772.10
Central IT Svcs and Ops State Owned Equip Usage	01-03-03-030010 77030000-025	2,000.00	13,000.00	15,000.00
Central IT Svcs and Ops Technology-Software	01-03-03-030010 77030000-038	2,627,198.27	15,000.00	2,642,198.27
Central IT Svcs and Ops Consultants	01-03-03-030010 77030000-046	2,796,113.55	(15,000.00)	2,781,113.55
Central IT Svcs and Ops Employee Training	01-03-03-030010 77030000-066	154,468.00	10,000.00	164,468.00
	Subtotal	5,579,779.82	23,000.00	5,602,779.82
IT Salaries and Benefits Personal Svcs. Perm	01-03-03-030010 77080000-010	21,508,049.00	(46,500.00)	21,461,549.00
IT Salaries and Benefits Personal Svcs. Unclassified	01-03-03-030010 77080000-012	659,857.00	111,544.00	771,401.00

IT Salaries and Benefits Personal Svcs. Non Class	01-03-03-030010 77080000-016	111,544.00	(111,544.00)	0.00
IT Salaries and Benefits Overtime	01-03-03-030010 77080000-018	415,278.00	99,670.00	514,948.00
	Subtotal	22,694,728.00	53,170.00	22,747,898.00
Source of funds:				
Transfer from other Agencies-100% Other	01-03-03-030010 001-406305	31,491,600.24	0.00	31,491,600.24
	Totals	\$31,491,600.24	\$0.00	\$31,491,600.24

EXPLANATION

The transfer of appropriation reflects adjustments to operating expense accounts to address projected information technology shortfalls with the Department of Information Technology (DoIT). The projected shortages include the usage of state owned equipment, software, employee training and overtime. In addition, this request corrects appropriation that was originally budgeted in Class 016- Personal Services Non Classified. Previously, the position of the Commissioner of DoIT was a Non Classified position. The position was changed in May of 2011 to an unclassified position thereby requiring the transfer from Class 016 to Class 012.

Expenditure patterns for the six months of State Fiscal Year (SFY) 2013 have been analyzed and taken into consideration when projecting expenditures for the balance of the year. Based upon this review and an assessment of the agency's need at this time, it was determined that DoIT was experiencing less than originally anticipated expenditures in some classes and had technical needs to support that required funding in different classes. This transfer will provide for the continued efficient provision of DoIT services.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the requested actions:

- A. Justification:
Workstations, networks, software and operational needs at agencies supported by DoIT have been assessed. The agencies have provided justification for transferring funds.
- B. Does this transfer involve continuing programs or one-time projects?
The transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? The transfer is required to maintain existing program levels.
- D. Cite any requirements, which make this program mandatory.
Not applicable.
- E. Identify the source of funds on all accounts listed on this transfer.
The source of funds for this transfer is 100% Other Funds. DoIT does not anticipate any impact on General Funds as a result of this transfer.
- F. Will there be any effect on revenue as a result of this transfer?
There is no anticipated effect on revenue as a result of this transfer.
- G. Are funds expected to lapse if this transfer is not approved?

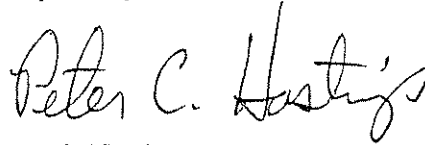
It is anticipated that some funds will lapse whether or not this transfer is approved.

H. Are personnel services involved?

Yes. The demand for Class 018 Overtime funds in support of Business One Stop has increased in FY 2013. In addition, the Liquor Commission has increased the need for overtime funds. DoIT is also requesting the transfer of funds from Class 016-Personal Service, Non Classified to Class 012-Personal Services Unclassified.

The Department of Information Technology has conducted a review of DoIT operations to ensure that available funds are maximized to the greatest degree possible and to ensure that available funds are used to support mission critical project at each agency.

Respectfully Submitted,



Peter C. Hastings
Acting Commissioner

PH/rc



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

December 24, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 224:371, Laws of 2011, Transfer of Funds, authorize the Department of Administrative Services to transfer funds in and among accounting units in the amount of \$318,391. The transfers are made up of \$72,774 in general funds and \$245,617 in other funds. The adjustments are summarized below and detailed on the attached worksheets. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2013. **Funding Source: 22.9% General Funds, 77.1% Other Funds.**

SFY 2013

<u>Division</u>	<u>Account</u>	<u>Amount</u>
Personnel	Various	\$13,800
Bureau Plant & Property Mointenance	Various	\$304,591
Total Department of Administrative Services		<u>\$318,391</u>

EXPLANATION

These transfers reflect adjustments to various expense accounts to address projected expenses in the Department. Expenditure patterns for the first five months of SFY 2013 have

The Honorable Mary Jane Wallner, Chairman
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been analyzed and taken into consideration when projecting expenditures for the remainder of the fiscal year. Based upon this review, a number of accounts were found to require additional funds, while other accounts were experiencing less than originally anticipated expenditures. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

- A. *Justification:* See the attached appendix for justifications of the availability of funds and required additional funds;
- B. *Does this transfer involve continuing programs or one-time projects?* This transfer involves continuing programs;
- C. *Is this transfer required to maintain existing program levels or will it increase the program level?* This transfer is required to maintain existing program levels;
- D. *Cite any requirements which make this program mandatory.* The programs for the Department are mandated by various state and federal laws;
- E. *Identify the source of funds on all accounts listed on this transfer.* See the attached worksheet for the source of funds for all accounts;
- F. *Will there be any effect on revenue if this transfer is not approved?* There is no anticipated effect on revenue as a result of this transfer;
- G. *Are funds expected to lapse if this transfer is not approved?* It is anticipated that some funds will lapse whether this transfer is approved or not;
- H. *Are personnel services involved?* No positions are being transferred as a result of this request.

The Department has conducted a detailed review of every line item in the budget to ensure that available funds are maximized to the greatest degree possible. An appendix is attached which summarizes the changes across the Department.

Respectfully submitted,



Linda M. Hodgdon,
Commissioner

**Department of Administrative Services
Transfer of Funds SFY 2013 – Chapter 224:371, Laws of 2011**

010-014-141010-10440000

Personnel Administration – Support

Funding in this organization is 93% General Funds and 7% Other Income derived from both the Bureau of Education's training fees and Fund 060 (Employee Benefit Fund) transfer for work that personnel perform related to the State of New Hampshire benefits program(s). Transfers are required into class 050 – Personal Service Temporary to cover higher than budgeted part time payroll costs due to the retirement of a full time employee and the continued vacancy of another full time position and the transfer into class 026 – Organization Dues due to increased annual membership dues for national organization. Excess funds are available in 028 – Transfer to General Services from costs being lower than budgeted.

010-014-141010-10490000

Personnel Board of Appeals

Funding in this organization is 100% general funds. Transfers are required into class 060 – Benefits to cover higher than originally budgeted expenditures. Excess funds are available in class 070 based on prior year actuals and current year-to-date actuals indicating the availability of excess funds.

010-014-141510-20300000

Health & Human Services Building

Funding for this organization is 100% Transfer Funds. It is funded by rent from both the Department of Health and Human Services and Department of Environmental Services. Funding is needed in class 020 – Current Expenses to cover expenses for building repairs that are higher than originally budgeted. Funds are needed in class 048- Contractual Maintenance Buildings & Grounds for the install of additional cooling equipment for the DHHS lab. Excess funding is available in class 010 – Personal Services due to savings from a vacant position.

010-014-141510-20400000

General Services

Funding for this organization is 100% General Funds. Excess funds are available in class 010 - Personal Services due to a position vacancy. Transfers into class 018 – Overtime are required to offset costs incurred from the two election visits by both the President and Vice President. Staff were required to be on hand so that security personnel could have access to the buildings. Transfers into class 050 – Personal Services Temporary are required due to increased labor costs associated with the "empty your own trash" program not being implemented in all buildings.

010-014-141510-20420000

Facilities – Assets Management

Funding for this organization is 100% Transfer Funds consisting of rental payments from other state agencies. Transfers are required into class 047 – Own Forces Maintenance to cover higher than budgeted costs associated with facilities upkeep performed by bureau personnel. Excess funds are available in class 023 – Utilities due to energy efficiency improvements and costs savings from several new utility contracts. Funds are available in class 103 – Contracts for Operational Services due to savings from new contract agreements.

010-014-141510-20450000
Bureau of Court Facilities

Funding for this organization is 96% Transfer Funds consisting of rental payments from the Judicial Branch and 4% Other Funds from rental income from other non-state agencies occupying state owned buildings. Transfers are required into class 018 – Overtime to cover additional expenses incurred by full time staff to cover for vacant positions. Funds are needed in class 039 – Telecommunications to cover the higher than originally budgeted telephone costs. Some which can be attributed to an increase in the monthly charges from statewide telecom of \$3 per line and some attributable to higher than anticipated cell phone charges. Additional funds are required in class 050 – Personal Services Temporary to cover additional hours worked to by part-time employees to cover for some vacant full time positions. Funds are required in class 070 – In-state Travel to cover weekend checks of court buildings and the anticipated increase in mileage reimbursement for calendar year 2013. Funds are needed in class 103 – Contracts to cover increased snowplowing and trash costs. Excess funds are available in class 010 – Personal Services from a combination of vacant positions and new hires coming in at a lower than budgeted pay rate. Funds are also available in class 048 – Contractual Maintenance from savings associated with reduced contract prices and some work being done by in-house staff. Funds are available in class 202 – Relocation based on savings from lower costs than budgeted for courthouse moves.

010-014-141510-20800000
Safety Building

Funding for this organization is 100% Transfer Funds consisting of rental income from the Department of Safety. Transfers into class 030 – Equipment are needed to cover costs for additional cooling equipment for the Department's server room. Current equipment is insufficient to keep the server room cool enough, causing machines to overheat and at times cause outages in the Department's IT infrastructure. Excess funds are available in class 023 – Utilities because of savings from new contract prices and facility enhancements. Funds are available in 050 – Personal Services Temporary through careful control of hours worked by part-time employees.

010-014-141510-20820000
DMV Testing Facility

Funding for this organization is 100% Transfer Funds consisting of rental income from the Department of Safety. Transfers into class 060- Benefits are required to cover for health coverage for an employee that is higher than originally budgeted.

010-014-141510-20830000

M-S Building

Funding for this organization is 100% General Funds. Excess funds are available in class 010 – Personnel Services Permanent by not filling a vacant position.

010-014-141510-20910000

Public Works Bureau

Funding for this organization is 73% General Funds and 27% Other Funds consisting of fees charged by the bureau for work on projects. Transfers are required into class 020 – Current Expenses to cover higher than anticipated costs associated with the large number of projects the bureau is over seeing; class 022 – Rents for higher costs associated with the rental of certain office equipment; class 025 – State Owned Equipment Usage to cover DOT pool vehicle usage to travel to projects; and classes 050 – Personal Services Temporary and 059 – Temporary Full Time to cover higher costs due to several full time permanent positions being vacant. Excess funds are available in class 010 – Personal Services due to the vacancy of four positions.

010-014-141510-20930000

61 South Spring Street

Funding for this organization is 100% Transfer Funds consisting of rental income from several other state agencies. Transfers into classes 020 –Current Expense are required for expenditures for minor building repair and maintenance done by in-house staff. Excess funds are available in class 048 –Contractual Maintenance due to work being done by in-house staff.

010-014-141510-20940000

Walker Building

Funding for this organization is 100% Transfer Funds consisting of rental income from other state agencies. Transfers into class 043 – Debt Service are required to cover costs to Treasury, the original passed budget is insufficient based on the requested funds for principal and interest payments. Excess funds are available in class 023 - Utilities due to expenditures tracking at a lower than budgeted rate.

010-014-141510-20970000

Spaulding Hall

Funding for this organization is 100% Transfer Funds consisting of rental income from other state agencies. Transfers into class 018 – Overtime are required to cover additional overtime

by full time staff. Excess funds are available in classes 050 – Personal Services Temporary by carefully controlling hours worked by part-time employees.

010-014-141510-21060000

Legislative Office Building

Funding for this organization is 100% General Funds. Funds are required in class 039 – Telecommunications to cover the additional \$3 per line/per month charges from the Telecommunications bureau. Excess funds are available in classes 020 – Current Expense due to expenses being lower than originally budgeted by careful purchasing of items.

CO	Bur/Div	Acct Unit	AU Name	Class	Class Description	Appropriation	Amount to trasfer	State %	State \$	Fed%	Fed \$	Trans %	Trans \$	Other %	Other \$
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	009	AGENCY INCOME 407017										
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	010	PERSONAL SERVICES PERM CLAS	814,644.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	011	PERSONAL SERVICES UNCLASSIF	94,112.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	012	PERSONAL SERVICES UNCLASSIF	74,359.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	018	OVERTIME	1,400.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	020	CURRENT EXPENSES	11,000.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	022	RENTS-LEASES OTHER THAN STA	6,749.55		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	024	MAINT OTHER THAN BUILD-GRN	330.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	026	ORGANIZATIONAL DUES	2,500.00	2,000.00	93%	1,864					7%	136
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	028	TRANSFERS TO GENERAL SERVIC	15,505.00	(13,500.00)	93%	(12,579)					7%	(921)
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	030	EQUIPMENT NEW REPLACEMENT	440.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	039	TELECOMMUNICATIONS	10,000.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	050	PERSONAL SERVICE TEMP APPOI	51,000.00	11,500.00	93%	10,715					7%	785
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	060	BENEFITS	424,251.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	066	EMPLOYEE TRAINING	100.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	070	IN STATE TRAVEL REIMBURSEME	410.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	080	OUT OF STATE TRAVEL REIMB	95.00		93%	-					7%	-
0010	1410	10440000	PERSONNEL ADMIN - SUPPORT	103	CONTRACTS FOR OP SERVICES	100.00		93%	-					7%	-
		10440000	Total			1,506,995.55			(0)						(0)
0010	1410	10490000	PERSONNEL BOARD OF APPEALS	050	PERSONAL SERVICE TEMP APPOI	18,775.00		100%	-						-
0010	1410	10490000	PERSONNEL BOARD OF APPEALS	060	BENEFITS	1,436.00	300.00	100%	300						-
0010	1410	10490000	PERSONNEL BOARD OF APPEALS	070	IN STATE TRAVEL REIMBURSEME	600.00	(300.00)	100%	(300)						-
		10490000	Total			20,811.00									-
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	001	TRANSFERS 406909										
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	010	PERSONAL SERVICES PERM CLAS	351,233.00	(30,000.00)					100%	(30,000)		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	018	OVERTIME	27,308.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	020	CURRENT EXPENSES	57,307.50	10,000.00					100%	10,000		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	022	RENTS-LEASES OTHER THAN STA	1,000.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	023	HEAT ELECTRICITY WATER	2,101,097.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	030	EQUIPMENT NEW REPLACEMENT	25,000.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	039	TELECOMMUNICATIONS	8,100.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	047	OWN FORCES MAINT BUILD-GRN	18,678.88						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	048	CONTRACTUAL MAINT BUILD-GRN	202,940.85	20,000.00					100%	20,000		
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	060	BENEFITS	215,002.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	070	IN STATE TRAVEL REIMBURSEME	251.00						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	103	CONTRACTS FOR OP SERVICES	246,392.21						100%			
0010	1415	20300000	HEALTH - HUMAN SVCS BLDG	200	BUILDING USE ALLOWANCE	978,886.00						100%			
		20300000	Total			4,233,196.44									
0010	1415	20400000	GENERAL SERVICES	001	TRANSFERS FROM OTHER AGENCY										
0010	1415	20400000	GENERAL SERVICES	010	PERSONAL SERVICES PERM CLAS	651,265.00	(7,500.00)	100%	(7,500)						
0010	1415	20400000	GENERAL SERVICES	018	OVERTIME	32,445.00	1,000.00	100%	1,000						
0010	1415	20400000	GENERAL SERVICES	020	CURRENT EXPENSES	113,696.41		100%							
0010	1415	20400000	GENERAL SERVICES	022	RENTS-LEASES OTHER THAN STA	1,964.00		100%							
0010	1415	20400000	GENERAL SERVICES	023	HEAT ELECTRICITY WATER	733,911.00		100%							
0010	1415	20400000	GENERAL SERVICES	024	MAINT OTHER THAN BUILD-GRN	1,300.00		100%							
0010	1415	20400000	GENERAL SERVICES	030	EQUIPMENT NEW REPLACEMENT	10,489.00		100%							
0010	1415	20400000	GENERAL SERVICES	037	TECHNOLOGY HARDWARE	302.00		100%							
0010	1415	20400000	GENERAL SERVICES	039	TELECOMMUNICATIONS	5,000.00		100%							
0010	1415	20400000	GENERAL SERVICES	047	OWN FORCES MAINT BUILD-GRN	11,188.14		100%							
0010	1415	20400000	GENERAL SERVICES	048	CONTRACTUAL MAINT BUILD-GRN	635,502.15		100%							
0010	1415	20400000	GENERAL SERVICES	050	PERSONAL SERVICE TEMP APPOI	113,451.00	36,810.00	100%	36,810						
0010	1415	20400000	GENERAL SERVICES	060	BENEFITS	371,222.00		100%							
0010	1415	20400000	GENERAL SERVICES	070	IN STATE TRAVEL REIMBURSEME	3,950.00		100%							
0010	1415	20400000	GENERAL SERVICES	080	OUT OF STATE TRAVEL REIMB	1.00		100%							
0010	1415	20400000	GENERAL SERVICES	103	CONTRACTS FOR OP SERVICES	73,363.84		100%							
		20400000	Total			2,759,050.54	30,310.00		30,310						
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	001	TRANSFERS 405717										
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	007	AGENCY INCOME										
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	008	AGENCY INCOME										
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	010	PERSONAL SERVICES PERM CLAS	628,938.00						100%			

0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	012	PERSONAL SERVICES UNCLASSIF	152,527.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	018	OVERTIME	23,500.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	020	CURRENT EXPENSES	255,711.95							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	022	RENTS-LEASES OTHER THAN STA	500.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	023	HEAT ELECTRICITY WATER	1,812,662.00	(5,000.00)						100%	(5,000)		
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	030	EQUIPMENT NEW REPLACEMENT	57,663.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	039	TELECOMMUNICATIONS	19,500.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	042	ADDITIONAL FRINGE BENEFITS	90,360.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	047	OWN FORCES MAINT BUILD-GRN	56,701.77	15,000.00						100%	15,000		
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	048	CONTRACTUAL MAINT BUILD-GRN	892,248.58							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	050	PERSONAL SERVICE TEMP APPOI	251,004.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	060	BENEFITS	528,525.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	070	IN STATE TRAVEL REIMBURSEME	5,500.00							100%			
0010	1415	20420000	FACILITIES - ASSETS MANAGEMEN	103	CONTRACTS FOR OP SERVICES	61,876.31	(10,000.00)						100%	(10,000)		
		20420000	Total			4,837,217.61										
0010	1415	20450000	BUREAU OF COURT FACILITIES	001	TRANSFERS FROM OTHER AGENCY											
0010	1415	20450000	BUREAU OF COURT FACILITIES	009	AGENCY INCOME											
0010	1415	20450000	BUREAU OF COURT FACILITIES	010	PERSONAL SERVICES PERM CLAS	1,002,979.00	(45,000.00)						100%	(45,000)		
0010	1415	20450000	BUREAU OF COURT FACILITIES	018	OVERTIME	35,500.00	5,000.00						100%	5,000		
0010	1415	20450000	BUREAU OF COURT FACILITIES	020	CURRENT EXPENSES	165,508.27							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	022	RENTS-LEASES OTHER THAN STA	3,964,454.46							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	023	HEAT ELECTRICITY WATER	1,924,192.28							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	024	MAINT OTHER THAN BUILD-GRN	5,100.00							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	030	EQUIPMENT NEW REPLACEMENT	19,952.26							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	039	TELECOMMUNICATIONS	40,000.00	4,000.00						100%	4,000		
0010	1415	20450000	BUREAU OF COURT FACILITIES	047	OWN FORCES MAINT BUILD-GRN	6,551.64							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	048	CONTRACTUAL MAINT BUILD-GRN	675,415.89	(20,000.00)						100%	(20,000)		
0010	1415	20450000	BUREAU OF COURT FACILITIES	050	PERSONAL SERVICE TEMP APPOI	482,087.00	35,000.00						100%	35,000		
0010	1415	20450000	BUREAU OF COURT FACILITIES	060	BENEFITS	611,564.00							100%			
0010	1415	20450000	BUREAU OF COURT FACILITIES	070	IN STATE TRAVEL REIMBURSEME	14,500.00	3,000.00						100%	3,000		
0010	1415	20450000	BUREAU OF COURT FACILITIES	103	CONTRACTS FOR OP SERVICES	153,000.00	22,000.00						100%	22,000		
0010	1415	20450000	BUREAU OF COURT FACILITIES	202	RELOCATION	7,500.00	(4,000.00)						100%	(4,000)		
		20450000	Total			9,108,214.80										
0010	1415	20800000	SAFETY BUILDING	001	TRANSFERS 403351											
0010	1415	20800000	SAFETY BUILDING	010	PERSONAL SERVICES PERM CLAS	239,379.00							100%			
0010	1415	20800000	SAFETY BUILDING	018	OVERTIME	8,478.00							100%			
0010	1415	20800000	SAFETY BUILDING	020	CURRENT EXPENSES	38,763.00							100%			
0010	1415	20800000	SAFETY BUILDING	022	RENTS-LEASES OTHER THAN STA	150.00							100%			
0010	1415	20800000	SAFETY BUILDING	023	HEAT ELECTRICITY WATER	422,134.00	(32,000.00)						100%	(32,000)		
0010	1415	20800000	SAFETY BUILDING	024	MAINT OTHER THAN BUILD-GRN	212.00							100%			
0010	1415	20800000	SAFETY BUILDING	030	EQUIPMENT NEW REPLACEMENT	23,821.00	32,000.00						100%	32,000		
0010	1415	20800000	SAFETY BUILDING	039	TELECOMMUNICATIONS	1,900.00							100%			
0010	1415	20800000	SAFETY BUILDING	047	OWN FORCES MAINT BUILD-GRN	9,506.44							100%			
0010	1415	20800000	SAFETY BUILDING	048	CONTRACTUAL MAINT BUILD-GRN	98,158.79							100%			
0010	1415	20800000	SAFETY BUILDING	050	PERSONAL SERVICE TEMP APPOI	74,764.00	(9,000.00)						100%	(9,000)		
0010	1415	20800000	SAFETY BUILDING	060	BENEFITS	183,142.00							100%			
0010	1415	20800000	SAFETY BUILDING	070	IN STATE TRAVEL REIMBURSEME	150.00							100%			
0010	1415	20800000	SAFETY BUILDING	103	CONTRACTS FOR OP SERVICES	22,326.72							100%			
0010	1415	20800000	SAFETY BUILDING										100%			
		20800000	Total			1,122,884.95	(9,000.00)							(9,000)		
0010	1415	20820000	DMV TESTING FACILITY	001	TRANSFERS 404008											
0010	1415	20820000	DMV TESTING FACILITY	010	PERSONAL SERVICES PERM CLAS	64,436.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	018	OVERTIME	816.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	020	CURRENT EXPENSES	17,800.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	022	RENTS-LEASES OTHER THAN STA	100.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	023	HEAT ELECTRICITY WATER	95,435.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	024	MAINT OTHER THAN BUILD-GRN	540.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	030	EQUIPMENT NEW REPLACEMENT	2,242.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	039	TELECOMMUNICATIONS	2,008.00							100%			
0010	1415	20820000	DMV TESTING FACILITY	047	OWN FORCES MAINT BUILD-GRN	232.57							100%			
0010	1415	20820000	DMV TESTING FACILITY	048	CONTRACTUAL MAINT BUILD-GRN	41,758.74							100%			

0010	1415	20820000	DMV TESTING FACILITY	050	PERSONAL SERVICE TEMP APPOI	61,456.00						100%		
0010	1415	20820000	DMV TESTING FACILITY	060	BENEFITS	39,597.00	9,000.00					100%	9,000	
0010	1415	20820000	DMV TESTING FACILITY	070	IN STATE TRAVEL REIMBURSEME	1.00						100%		
0010	1415	20820000	DMV TESTING FACILITY	103	CONTRACTS FOR OP SERVICES	21,386.74						100%		
0010	1415	20820000	DMV TESTING FACILITY									100%		
		20820000	Total			347,809.05	9,000.00						9,000	
0010	1415	20830000	M - S BUILDING	010	PERSONAL SERVICES PERM CLAS	29,310.00	(29,310.00)	100%	(29,310)					
0010	1415	20830000	M - S BUILDING	018	OVERTIME	1,861.00		100%						
0010	1415	20830000	M - S BUILDING	020	CURRENT EXPENSES	25,688.00		100%						
0010	1415	20830000	M - S BUILDING	022	RENTS-LEASES OTHER THAN STA	100.00		100%						
0010	1415	20830000	M - S BUILDING	023	HEAT ELECTRICITY WATER	156,197.00		100%						
0010	1415	20830000	M - S BUILDING	030	EQUIPMENT NEW REPLACEMENT	1,140.00		100%						
0010	1415	20830000	M - S BUILDING	039	TELECOMMUNICATIONS	3,575.00		100%						
0010	1415	20830000	M - S BUILDING	047	OWN FORCES MAINT BUILD-GRN	2,121.58		100%						
0010	1415	20830000	M - S BUILDING	048	CONTRACTUAL MAINT BUILD-GRN	29,480.39		100%						
0010	1415	20830000	M - S BUILDING	050	PERSONAL SERVICE TEMP APPOI	43,751.00		100%						
0010	1415	20830000	M - S BUILDING	060	BENEFITS	17,882.00		100%						
0010	1415	20830000	M - S BUILDING	070	IN STATE TRAVEL REIMBURSEME	300.00		100%						
0010	1415	20830000	M - S BUILDING	103	CONTRACTS FOR OP SERVICES	7,047.37		100%						
		20830000	Total			318,453.34	(29,310.00)		(29,310)					
0010	1415	20910000	PUBLIC WORKS BUREAU	009	AGENCY INCOME 402065									
0010	1415	20910000	PUBLIC WORKS BUREAU	010	PERSONAL SERVICES PERM CLAS	1,450,342.00	(69,550.00)	28%	(19,134)				72%	(50,416)
0010	1415	20910000	PUBLIC WORKS BUREAU	018	OVERTIME	24,509.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	020	CURRENT EXPENSES	45,260.00	3,000.00	28%	825				72%	2,175
0010	1415	20910000	PUBLIC WORKS BUREAU	022	RENTS-LEASES OTHER THAN STA	2,222.31	950.00	28%	261				72%	689
0010	1415	20910000	PUBLIC WORKS BUREAU	024	MAINT OTHER THAN BUILD-GRN	1.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	025	STATE OWNED EQUIPMENT USAGE	19,421.00	10,000.00	28%	2,751				72%	7,249
0010	1415	20910000	PUBLIC WORKS BUREAU	030	EQUIPMENT NEW REPLACEMENT	7,900.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	037	TECHNOLOGY-HARDWARE	1.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	038	TECHNOLOGY-SOFTWARE	1.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	039	TELECOMMUNICATIONS	14,000.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	049	TRANSFER TO OTHER STATE AGE	31,700.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	050	PERSONAL SERVICE TEMP APPOI	103,088.00	51,000.00	28%	14,031				72%	36,969
0010	1415	20910000	PUBLIC WORKS BUREAU	059	TEMP FULL TIME	101,830.00	14,600.00	28%	4,017				72%	10,583
0010	1415	20910000	PUBLIC WORKS BUREAU	060	BENEFITS	783,367.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	066	EMPLOYEE TRAINING	1.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	070	IN STATE TRAVEL REIMBURSEME	20,249.00	(10,000.00)	28%	(2,751)				72%	(7,249)
0010	1415	20910000	PUBLIC WORKS BUREAU	080	OUT OF STATE TRAVEL REIMB	120.00		28%					72%	
0010	1415	20910000	PUBLIC WORKS BUREAU	103	CONTRACTS FOR OP SERVICES	8,000.00		28%					72%	
		20910000	Total			2,612,012.31			0					(0)
0010	1415	20930000	61 SOUTH SPRING ST.	001	TRANSFERS 403361									
0010	1415	20930000	61 SOUTH SPRING ST.	010	PERSONAL SERVICES PERM CLAS	37,190.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	018	OVERTIME	240.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	020	CURRENT EXPENSES	4,300.00	2,500.00					100%	2,500	
0010	1415	20930000	61 SOUTH SPRING ST.	022	RENTS-LEASES OTHER THAN STA	499.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	023	HEAT ELECTRICITY WATER	94,829.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	030	EQUIPMENT NEW REPLACEMENT	3,073.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	039	TELECOMMUNICATIONS	1,150.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	047	OWN FORCES MAINT BUILD-GRN	5,158.83						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	048	CONTRACTUAL MAINT BUILD-GRN	41,941.78	(2,500.00)					100%	(2,500)	
0010	1415	20930000	61 SOUTH SPRING ST.	060	BENEFITS	14,417.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	070	IN STATE TRAVEL REIMBURSEME	150.00						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	103	CONTRACTS FOR OP SERVICES	31,921.74						100%		
0010	1415	20930000	61 SOUTH SPRING ST.	200	BUILDING USE ALLOWANCE	51,000.00						100%		
		20930000	Total			285,870.35								
0010	1415	20940000	WALKER BUILDING	001	TRANSFERS 403362									
0010	1415	20940000	WALKER BUILDING	010	PERSONAL SERVICES PERM CLAS	175,315.00						100%		
0010	1415	20940000	WALKER BUILDING	018	OVERTIME	3,029.00						100%		
0010	1415	20940000	WALKER BUILDING	020	CURRENT EXPENSES	61,629.00						100%		
0010	1415	20940000	WALKER BUILDING	022	RENTS-LEASES OTHER THAN STA	150.00						100%		
0010	1415	20940000	WALKER BUILDING	023	HEAT ELECTRICITY WATER	302,460.00	(27,131.00)					100%	(27,131)	

0010	1415	20940000	WALKER BUILDING	030	EQUIPMENT NEW REPLACEMENT	22,842.00						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	039	TELECOMMUNICATIONS	2,200.00						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	043	DEBT SERVICE TREASURY	326,119.00	27,131.00					100%	27,131	-	-
0010	1415	20940000	WALKER BUILDING	047	OWN FORCES MAINT BUILD-GRN	9,973.61						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	048	CONTRACTUAL MAINT BUILD-GRN	40,463.80						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	050	PERSONAL SERVICE TEMP APPOI	83,172.00						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	060	BENEFITS	117,436.00						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	070	IN STATE TRAVEL REIMBURSEME	1.00						100%	-	-	-
0010	1415	20940000	WALKER BUILDING	103	CONTRACTS FOR OP SERVICES	16,120.74						100%	-	-	-
		20940000 Total				1,160,911.15									
0010	1415	20970000	SPAULDING HALL	001	TRANSFERS 403363										
0010	1415	20970000	SPAULDING HALL	010	PERSONAL SERVICES PERM CLAS	47,584.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	018	OVERTIME	716.00	2,400.00					100%	2,400	-	-
0010	1415	20970000	SPAULDING HALL	020	CURRENT EXPENSES	3,339.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	022	RENTS-LEASES OTHER THAN STA	100.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	023	HEAT ELECTRICITY WATER	55,872.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	030	EQUIPMENT NEW REPLACEMENT	861.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	039	TELECOMMUNICATIONS	450.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	048	CONTRACTUAL MAINT BUILD-GRN	24,664.91						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	050	PERSONAL SERVICE TEMP APPOI	13,456.00	(2,400.00)					100%	(2,400)	-	-
0010	1415	20970000	SPAULDING HALL	060	BENEFITS	35,828.00						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	103	CONTRACTS FOR OP SERVICES	5,338.37						100%	-	-	-
0010	1415	20970000	SPAULDING HALL	200	BUILDING USE ALLOWANCE	51,975.00						100%	-	-	-
		20970000 Total				240,184.28									
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	010	PERSONAL SERVICES PERM CLAS	110,411.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	018	OVERTIME						100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	020	CURRENT EXPENSES	14,956.00	(1,200.00)			(1,200)		100%	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	022	RENTS-LEASES OTHER THAN STA	208.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	023	HEAT ELECTRICITY WATER	151,614.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	030	EQUIPMENT NEW REPLACEMENT	3,600.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	039	TELECOMMUNICATIONS	250.00	200.00			200		100%	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	048	CONTRACTUAL MAINT BUILD-GRN	101,533.84					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	050	PERSONAL SERVICE TEMP APPOI	36,894.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	060	BENEFITS	70,817.00					100%	-	-	-	-
0010	1415	21060000	LEGISLATIVE OFFICE BUILDING	103	CONTRACTS FOR OP SERVICES	24,828.00					100%	-	-	-	-
		21060000 Total				515,111.84	(1,000.00)			(1,000)					

LBAO						RSA 9:16-a - APPROVED TRANSFERS LESS THAN \$25,000 - FY 2013					
1/24/13						SUMMARY OF ACTIONS TAKEN BY CHAIRMAN SINCE LAST MEETING					
						FOR FISCAL COMMITTEE MEETING ON FEBRUARY 1, 2013					
ITEM #	AGENCY	CLASS	SOURCE OF FUNDS	AMOUNT	REASON FOR TRANSFER						
PREVIOUSLY APPROVED TOTAL				\$49,568							
NONE											
				\$49,568							
			TOTAL	TOTAL							
			YEAR TO DATE	FOR MONTH							
G =	GENERAL FUNDS		\$ -	\$ -							
FED =	FEDERAL FUNDS		\$ 24,568	\$ -							
O =	OTHER FUNDS		\$ 5,000	\$ -							
H =	HIGHWAY FUNDS		\$ 20,000	\$ -							
F&G =	FISH & GAME FUNDS		\$ -	\$ -							
T =	TURNPIKE FUNDS		\$ -	\$ -							
TOTAL			\$ 49,568	\$ -							

CHAPTER 224:203, LAWS 2011 - APPROVED TRANSFERS OF FEDERAL FUNDS - FY 2013				
1/24/13		SUMMARY OF ACTIONS TAKEN BY CHAIRMAN SINCE LAST MEETING		
FOR FISCAL COMMITTEE MEETING ON FEBRUARY 1, 2013				
ITEM #	AGENCY	SOURCE OF FUNDS	AMOUNT	COMMENTS
PREVIOUSLY APPROVED TOTAL			\$1,472	
	NONE			
			\$1,472	
		TOTAL	TOTAL	
		YEAR TO DATE	FOR MONTH	
FED =	FEDERAL FUNDS	\$ 1,472	\$ -	
	TOTAL	\$ 1,472	\$ -	

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established		Comments
								Full-Time	Part-Time	
Note: This summary does not include additional federal American Recovery and Reinvestment Act (ARRA) revenues.										
FISCAL YEAR 2012										
12-219	June'12	Agriculture, Markets and Food, Department of	RSA 14:30-a, VI	-	-	145,000	145,000			
		Agriculture, Markets and Food, Department of Total		-	-	145,000	145,000			
11-245	Sept '11	Corrections, Department of	RSA 14:30-a, VI	-	99,361	-	99,361			
11-334	Dec'11	Corrections, Department of	RSA 14:30-a, VI	-	-	662,291	662,291	5		Positions replace 5 similar general funded positions
12-001	Dec'11	Corrections, Department of	RSA 14:30-a, VI	-	135,591	-	135,591			
12-182	May'12	Corrections, Department of	RSA 14:30-a, VI	-	-	237,736	237,736			Item FIS 12-344 extends end date
12-226	June'12	Corrections, Department of	RSA 14:30-a, VI	-	-	73,841	73,841	1		
		Corrections, Department of Total		-	-	73,841	73,841	1		
11-260	Sept'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	520,521	520,521	6		
11-225	Sept'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	152,950	152,950			
11-311	Oct'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	599,347	-	599,347			
11-302	Oct'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	13,901	-	13,901			
11-325	Dec'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	1,669,800	-	1,669,800			
11-337	Dec'11	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	300,029	-	300,029			
12-030	Jan'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	100,000	-	-	100,000			
12-206	June'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	-	81,750	81,750			
12-217	June'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	60,000	-	60,000			
		DHHS-Division of Community Based Care Total		100,000	2,643,077	755,221	3,498,298			
11-213	Sept'11	DHHS-Division of Family Assistance	Chapter 224:14, II, Laws of 2011	-	50,050	-	50,050			
		DHHS-Division of Family Assistance Total		-	50,050	-	50,050			
11-301	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	384,031	-	384,031			
11-303	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	-	119,630	119,630			
11-314	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	84,039	-	84,039			
11-315	Oct'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	233,860	-	233,860			
11-338	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	242,792	-	242,792			
11-339	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	858,817	-	858,817			
11-340	Dec'11	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	713,931	-	713,931			
12-017	Jan'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	-	164,595	164,595			
12-069	Feb'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	2,131,176	-	2,131,176			1
12-223	June'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	(500,000)	500,000	-			-
		DHHS-Division of Public Health Services Total		-	4,148,646	784,225	4,932,871			1
11-336	Dec'11	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	651,367	-	651,367			
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	(598,544)	599,143	-	599			Series of accepting fed funds and transferring gen funds to other acct units
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	598,544	599,143	-	1,197,687			see above
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	(2,095,712)	5,450,533	-	3,354,821			see above
12-073	Feb'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II and III, Laws of 2011	2,095,712	3,895,929	-	5,991,641			see above
		DHHS-Office of Medicaid Business and Policy Total		-	11,196,114	-	11,196,114			
12-170	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	(147,621)	126,273	(21,348)			
12-171	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	156,718	3,038,882	3,195,600			
12-172	May'12	DHHS-Office of the Commissioner	Chapter 224:14, II and III, Laws of 2011	-	369,666	5,675	375,341			
		DHHS-Office of the Commissioner Total		-	378,763	3,170,830	3,549,593			
11-269	Oct'11	Education, Department of	RSA 14:30-a, VI	-	589,551	-	589,551	1		
12-002	Jan'12	Education, Department of	RSA 14:30-a, VI	-	272,204	-	272,204			
12-074	Feb'12	Education, Department of	RSA 14:30-a, VI	-	1,201,771	-	1,201,771	1		
12-185	May'12	Education, Department of	RSA 14:30-a, VI	-	105,563	-	105,563			1
		Education, Department of Total		-	2,169,089	-	2,169,089	2		1
11-313	Oct'11	Employment Security, Department of	RSA 14:30-a, VI	-	1,602,067	-	1,602,067			
		Employment Security, Department of Total		-	1,602,067	-	1,602,067			

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
11-306	Oct'11	Energy and Planning	RSA 14:30-a, VI	-	70,204	-	70,204		
11-307	Oct'11	Energy and Planning	RSA 14:30-a, VI	-	401,051	-	401,051		
		Energy and Planning Total		-	471,255	-	471,255	-	-
11-250	Sept'11	Environmental Services, Department of	RSA 14:30-a, VI	-	-	250,000	250,000		
11-277	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	300,000	-	300,000		
11-278	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	292,597	-	292,597		
11-297	Oct'11	Environmental Services, Department of	RSA 14:30-a, VI	-	50,100	-	50,100		
11-349	Dec'11	Environmental Services, Department of	RSA 14:30-a, VI	-	-	420,000	420,000		
12-113	April'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	97,500	97,500		
12-148	May'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	200,000	200,000		
12-149	May'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	60,067	60,067		
12-205	June'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	647,962	647,962		
		Environmental Services, Department of Total		-	642,697	1,675,529	2,318,226	-	-
11-238	Sept'11	Fish & Game Department	RSA 14:30-a, VI	-	192,078	6,114	198,192		
12-016	Jan'12	Fish & Game Department	RSA 14:30-a, VI	-	339,038	-	339,038		
		Fish & Game Department Total		-	531,116	6,114	537,230	-	-
12-056	Feb'12	Information Technology, Department of	RSA 14:30-a, VI	-	-	880,922	880,922		
		Information Technology, Department of Total		-	-	880,922	880,922	-	-
11-289	Oct'11	Insurance Department	RSA 14:30-a, VI	-	333,000	-	333,000		
11-305	Oct'11	Insurance Department	RSA 14:30-a, VI	-	1,000,000	-	1,000,000	1	RSA 124:15 for consultants
12-183	May'12	Insurance Department	RSA 14:30-a, VI	-	-	51,000	51,000		
12-183	May'12	Insurance Department	RSA 14:30-a, VI	-	1,029,934	-	1,029,934		Item also extends end date of 11-305, and continues the position and consultants.
		Insurance Department Total		-	2,362,934	51,000	2,413,934	-	1
11-212	Sept'11	Justice, Department of	RSA 14:30-a, VI	-	-	54,665	54,665		
11-246	Sept'11	Justice, Department of	RSA 14:30-a, VI	-	100,000	-	100,000		
11-298	Oct'11	Justice, Department of	RSA 14:30-a, VI	-	100,000	-	100,000		
12-033	Jan'12	Justice, Department of	RSA 14:30-a, VI	-	985,141	-	985,141		
12-114	April'12	Justice, Department of	RSA 14:30-a, VI	-	110,107	-	110,107		FIS 12-285 amends end date to 6/30/13
12-124	April'12	Justice, Department of	RSA 14:30-a, VI	-	-	27,316	27,316		
		Justice, Department of Total		-	1,295,248	81,981	1,377,229	-	-
11-279	Oct'11	Liquor Commission	RSA 14:30-a, VI	-	399,168	-	399,168	1	1
		Liquor Commission Total		-	399,168	-	399,168	1	1
11-312	Oct'11	Public Utilities Commission	RSA 14:30-a, VI	-	115,204	-	115,204		
12-220	June'12	Public Utilities Commission	RSA 14:30-a, VI	-	16,886	-	16,886		
		Public Utilities Commission Total		-	132,090	-	132,090	-	-
11-222	Sept'11	Resources & Economic Development	RSA 14:30-a, VI	-	78,178	-	78,178		
11-236	Sept'11	Resources & Economic Development	RSA 14:30-a, VI	-	1,076,874	381,691	1,458,365		
11-324	Dec'11	Resources & Economic Development	RSA 14:30-a, VI	-	90,000	-	90,000		
12-027	Jan'12	Resources & Economic Development	RSA 14:30-a, VI	-	205,800	-	205,800		
12-043	Jan'12	Resources & Economic Development	RSA 14:30-a, VI	-	299,493	-	299,493		1
12-058	Feb'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	322,373	322,373		Item also budgeted \$168,413 of unexpended funds with an end date of 6/30/12
12-077	March'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	201,499	201,499		
12-093	March'12	Resources & Economic Development	RSA 14:30-a, VI	-	-	97,280	97,280		
12-211	June'12	Resources & Economic Development	RSA 14:30-a, VI	-	393,832	210,980	604,812		

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-213	June'12	Resources & Economic Development	RSA 14:30-a, VI	-	112,521	-	112,521		
		Resources & Economic Development Total		-	2,256,498	1,213,823	3,470,321	-	1
11-226	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	175,497	-	175,497		
11-251	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
11-252	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	2,447,569	-	2,447,569		
11-253	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	-	353,925	353,925		
11-254	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	1,784,265	-	1,784,265		
11-271	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
11-272	Sept'11	Safety, Department of	RSA 14:30-a, VI	-	20,000,000	-	20,000,000		
11-299	Oct'11	Safety, Department of	RSA 14:30-a, VI	-	-	86,605	86,605		
11-333	Dec'11	Safety, Department of	RSA 14:30-a, VI	-	236,201	-	236,201	1	
11-351	Dec'11	Safety, Department of	RSA 14:30-a, VI	-	83,469	-	83,469	1	
12-003	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	65,635	65,635		
12-004	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	113,790	113,790		
12-021	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	646,129	646,129		RSA 124:15 for consultants
12-024	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	131,652	131,652		
12-034	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	153,300	153,300		
12-035	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	-	825,126	825,126		
12-036	Jan'12	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
12-059	Feb'12	Safety, Department of	RSA 14:30-a, VI	-	-	26,000	26,000		
12-078	March'12	Safety, Department of	RSA 14:30-a, VI	-	-	106,619	106,619		
12-101	April'12	Safety, Department of	RSA 14:30-a, VI	-	133,540	-	133,540		
12-104	April'12	Safety, Department of	RSA 14:30-a, VI	-	95,698	-	95,698		
12-115	April'12	Safety, Department of	RSA 14:30-a, VI	-	6,574,948	-	6,574,948		
12-184	May'12	Safety, Department of	RSA 14:30-a, VI	-	-	86,490	86,490		
		Safety, Department of Total		-	46,531,187	2,595,271	49,126,458	2	-
11-355	Dec'11	Transportation, Department of	RSA 14:30-a, VI	-	-	2,455,883	2,455,883		
12-133	April'12	Transportation, Department of	RSA 14:30-a, VI	-	195,660	-	195,660		
12-134	April'12	Transportation, Department of	RSA 14:30-a, VI	-	-	76,000	76,000		
12-196	June'12	Transportation, Department of	RSA 14:30-a, VI	-	-	394,317	394,317		
12-214	June'12	Transportation, Department of	RSA 14:30-a, VI	-	-	3,400,000	3,400,000		
		Transportation, Department of Total		-	195,660	6,326,200	6,521,860	-	-
11-332	Dec'11	Treasury, Department of	RSA 14:30-a, VI	-	-	362,132	362,132		
		Treasury, Department of Total		-	-	362,132	362,132		
		FY 2012 Total		100,000	77,240,610	19,022,116	96,362,727	11	5
FISCAL YEAR 2013									
12-257	July'12	Adjutant General's Department	RSA 14:30-a, VI	-	2,124,500	-	2,124,500		
		Adjutant General's Department Total		-	2,124,500	-	2,124,500	-	-
12-300	Sept'12	Administrative Services, Department of	RSA 14:30-a, VI	-	220,250	-	220,250		
		Administrative Services, Department of Total		-	220,250	-	220,250	-	-
12-318	Nov'12	Corrections, Department of	RSA 14:30-a, VI	-	173,306	-	173,306		
		Corrections, Department of Total		-	173,306	-	173,306	-	-
12-323	Nov'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	308,262	-	308,262		
12-338	Nov'12	DHHS-Division of Public Health Services	Chapter 224:14, II, Laws of 2011	-	150,275	-	150,275		
		DHHS-Division of Public Health Services Total		-	458,537	-	458,537	-	-
12-274	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	4,730,040	-	4,730,040		
12-322	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	1,752,753	-	1,752,753		
12-339	Nov'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	749,879	-	749,879		
12-360	Dec'12	DHHS-Division of Community Based Care	Chapter 224:14, II, Laws of 2011	-	784,428	-	784,428		
		DHHS-Division of Community Based Care Total		-	8,017,100	-	8,017,100	-	-
12-243	June'12	DHHS-Bureau of Elderly and Adult Services	Chapter 224:14, II, Laws of 2011	-	15,150,272	15,147,243	30,297,514		
		DHHS-Bureau of Elderly and Adult Services Total		-	15,150,272	15,147,243	30,297,514	-	-
12-275	Sept'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	17,639,826	-	17,639,826		
12-301	Sept'12	DHHS-Office of Medicaid Business and Policy	Chapter 224:14, II, Laws of 2011	-	-	651,707	651,707		
		DHHS-Office of Medicaid Business and Policy Total		-	17,639,826	651,707	18,291,533	-	-

Item #	Meeting	Department	Chapter / RSA Reference	General	Federal	Other	Total	Positions Established	Comments
12-297	Sept'12	Education, Department of	RSA 14:30-a, VI	-	1,540,973	-	1,540,973	1	
		Education, Department of Total		-	1,540,973	-	1,540,973	1	-
12-326	Nov'12	Environmental Services, Department of	RSA 14:30-a, VI	-	485,719	-	485,719		
12-365	Dec'12	Environmental Services, Department of	RSA 14:30-a, VI	-	-	2,000,000	2,000,000		
		Environmental Services, Department of Total		-	485,719	2,000,000	2,485,719	-	-
12-251	July'12	Justice, Department of	RSA 14:30-a, VI	-	-	103,480	103,480	1	
12-320	Nov'12	Justice, Department of	RSA 14:30-a, VI	-	129,580	-	129,580		
12-284	Sept'12	Justice, Department of	RSA 14:30-a, VI	-	300,000	-	300,000		
		Justice, Department of Total		-	429,580	103,480	533,060	1	-
12-250	Sept'12	Resources & Economic Development	RSA 14:30-a, VI	-	2,260,000	-	2,260,000		
12-299	Sept'12	Resources & Economic Development	RSA 14:30-a, VI	-	60,092	-	60,092		
12-330	Nov'12	Resources & Economic Development	RSA 14:30-a, VI	-	338,857	-	338,857		
		Resources & Economic Development Total		-	2,658,949	-	2,658,949	-	-
12-236	July'12	Safety, Department of	RSA 14:30-a, VI	-	6,000,000	-	6,000,000		
12-245	July'12	Safety, Department of	RSA 14:30-a, VI	-	-	80,514	80,514		
12-272	Sept'12	Safety, Department of	RSA 14:30-a, VI	-	465,212	-	465,212		
12-294	Sept'12	Safety, Department of	RSA 14:30-a, VI	-	-	146,306	146,306		
12-311	Nov'12	Safety, Department of	RSA 14:30-a, VI	-	-	454,500	454,500		
12-329	Nov'12	Safety, Department of	RSA 14:30-a, VI	-	-	331,048	331,048		Establish consultant positions in class 46.
12-366	Dec'12	Safety, Department of	RSA 14:30-a, VI	-	5,000,000	-	5,000,000		
		Safety, Department of Total		-	11,465,212	992,368	12,457,580	-	-
12-237	July'12	Transportation, Department of	RSA 14:30-a, VI	-	20,000,000	31,313,921	51,313,921		
12-241	July'12	Transportation, Department of	RSA 14:30-a, VI	-	-	2,025,000	2,025,000		
12-247	July'12	Transportation, Department of	RSA 14:30-a, VI	-	-	73,823	73,823	-	1 Establish one part time position and consultants
12-307	Nov'12	Transportation, Department of	RSA 14:30-a, VI	-	-	169,500	169,500	-	-
12-327	Nov'12	Transportation, Department of	RSA 14:30-a, VI	-	1,266,067	-	1,266,067	-	-
		Transportation, Department of Total		-	21,266,067	33,582,244	54,848,311	-	1
		FY 2013 Total		-	81,630,291	52,477,042	134,107,333	2	1
		Biennium Totals		100,000	158,870,901	71,499,158	230,470,059	13	6

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
FISCAL YEAR 2009											
09-124	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI	1,001,406	-	1,001,406		-	1	12/31/2011	1,001
09-187	May'09	Education, Department of	RSA 14:30-a, VI	50,000	-	50,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	224,945	224,945	funds received from Labor-Workforce Opportunity Council	1	1	6/30/2011	-
		Education, Department of Total		2,151,406	224,945	2,376,351		1	2		1,001
09-230	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	2,242,944	-	2,242,944	FIS 11-088 reallocates funds; FIS 10-159 extended position end dates from 6/30/10 to 6/30/11	6	-	6/30/2011	2,243
09-231	Jun'09	Employment Security, Office of	RSA 14:30-a, VI	1,617,171	-	1,617,171	FIS 10-160 extended position end dates from 6/30/10 to 9/30/10	14	9	9/30/2010	1,617
		Employment Security, Office of Total		3,860,115	-	3,860,115		20	9		3,860
09-095	April'09	Environmental Services, Department of	RSA 14:30-a, VI	1,730,000	-	1,730,000		-	-		1,730
09-162	May'09	Environmental Services, Department of	RSA 14:30-a, VI	1,286,000	-	1,286,000	FIS 11-120 reallocates funds	-	-		1,286
09-184	May'09	Environmental Services, Department of	RSA 14:30-a, VI	395,600	-	395,600		-	-		395
09-198	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	39,163,900	-	39,163,900	reallocates funds	-	3	12/31/2013	39,164
09-199	Jun'09	Environmental Services, Department of	RSA 14:30-a, VI	19,500,000	-	19,500,000	FIS 11-009 reallocates \$136,786 for better utilization of funds, FIS 12-100 reallocates \$14,700 for better utilization of funds	-	2	10/1/2015	19,500
		Environmental Services, Department of Total		62,075,500	-	62,075,500		-	5		62,075
09-148	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28, II, L'07	1,201,200	-	1,201,200		-	-		1,200
09-185	May'09	DHHS-Division for Children, Youth & Families	Ch 263:28, II, L'07	2,236,379	-	2,236,379		-	-		2,234
		DHHS-Division for Children, Youth & Families Total		3,437,579	-	3,437,579		-	-		3,434
09-139	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	634,394	-	634,394		-	-		634
09-140	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	452,034	-	452,034		-	-		452
09-145	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	282,159	-	282,159		-	-		282
09-146	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	6,584,636	-	6,584,636		-	-		6,585
09-147	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	433,645	-	433,645		-	-		434
09-186	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	4,270,736	-	4,270,736		-	-		4,271
09-193	May'09	DHHS-Division of Community-Based Care	Ch 263:28, II, L'07	20,613,070	-	20,613,070		-	-		19,540
		DHHS-Division of Community-Based Care Total		33,270,674	-	33,270,674		-	-		32,197
09-189	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	16,068,204	-	16,068,204		-	-		16,054
09-190	May'09	DHHS-Medicaid and Business Policy	Ch 263:28, II, L'07	4,308,123	-	4,308,123		-	-		4,304

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								Full-Time	Part-Time		
09-191	May'09	DHHS-Medicaid and Business Policy	Ch 263:28,II, L'07	111,277	-	111,277		-	-		111
		DHHS-Medicaid and Business Policy Total		20,487,604	-	20,487,604		-	-		20,469
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	925,806	-	925,806		-	-		926
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	1,876,488	-	1,876,488		-	-		1,878
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	2,188,517	-	2,188,517		-	-		2,188
09-114	April'09	Labor, Department of	RSA 14:30-a, VI	101,044	-	101,044		-	-		101
		Labor, Department of Total		5,091,855	-	5,091,855		-	-		5,091
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	15,700,000	-	15,700,000		5	-	9/30/2011	15,700
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	18,366,514	-	18,366,514		-	-		-
		Office of Economic Stimulus Total		34,066,514	-	34,066,514		5	-		15,700
09-088	March'09	Office of Energy & Planning	RSA 14:30-a, VI	23,218,594	-	23,218,594	FIS 12-254 reallocates \$431,550 between class lines	-	-		23,219
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	47,232	-	47,232		2	-	4/30/2012	47
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	(18,022,101)	-	(18,022,101)		-	-		(21,260)
		Office of Energy & Planning Total		5,243,725	-	5,243,725		2	-		2,006
09-089 & 09-277	March'09 & Aug'09	Transportation, Department of	RSA 14:30-a, VI	135,740,556	-	135,740,556	FIS 12-195 extends end date of FIS 09-089 from 2/17/12 to 9/30/15; FIS 12-238 moves \$150 from class 72 to class 60	-	-		135,744
09-151	May'09	Transportation, Department of	RSA 14:30-a, VI	1,000,000	-	1,000,000		-	-		-
09-163	May'09	Transportation, Department of	RSA 14:30-a, VI	4,600,000	-	4,600,000		-	-		-
		Transportation, Department of Total		141,340,556	-	141,340,556		-	-		135,744
		FY 2009 Total		\$ 311,025,528	\$ 224,945	\$ 311,250,473		28	16		\$ 281,578
FISCAL YEAR 2010											
09-229	Jun'09	Adjutant General	RSA 14:30-a, VI	5,081,000	-	5,081,000		-	-		5,076
		Adjutant General Total		5,081,000	-	5,081,000		-	-		5,076
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	215,264	215,264	funds received from Office of Energy & Planning	3	-	4/30/2012	-
09-261	Aug'09	Administrative Services, Department of	RSA 14:30-a, VI	68,405	-	68,405		-	-		-
10-003	Jan'10	Administrative Services, Department of	RSA 14:30-a, VI	67,766	-	67,766		-	-		68
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI	-	5,387	5,387	funds received from Office of Energy & Planning	-	1	6/30/2011	-
		Administrative Services, Department of Total		136,171	220,651	356,822		-	-		68
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI	255,108	-	255,108		-	-		255
		Cultural Resources, Department of Total		255,108	-	255,108		-	-		255
09-124	April'09	Education, Department of	RSA 14:30-a, VI	165,765	-	165,765		-	-		-
09-130	April'09	Education, Department of	RSA 14:30-a, VI	708,156	-	708,156		-	-		-

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								Full-Time	Part-Time		
09-131	April'09	Education, Department of	RSA 14:30-a, VI	21,730,633	-	21,730,633		-	-		-
09-135	April'09	Education, Department of	RSA 14:30-a, VI	14,472,421	-	14,472,421		-	-		14,472
09-187	May'09	Education, Department of	RSA 14:30-a, VI	125,000	-	125,000		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a, VI	-	1,153,958	1,153,958	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a, VI	37,382	-	37,382		-	-		37
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	85,020	-	85,020		-	-		85
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	673,359	-	673,359		-	-		673
10-004	Jan'10	Education, Department of	RSA 14:30-a, VI	2,124,026	-	2,124,026	FIS 12-068 transfers funds between class lines, extends end date for fund use and positions, also decreases audit setaside by \$400. FIS 12-296 moves \$361	1	1	12/31/2011, FIS 12-068 changed end date to 6/30/12	1,724
		Education, Department of Total		40,121,762	1,153,958	41,275,720					16,992
10-154	May'10	Employment Security, Office of	RSA 14:30-a, VI	217,500	-	217,500	funds received through State of Vermont (accepted as Federal Funds); funds will support portion of two existing positions in addition to two new positions. FIS 11-316 extends positions, accepts additional funds for FY 2012 (see below) and transfers between classes.	2	-	12/31/2011	218
		Employment Security, Office of Total		217,500	-	217,500					218
09-245	Jul'09	Environmental Services, Department of	RSA 14:30-a, VI	500,000	-	500,000		-	-		500
09-312	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	1,800,000	-	1,800,000	FIS 12-055 transfers \$38,000 between class lines	-	-		-
09-313	Sept'09	Environmental Services, Department of	RSA 14:30-a, VI	2,523,000	-	2,523,000		-	-		-
10-111	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	400,000	400,000	funds received from Office of Energy & Planning	-	-		-

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								Full-Time	Part-Time		
10-114	April'10	Environmental Services, Department of	RSA 14:30-a, VI	-	-	-	reallocation of ARRA funds accepted in FY 2009 (09-184)	-	-		214
10-196	Jun'10	Environmental Services, Department of	RSA 14:30-a, VI	127,394	-	127,394		-	-		127
		Environmental Services, Department of Total		4,950,394	400,000	5,350,394					841
10-164	May'10	DHHS-Division of Behavioral Health	Ch 144:39,II, L'09	120,696	-	120,696	item also includes additional \$521,338 of other federal funds, and increases audit fund set-aside by \$642.	-	-		-
		DHHS-Division of Behavioral Health Total		120,696	-	120,696					-
09-243	Aug'09	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	3,624,621	-	3,624,621		-	-		1,623
10-099	April'10	DHHS-Division for Children, Youth & Families	Ch 144:39,II, L'09	110,165	-	110,165	item also includes additional \$110 of federal funds for audit fund set-aside	-	-		-
		DHHS-Division for Children, Youth & Families Total		3,734,786	-	3,734,786					1,623
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,306,161	-	2,306,161		-	-		2,306
09-251	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	9,203,266	-	9,203,266	item also includes additional \$9,212 of federal funds for audit fund set-aside	-	-		-
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	430,735	-	430,735		-	-		431
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	21,357,094	-	21,357,094		-	-		18,473
09-253	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	28,070,516	-	28,070,516		-	-		28,042
09-254	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	17,073,509	-	17,073,509	item also includes additional \$17,074 of federal funds for audit fund set-aside	-	-		-
09-255	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,719,042	-	1,719,042	item also includes additional \$1,721 of federal funds for audit fund set-aside	-	-		-
09-256	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	546,892	-	546,892	item also includes additional \$547 of federal funds for audit fund set-aside	-	-		-
09-257	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	948,874	-	948,874	item also includes additional \$959 of federal funds for audit fund set-aside	-	-		-

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								Full-Time	Part-Time		
09-297	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	4,687,400	-	4,687,400	item also includes additional \$4,692 of federal funds for audit fund set-aside	-	-		-
09-298	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,946,832	-	1,946,832	item also includes additional \$1,949 of federal funds for audit fund set-aside	-	-		-
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	700,700	-	700,700		-	-		700
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,001,000	-	1,001,000		-	-		1,000
10-093	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	197,460	-	197,460	item also includes additional \$198 of federal funds for audit fund set-aside	-	-		-
10-094	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	498,521	-	498,521	item also includes additional \$499 of federal funds for audit fund set-aside	-	-		-
10-102	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	5,861,751	-	5,861,751	item also includes additional \$707,868 of other federal funds, and increases audit fund set-aside by \$6,196.	-	-		-
10-103	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	3,427,217	-	3,427,217	item also includes additional \$3,427,217 of other federal funds, and increases audit fund set-aside by \$3,539.	-	-		-
10-104	April'10	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,363,092	-	1,363,092	item also includes additional \$1,365,819 of other federal funds, and increases audit fund set-aside by \$2,727.	-	-		-
		DHHS-Division of Community-Based Care Total		101,340,062	-	101,340,062					50,952
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	3,762,500	-	3,762,500		-	-		3,763
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	588,478	-	588,478		-	-		-
10-127	May'10	DHHS-Division of Family Assistance	Ch 144:39,II, L'09	3,654	-	3,654		-	-		2
		DHHS-Division of Family Assistance Total		4,354,632	-	4,354,632					3,765
09-258	Aug'09	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	40,058,742	-	40,058,742		-	-		40,019
10-058	Feb'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	282,368	-	282,368		-	-		-

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								Full-Time	Part-Time		
10-115	April'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	6,259,499	-	6,259,499	Item also includes additional \$6,262,405 of other federal funds, and increases audit fund set-aside by \$7,711.	-	-		4,805
10-165	May'10	DHHS-Medicaid Business and Policy	Ch 144:39,II, L'09	110,891	-	110,891	Item also includes \$479,039 of other federal funds, and increases audit fund set-aside by \$648.	-	-		-
		DHHS-Medicaid Business and Policy Total		48,711,499	-	48,711,499					44,824
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II, L'09	182,379	-	182,379		-	-		182
		DHHS-Office of Improvement, Integrity, & Info. Total		182,379	-	182,379					182
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	320,414	-	320,414		-	1	12/31/2011	320
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	257,785	-	257,785		-	-		258
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	121,778	-	121,778		-	-		123
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	1,125	-	1,125		-	-		1
		DHHS-Division of Public Health Services Total		701,102	-	701,102					702
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a, VI	-	50,800	50,800	funds received from Office of Economic Stimulus; FIS 11-028 extends effective date from 6/30/11 to 9/30/11	-	-		-
		Information Technology, Department of Total		-	50,800	50,800					-
09-225	Jun'09	Justice, Department of	RSA 14:30-a, VI	366,780	-	366,780		-	-		366
09-226	Jun'09	Justice, Department of	RSA 14:30-a, VI	60,301	-	60,301		-	-		60
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	2,396,463	-	2,396,463	FIS 12-215 extends end date from 2/28/13 to 6/30/13	3	-	6/30/2012	2,395
09-228	Jun'09	Justice, Department of	RSA 14:30-a, VI	704,906	-	704,906		-	-		704
10-038	Feb'10	Justice, Department of	RSA 14:30-a, VI	98,000	-	98,000	FIS 11-111 extends end date to April 30, 2012	-	1	4/30/2012	-
		Justice, Department of Total		3,626,450	-	3,626,450					3,525
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	364,754	-	364,754		-	-		365
09-114	April'09	Labor, Department of	RSA 14:30-a, VI	25,262	-	25,262		-	-		25
09-308	Sept'09	Labor, Department of	RSA 14:30-a, VI	558,591	-	558,591		-	-		559
		Labor, Department of Total		1,415,655	-	1,415,655					1,416
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	10,422,000	-	10,422,000		-	-		10,422

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								Full-Time	Part-Time		
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(8,855,523)	-	(8,855,523)	reallocation of ARRA funds in this item includes an increase of \$500,000 in class 102 for auditing services in addition to audit fund set-aside amounts.	-	-		9,510
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	(68,890)	-	(68,890)		2	-	9/30/2011	
		Office of Economic Stimulus Total		1,497,587	-	1,497,587					19,932
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	24,764,937	-	24,764,937		-	-		24,765
09-345	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	9,238,636	-	9,238,636	FIS 11-308 transfers \$4,865 between class lines	-	-		9,239
09-346	Oct'09	Office of Energy & Planning	RSA 14:30-a, VI	71,066	-	71,066		1	-	8/14/2012	71
09-384	Dec'09	Office of Energy & Planning	RSA 14:30-a, VI	1,251,817	-	1,251,817		-	-		1,252
10-203	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	6,459	-	6,459		1	-	5/31/2013	6
10-204	Jun'10	Office of Energy & Planning	RSA 14:30-a, VI	11,696,202	-	11,696,202		-	-		14,114
		Office of Energy & Planning Total		47,029,117	-	47,029,117					49,447
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	195,487	-	195,487		3	-	12/31/2012	195
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	280,000	280,000	funds received from Office of Energy & Planning, FIS 12-057 transfers funds between class lines	-	-		280
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	30,000	30,000	funds received from Office of Energy & Planning	-	-		30
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	(77,401)	-	(77,401)		-	-		(77)
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(7,227)	-	(7,227)		-	-		
		Public Utilities Commission Total		110,859	310,000	420,859					428
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus; FIS 12-123 reallocates \$26,000 for best utilization of funds	1	-	6/30/2012	-
09-354	Oct'09	Resources & Economic Development	RSA 14:30-a, VI	-	70,874	70,874	funds received from the Office of Economic Stimulus	1	-	9/30/2010	-
		Resources & Economic Development Total		-	320,874	320,874					-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	69,755	69,755	funds received	1	-	6/30/2012	-

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								Full-Time	Part-Time		
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	244,033	244,033	funds received from the Department of Justice; FIS 12-167 extends end date for grant and the 2 positions approved in original item	2	-	6/30/2012	-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	87,362	87,362	funds received from the Office of Economic Stimulus; extends the end date for grant and for position approved in original item.	1	-	6/30/2012	-
		Safety, Department of Total		-	401,150	401,150					-
09-371	Dec'09	Transportation, Department of	RSA 14:30-a, VI	310,070	-	310,070		-	-		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	1,304,433	-	1,304,433		-	-		-
		Transportation, Department of Total		1,614,503	-	1,614,503					-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	400,000	-	400,000		-	-		-
		Treasury Department Total		400,000	-	400,000					-
		FY 2010 Total		\$ 263,601,262	\$ 2,857,433	\$ 266,458,695		22	4		\$ 200,246
FISCAL YEAR 2011											
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	220,205	220,205	funds received from Office of Energy & Planning	-	-		-
10-046	Feb'10	Administrative Services, Department of	RSA 14:30-a, VI	-	4,786	4,786	funds received from Office of Energy & Planning	-	-		-
10-300	Oct'10	Administrative Services, Department of	RSA 14:30-a, VI	82,124	-	82,124		-	-		-
		Administrative Services, Department of Total		82,124	224,991	307,115		-	-		-
09-223	Jun'09	Cultural Resources, Department of	RSA 14:30-a, VI	37,992	-	37,992		-	-		38
		Cultural Resources, Department of Total		37,992	-	37,992		-	-		38
09-241	Jul'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,306,161	-	2,306,161		-	-		2,306
09-252	Aug'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	54,265	-	54,265		-	-		54
09-326	Sept'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	1,697,594	-	1,697,594		-	-		1,698
09-394	Dec'09	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	(1,001,000)	-	(1,001,000)		-	-		(1,000)
11-092	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	2,890,497	-	2,890,497	the non-arra feder	-	-		-
11-100	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	8,761,984	-	8,761,984		-	-		8,762
11-101	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II, L'09	17,439,803	-	17,439,803		-	-		17,440

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
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Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA	Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
									Full-Time	Part-Time		
11-125	March'11	DHHS-Division of Community-Based Care	Ch 144:39,II,	L'09	1,901,509	-	1,901,509	Item included non ARRA federal funds that are accounted for on additional revenues	-	-		-
		DHHS-Division of Community-Based Care Total			34,050,813	-	34,050,813		-	-		29,260
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II,	L'09	17,241,609	-	17,241,609		-	-		17,224
11-036	Jan'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II,	L'09	26,398,707	-	26,398,707		-	-		26,372
11-191	June'11	DHHS-Bureau of Elderly and Adult Services	Ch 144:39,II,	L'09	696,933	-	696,933		-	-		697
		DHHS-Bureau of Elderly and Adult Services Total			44,337,248	-	44,337,248		-	-		44,293
09-244	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	1,237,500	-	1,237,500		-	-		1,238
09-294	Aug'09	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	115,404	-	115,404		-	-		-
10-247	Sept'10	DHHS-Division of Family Assistance	Ch 144:39,II,	L'09	3,763	-	3,763		-	-		-
		DHHS-Division of Family Assistance Total			1,356,667	-	1,356,667		-	-		1,238
		DHHS-Division for Children, Youth & Families	Ch 144:39,II,	L'09	664,277	-	664,277		-	-		-
11-035	Jan'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II,	L'09	2,542,054	-	2,542,054		-	-		2,543
11-171	June'11	DHHS-Division for Children, Youth & Families	Ch 144:39,II,	L'09	2,472,621	-	2,472,621		-	-		2,543
		DHHS-Division for Children, Youth & Families Total			5,678,952	-	5,678,952		-	-		5,086
10-090	Mar'10	DHHS-Office of Improvement, Integrity, & Info.	Ch 144:39,II,	L'09	2,423,494	-	2,423,494		-	-		2,423
		DHHS-Office of Improvement, Integrity, & Info. Total			2,423,494	-	2,423,494		-	-		2,423
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	341,595	-	341,595		-	-		341
09-325	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	345,818	-	345,818		-	-		346
10-092	April'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	536,704	-	536,704		-	-		536
10-128	May'10	DHHS-Division of Public Health Services	Ch 144:39,II,	L'09	98,038	-	98,038		-	-		98
		DHHS-Division of Public Health Services Total			1,322,155	-	1,322,155		-	-		1,321
10-287	Oct'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	212,493	-	212,493		-	-		212
10-345	Nov'10	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09 Ch 144:212,	10,395,814	-	10,395,814	Uncompensated Care Fund "DSH"	-	-		10,396
11-074	Feb'11	DHHS-Medicaid Business and Policy	Ch 144:39,II,	L'09	36,614,605	-	36,614,605		-	-		36,578
		DHHS-Medicaid Business and Policy Total			47,222,912	-	47,222,912		-	-		47,186
09-130	April'09	Education, Department of	RSA 14:30-a,	VI	50,000	-	50,000		-	-		-
09-131	April'09	Education, Department of	RSA 14:30-a,	VI	1,000,000	-	1,000,000		-	-		-
09-187	May'09	Education, Department of	RSA 14:30-a,	VI	15,310	-	15,310		-	-		-
09-188	May'09	Education, Department of	RSA 14:30-a,	VI	-	1,016,418	1,016,418	funds received from Labor-Workforce Opportunity Council	-	-		-
09-266	Aug'09	Education, Department of	RSA 14:30-a,	VI	42,713	-	42,713		-	-		43
09-267	Aug'09	Education, Department of	RSA 14:30-a,	VI	121,457	-	121,457		-	-		122
09-330	Oct'09	Education, Department of	RSA 14:30-a,	VI	977,008	-	977,008		-	-		976
10-004	Jan'10	Education, Department of	RSA 14:30-a,	VI	1,085,349	-	1,085,349		-	-		3,209
10-202	Jun'10	Education, Department of	RSA 14:30-a,	VI	15,473,827	-	15,473,827	FIS 12-026 transfers \$49,811 between class lines; FIS 12-306 extends end date	1	-	9/30/2011	15,474

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	2,645,093	-	2,645,093	FIS 12-283 transfers \$4552 between class lines and extends end date to 6/30/13	2	-	6/30/2012	2,645
11-086	March'11	Education, Department of	RSA 14:30-a, VI	808,155	-	808,155		-	-		-
11-087	March'11	Education, Department of	RSA 14:30-a, VI	23,730,632	-	23,730,632		-	-		-
		Education, Department of Total		45,949,544	1,016,418	46,965,962		3	-		22,469
11-141	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	561,450	561,450	funds received from DRED				561
		Employment Security, Department of Total		-	561,450	561,450		-	-		561
10-278	Sept'10	Environmental Services, Department of	RSA 14:30-a, VI	78,217	-	78,217		-	-		-
		Environmental Services, Department of Total		78,217	-	78,217		-	-		-
09-262	Aug'09	Information Technology, Department of	RSA 14:30-a, VI	-	25,000	25,000	funds received from the Office of Economic Stimulus	-	-		-
		Information Technology, Department of Total		-	25,000	25,000		-	-		-
09-225	Jun'09	Justice, Department of	RSA 14:30-a, VI	220,220	-	220,220		-	-		220
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	2,089,713	-	2,089,713		-	-		2,090
09-228	Jun'09	Justice, Department of	RSA 14:30-a, VI	353,735	-	353,735	FIS 11-085 chang	-	-		354
		Justice, Department of Total		2,663,668	-	2,663,668		-	-		2,664
09-111	April'09	Labor, Department of	RSA 14:30-a, VI	154,300	-	154,300		-	-		154
09-112	April'09	Labor, Department of	RSA 14:30-a, VI	312,748	-	312,748		-	-		313
09-113	April'09	Labor, Department of	RSA 14:30-a, VI	364,754	-	364,754		-	-		365
		Labor, Department of Total		831,802	-	831,802		-	-		832
09-240	Jun'09	Office of Economic Stimulus	RSA 14:30-a, VI	10,421,276	-	10,421,276		-	-		10,420
09-353	Oct'09	Office of Economic Stimulus	RSA 14:30-a, VI	(9,510,991)	-	(9,510,991)		-	-		(9,510)
10-062	Feb'10	Office of Economic Stimulus	RSA 14:30-a, VI	68,890	-	68,890		-	-		-
		Office of Economic Stimulus Total		979,175	-	979,175		-	-		910
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	547,941	-	547,941		-	-		548
		Office of Energy & Planning Total		547,941	-	547,941		-	-		548
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	102,883	-	102,883		-	-		103
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	5,910	-	5,910	FIS 11-140 request to move funds between class lines	-	-		6
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	9,616,302	-	9,616,302		-	-		9,616
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	1,396,892	-	1,396,892		-	-		1,403
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	102,504	-	102,504	FIS 11-134 request to move funds between class lines; FIS 12-255 request to move funds between class lines and extend end date	-	-		-
10-280	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	-	-	-		2	-	4/30/2012	-

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
10-323	Nov'10	Office of Energy and Planning	RSA 14:30-a, VI	2,565,000	-	2,565,000	FIS 11-113 reallocates funds in FY 11 and FY 12; FIS 12-054 transfers between class lines and extends end date.	-	-		
		Office of Energy and Planning Total		13,945,884	-	13,945,884		2	-		11,284
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	299,603	-	299,603		-	-		300
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	140,000	140,000	funds received from Office of Energy & Planning	-	-		140
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	350,000	350,000	funds received from Office of Energy & Planning	-	-		350
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	22,779	-	22,779		-	-		23
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(22,094)	-	(22,094)		-	-		-
		Public Utilities Commission Total		300,288	490,000	790,288		-	-		813
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
10-266	Sept'10	Resources & Economic Development	RSA 14:30-a, VI	972,474	-	972,474		-	-		-
11-029	Jan'11	Resources & Economic Development	RSA 14:30-a, VI	-	71,041	71,041	funds received from UNH to support broadband director pos	1	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	561,450	-	561,450		-	-		-
		Resources & Economic Development Total		1,533,924	321,041	1,854,965		1	-		-
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	92,428	92,428	funds received from the Department of Justice	-	-		-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	267,533	267,533	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	98,294	98,294	funds received from the Office of Economic Stimulus	-	-		-
11-177	June'11	Safety, Department of	RSA 14:30-a, VI	-	350,691	350,691	funds received from UNH to hire 2 temp fulltime microwave techs	-	2		-
		Safety, Department of Total		-	808,946	808,946		-	2		-
10-121	April'10	Transportation, Department of	RSA 14:30-a, VI	3,130,638	-	3,130,638		-	-		-
11-183	June'11	Transportation, Department of	RSA 14:30-a, VI	-	5,510,875	5,510,875	funds received from UNH	-	-		-
		Transportation, Department of Total		-	5,510,875	5,510,875		-	-		-
10-010	Jan'10	Treasury Department	RSA 14:30-a, VI	1,600,000	-	1,600,000		-	-		-
		Treasury Department Total		1,600,000	-	1,600,000		-	-		-

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
		FY 2011 Total		\$ 208,073,438	\$ 8,958,721	\$ 217,032,159		6	2		\$ 170,926
FISCAL YEAR 2012											
09-222	Jun'09	Administrative Services, Department of	RSA 14:30-a, VI	-	192,889	192,889	funds received from Office of Energy & Planning	-	-		-
		Administrative Services, Department of Total		-	192,889	192,889		-	-		-
09-315	Sept'09	DHHS-Division of Public Health Services	Ch 144:39,II, L'09	75,542	-	75,542		-	-		96
		DHHS-Division of Public Health Services Total		75,542	-	75,542		-	-		96
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011	(494,078)	-	(494,078)		-	-		-
		DHHS - Office of Information Services Total		(494,078)	-	(494,078)		-	-		-
09-267	Aug'09	Education, Department of	RSA 14:30-a, VI	36,436	-	36,436		-	-		36
09-330	Oct'09	Education, Department of	RSA 14:30-a, VI	273,517	-	273,517		-	-		275
10-237	Jul'10	Education, Department of	RSA 14:30-a, VI	5,943,121	-	5,943,121		-	-		5,943
11-255	Sept'11	Education, Department of	RSA 14:30-a, VI	605,624	-	605,624		-	-		-
		Education, Department of Total		6,858,698	-	6,858,698		-	-		6,254
	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	147,000	147,000	funds received from DRED	-	-		147
11-316	Oct'11	Employment Security, Department of	RSA 14:30-a, VI	58,000	-	58,000		-	-		58
		Employment Security, Department of Total		58,000	147,000	205,000		-	-		205
09-227	Jun'09	Justice, Department of	RSA 14:30-a, VI	1,767,579	-	1,767,579		-	-		1,769
		Justice, Department of Total		1,767,579	-	1,767,579		-	-		1,769
09-182	May'09	Office of Energy & Planning	RSA 14:30-a, VI	466,891	-	466,891		-	-		467
		Office of Energy & Planning Total		466,891	-	466,891		-	-		467
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	156,393	-	156,393		-	-		156
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	121,302	-	121,302		-	-		121
09-384	Dec'09	Office of Energy and Planning	RSA 14:30-a, VI	4,273	-	4,273		-	-		4
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	183,721	-	183,721		-	-		184
10-204	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	4,929,007	-	4,929,007		-	-		5,742
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(87,579)	-	(87,579)		-	-		-
11-309	Oct'11	Office of Energy and Planning	RSA 14:30-a, VI	-	90,000	90,000	FIS 12-164 reallocates \$4,850 between class lines	-	-		-
12-132	April'12	Office of Energy and Planning	RSA 14:30-a, VI	36,644	-	36,644	FIS 12-256 reallocates \$1,200 between class lines.	-	-		-
		Office of Energy and Planning Total		5,343,761	90,000	5,433,761		-	-		6,207
09-318	Sept'09	Resources & Economic Development	RSA 14:30-a, VI	-	250,000	250,000	funds received from the Office of Economic Stimulus	-	-		-
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	147,000	-	147,000		-	-		-

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AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
STIMULUS FUNDING

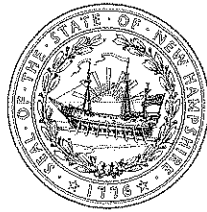
Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI	-	75,442	75,442	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
Resources & Economic Development Total				147,000	325,442	472,442		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	217,901	-	217,901		-	-		218
10-112	April'10	Public Utilities Commission	RSA 14:30-a, VI	-	96,000	96,000	funds received from Office of Energy & Planning	-	-		96
10-144	May'10	Public Utilities Commission	RSA 14:30-a, VI	-	120,000	120,000	funds received from Office of Energy & Planning	-	-		120
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	43,880	-	43,880		-	-		44
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	54,143	-	54,143		-	-		-
12-130	April'11	Public Utilities Commission	RSA 14:30-a, VI	-	100,000	100,000	funds received from OEP	-	-		-
Public Utilities Commission Total				315,924	316,000	631,924		-	-		478
09-290	Aug'09	Safety, Department of	RSA 14:30-a, VI	-	81,947	81,947	funds received from the Department of Justice	-	-		-
09-342	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	174,360	174,360	funds received from the Department of Justice	-	-		-
09-347	Oct'09	Safety, Department of	RSA 14:30-a, VI	-	91,044	91,044	funds received from the Office of Economic Stimulus	-	-		-
Safety, Department of Total				-	347,351	347,351		-	-		-
FY 2012 Total				14,539,318	1,418,682	15,958,000		-	-		15,476
FISCAL YEAR 2013											
11-341	Dec'11	DHHS - Office of Information Services	Chapter 224:14, II, Laws of 2011	963,258	-	963,258		-	-		1,194
DHHS - Office of Information Services Total				963,258	-	963,258		-	-		1,194
11-141	May'11	Employment Security, Department of	RSA 14:30-a, VI	-	35,550	35,550	funds received from DRED	-	-		36
Employment Security, Department of Total				-	35,550	35,550		-	-		36
09-345	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	42,078	-	42,078		-	-		43
09-346	Oct'09	Office of Energy and Planning	RSA 14:30-a, VI	25,477	-	25,477		-	-		25
10-203	Jun'10	Office of Energy and Planning	RSA 14:30-a, VI	193,518	-	193,518		-	-		194
10-265	Sept'10	Office of Energy and Planning	RSA 14:30-a, VI	(14,925)	-	(14,925)		-	-		-
Office of Energy and Planning Total				246,148	-	246,148		-	-		262
11-141	May'11	Resources & Economic Development	RSA 14:30-a, VI	35,550	-	35,550		-	-		-

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
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Fiscal Committee Approvals Through Meeting of 12/21/12

Item #	Meeting	Department	Chapter / RSA Reference	Federal	Other	Total	Comments	Temporary Positions Established		Position End Date	Audit Fund Set-Aside
								Full-Time	Part-Time		
11-153	June'11	Resources & Economic Development	RSA 14:30-a, VI	-	78,301	78,301	funds received from UNH to support broadband director pos established in FIS 11-029	-	-		-
		Resources & Economic Development Total		35,550	78,301	113,851		-	-		-
09-389	Dec'09	Public Utilities Commission	RSA 14:30-a, VI	70,547	-	70,547		-	-		71
10-145	May'10	Public Utilities Commission	RSA 14:30-a, VI	10,742	-	10,742		-	-		10
11-089	March'11	Public Utilities Commission	RSA 14:30-a, VI	(32,049)	-	(32,049)		-	-		
		Public Utilities Commission Total		49,240	-	49,240		-	-		81
		FY 2013 Total		\$ 1,294,196	\$ 113,851	\$ 1,408,047		-	-		\$ 1,573
		CUMULATIVE TOTAL		\$ 798,533,741	\$ 13,573,632	\$ 812,107,374		56	22		\$ 669,799



JEFFRY A. PATTISON
Legislative Budget Assistant
(603) 271-3161

MICHAEL W. KANE, MPA
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(603) 271-3161

State of New Hampshire

OFFICE OF LEGISLATIVE BUDGET ASSISTANT
State House, Room 102
Concord, New Hampshire 03301

RICHARD J. MAHONEY, CPA
Director, Audit Division
(603) 271-2785

January 25, 2013

Fiscal Committee of the General Court
The Honorable Mary Jane Wallner, Chairman
State House
Concord, New Hampshire 03301

Dear Representative Wallner and Members of the Committee,

I am writing to inform you of actions taken under the authority granted to me to approve step increases for employees of the LBA Office. I approved step increases as of the increment date for the following employees:

Michael W. Kane: Effective December 20, 2012, a one step increase from grade P-4 to grade P-5.

Date of hire: December 20, 1999 Date of previous increment: December 20, 2009

Jeffry A. Pattison: Effective January 7, 2013, a one step increase from grade R-5 to grade R-6, with the prior approval of Chairman Wallner.

Date of hire: January 7, 1983 Date of previous increment: January 7, 2010

Monica L. Mezzapelle: Effective January 11, 2013, a one step increase from grade M-3 to grade M-4.

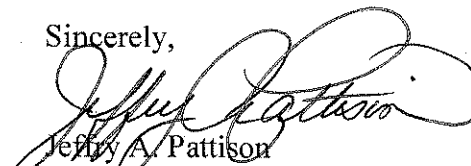
Date of hire: June 19, 2000 Date of previous increment: January 11, 2010

Stephen P. Fox: Effective January 27, 2010, a one step increase from grade P-4 to grade P-5.

Date of hire: January 27, 1992 Date of previous increment: January 27, 2010

Please let me know if you have any questions.

Sincerely,


Jeffry A. Pattison
Legislative Budget Assistant

JAP/rjm

JOINT LEGISLATIVE FACILITIES COMMITTEE
 LEGISLATIVE BRANCH
 DETAIL OF BALANCE OF FUNDS AVAILABLE
 FISCAL YEAR 2013
 As of 12/31/2012

Legislative Branch:	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Senate:	1170							
Personal srvs. - members	011		6,821.00			30.00		6,791.00
Personal srvs. - nonclassi	016		1,709,850.00			686,565.00		1,023,285.00
Current expenses	020		44,308.00		(119.00)	20,030.46		24,158.54
Rents-Leases other than state	022		9,500.00			4,146.47		5,353.53
Equipment	030		1,000.00					1,000.00
Telecommunications	039		24,192.00			7,946.37		16,245.63
Legal srvs. & consultants	046		77,000.00			16,028.46		60,971.54
Personal srvs. - temp/app	050		104,919.00			246.93		104,672.07
Benefits	060		606,495.00			285,229.40		321,265.60
Employee training	066		100.00		119.00	219.00		0.00
Travel:								
In state	070		155,000.00			21,028.44		133,971.56
Out of state	080		11,500.00			238.80		11,261.20
President's discretionary fund	285		4,499.00			3,555.34		943.66
Contingency	289		1.00					1.00
Total		0.00	2,755,185.00	0.00	0.00	1,045,264.67		1,709,920.33

Legislative Branch - continued:	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
House	1180							
Personal svcs. - members	011		88,000.00			875.16		87,124.84
Personal svcs. - nonclassi	016		1,685,329.00			766,894.47		918,434.53
Current expenses	020		124,847.00		(3,200.00)	15,134.32		106,512.68
Rents-Leases Other than State	022		1,000.00		3,200.00	1,816.42		2,383.58
Maint. Other than bldg/grnd	024		6,000.00			5,904.00		96.00
Equipment	030		5,000.00		40,000.00			45,000.00
Telecommunications	039		36,653.00			13,812.00		22,841.00
Consultants	046		30,000.00		100,000.00 (E)	62,699.58		67,300.42
Personal svcs. - temp/app	050		231,722.00			35,727.72		195,994.28
Benefits	060		679,374.00			309,145.12		370,228.88
Employee training	066		500.00					500.00
Travel:								
In state	070		1,078,500.00		(40,000.00)	127,151.83		911,348.17
Out of state	080		125,000.00			7,465.11		117,534.89
Speaker's special fund	286		5,000.00			1,409.29		3,590.71
Democratic Leader's Account	287		3,500.00		(500.00)	1,287.69		1,712.31
Republican Leader's Account	288		3,000.00		500.00	303.80		3,196.20
Contingency	289		10,000.00					10,000.00
Total		0.00	4,113,425.00	0.00	100,000.00	1,349,626.51		2,863,798.49

Legislative Branch - continued:

		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Operations	1160							
Personal svcs. - nonclassi	016		193,299.00			96,215.20		97,083.80
Current expenses	020		5,000.00			277.28		4,722.72
Telecommunications	039		8,392.00			3,969.75		4,422.25
Own Forces Maint-Bldg & Grounds	047		2,000.00			81.74		1,918.26
Benefits	060		106,181.00			60,593.12		45,587.88
Total		0.00	314,872.00		0.00	161,137.09		153,734.91
Joint Expenses	8677							
Current expenses	020		65,108.00			5,767.48		59,340.52
Rents-Leases Other Than State	022		11,500.00			2,401.79		9,098.21
Organizational Dues	026		219,029.00					219,029.00
Equipment New/Replacement	030		100.00					100.00
Consultants	046		2,000.00					2,000.00
Transfer to Other State Agencies	049		3,000.00					3,000.00
Legislative Contingency	289		1.00					1.00
Legislative Printing & Binding	290		220,000.00			29,662.17		190,337.83
Joint Orientation	291		11,000.00			8,294.14		2,705.86
Redistricting	292		31,773.00					31,773.00
Total		0.00	563,511.00	0.00	0.00	46,125.58	0.00	517,385.42
Less estimated Revenue			-91,211.00	7,984.56	(A)			-83,226.44
Total		0.00	472,300.00	7,984.56	0.00	46,125.58	0.00	434,158.98
Joint Legislative Historical Committee	8870-214	63,985.79	10,000.00			7,510.03		66,475.76

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Visitor's Center:		1229						
Personal srvs. - nonclassi	016		94,748.00			48,575.76		46,172.24
Current Expenses	020		776.00			231.68		544.32
Equipment	030		100.00					100.00
Telecommunications	039		1,224.00			415.97		808.03
Benefits	060		51,777.00			27,919.21		23,857.79
Employee training	066		100.00					100.00
Total		0.00	148,725.00		0.00	77,142.62		71,582.38
Visitor's Ctr. Revolving Fund (G)		1230						
Souvenir Purchases	106	12,019.62	0.00		37,052.00	13,779.87	0.00	35,291.75
Revenue	2016	37,052.91	0.00	20,448.05	(37,052.00) (B)			20,448.96
Total		49,072.53	0.00	20,448.05	0.00	13,779.87	0.00	55,740.71
Legislative Accounting:		1166						
Personal srvs. - nonclassi	016		191,655.00			97,268.27		94,386.73
Current expenses	020		2,006.00			86.62		1,919.38
Equipment	030		100.00					100.00
Telecommunications	039		994.00			345.44		648.56
Benefits	060		76,565.00			48,449.38		28,115.62
Employee training	066		100.00					100.00
Out of state travel	080		100.00					100.00
Total		0.00	271,520.00		0.00	146,149.71		125,370.29

Legislative Branch - continued:

	Org/ Class	Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
General Court Info. Systems:	4654							
Personal svcs. - nonclassi	016		586,059.00			200,307.24		385,751.76
Current expenses	020		33,784.00			5,069.52		28,714.48
Equipment	030		10.00					10.00
Technology - Hardware	037		75,000.00			26,593.16		48,406.84
Technology - Software	038		87,000.00			21,545.56	0.00	65,454.44
Telecommunications	039		7,316.00			927.59		6,388.41
Consultants	046		10.00					10.00
Benefits	060		187,358.00			80,310.99		107,047.01
Employee training	066		10.00					10.00
In state travel	070		10.00					10.00
Out of state travel	080		10.00					10.00
Total		0.00	976,567.00		0.00	334,754.06	0.00	641,812.94

Protective Services:

1164

Personal svcs. - nonclassi	016		347,050.00			173,282.26		173,767.74
Current expenses	020		729.00			4.35		724.65
Equipment	030		1.00					1.00
Telecommunications	039		4,271.00			2,120.30		2,150.70
Personal svcs. - temp/app	050		3,884.00					3,884.00
Benefits	060		157,330.00			88,452.21		68,877.79
Employee training	066		1.00					1.00
Out-of-State Travel	080		1.00					1.00
Total		0.00	513,267.00		0.00	263,859.12		249,407.88

Legislative Branch - continued:		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Health Services:		1165						
Current expenses	020		1,525.00			361.48		1,163.52
Equipment	030		10.00					10.00
Telecommunications	039		475.00			226.30		248.70
Personal srvs. - temp/app	050		55,194.00			18,521.07		36,672.93
Benefits	060		4,660.00			1,416.85		3,243.15
Employee training	066		10.00					10.00
Total		0.00	61,874.00		0.00	20,525.70		41,348.30
Legislative Services:		1270						
Personal srvs. - nonclassi	016		1,533,007.00			748,781.37		784,225.63
Current expenses	020		19,326.00			5,817.11		13,508.89
Rents-Leases other than State	022		5,800.00			2,535.00		3,265.00
Equipment	030		10.00					10.00
Telecommunications	039		7,074.00			3,229.27		3,844.73
Personal srvs. - temp/app	050		5,000.00			1,203.82		3,796.18
Benefits	060		523,584.00			311,538.46		212,045.54
Employee training	066		1,970.00					1,970.00
In state travel	070		10.00					10.00
Out of state travel	080		10.00					10.00
Printing and binding	290		10,000.00			2,897.00		7,103.00
Total		0.00	2,105,791.00		0.00	1,076,002.03		1,029,788.97
Less estimated revenue	009/2045		-4,166.00	1,185.20	©			-2,980.80
Total		0.00	2,101,625.00	1,185.20 ©	0.00	1,076,002.03		1,026,808.17

Legislative Branch - continued:

		Balance Forward	Appropriation	Income	Transfers	Expenditures	Encumb rances	Balance Available
Budget Division:	1221							
Personal srvs. - nonclassi	016		637,469.00		45,000.00	338,103.23		344,365.77
Current expenses	020		10,967.00			3,958.66		7,008.34
Rents-Leases other than State	022		6,000.00			3,217.75		2,782.25
Organizational Dues	026		100.00					100.00
Equipment	030		2,500.00		9,000.00	6,745.96		4,754.04
Telecommunications	039		3,033.00			1,642.95		1,390.05
Consultants	046		15,000.00			7,272.50		7,727.50
Personal srvs. - temp/app	050		88,055.00		(14,000.00)			74,055.00
Benefits	060		218,925.00		87,000.00	146,356.08		159,568.92
Employee training	066		3,500.00			1,651.50		1,848.50
In state travel	070		500.00					500.00
Out of state travel	080		100.00		5,000.00	2,442.18		2,657.82
Total		0.00	986,149.00		132,000.00	511,390.81		606,758.19

Legislative Budget Assistant:

Audit Division:	1222							
Personal srvs. - nonclassi	016		2,076,150.00		(132,000.00)	855,693.83		1,088,456.17
Current expenses	020		12,860.00			5,915.82		6,944.18
Rents-Leases other than State	022		100,000.00		5,000.00	101,064.00		3,936.00
Equipment	030		20,000.00					20,000.00
Telecommunications	039		2,040.00			1,041.55		998.45
Consultants	046		570,000.00			217,282.00		352,718.00
Personal srvs. - temp/app	050		49,948.00		(5,000.00)	16,727.29		28,220.71
Benefits	060		814,604.00			384,774.68		429,829.32
Employee training	066		40,000.00			3,756.42		36,243.58
In state travel	070		15,000.00			3,452.79		11,547.21
Out of state travel	080		100.00					100.00
Total		0.00	3,700,702.00	0.00	(132,000.00)	1,589,708.38		1,978,993.62
Less estimated revenue	006/1251	282,875.00	-488,215.00	198,582.00			(D)	-6,758.00
Total		282,875.00	3,212,487.00	198,582.00	(132,000.00)	1,589,708.38		2,236,235.62
Total		395,933.32	15,937,996.00	228,199.81	100,000.00	6,642,976.18	0.00	10,019,152.95

- (A) Proceeds from the sale of legislative subscriptions, advance sheets, permanent journals, and rosters, and royalties from Lexis Law Publishing.
- (B) Pursuant to Chapter 177:151 State House Visitor's Center Revolving Fund established - Proceeds from sales of souvenirs and expenditures from souvenir purchases transferred to V.C. Revolving account effective 10/18/06.
- (C) Proceeds from sales of photocopies and rulemaking registers.
- (D) Auditing fees
- (E) Transferred in from Special Legislative Account - House Sub-account (Ch 224, L11)

All class 10s and 12s - Personal Svcs. Permanent have been refilled to class 16 - Personal Svcs. - nonclassified

All class 13s and 16s - Personal Svcs. Non-permanent have been refilled to class 50 - Personal Svcs. temp/appointe

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
 OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301



LINDA M. HODGDON
 Commissioner
 (603) 271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603) 271-3204

December 14, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Dear Representative Wallner:

INFORMATIONAL ITEM

In accordance with Chapter 319:32, Laws of 2003, State Employee Health Insurance; Administrative Services Reporting, I respectfully submit this report regarding the self-funded Health Benefits Program.

- A. Program Activity: The beginning Cumulative Cash Fund Balance as of July 1, 2012 was \$33.7m. To this balance add \$4.1m, which represents Revenue less Expenditures from July 1, 2012 through November 30, 2012. The Ending Cumulative Cash Fund Balance at November 30, 2012 is \$37.8m.

	<i>FY 2013</i>
	<i>(000's)</i>
Cumulative Cash Fund Balance (<i>July 1, 2012</i>).....	\$ <u>33,730</u>
Plus: Program Revenue Collected.....	\$101,372
Less: Total Expenditures	\$97,266
Revenue less Expenditures (<i>July 1 – November 30, 2012</i>).....	\$ 4,106
Cumulative Cash Fund Balance (<i>November 30, 2012</i>).....	\$ <u>37,836</u>

Note: The above amounts are cash basis only and do not take into consideration IBNR, statutory reserve, accounts payable or receivables.
 Source: NH FIRST

- B. Cumulative Cash Fund Balance: As indicated above, the Program's cumulative cash fund balance as of November 30, 2012, is \$37.8m. When the IBNR of \$13.5m and the statutory reserve of \$14.9m are taken into consideration, the Program has an adjusted cash fund balance of \$9.4m (all funds). The surplus balance amount does not take into consideration outstanding receipts and payables, which amount to approximately \$6.9m at the time of reporting. When the payables are applied, the overall remaining surplus balance represents approximately 1% of the estimated FY2013 annual Program expenditures.

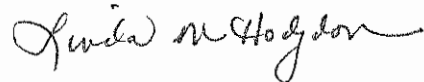
Ken Weyler, Chairman
Fiscal Committee of the General Court
December 5, 2012

- C. Medical Administrator Procurement: On December 5, 2012, Governor and Council approved a three year medical administrator contract with Anthem Blue Cross and Blue Shield, NH. The contract period is January 1, 2013 through December 31, 2015 with the option to extend for an additional term of two years.

The administrative fee negotiated with Anthem is \$26.46 per subscriber per month (PSPM) for the contract period and represents a 10% reduction in fee from our current contract. Overall, the State estimates the Anthem contract will result in approximately \$6.1 million in additional savings over the next highest bidder based on total projected claims paid for the contract period. The projected medical claims over the life of the contract are estimated to be \$606.7 million.

I am available to address any questions you may have.

Respectfully Submitted,



Linda M. Hodgdon
Commissioner

Attachments

NH Employee and Retiree Health Benefit Program
Financial Report - Month to Date FY13

Account	PLAN	FY 2013			FY 2013			ALL FUNDS YTD
		Fund Balance	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	
Account: Actives - HMO								
Revenue								
Total Revenue			12,120,686	12,408,292	12,871,059	12,284,924	13,210,850	\$ 62,895,811.77
Expenditures								
Total Expenditures			9,901,692	10,782,248	10,642,824	13,124,554	13,089,398	\$ 57,540,716.78
Net Plan Activity			2,218,994	1,626,044	2,228,235	(839,630)	121,452	\$ 5,355,094.99
Cummulative Plan Activity	15,587,814		17,806,808	\$ 19,432,852.34	\$ 21,661,087.50	\$ 20,821,457.32	\$ 20,942,908.99	\$ 20,942,908.99
	89.41%		91.46%	92.62%	93.28%	94.08%	97.76%	
Account: Actives - POS								
Revenue								
Total Revenue			1,543,805	1,576,363	1,639,830	1,587,425	1,729,703	\$ 8,077,126.49
Expenditures								
Total Expenditures			1,728,574	1,690,603	1,627,438	1,839,056	2,559,426	\$ 9,443,094.49
Net Plan Activity			(182,769)	(114,240)	12,395	(251,631)	(829,723)	\$ (1,365,968.00)
Cummulative Plan Activity	1,846,184	\$ 1,663,414.84	\$ 1,549,175.14	\$ 1,561,569.81	\$ 1,309,938.89	\$ 460,216.00	\$ 480,216.00	\$ 480,216.00
	10.59%	8.54%	7.38%	6.72%	5.92%	2.24%		
Total Actives	17,433,998	19,470,223	20,982,027	23,222,657	22,131,396	21,423,125	21,423,125	
Account: Troopers - HMO								
Revenue								
Total Revenue			14,668	18,850	29,187	280,042	294,165	\$ 636,912.85
Expenditures								
Total Expenditures			190,847	309,058	175,181	204,048	315,459	\$ 1,194,593.88
Net Plan Activity			(176,179)	(290,208)	(145,994)	75,994	(21,294)	\$ (567,681.03)
Cummulative Plan Activity	3,114,672	\$ 2,938,493	\$ 2,648,285	\$ 2,502,291	\$ 2,578,285	\$ 2,558,991	\$ 2,558,991	\$ 2,558,990.97
	74.33%	73.87%	76.80%	71.39%	71.90%	71.88%		
Account: Troopers - POS								
Revenue								
Total Revenue			1,134	1,290	2,040	22,099	22,833	\$ 49,396.13
Expenditures								
Total Expenditures			37,368	240,998	(200,570)	17,034	20,486	\$ 115,315.44
Net Plan Activity			(36,234)	(239,708)	202,610	5,065	2,348	\$ (65,919.31)
Cummulative Plan Activity	1,075,927	\$ 1,039,693	\$ 799,985	\$ 1,002,595	\$ 1,007,660	\$ 1,010,008	\$ 1,010,007.69	\$ 1,010,007.69
	25.67%	26.13%	23.20%	28.61%	28.10%	28.32%		
Total Troopers	4,190,599	3,978,186	3,448,270	3,504,866	3,585,945	3,566,999	3,566,998.66	
Account: Retiree - USS								
Revenue								
Total Revenue			2,937,759	3,047,028	3,214,049	3,030,055	3,120,017	\$ 15,348,908.25
Expenditures								
Total Expenditures			2,515,620	2,329,580	2,703,806	4,002,314	3,195,102	\$ 14,746,422.59
Net Plan Activity			422,139	717,449	510,243	(972,259)	(75,086)	\$ 602,485.66
Cummulative Plan Activity	8,268,466	\$ 8,690,605.00	\$ 9,408,053.54	\$ 9,918,296.68	\$ 8,946,037.53	\$ 8,870,951.66	\$ 8,870,951.66	\$ 8,870,951.66
	68.31%	76.35%	73.57%	74.04%	69.63%	69.06%		
Account: Retiree - O65								
Revenue								
Total Revenue			1,349,070	3,373,295	3,072,414	3,435,821	3,133,390	\$ 14,363,990.57
Expenditures								
Total Expenditures			2,493,881	2,685,933	2,974,803	3,010,540	3,060,740	\$ 14,225,896.77
Net Plan Activity			(1,144,811)	687,363	97,612	425,281	72,650	\$ 138,093.80
Cummulative Plan Activity	3,836,585	\$ 2,691,783.92	\$ 3,379,146.55	\$ 3,476,758.09	\$ 3,902,038.85	\$ 3,974,688.80	\$ 3,974,688.80	\$ 3,974,688.80
	31.69%	23.65%	26.43%	25.96%	30.37%	30.94%		
Total Retirees	12,105,061	11,382,389	12,787,200	13,385,055	12,848,076	12,845,640	12,845,640.46	
Plan Summary Information:								
Total Program Revenue								
001 GHRS			17,136,146	17,017,257	17,114,217	17,502,359	17,512,298	\$ 86,282,277.04
005 Cobra/NHRS			1,508,812	1,612,414	1,573,179	1,396,060	1,457,241	\$ 7,545,706.70
006 Rx Rebate			(1,800,000)	747,964	976,024	769,415	1,034,105	\$ 1,727,507.56
007 Interest Earned			-	-	-	-	-	\$ -
008 Employee Contributions			864,360	864,168	862,122	860,731	1,292,860	\$ 4,744,240.97
009 Non-GHRS			259,804	183,316	163,037	111,792	214,454	\$ 932,403.68
Performance Guarantees/Recov			-	-	140,000	10	-	\$ 140,010.11
Total Combined Revenue			17,967,122	20,425,119	20,828,580	20,640,367	21,510,958	\$ 101,372,146.06
Total Program Expenditures								
HB Employee Salary Costs			-	-	-	136,046	-	\$ 136,046.11
HB Employee Benefit Costs			-	-	-	74,451	-	\$ 74,450.59
Medical Claims			12,043,085	12,713,645	12,892,468	17,068,646	16,958,123	\$ 71,675,967.54
Medical Administration			677,118	659,300	611,128	659,087	695,208	\$ 3,301,840.26
Enrollment Services			-	-	-	-	-	\$ -
Exercise Incentive			-	-	-	-	-	\$ -
Consulting			50,831	-	27,991	57,067	18,264	\$ 154,252.00
Pharmacy Claims			4,015,481	4,516,711	4,318,524	4,095,083	4,475,380	\$ 21,421,177.87
Pharmacy Administration			40,436	40,758	41,543	38,936	41,266	\$ 202,938.60
HRA Claims			28,124	95,314	21,650	57,121	41,621	\$ 243,830.27
HRA Administration			9,894	10,059	10,055	10,540	10,653	\$ 51,200.60
Other Expenses			915	2,633	119	571	98	\$ 4,336.11
Assess/Vacon Fees			-	-	-	-	-	\$ -
Total Combined Expenses			16,865,982	18,038,420	17,923,479	22,197,547	22,240,611	\$ 97,266,039.95
Net Plan Fund Activity			1,101,140	2,386,699	2,905,101	(1,557,181)	(729,653)	\$ 4,106,106.11
Cummulative Net Fund Activity	33,729,658	34,830,798	37,217,497	40,122,598	38,865,417	37,835,764	37,835,764.11	

NH Employee and Retiree Health Benefit Program
Financial Report - Month to Date FY13

Account	PLAN	FY 2013 Fund Balance	Jul-12	Aug-12	Sep-12	FY 2013 Oct-12	Nov-12	ALL FUNDS YTD
Less:								
	IBNR							(13,549,000)
	Statutory Reserve (25%)							
	Actives							(8,744,882)
	Troopers							(2,432,318)
	Retirees							(3,759,658)
							Surplus/ (Deficit) on cash-basis	<u>\$ 9,349,906</u>
DENTAL								
Revenue								
	Total DENTAL Revenue - PLAN		879,270	898,322	897,000	918,904	918,530	\$ 4,512,026.71
Expense								
	Total DENTAL Expense - PLAN		700,212	900,759	504,526	911,367	653,084	\$ 3,669,946.72
	Net Plan Fund Activity - PLAN		179,058	(2,437)	392,475	7,538	265,446	842,080
	Cummulative Fund Balance	1,019,137	1,198,195	1,195,758	1,588,233	1,595,771	1,861,217	1,861,217
Less:								
	IBNR							(300,000)
	Statutory Reserve (25%)							(595,784)
							Surplus/ (Deficit) on cash-basis	<u>\$ 965,433</u>

STATE OF NEW HAMPSHIRE
SUPREME COURTLINDA STEWART DALIANIS
CHIEF JUSTICEN.H. SUPREME COURT
ONE CHARLES DOE DRIVE
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December 28, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House, Room 102
Concord, NH 03301

Dear Chairman Wallner:

Pursuant to Chapter 223: 11, II, Laws of 2011, I am pleased to provide the Fiscal Committee with the seventh quarterly Report on Implementation of Recommendations contained in the Judicial Branch Innovation Commission Report.

The spreadsheet at the beginning of this report is the same spreadsheet that was provided with earlier reports.

I want to bring to your attention a few highlights of this report:

1. The Supreme Court has now certified all full-time district division and probate division judges to hear cases which they formerly heard with their initial appointments, prior to implementation of the circuit court. These certifications give our clerks much more flexibility in case scheduling. Trainings are underway to prepare judges for certifications in other divisions. These trainings will be mandatory for all newly appointed judges and optional for existing judges. Additional certifications will lead to additional scheduling flexibility for our clerks.
2. The Department of Safety reports that mandatory circuit court pre-trial conferences in motor vehicle cases has saved more than 50% of the Department of Safety's overtime budget. This innovation has also saved a significant number of trial days in the circuit court.
3. Planning is underway to expand the circuit court call center to the superior court.

The Honorable Mary Jane Wallner
December 28, 2012
Page 2

4. We continue to expand use of videoconferencing equipment. Notably, the County of Hillsborough has agreed to participate in videoconferencing and we expect this decision to yield significant savings in the Department of Administrative Service's prisoner custody and control budget. With Hillsborough's decision to join the project, all 10 counties are now participating in videoconferencing.
5. In November 2012, we released an RFP for new jury management software in the superior court. We plan to select a vendor in January 2013.
6. We issued an RFP for e-Court services related to circuit court small claims cases on Wednesday, December 19, 2012. This phase of the e-Court project will serve as a "proof of concept" for our larger e-Court project.

We continue to implement change in the judicial branch of government at an astonishing pace. More importantly, the Innovation Commission project has encouraged us all to search diligently for additional changes in the way we do business that will lead to improved service and reduced expenditures.

As always, I would be happy to meet with you to discuss Innovation Commission implementation and any other issues related to the courts.

Sincerely,



Linda Stewart Dalianis
Chief Justice

**N. H. Judicial Branch
Quarterly Report
To The
Fiscal Committee of the General Court
On
Implementation of Recommendations Contained
in
The Judicial Branch Innovation Commission
Report**

January 1, 2013

**JUDICIAL BRANCH
PROGRESS TOWARD INNOVATION COMMISSION FINANCIAL GOALS**

<u>Tasked To</u>	<u>Initiative</u>	<u>FY 2012</u>	<u>Status of Saving</u>	<u>Annual Savings Achieved</u>
AOC	Rewrite of HR and payroll systems	(125,654)	In Process	
Circuit Ct	Management Restructuring including the Elimination of Elected Registers	1,390,492	Completed	2,096,000
Circuit Ct	Call Center	133,003	In process	
Circuit Ct	Specialized Case Processors	752,577	Completed	726,634
Circuit Ct	Videoconferencing (savings is Admin Services)	(17,250)	In process	
Circuit Ct	Judicial Referees for IEA hearings	60,000	Completed	40,000
	Circuit Court Savings, Subtotal	2,318,822		
Superior Ct	New Jury Management System	(201,666)	Pending	
Superior Ct	Public Access Terminals in Courthouse Lobbies	(5,797)	Pending	
Superior Ct	Public Access via Internet	(57,164)	Pending	
Superior Ct	Consolidation of Management and Reclassification of Compensation of Clerks	194,639	In Process	333,541
Superior Ct	Increase Use of Part-Time Employees	50,000	In Process	36,707
	E-Courts	(316,203)	Pending	
	Total Savings	1,856,977		3,232,882

Negative amounts represent cost items.

Circuit Court Report

The Circuit Court Quarterly Report will summarize changes that occurred since the report dated October 1, 2012. Reference will be made to the previous reports where appropriate for relevant information and ease of reading. As in the previous report, it is organized according to the recommendations made by the Judicial Branch Innovation Commission, adopted by the Supreme Court, and presented to the legislature during the last session.

Recommendation #1: Establish the Circuit Court by Unifying the Probate Courts, District Courts and Family Division

This recommendation was fully achieved and implemented with the passage of Chapter 88, Laws of 2011, effective July 1, 2011. (See Quarterly Report dated July 1, 2011).

Recommendation #2: Judicial Restructuring for Circuit Court

One of the major changes made with the implementation of the circuit court is the ability of judges to be certified to preside over cases in divisions other than their original appointment, for example, a probate judge can be certified by the Supreme Court to sit in the district and/or family divisions. The Supreme Court has now certified all full-time district division and probate division judges to hear cases which they formerly heard with their initial appointment, prior to implementation of the family division. For example, full-time probate court judges heard minor guardianships and termination of parental rights cases and district court judges heard juvenile matters (abuse/neglect and delinquency) and domestic violence cases. This limited certification has proven to give our clerks more flexibility in case scheduling.

As reported in the July quarterly report, we held some training sessions to begin the certification process for judges into other divisions. The crowded dockets and limited judges to backfill courts have made it difficult to schedule numerous trainings. We developed and implemented a family division training on December 7th, and we have a district division training scheduled for January and a probate division training scheduled for March. These trainings will be mandatory for all newly appointed judges and optional for existing judges who seek certification in other divisions.

In the October Quarterly Report, we discussed the judicial branch's request of the Fiscal Committee to authorize the conversion of three more marital master positions to full-time circuit court judicial positions. These three masters left the system in September at the expiration of their terms. In addition to these three masters, a fourth was nominated and confirmed as a circuit court judge, leaving four master positions to be converted. The Fiscal Committee approved the conversion of all four positions at its November 8, 2012 meeting.

With the fall elections behind us, we are hopeful that the new Governor will quickly move to fill these four positions. In the interim, it is clear that we do not have sufficient judges in place to hear all family division cases. We are doing our best to move judges and the remaining masters to where the need is greatest, in an attempt to keep the scheduling cutbacks consistent among the ten circuits.

Recommendation #3: Management Restructuring for Circuit Court

See Quarterly Report dated October 1, 2011.

Recommendation #4: Transfer Jurisdiction over Speed and Other "Plea by Mail" Cases to the Department of Safety

The mandatory pre-trial process proposed by the circuit court after a plan to transfer all plea by mail cases to the jurisdiction of the Department of Safety Hearings Office proved to be too expensive (See July 1, 2011 Quarterly Report), has now been fully implemented in all circuit court locations.

Since the inception of this project, during the last quarter of 2011 through November of 2012, approximately 19,077 motor vehicle violation cases have been referred to mandatory pre-trial conference. 11,554 of those cases (60%) resolved in a plea at the pre-trial conference without the need for a trial. In 3,760 cases (20%) the defendants failed to appear resulting in an administrative finding of guilty without the need for a trial. This means that a total of 15,314 motor vehicle cases (80%) that had been referred to the court for trial, were resolved without the need to subpoena a state witness or schedule a trial. This represents a significant savings to the state of New Hampshire as well as local law enforcement. The Department of Safety reports that it has saved more than 50% of its overtime budget as a result of this project. The New Hampshire courts have saved a significant number of trial days as a result of this project.

Recommendation #5: Establish a Circuit Court Call Center

Since call center implementation began in January 2012, call center representatives have logged 15,486 hours on the phone and have handled 298,773 calls. When converted to 7.5 hour work days this equals 2064 days of additional, and largely uninterrupted, processing time.

The call center is currently staffed by 16 full-time and 12 part-time call center representatives. Staffing is currently adequate to handle current call volume which is on average 2,251 calls per day (the daily average from September 17 – November 23, 2012). Each call center representative currently handles an average of 115 calls per day which is in line with the 113 call per day average used when establishing the initial number of staff needed in the call

center. Average daily call volume is monitored and reports are run weekly to ensure that adequate staffing levels are maintained.

Comments from attorneys and others have been positive about the service provided by the call center. Many have noted the kind and professional manner in which inquiries are handled. Attorneys appreciate the ability to call and obtain information statewide without the need to call multiple locations.

In January 2012, the Circuit Courts plans to transition to a single toll free telephone number for all Circuit Courts. Calls to the new number will all be received by the call center just as the multiple numbers currently in use are. The call center software is being modified in order to make this change. It is anticipated that the single number will simplify telephone access to court information and will result in considerable savings in telephone charges for the Circuit Court.

A committee tasked with identifying call center redundancy needs and developing contingency plans was established and is working to ensure that any interruptions in telephone access to the courts is short lived and quickly remedied.

The Superior Court plans to join the call center in the spring of 2013. Circuit Court and Superior Court administrative judges and staff are working collaboratively to ensure that information resources are developed in advance of the April date targeted for the first Superior Courts to join the call center.

Recommendation #6: Establish a Circuit Court Central Filing Center

See Quarterly Reports dated July 1, 2011 and October 1, 2011 for background information on this innovation, and the April 2012 for an update.

Recommendation #7: Establish Specialized Case Processors

As explained in prior reports, we continue to realize expected efficiencies through the use of specialized case processing whether that work is done during quiet evening shifts or done by part-time staff separated from the busy clerk's office area and are confident that specialized case processing will be part of the circuit court staffing plans for the foreseeable future.

Recommendation #8: Implement Videoconferencing and Other Practices to Reduce the Amount of Time Spent Traveling and the Cost of Travel

We have completed or upgraded three videoconferencing installations since the last report. (All jurisdictions in the Ossipee facility; Dover Circuit Court; and Merrimack House of Corrections) We have installed videoconferencing equipment in 18 facilities, using the capital appropriation.

Hillsborough County has agreed to participate in the videoconferencing project, with two units to be installed at Valley Street Jail.

As Carrier Ethernet is installed, we plan to convert the equipment in Portsmouth to Internet Protocol and install Internet Protocol videoconferencing equipment in Lebanon, the Rochester Family Division, the Rochester District Division, Strafford Superior, Merrimack Superior, Franklin, Concord, Hooksett, Henniker, Hillsborough Superior North and South, Manchester, Merrimack, Milford, Goffstown, the Goffstown Prison, and the Sununu Youth Center. Upgrades of aging equipment are also planned for Derry and Hampton.

In addition to equipment installations in the remaining facilities, we are planning to purchase software licenses that will permit multi-point video conferencing. This software will permit multiple parties to participate in hearings without the need to travel to the courthouse.

Recommendation #9: Virtual Information Center/Increased Use of Web-Based Information Concept

See July 1, 2011 Quarterly Report

Recommendation #10: Expansion of the Family Division Dictation Center

This recommendation has been fully implemented. See January 1, 2012 Quarterly Report.

The dictation center is now utilized by all three divisions within the circuit court. Judges and marital masters dictate court orders over the phone. Those orders are typed at a central location. The judicial officers receive the word-processed order by email within minutes or hours in most cases. This service frees up court staff and judges to work on other business while the orders are efficiently prepared in a central location.

Thus far, in calendar year 2012, the dictation center has prepared over 7300 orders for judges and marital masters in all three divisions of the circuit court.

Recommendation #11: Transfer of Adjudication of Certain Case Types to Judicial Referees

See Quarterly Report dated October 1, 2011

Recommendation #12: Transfer/Centralize/Private Fine Collection

See Quarterly Report dated July 1, 2011

Recommendation #13: Elimination of Certain Jurisdiction Capable of Adjudication by Non-Judicial Forums

See Quarterly Report dated July 1, 2011

Recommendation #14: Create Public Access to Court Records

See Quarterly Report dated July 1, 2011

Superior Court Report

The Superior Court Quarterly Report will summarize changes that occurred since the report dated October 1, 2012. Reference will be made to the previous report where appropriate for relevant information and ease of reading. As in the previous report, it is organized according to the recommendations made by the Judicial Branch Innovation Commission, adopted by the Supreme Court and presented to the legislature during the last session.

Recommendation #1: Consolidation of Management of Six Smaller Superior Courts and Reclassification of Clerk Compensation.

Court Management Consolidation in Smaller Courts: The consolidation of management in the six smaller Superior Courts has been achieved and implemented with anticipated yearly savings of approximately \$302,303. (See Quarterly Report dated July 1, 2011.)

Clerk Compensation: There have been no permanent clerks hired during this period so no adjustment has been made to clerk salaries. Because the e-Court project has required the significant dedication of staff resources to analyze current business practices, make recommendations for new and streamlined court organization, and work with outside consultants to ensure the success of the project, we have dedicated the Carroll County/Belknap clerk to this important project. As a result, we have hired a part-time, temporary clerk to assume the duties in Belknap County until the e-Court project planning is complete.

Consolidation of Hillsborough No and Hillsborough So: This recommendation was not part of the original report but was a plan developed during the first quarter after the report. (See Quarterly Report dated July 1, 2011.) As a result of the accelerated Circuit Court plan, the Nashua District division, the probate division and the family division have moved into the Spring Street courthouse in Nashua. Because the new Manchester Superior Court building is now open and has the potential for 8 courtrooms, the Chief Justice determined that an efficient use of staff and space could be achieved by consolidating the Hillsborough South and North Superior Court locations. If adopted by the Legislature, and after full implementation over time, consolidation will achieve approximately \$300,000.00 in savings. Anticipated savings will come from the reorganization of our staffing model and reduced security costs. In addition, by consolidating staff, we expect to be more able to implement some initiatives currently in use in the Circuit Court, including cross-training for a front office/back office staffing model. Unfortunately, the House voted to defeat this consolidation.

Recommendation #2: Division of Case Processing-Customer Service Functions of Workforce

Front Office/Back Office: After viewing the Circuit Court Call Center in operation, we have decided to focus our efforts on increasing efficiencies in this area by exploring adding the Superior Court to the Call Center. (See below)

Public Access Computers: The pilot plan was put on hold because of legislation that would change the information we must provide the public in annulled cases. (See Quarterly Report dated July 1, 2011.) Legislation was passed this session to clarify the public information that will be available and we have requested a quote from our case management system's company of the cost to create a program that would allow us to give the public access to annulled cases in the manner proscribed by the bill. We are awaiting the quote for that programming request before moving forward with this project.

Call Center: Although the Innovation Commission report limited this recommendation to the Circuit Court, we have conducted some preliminary studies that suggest the Superior Court could achieve greater efficiency by implementing the Call Center as well. During the previous quarter, we have determined that approximately two thirds of non jury-related calls currently handled in each court location can be handled centrally at an expanded call center. Early calculations show that the Superior Court receives approximately 800 calls per day and that the diversion of 65% of these calls to the Call Center may permit us to achieve some savings over time, and will allow the staff at the court locations to more efficiently and effectively provide services to the public.

Since our last report we continue to meet weekly with the IT division of the AOC, as well as with the circuit court administrator and the manager in charge of the circuit court call center. Policy matters are resolved in monthly meetings with the circuit court administrative judges and administrators. We have outlined and discussed the call center software changes that need to be made with the software company that created the call center software currently in place. Contract negotiations have commenced with the software company. We are continuing to develop the written information necessary to prepare call center staff to answer superior court procedural questions.

We recently hired an internal employee as a temporary court services representative to help us resolve uniformity issues regarding placement of information into our case management system. All court staff must put case data into our system in the same way so our call center agents know where to locate the information needed to answer callers' questions.

Recommendation #3: New Jury Management System

On September 19, 2012, Governor and Council approved a budget of \$500,000 for a new Jury Management Software for the Judicial Branch.

Completed tasks and deliverables since our last report include:

- Business Requirements were finalized, presented to court clerks and judges for input and signed-off.
- Lean Process Work Flowcharts were finalized, presented to court clerks and judges for input and were signed off.
- Technical Requirements were developed by in-house IT staff as part of the System Design step of our IT methodology.
- An RFP was developed using the deliverables listed above.
- The RFP was released on November 19, 2012.

Vendor selection is scheduled for January 2013.

Upcoming planned tasks include:

- A vendor contract is expected to be signed in January/February 2013.
- Implementation of the new system is expected during the summer 2013.

Recommendation #4: Increased Use of Part-Time Employees

We continue to fill vacancies created when full-time employees leave with part-time employees when possible and appropriate. We have hired one part-time employee during this quarter. The use of part-time employees can be challenging in the northern parts of the state.

Information Technology – e-Court

The IT Sub-Committee of the Innovation Commission recommended that New Hampshire courts abandon current paper-bound processes in favor of digital documents, records, and processes. The project is called NH e-Court Project and envisions conducting transactions electronically as seamless interfaces to our current case management systems, Odyssey in the trial courts and LT Court Tech in the Supreme Court.

Budget

The original budget of \$1,951,000 has a remaining balance of \$1,299,922. Funds have been spent to date for consulting services in the areas of rules review, project management, legal/RFP assistance, enterprise technical architecture and business requirements development.

Expenditures for hardware and software are expected to begin when the primary vendors are hired as a result of the RFP for software and configuration services begins when the vendor is hired in March 2013.

Expenses are tracking within the original budget plan. However, continued evaluation and projections for budget needs for the pilot project phase and entire project continue to indicate the remaining funds will likely not be adequate for the pilot project phase, as we expected when funds we requested were not granted for FY13. We continue to closely monitor remaining FY12 fund expenditures closely and will have a well defined financial projection of need in January 2013 when vendor bids are due for fixed price deliverables for both the pilot phase and the entire project.

We continue to evaluate the Return on Investment of the project.

Organization

The weekly status meetings continue and remain well attended by the Chief Justice and other senior members of the NHJB.

Due to the limited funding and our efforts to preserve remaining funds for the upcoming purchase of software and configuration services, we have discontinued the services of our lead project manager consultant. In his place we have engaged our Chief Technology Officer to manage the project directly and hired a secondary project manager resource using existing position funds as to not effect the NH e-Court funding stream. This represents a significant cost savings for the project.

Outside Stakeholders

External stakeholders and interested parties continue to attend periodic project status meetings, every four to six months.

Our most recent public session was held on September 19, 2012 when approximately 50 business partners attended. In October 2012, stakeholders attended a meeting to review our project status and our High Level Project Business Requirements where we solicited feedback and additions to this important project foundational document. In November, pilot project focused stakeholder attorneys attended a session to review the Business Requirements and vision for our inaugural implementation which is the Small Claims case type.

Consultants

Due to budget constraints we have discontinued use of a consultant project manager. We continued diminished use of a National Center for State Courts consultant as another cost cutting measure. We made modest investments in legal and RFP assistance from consultants to ensure our procurement process is well defined and protects our business interests in our process of software and configuration/integration services procurement.

Use of an Enterprise Architect has diminished in the quarter as the initial architecture design is completed as scheduled. The Business Requirements consultant has completed required tasks and is not engaged on the project at this time, as planned. This resource may well rejoin the project when the primary software vendor is hired, to work as a quality control subject matter expert.

Given our December 2012 RFP release, the primary software vendor(s) for the project are scheduled to be hired in March.

In-House IT Resources

In-house IT resource positions have been filled with the exception of one. That position is being left in reserve intentionally should an unexpected project need arise, something we understand from experience is not unusual.

Cost Savings

This project has yielded no savings to date. Savings will begin to accrue in the out years of the project when efficiencies are realized.

Successes and Challenges

Major Deliverables Completed

- The initial Enterprise Architecture was completed this quarter.
- High-Level Business Requirements for the entire project were completed this quarter.
- Mid-Level Business Requirements for Small Claims were completed this quarter.
- Lean Process Work Flows were completed this quarter.
- Implementation phase strategy was completed this quarter.
- RFP scope and leveraging of existing software licenses and options strategy was completed this quarter.
- An RFP for software procurement was completed this quarter.
- Use of an internal collaboration site for sharing project information, work in progress files and project deliverables was fully implemented this quarter.

Technical Developments

We continue to research Cloud computing opportunities, NH e-Court filer and public access point options, and NHJB peripheral device topologies to facilitate full electronic access to case processing by NHJB judges and case processors to maximize efficiency.

We have developed a strategy for automated filings from law firms and agency business partners through a standard interface to eliminate duplicate data entry between e-Court and local case management systems. This feature is not part of the Small Claims pilot project phase.

Administrative Office of the Courts Report

Recommendation #1: Review of Administrative Office of the Courts

The National Center for State Courts delivered its final report. The Director is reviewing the report.

Recommendation #2: Update Judicial Branch Human Resources and Payroll Administration Systems

This administrative systems reengineering project continues, relying on LEAN principles to guide development of a streamlined and efficient human resources and payroll administrative systems process. During the quarter, we have:

1. Delivered three project iterations on time;
2. successfully completed coding and testing of "leave accrual rules" which will allow for real time leave balances;
3. successfully completed coding and testing of "view my leave balances";
4. continued to expand and populate our new system with real data from conversion scripts;
5. continued to populate our new system with real employee "work schedules" and "reports to" data that was previously not available centrally;
6. continued to code and test "leave usage rules" which will ensure compliance with our Personnel Rules;
7. began coding and testing of the "home page" user interface; and
8. began developing end user reporting capabilities.

Recommendation #3: Review of Administrative Office of the Courts Auditing/Accounting Functions

This LEAN task has been suspended to provide the new fiscal manager the opportunity to become better acquainted with our auditing/accounting processes and staff. It will resume as soon as possible.

Recommendation #4: Review Administrative Office of the Courts Information Technology Department

Work on recommendations for improvements in the IT department continues, under the leadership of Chief Technology Officer Peter Croteau.

Supreme Court Recommendations

Although the commission's work did not include consideration of Supreme Court operations, the Supreme Court reviewed its own operations and made recommendations for possible changes (which were included as Appendix A of the Innovation Commission report). The following is a report on the status of these recommendations.

Recommendation #1: Joining the Circuit Court Shared Service Centers for Back Office Activity

The Circuit Court Call Center began operations in January 2012. The Call Center's operations may be expanded to include the Superior Court. After this expansion, the Supreme Court will explore whether the Call Center's operations should be expanded to include some Supreme Court operations.

Recommendation #2: Develop an Interface between Odyssey and Supreme Court CMS

The judicial branch is currently developing a plan to implement e-filing throughout the court system. The issue of how the case management systems of the trial court and the Supreme Court should be integrated will be addressed by during this process.

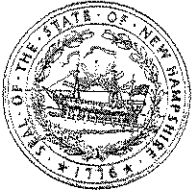
Recommendation #3: Explore Possibility of Establishing a Single Bar Admission Operation for New Hampshire, Maine and Vermont

The court intends to explore opportunities for increased cooperation with Maine and Vermont relating to bar admissions.

The court recently established an Office of Bar Admissions. This office handles all functions related to bar admissions, some of which had been performed by court staff. The office is supported by fees paid by bar applicants.

Recommendation #4: Consider Consolidation of Concord Located Law Libraries

The court has had discussions with the University of New Hampshire School of Law library about increased cooperation between the libraries. Although no decisions have been made, the discussions have been very promising and will continue.



State of New Hampshire

DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857

603-271-4688 FAX: 603-271-4912 TDD ACCESS: 1-800-735-2964

New Number: 603-271-9200

NICHOLAS A. TOUMPAS
COMMISSIONER

December 26, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Re: Dashboard – November 2012

Information

Pursuant to Chapters 223:6 (HB1) and 224:14 (HB2), Laws of 2011, the Department of Health and Human Services is providing this dashboard report, which, along with the quarterly report to the Fiscal Committee on expenditures for the Medicaid program, provides a status on demand for services in entitlement programs. The purposes of this dashboard are to:

1. Provide summary information on enrollments in several high cost programs managed by the Department,
2. Monitor high level fiscal issues to ensure sufficient funding is available for entitlement programs and for programs intended by the legislature, and to
3. Provide a summary of significant administrative and operations initiatives.

Explanation

Mission

Data from the U.S. Census Bureau indicate the official poverty rate for 2011 was 15%, or a record 46 million people. This does not take into account non-cash aid such as food stamps, which if counted, lowers the poverty rate to 13.7%. The Department's mission is "to join communities and families in providing opportunities for citizens to achieve health and independence." The majority of individuals serviced by the Department fall into three groups, and programs to help these individuals require different approaches with differing objectives.

- Permanently Disabled Individuals include the developmentally disabled, frail elderly and those with mental health issues who require long term care services. The objective is to help them maximize their independence, to allow to the extent it is safe for the individual, to live within a community, while recognizing that for many there will always be a need for long-term services and supports.
- Temporarily Low Income Individuals are those who have exhausted their financial resources due a loss of employment, divorce, or temporary health issues. These individuals have the ability to likely recover their independence when jobs are available or their current crises are overcome with the appropriate interim supports.
- Chronically Low Income Individuals are the most complex. Breaking the cycle of poverty for the chronically low income requires a commitment from public and state leaders to invest in programs that will support a coordinated statewide effort including not only the Department of Health and Human Services, but also Education, Corrections and Employment Security.

Statistics

Table 1
Average Monthly Enrollment (Persons) Five Months Ended

	2009	2010	2011	2012
Total Unduplicated Persons	142,430	151,361	153,842	156,832
<i>Pct Increase from Prior Year</i>	12.5%	6.27%	1.64%	1.94%
Medicaid Persons	115,004	118,907	119,539	129,900
<i>Pct Increase from Prior Year</i>	10.2%	3.39%	0.53%	8.67%
Food Stamp Persons	91,875	110,368	114,338	117,641
<i>Pct Increase from Prior Year</i>	37.6%	20.13%	3.60%	2.89%
FANF Persons	13,672	13,827	11,893	8,689
<i>Pct Increase from Prior Year</i>	23.7%	1.13%	-13.99%	-26.94%
APTD Persons	8,032	8,647	8,889	8,263
<i>Pct Increase from Prior Year</i>	14.5%	7.65%	2.81%	-7.04%
Elderly Nursing Services	7,366	7,201	7,120	7,300
<i>Pct Increase from Prior Year</i>	2.9%	-2.24%	-1.12%	2.53%

For the five months ended November 2012, the Department provided services to an average of 156,832 individuals per month. This represented an increase of 1.9% over the prior year. The largest programs managed by the Department are the food stamp, Medicaid, and FANF programs, which provide supports to low-income individuals. As noted in Table 1, growth in caseloads for these programs has slowed from the years of the recession but remain at high, unprecedented levels. The growth in Medicaid is related to integration of the Children's Health Insurance Program (CHIP). Adjusting for this change, Medicaid caseloads remain flat versus the prior year.

Medicaid Program

Medicaid is the largest and most costly program administered by the Department. Total Medicaid costs account for in excess of 70% of total Department costs. Medicaid caseloads have stabilized but, as noted previously, remain at historic highs. A recent forecast developed for the Department is for a 1.0% annual increase in caseloads. Caseloads for the last quarter, however, were flat when compared to the prior year. Pursuant to SB147, the Department is implementing a managed care program to provide these services, which will not change the eligibility, but will impact how Medicaid services are delivered.

FANF Caseloads

Year-to-date enrollment for Financial Assistance for Needy Families (FANF) has decreased by 26.9% from the previous year. Much of this reduction is related to termination of the two-parent program as part of the budget, as well as changes to the criteria applied to other programs for eligibility.

Cash Assistance For Disabled Clients

Year-to-date enrollment for Aid to the Permanently and Totally Disabled (APTD) have declined 7.0% from prior year. Most of the decline in caseloads is related to the change in treatment of Social Security Income in determining eligibility for benefits. The cost per case has also declined as a result of a Department initiative, the Facilitated Social Security Applications project, which has assisted clients to obtain Social Security benefits, reducing the amount of State assistance.

Food Stamps

Approximately 15 million people, or 13% of the US population is now receiving Supplemental Nutrition Assistance Program (SNAP) services. Recent news accounts estimated 40% of food stamp recipients are in households in which at least one member of the family earns wages, but earns wages below the eligibility threshold for food stamps. For NH, food stamp caseloads are still increasing although the growth rate has slowed to 2.9% for the past five months.

Operations & Administration

The Department has been restructuring and downsizing the administrative organization. The budget for SFY2012-2013 abolished 373 positions, thus permanently reducing the size of the organization. In June 2008, the Department had 3,107 filled positions; today the Department has 2,636 filled positions, a decrease of 15%. This downsizing of the organization comes at a time when the Department is also being tasked to implement mandated elements of the Accountable Care Act and significant transformation initiatives such as Medicaid managed care, redesign of supports for clients for community-based care, re-engineering front end operations, and implementation of enabling technologies. The decline in number of staff is exacerbated by the fact that 9% of the Department's workforce is age 60 with at least 10 years of services and eligible for retirement. This potential drain of experienced staff combined with the organizational downsizing and transformation challenges creates risk to the Department's core competencies.

Litigation & Audits

In addition to managing current operations and working toward implementation of the significant transformation initiatives required in the budget for SFY2013, Department resources have become disproportionately directed at and continue to be consumed to addressing audits and litigation including:

- Litigation involving acute care hospitals
- Litigation involving the Olmstead regulations for the mental health services
- Litigation involving providers of residential care for children
- Managing the disproportionate share program
- Office of Inspector General audits
- Federal review of Title IV-E
- LBA audits such as the recently completed audit of NH Hospital and the new audit of the Sununu Youth Services Center
- State Single Audit

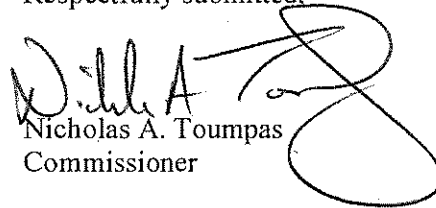
Summary

The Department has continually strived to deliver high quality and cost-effective services to individuals requiring support services and to the taxpayers who fund those services and to improve the value of the services delivered. Addressing the root causes for the needs for these services requires a long-term, coordinated effort among state agencies, stakeholders and the legislature. The four primary change initiatives for the Department are:

1. Care management for client enrollment in the Medicaid program,
2. Reengineering service delivery systems,
3. Investing in enabling technologies and
4. Continuous process improvement.

Continuing reduction in resources and resistance from existing delivery systems and stakeholders, however, challenges successful transition to a new business structure. Other challenges will be encountered if federal sequestration reduces funding to safety net programs.

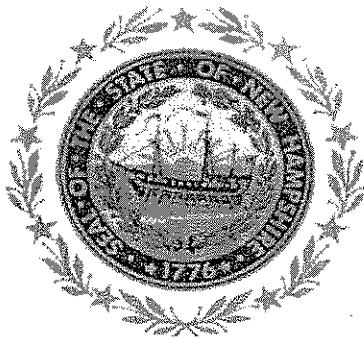
Respectfully submitted,


Nicholas A. Toumpas
Commissioner

Enclosure

cc: The Honorable Mary Jane Wallner, Chairman, House Finance Committee
The Honorable Chuck W. Morse, Chairman, Senate Finance Committee
Chairman, Health and Human Services Oversight Committee
The Honorable Jeb Bradley, Chairman, Senate Health and Human Services Committee
Her Excellency, Governor Margaret Wood Hassan
The Honorable Raymond S. Burton
The Honorable Colin Van Ostern
The Honorable Chris Sununu
The Honorable Christopher Pappas
The Honorable Debora B. Pignatelli
The Honorable Neal Kurk
The Honorable Terie Norelli
The Honorable Peter Bragdon

DEPARTMENT OF HEALTH AND HUMAN SERVICES



OPERATING STATISTICS DASHBOARD

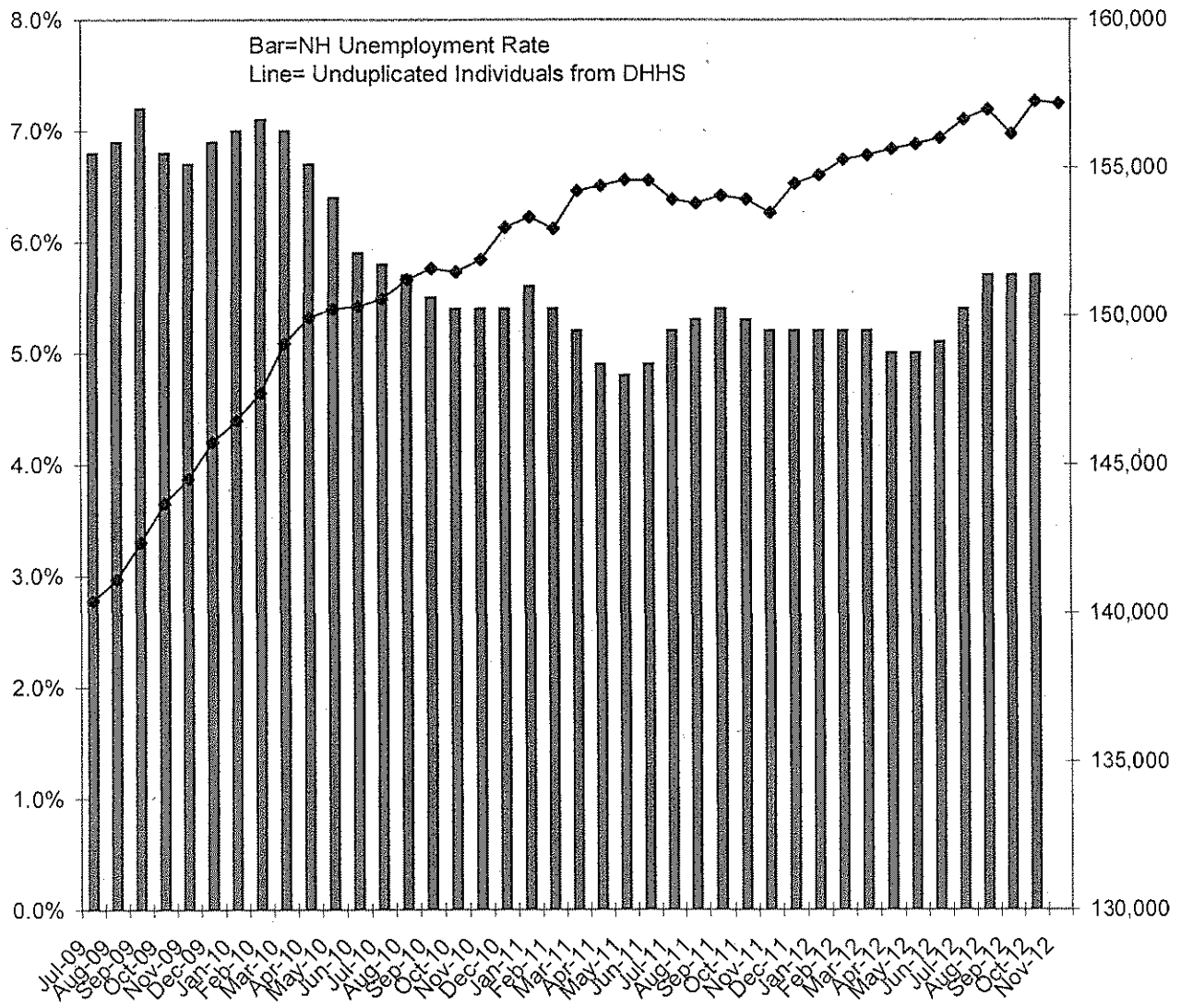
DATA THROUGH OCTOBER 2012

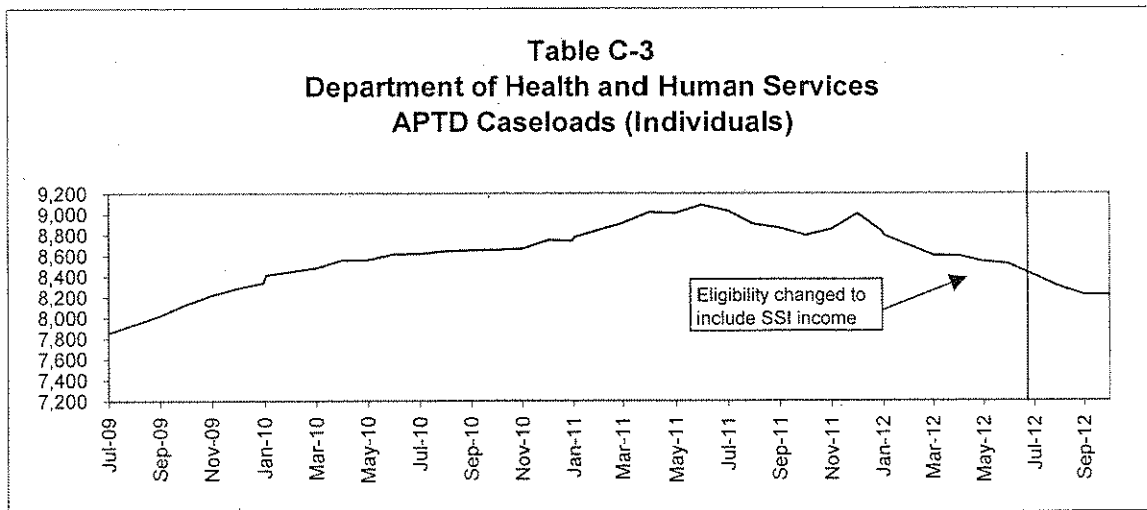
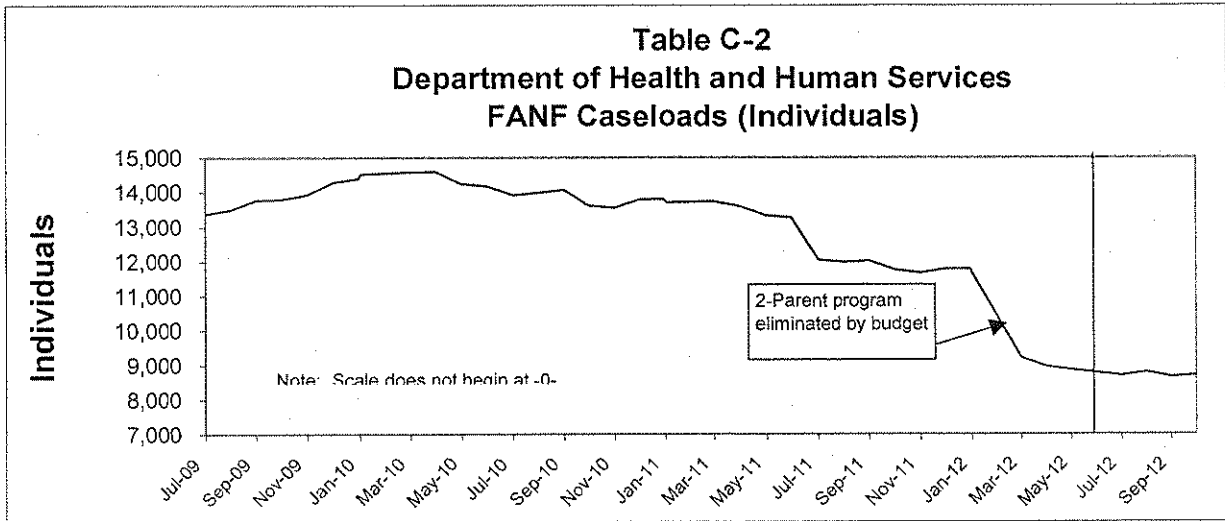
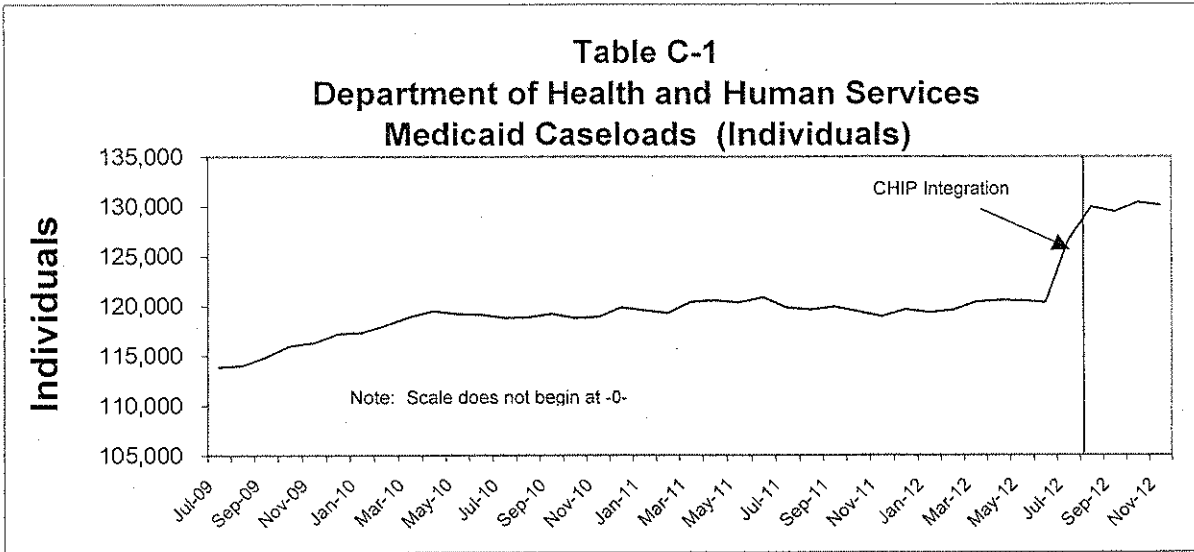
SFY13

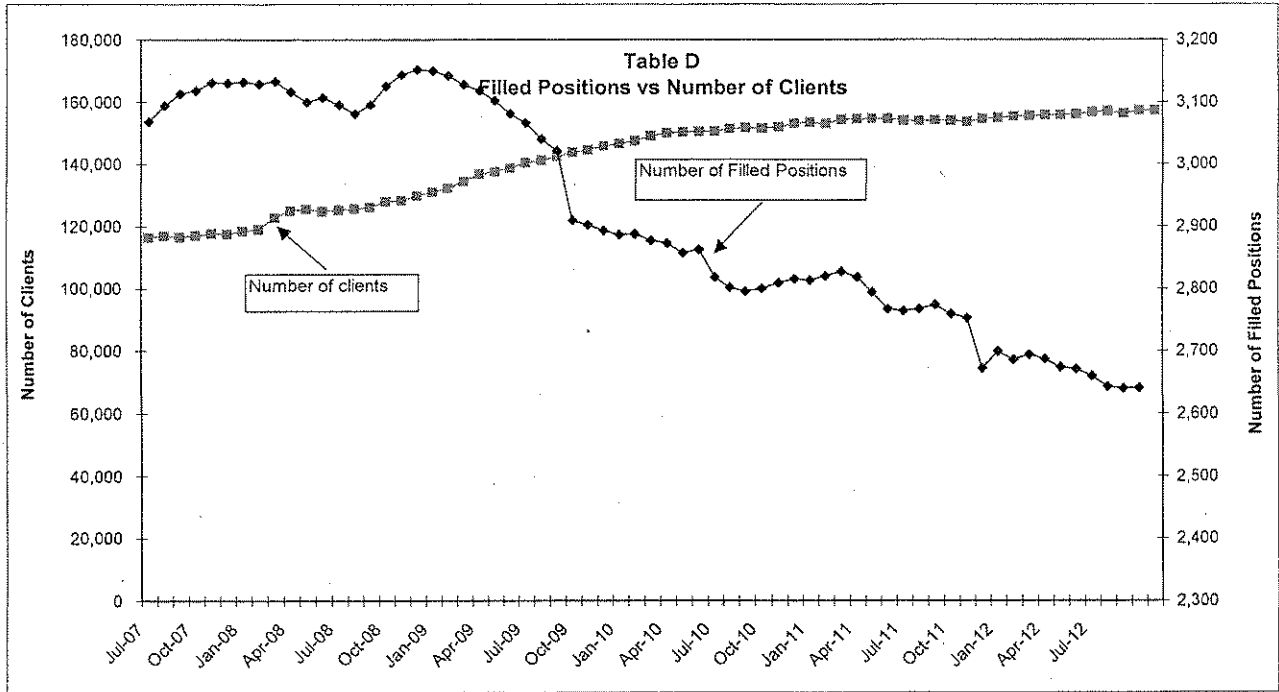
Prepared December 19, 2012

	A	B	C	G	H	I	J
1	Table A						
2	Department of Health and Human Services						
3	Budget Management-SFY 2013						
4	Prepared December 19, 2012						
5			<i>Figures Rounded to \$000</i>	Estimated Sept 12	Estimated Oct 12	Estimated Nov 12	
6	Department-Wide						
7	OCOMM		Reduce number of district offices (HB2:42)	(\$1,402)	(\$1,402)	(\$1,402)	
8	OCOMM		Vacancy Savings-See note 3	\$4,096	\$4,500	\$2,810	
9	DHHS		Consolidation of Human Resources (HB2:84)				
10	DHHS		Consolidation of Business Functions (HB2:85)				
11	Various		Source of funds changes to SSBG	\$1,214	\$1,214	\$1,214	
12	OIS		DoIT Budgeting Error	(\$658)	(\$658)	(\$658)	
13	OIS		MMIS contracts	(\$2,700)	(\$2,700)	(\$2,000)	
14	OIS		Projected Surplus				
15							
16	DCBCS						
17	BBH		Caseloads-BBH	\$0	\$0	\$0	
22	BDS		Caseloads-BDS	\$2,500			
23							
24	BEAS		State Phase Down Contribution (SPDC)	\$924	\$990	\$1,150	
25	BEAS		Other Nursing Facilities	\$311	\$300	\$320	
26	BEAS		Nursing Facilities	\$0	\$0	\$0	
27	BEAS		Home Health	\$2,040	\$2,170	\$2,210	
28	BEAS		Home Support	(\$80)	\$160	\$130	
29	BEAS		Mid-level	\$112	\$140	\$120	
30	BEAS		Net Nursing Lines (Transfer Prohibited)	(\$2,072)	(\$2,470)	(\$2,460)	
31	BEAS		Caseloads-Medicaid Provider Payments -See note 1	\$1,452	\$1,620	\$1,760	
32							
33	Human Services						
34	DFA		Caseloads-APTD and ANB	\$750	\$750	\$1,500	
35	DFA		IDP Caseloads			\$1,200	
36	DCYF		TANF & Title IV-E funding	(\$1,565)	(\$1,565)	(\$1,565)	
37							
38	OMBP						
39	OMBP		Caseloads-Medicaid Provider Payments -See note 1	\$18,303	\$19,717	\$19,909	
40	OMBP		Caseloads-Medicaid Drugs-See note 1	\$3,499	\$7,131	\$7,052	
41	OMBP		PBM Contract	(\$168)	(\$168)	(\$230)	
42	OMBP		State Phase Down Contribution (SPDC)	\$2,500	\$3,008	\$2,528	
43	OMBP		CHIP Performance Bonus	(\$1,300)	(\$1,300)	(\$1,300)	
44	OMBP		CHIP	(\$477)	(\$477)	(\$546)	
45	OMBP		Outpatient	(\$3,952)	(\$4,138)	(\$5,539)	
46	OMBP		BCC Program	(\$263)	(\$249)	(\$389)	
47							
48	Care Mgt		Delay in implementation of Care Management-See note 2	(\$9,000)	(\$9,000)	(\$9,000)	
49							
50			Operating Budget Surplus	\$14,710	\$17,574	\$16,814	
51							
52	Litigation & Audits						
53	DHHS		Medicaid To Schools-Manchester	(\$500)	(\$500)	(\$500)	
54	DHHS		Medicaid To Schools-Transportation	(\$2,000)	(\$2,000)	(\$2,000)	
55	DHHS		ACF Title IV-E Review	???	???	???	
56	DHHS		DSH Settlement	(\$17,904)	(\$17,904)	(\$17,904)	
57	BEAS		Bel-Air Settlement	(\$287)	\$0	\$0	
58	DHHS		Hospital Lawsuit	???	???	???	
59	DHHS		Department of Justice Litigation	???	???	???	
60	NHH		DSH Claiming-Pending CMS Adoption of Rules	???	???	???	
61	DCYF		SFY 2004 - 2006 Residential Services	(\$2,700)	(\$2,700)	(\$2,800)	
62	DCYF		SFY 2007 - 2010 Residential Services	???	???	???	
63							
64			Projected Shortfall in Funding of Litigation & Audits	(\$23,391)	(\$23,104)	(\$23,204)	
65							
66			Projected Surplus (Deficit) Excluding Lapse	(\$8,681)	(\$5,531)	(\$6,390)	
67							
68	Notes:						
69	1	Prior month projections were based upon the assumption that caseloads and utilization growth would be as budgeted. Results for the first quarter results have shown enrollment declines in TANF and APTD and no growth in Medicaid					
70							
71	2	Each month of delay of managed care implementation beyond 1/1/13 will increase general fund needs by approx. \$1.5 million.					
72							
73	3	The number of vacant positions averaged 222 for SFY12. The number of vacancies has been increased to 257 at the					

Table B
Department of Health and Human Services
Caseload vs Unemployment Rate







	A	B	C	D	E	F	G	H
1	Table E							
2	Department of Health and Human Services							
3	Operating Statistics							
4	Children In Services							
5								
6		DCYF	DCYF	Family Foster	Residential	Child Care	Child Care	SYSC
7		Referrals	Assessments	Care	Placement	Emplmnt	Wait List	Secure
8				Placement		Related		Census
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual
10								
23	Jul-10	987	638	663	424	5,041	2,386	55
24	Aug-10	1,012	659	646	413	4,903	2,508	53
25	Sep-10	1,182	691	627	400	4,769	2,666	50
26	Oct-10	1,110	651	625	414	4,407	2,505	57
27	Nov-10	1,125	593	626	426	4,487	2,361	64
28	Dec-10	1,072	746	630	410	4,345	1,382	60
29	Jan-11	1,131	831	616	403	4,475	326	59
30	Feb-11	1,076	888	618	394	4,743	0	57
31	Mar-11	1,339	909	619	424	5,083	0	61
32	Apr-11	1,165	805	628	427	5,162	0	73
33	May-11	1,240	810	631	425	5,251	0	80
34	Jun-11	1,237	697	629	423	5,333	0	73
35	Jul-11	963	737	574	351	5,053	0	68
36	Aug-11	1,073	776	583	317	5,055	0	65
37	Sep-11	1,261	674	580	289	5,136	0	61
38	Oct-11	1,197	742	590	302	4,969	0	52
39	Nov-11	1,116	640	602	311	5,047	0	44
40	Dec-11	1,123	777	610	321	5,017	0	48
41	Jan-12	1,289	881	590	309	4,925	0	56
42	Feb-12	1,183	725	596	298	4,869	0	64
43	Mar-12	1,300	767	602	331	4,970	0	62
44	Apr-12	1,223	784	603	332	4,967	0	63
45	May-12	1,477	876	612	350	5,231	0	69
46	Jun-12	1,057	873	613	352	5,274	0	69
47	Jul-12	1,100	681	605	323	5,175	0	60
48	Aug-12	1,050	744	611	317	5,219	0	57
49	Sep-12	1,151	681	619	295	5,050	0	56
50	Oct-12	1,344	898	612	306	5,076	0	60
51	Nov-12	1,098	656	609	321	5,061	0	57
52	Dec-12							
53	Jan-13							
54	Feb-13							
55	Mar-13							
56	Apr-13							
57	May-13							
58	Jun-13							
59								
60								
61								
62								
63								
64								
65								
66	Source of Data							
67	Column							
68	B	DCYF SFY Management Database Report: Bridges.						
69	C	DCYF Assessment Supervisory Report: Bridges.						
70	D	Bridges placement authorizations during the month, unduplicated.						
71	E	Bridges placement authorizations during the month, unduplicated.						
72	F	Bridges Expenditure Report, NHB-OAR8-128						
73	G	Child Care Wait List Screen: New Heights						
74	H	Bridges Service Day Query - Bed days divided by days in month						

	A	B	C	D	E	F	G	H	I	J
1	Table F									
2	Department of Health and Human Services									
3	Operating Statistics									
4	Social Services									
5										
6		FANF	APTD Persons	Food Stamps Persons	Child Support Cases					
7					Current Cases	Former Cases	Never Cases	Total Cases		
8					Actual	Actual	Actual	Actual		
9		Actual	Actual	Actual	Actual	Actual	Actual	Actual		
22	Jul-10	13,920	8,617	109,131	5,550	17,304	13,123	35,977		
23	Aug-10	13,981	8,643	109,950	5,758	17,120	13,138	36,016		
24	Sep-10	14,065	8,650	110,588	5,508	17,374	13,072	35,954		
25	Oct-10	13,615	8,656	110,694	5,726	17,177	13,051	35,954		
26	Nov-10	13,553	8,667	111,476	5,645	17,262	13,026	35,933		
27	Dec-10	13,789	8,749	112,293	5,577	17,345	12,986	35,908		
28	Jan-11	13,796	8,740	113,127	5,716	17,142	12,965	35,823		
29	Feb-11	13,705	8,779	112,803	5,654	17,189	12,917	35,760		
30	Mar-11	13,730	8,912	114,023	5,411	17,425	12,942	35,778		
31	Apr-11	13,597	9,019	114,482	5,435	17,379	12,986	35,800		
32	May-11	13,330	9,009	114,611	5,586	17,150	12,961	35,697		
33	Jun-11	13,272	9,088	114,441	5,401	17,296	12,902	35,599		
34	Jul-11	12,046	9,031	113,984	5,302	17,277	12,906	35,485		
35	Aug-11	11,980	8,905	114,285	5,416	17,099	12,842	35,357		
36	Sep-11	12,014	8,864	114,344	5,163	17,225	12,748	35,136		
37	Oct-11	11,756	8,763	114,705	5,365	17,081	12,749	35,195		
38	Nov-11	11,668	8,854	114,371	5,325	17,095	12,728	35,148		
39	Dec-11	11,787	9,006	115,671	5,192	17,184	12,760	35,136		
40	Jan-12	11,781	8,834	117,047	5,360	17,052	12,793	35,205		
41	Feb-12	11,628	8,792	117,293	5,327	17,066	12,836	35,229		
42	Mar-12	9,202	8,600	117,250	4,211	18,113	12,897	35,221	*	
43	Apr-12	8,950	8,575	117,443	4,308	17,966	12,876	35,150		
44	May-12	8,853	8,541	117,744	4,308	17,881	12,845	35,034		
45	Jun-12	8,774	8,518	117,708	4,139	17,952	12,898	34,989		
46	Jul-12	8,690	8,405	117,625	4,184	17,771	12,928	34,883		
47	Aug-12	8,793	8,296	117,916	4,031	17,760	12,899	34,690		
48	Sep-12	8,657	8,218	117,569	4,038	17,722	12,853	34,613		
49	Oct-12	8,704	8,216	119,101	4,261	17,526	12,865	34,652		
50	Nov-12	8,599	8,181	118,992	4,066	17,650	12,862	34,578		
51	Dec-12									
52	Jan-13									
53	Feb-13									
54	Mar-13									
55	Apr-13									
56	May-13									
57	Jun-13									
58										
59	Source of Data									
60	Column									
61	B	Office of Research & Analysis, Ca								
62	C	Budget Document								
63	D	Budget Document								
64	E-H	DCSS Caseload (Month End Actual from NECSES)								
65										
66		* Effective 3/1/12, SSI or SSP is considered when determining FANF eligibility.								
67		Those child support cases no longer eligible, are now "Former" assistance								
68		cases.								
69										

	A	B	C	D	E	F	G	H	I
1	Table G								
2	Department of Health and Human Services								
3	Operating Statistics								
4	Community Mental Health Center Medicaid								
5									
6		Monthly Cost	YTD Weekly Average Cost		Medicaid Client Trending Report				
7		Actual	Actual		Current Date: 12/10/12		Note: All figures are year-to-date		
20	Jul-10	\$7,988,373	\$ 1,597,675		ACTUALS - YTD				
21	Aug-10	\$7,136,649	\$ 1,680,558		FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
22	Sep-10	\$6,629,711	\$ 1,673,441		2008	11,016	13,553	15,497	17,392
23	Oct-10	\$8,685,885	\$ 1,691,145		2009	12,014	14,693	16,849	19,206
24	Nov-10	\$8,628,997	\$ 1,775,892		2010	13,240	16,187	18,580	20,797
25	Dec-10	\$6,900,690	\$ 1,702,604		2011	13,480	16,390	18,410	20,665
26	Jan-11	\$6,184,140	\$ 1,682,401		2012	13,358	15,775	17,447	19,925
27	Feb-11	\$6,740,043	\$ 1,682,700		2013	12,334			
28	Mar-11	\$7,382,305	\$ 1,699,405		BUDGETED - YTD				
29	Apr-11	\$9,302,312	\$ 1,757,654		FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
30	May-11	\$7,547,988	\$ 1,731,814		2011	12,541	15,333	17,599	19,699
31	Jun-11	\$7,992,643	\$ 1,752,303		2012	13,806	16,787	18,856	21,165
32	Jul-11	\$7,631,195	\$ 1,526,239		2013	14,214	16,786	18,565	21,202
33	Aug-11	\$6,879,546	\$ 1,612,305						
34	Sep-11	\$8,259,497	\$ 1,626,446						
35	Oct-11	\$6,551,174	\$ 1,628,967						
36	Nov-11	\$6,684,985	\$ 1,636,654		VARIANCE: BUDGETED TO ACTUAL - YTD				
37	Dec-11	\$8,227,790	\$ 1,638,303		FISCAL YEAR	QTR 1	QTR 2	QTR 3	QTR 4
38	Jan-12	\$6,020,154	\$ 1,621,108		2012	-448	-1,012	-1,409	-1,240
39	Feb-12	\$6,992,712	\$ 1,635,630		2013	-1,880			
40	Mar-12	\$8,495,420	\$ 1,643,562						
41	Apr-12	\$7,164,315	\$ 1,656,972						
42	May-12	\$7,280,134	\$ 1,670,561						
43	Jun-12	\$8,576,998	\$ 1,674,791						
44	Jul-12	\$6,080,133	\$ 1,520,033						
45	Aug-12	\$8,396,227	\$ 1,608,484						
46	Sep-12	\$6,638,801	\$ 1,624,243						
47	Oct-12	\$6,557,972	\$ 1,627,831						
48	Nov-12	\$8,163,038	\$ 1,628,917						
49	Dec-12								
50	Jan-13								
51	Feb-13								
52	Mar-13								
53	Apr-13								
54	May-13								
55	Jun-13								
56									

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Table H													
2	Department of Health and Human Services													
3	Operating Statistics													
4	Elderly & Adult Long Term Care													
5														
6		Total Nursing Clients		CFI Home Health	CFI Midlevel	Other Nursing	Nursing Home Beds		Pct in NF	APS Clients Assmnts	APS Cases Ongoing	SSBG AIHC Waitlist	Total SSBG AIHC	
7		Actual	Budget			Nota 1	3 month Avg	Budget						
8														
20	Jul-10	7,284	7,740	2,541	384	36	4,359	4,063	59.8%	250	1,121	5		
21	Aug-10	7,223	7,740	2,494	389	34	4,340	4,063	60.1%	221	1,118	1		
22	Sep-10	7,112	7,740	2,513	365	32	4,234	4,063	59.5%	228	1,104	0	506	
23	Oct-10	7,150	7,740	2,527	387	35	4,236	4,063	59.2%	228	1,080	0		
24	Nov-10	7,237	7,740	2,557	396	28	4,284	4,063	59.2%	221	1,067	3		
25	Dec-10	7,346	7,740	2,530	413	32	4,403	4,063	59.9%	183	1,068	0	614	
26	Jan-11	7,217	7,740	2,468	416	32	4,333	4,063	60.0%	178	1,039	3		
27	Feb-11	7,164	7,740	2,548	385	33	4,231	4,063	59.1%	162	1,040	6		
28	Mar-11	7,127	7,740	2,544	388	32	4,195	4,063	58.9%	203	1,042	3		
29	Apr-11	7,221	7,740	2,511	422	31	4,288	4,063	59.4%	222	1,041	3		
30	May-11	7,079	7,740	2,485	417	34	4,177	4,063	59.0%	207	1,058	8		
31	Jun-11	7,094	7,740	2,436	420	35	4,238	4,063	59.7%	238	1,077	4	740	YTD
32	Jul-11	7,142	7,515	2,499	443	31	4,200	4,400	58.8%	200	1,069	1		
33	Aug-11	7,196	7,515	2,396	456	37	4,344	4,400	60.4%	226	1,083	2		
34	Sep-11	7,174	7,515	2,382	447	32	4,345	4,400	60.6%	236	1,091	2	532	YTD
35	Oct-11	7,053	7,515	2,340	442	33	4,271	4,400	60.6%	253	1,108	2		
36	Nov-11	7,037	7,515	2,350	432	35	4,255	4,400	60.5%	212	1,103	2		
37	Dec-11	7,132	7,515	2,356	446	32	4,330	4,400	60.7%	220	1,095	-	667	YTD
38	Jan-12	7,189	7,515	2,357	439	34	4,393	4,400	61.1%	215	1,077	9		
39	Feb-12	7,312	7,515	2,417	418	33	4,477	4,400	61.2%	215	1,084	9		
40	Mar-12	7,518	7,515	2,530	448	31	4,540	4,400	60.4%	240	1,065	13	740	YTD
41	Apr-12	7,368	7,515	2,450	433	34	4,485	4,400	60.9%	223	1,053	9		
42	May-12	7,343	7,515	2,486	439	33	4,418	4,400	60.2%	223	1,084	5		
43	Jun-12	7,376	7,515	2,554	436	34	4,386	4,400	59.5%	245	1,095	16	786	YTD
44	Jul-12	7,225	7,578	2,401	444	34	4,380	4,422	60.6%	238	1,096	9		
45	Aug-12	7,448	7,578	2,468	471	39	4,509	4,422	60.5%	251	1,087	5		
46	Sep-12	7,281	7,578	2,454	462	37	4,365	4,422	60.0%	209	1,092	6	518	YTD
47	Oct-12	7,293	7,578	2,475	464	35	4,354	4,422	59.7%	243	1,137	1		
48	Nov-12	7,254	7,578	2,478	482	34	4,294	4,422	59.2%	200	1,203	1		
49	Dec-12													
50	Jan-13													
51	Feb-13													
52	Mar-13													
53	Apr-13													
54	May-13													
55	Jun-13													
56														
57														
58		Note 1: These clients are also captured under OMBP Provider Payments												
59		Note : CFI Home Health = CFI Home Support and Home Health Care Waiver Services												
60	Source of Data													
61	Columns													
62														
63	D-F	MDSS monthly client counts												
64	G	3 month Avg of the number of paid bed days in the month/days in prior month												
65		by the number of days in the previous month. MDSS												
66	J	Options Monthly Protective Reports												
67	K	Options Monthly Activity Report												
68	L	SSBG Adult In-Home Care verbal report from Adult Protective Services Administrator												
69	M	Quarterly Options Paid Claims from Business Systems Unit Manager												

	A	B	C	D	E	F	G	H	I	J
1	Operating Statistics									
2	Developmental Services Long Term Care									
3										
4										
5		BDS Programs served FYTD**	BDS Programs - FYTD Unduplicated Count	Early Supports & Services	Special Medical Services	Partners in Health Program	Devl. Serv. Priority #1 DD Waitlist	Devl. Serv. ABD Waitlist		Medicaid to Schools
6					<small>8-09 to 8-12 Actual</small>	<small>8-09 to 8-12 Actual</small>	<small>Actual*</small>	<small>Actual*</small>		
7	Aug-09	11,213	7,459	1,817	2,006	874	37	0		
8	Sep-09	11,534	7,882	1,823	1,868	892	37	0		
9	Oct-09	12,014	8,241	1,811	2,019	877	37	0		
10	Nov-09	12,561	8,703	1,760	2,044	907	37	0		
11	Dec-09	12,906	9,036	1,803	2,048	911	19	0		
12	Jan-10	13,631	9,836	1,826	1,917	939	19	0		
13	Feb-10	14,403	10,575	1,753	1,928	950	19	0		
14	Mar-10	14,493	10,650	1,869	1,849	997	47	0		
15	Apr-10	14,844	11,084	1,864	1,576	1,092	47	0		
16	May-10	15,446	11,830	1,857	1,620	998	47	0		
17	Jun-10	14,693	12,015	1,861	1,660	1,018	20	0		6,612
18	Jul-10	9,505	6,463	1,927	1,652	1,390	40	0		
19	Aug-10	10,574	7,826	2,054	1,690	1,058	13	0		
20	Sep-10	11,107	8,324	2,069	1,730	1,053	9	0		
21	Oct-10	11,667	8,826	2,087	1,767	1,074	21	1		
22	Nov-10	12,438	9,600	2,128	1,768	1,070	19	0		
23	Dec-10	12,732	9,959	2,101	1,667	1,106	19	0		
24	Jan-11	13,152	10,344	1,972	1,659	1,149	19	0		
25	Feb-11	13,567	10,817	2,017	1,613	1,137	19	0		
26	Mar-11	13,900	11,098	2,182	1,651	1,151	20	0		
27	Apr-11	14,201	11,337	2,277	1,695	1,169	30	0		
28	May-11	14,623	11,713	2,339	1,742	1,168	30	0		
29	Jun-11	15,148	12,168	2,344	1,772	1,208	24	4		6,785
30	Jul-11	10,626	7,627	2,248	1,795	1,204	56	6		
31	Aug-11	10,953	7,957	1,799	1,806	1,190	34	8		
32	Sep-11	11,146	8,328	2,329	1,811	1,007	34	10		
33	Oct-11	11,500	8,529	2,668	1,841	1,130	46	9		
34	Nov-11	11,918	9,077	2,917	1,727	1,114	58	9		
35	Dec-11	12,290	9,445	3,057	1,742	1,103	62	0		
36	Jan-12	12,535	9,848	3,274	1,667	1,020	66	0		
37	Feb-12	12,767	10,112	3,468	1,663	992	71	0		
38	Mar-12	13,133	10,455	3,661	1,695	983	78	0		
39	Apr-12	13,510	10,802	3,922	1,702	1,006	81	0		
40	May-12	13,850	11,122	4,154	1,740	988	90	0		
41	Jun-12	14,248	11,513	4,423	1,737	998	94	0		6,419
42	Jul-12	9,742	7,055	1,891	1,689	998	123	0		
43	Aug-12	10,324	7,590	2,083	1,738	996	123	0		
44	Sep-12	11,000	8,156	2,288	1,814	1,030	154	0		
45	Oct-12	11,701	8,774	2,601	1,876	1,051	169	0		
46	Nov-12	12,207	9,209	2,861	1,935	1,063	172	0		
47	Dec-12									
48	Jan-13									
49	Feb-13									
50	Mar-13									
51	Apr-13									
52	May-13									
53	Jun-13									
54										
55										
56										
57	Data Sources:	NHLeads	NHLeads	NHLeads	SMSdb	PIHdb	Registry	Registry		
58										
59	*G & *H	Represent the number of individuals waiting at least 90-days for DD or ABD								
60		Waiver funding.								
61	**	BDS count excludes MTS Students served								
62	E & F	Represents year-to-date total number served								

	A	B	C	D	E	F	G	H	I	J	K
1	Table I										
2	Department of Health and Human Services										
3	Operating Statistics										
4	Shelter & Institutions										
5											
6		NHH				BHHS					Glenciff
7		APS & APC Census	APS & APC Admissions	THS Census		Individual Bednights	% of		Family Bednights	% of	GH Census
8		Actual	Actual	Actual	Capacity	Actual	Capacity	Capacity	Actual	Capacity	Actual
9											
22	Jul-10	148	178	41	11,408	8,444	74%	806	595	74%	112
23	Aug-10	145	185	41	10,304	7,523	73%	728	599	82%	112
24	Sep-10	146	184	42	11,040	8,032	73%	780	688	88%	112
25	Oct-10	145	191	43	10,757	8,668	81%	780	687	88%	112
26	Nov-10	162	200	43	10,590	9,101	86%	780	622	80%	113
27	Dec-10	156	173	40	10,943	9,539	87%	806	612	76%	113
28	Jan-11	154	184	42	11,997	10,525	88%	806	667	83%	109
29	Feb-11	156	160	43	10,836	10,606	98%	728	627	86%	106
30	Mar-11	159	219	44	11,657	10,528	90%	806	639	79%	109
31	Apr-11	152	204	42	10,590	9,141	86%	780	680	87%	111
32	May-11	153	228	44	10,943	8,785	80%	806	622	77%	113
33	Jun-11	139	199	43	10,590	9,019	85%	780	588	75%	113
34	Jul-11	142	209	43	10,943	9,368	86%	806	627	78%	113
35	Aug-11	134	192	41	10,943	9,590	88%	806	732	91%	115
36	Sep-11	128	196	41	10,590	9,719	92%	768	744	97%	115
37	Oct-11	149	200	37	10,943	10,781	99%	806	826	102%	117
38	Nov-11	150	193	36	10,590	10,779	102%	780	885	113%	116
39	Dec-11	151	202	36	11,521	11,721	102%	806	877	109%	113
40	Jan-12	153	207	0	12,090	12,173	101%	806	883	110%	115
41	Feb-12	153	191	0	11,310	11,137	98%	754	770	102%	118
42	Mar-12	153	184	0	12,090	11,049	91%	806	837	104%	118
43	Apr-12	153	200	0	10,590	9,945	94%	780	817	105%	118
44	May-12	155	208	0	10,943	10,510	96%	806	898	111%	117
45	Jun-12	149	187	0	10,590	9,845	93%	780	869	111%	119
46	Jul-12	145	161	0	10,943	9,568	87%	806	685	85%	118
47	Aug-12	149	193	0	10,943	9,573	87%	806	755	94%	118
48	Sep-12	151	162	0	9,870	9,304	94%	780	674	86%	119
49	Oct-12	150	178	0	10,199	9,826	96%	806	757	94%	119
50	Nov-12	150	161	0	9,870	9,369	95%	780	763	98%	117
51	Dec-12										
52	Jan-13										
53	Feb-13										
54	Mar-13										
55	Apr-13										
56	May-13										
57	Jun-13										
58											
59											
60											
61	Source of Data										
62	Column										
63	B	Daily in-house midnight census averaged per month									
64	C	Daily census report of admissions totalled per month									
65	D	Daily in-house midnight census averaged per month									
66	E	Total number of individual bednights available in emergency shelters									
67	F	Total number of individual bednights utilized in emergency shelters									
68	G	Percentage of individual bednights utilized during month									
69	H	Total number of family bednights available in emergency shelters									
70	I	Total number of family bednights utilized in emergency shelters									
71	J	Percentage of family bednights utilized during month									
72	K	Daily in-house midnight census averaged per month									

	A	B	C	D	E	F	G	H	I
1	Table J								
2	Department of Health and Human Services								
3	Office of Medicaid Business and Policy								
4	Budget V. Actual Medical Expenditures								
5									
6	Medicaid Provider Payments								
7	(Provider Payments, Outpatient Hospital, Prescription Drugs)								
8		Budgeted	Expended	Excess/Shortfall					
9	Jul-12	\$33,504,813	\$28,381,979	\$5,122,834					
10	Aug-12	\$41,881,016	\$41,797,437	\$83,579					
11	Sep-12	\$33,504,813	\$28,699,192	\$4,805,621					
12	Oct-12	\$33,504,813	\$33,671,491	(\$166,678)					
13	Nov-12	\$41,881,016	\$38,025,298	\$3,855,719					
14	Dec-12	\$33,504,813	\$37,318,272	(\$3,813,459)					
15	Jan-13	\$33,504,813	\$33,313,504	\$191,309					
16	Feb-13	\$33,504,813	\$37,417,717	(\$3,912,904)					
17	Mar-13	\$41,881,016	\$43,681,850	(\$1,800,834)					
18	Apr-13	\$33,504,813	\$37,675,766	(\$4,170,953)					
19	May-13	\$41,881,016	\$39,973,978	\$1,907,038					
20	Jun-13	\$33,504,813	\$39,925,655	(\$6,420,842)					
21	Total	\$435,562,571	\$439,882,140	(\$4,319,569)					
22									
23									
24	CHIP Fee-for-service								
25		Budgeted	Expended	Excess/(Shortfall)					
26	Jul-12	\$1,154,694	\$431,145	\$723,549					
27	Aug-12	\$1,443,368	\$1,398,498	\$44,870					
28	Sep-12	\$1,154,694	\$1,147,111	\$7,583					
29	Oct-12	\$1,154,694	\$1,324,754	(\$170,060)					
30	Nov-12	\$1,154,694	\$1,534,985	(\$380,291)					
31	Dec-12	\$1,443,368	\$1,534,579	(\$91,211)					
32	Jan-13	\$1,154,694	\$1,405,586	(\$250,892)					
33	Feb-13	\$1,154,694	\$1,404,077	(\$249,383)					
34	Mar-13	\$1,443,368	\$1,908,148	(\$464,780)					
35	Apr-13	\$1,154,694	\$1,387,500	(\$232,806)					
36	May-13	\$1,443,368	\$1,673,577	(\$230,209)					
37	Jun-13	\$1,154,694	\$1,419,824	(\$265,130)					
38	Total	\$15,011,027	\$16,569,784	(\$1,558,757)					
39									
40									
41	BCCP								
42	(Provider Payments, Outpatient Hospital, Prescription Drugs)								
43		Budgeted	Expended	Excess/Shortfall					
44	Jul-12	\$251,156	\$278,082	(\$26,926)					
45	Aug-12	\$313,945	\$378,267	(\$64,322)					
46	Sep-12	\$251,156	\$317,636	(\$66,480)					
47	Oct-12	\$251,156	\$342,295	(\$91,139)					
48	Nov-12	\$251,156	\$345,771	(\$94,615)					
49	Dec-12	\$313,945	\$365,989	(\$52,044)					
50	Jan-13	\$251,156	\$310,007	(\$58,851)					
51	Feb-13	\$251,156	\$310,007	(\$58,851)					
52	Mar-13	\$313,945	\$394,901	(\$80,956)					
53	Apr-13	\$251,156	\$310,007	(\$58,851)					
54	May-13	\$313,945	\$380,117	(\$66,172)					
55	Jun-13	\$251,156	\$310,007	(\$58,851)					
56	Total	\$3,265,027	\$4,043,087	(\$778,060)					
57									
58									
59	Notes:								
60	Shaded figures are estimates								
61	Department of Health and Human Services; Reduction in Appropriation. In the event that estimated restricted revenues collected by the								
62	department of health and human services in the aggregate are less than budgeted, during the biennium ending June 30, 2013, the total								
63	appropriations to the department of health and human services shall be reduced by the amount of the shortfall in either actual or projected								
64	revenue. The commissioner of the department of health and human services shall notify the bureau of accounting, in writing, no later than								
65	April 1st of each year as to precisely which line item appropriation and in what specific amount reductions are to be made in order to fully								
66	compensate for the total revenue deficits.								

Table K																			
Department of Health and Human Services																			
Caseloads Versus Prior Year & Prior Month																			
		Unduplicated Persons			Medicaid Persons			Long Term Care-Seniors			FANF Persons			APTD Persons			SNAP Persons		
		Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo	Actual	Vs PY	Vs Pmo
32	Jul-10	150,572	7.2%	0.2%	118,831	4.4%	-0.2%	7,284	-4.3%	1.4%	13,920	4.1%	-1.8%	8,617	9.7%	0.0%	109,131	25.7%	0.4%
33	Aug-10	151,231	7.2%	0.4%	118,841	4.2%	0.0%	7,223	-1.4%	-0.8%	13,981	3.6%	0.4%	8,643	8.9%	0.3%	109,950	23.2%	0.8%
34	Sep-10	151,609	6.5%	0.2%	119,213	3.8%	0.3%	7,112	-0.8%	-1.5%	14,065	2.1%	0.6%	8,650	7.8%	0.1%	110,588	20.4%	0.6%
35	Oct-10	151,486	5.4%	-0.1%	118,770	2.4%	-0.4%	7,150	-4.1%	0.5%	13,615	-1.2%	-3.2%	8,656	6.5%	0.1%	110,694	16.8%	0.1%
36	Nov-10	151,906	5.1%	0.3%	118,882	2.2%	0.1%	7,237	-0.5%	1.2%	13,553	-2.7%	-0.5%	8,667	5.4%	0.1%	111,476	15.2%	0.7%
37	Dec-10	152,991	5.0%	0.7%	119,845	2.3%	0.8%	7,346	4.5%	1.5%	13,789	-3.5%	1.7%	8,749	5.6%	0.9%	112,293	13.2%	0.7%
38	Jan-11	153,338	4.7%	0.2%	119,554	1.9%	-0.2%	7,217	-1.3%	-1.8%	13,796	-4.1%	0.1%	8,740	4.8%	-0.1%	113,127	12.0%	0.7%
39	Feb-11	152,942	3.7%	-0.3%	119,255	1.0%	-0.3%	7,164	-0.7%	-0.7%	13,705	-5.6%	-0.7%	8,779	4.4%	0.4%	112,803	9.8%	-0.3%
40	Mar-11	154,218	3.5%	0.8%	120,395	1.3%	1.0%	7,127	-2.9%	-0.5%	13,730	-5.9%	0.2%	8,912	5.1%	1.5%	114,023	8.5%	1.1%
41	Apr-11	154,397	3.0%	0.1%	120,532	0.9%	0.1%	7,221	-2.0%	1.3%	13,597	-6.8%	-1.0%	9,019	5.4%	1.2%	114,482	7.7%	0.4%
42	May-11	154,589	2.9%	0.1%	120,353	1.0%	-0.1%	7,079	-1.3%	-2.0%	13,330	-6.4%	-2.0%	9,009	5.3%	-0.1%	114,611	6.0%	0.1%
43	Jun-11	154,572	2.8%	0.0%	120,867	1.5%	0.4%	7,094	-1.3%	0.2%	13,272	-6.4%	-0.4%	9,088	5.5%	0.9%	114,441	5.3%	-0.1%
44	Jul-11	153,928	2.2%	-0.4%	119,814	0.8%	-0.9%	7,142	-1.9%	0.7%	12,046	-13.5%	-9.2%	9,031	4.8%	-0.6%	113,984	4.4%	-0.4%
45	Aug-11	153,803	1.7%	-0.1%	119,628	0.7%	-0.2%	7,196	-0.4%	0.8%	11,980	-14.3%	-0.5%	8,905	3.0%	-1.4%	114,285	3.9%	0.3%
46	Sep-11	154,055	1.6%	0.2%	119,916	0.6%	0.2%	7,174	0.9%	-0.3%	12,014	-14.6%	0.3%	8,864	2.5%	-0.5%	114,344	3.4%	0.1%
47	Oct-11	153,942	1.6%	-0.1%	119,437	0.6%	-0.4%	7,053	-1.4%	-1.7%	11,756	-13.7%	-2.1%	8,793	1.6%	-0.8%	114,705	3.6%	0.3%
48	Nov-11	153,484	1.0%	-0.3%	118,901	0.0%	-0.4%	7,037	-2.8%	-0.2%	11,668	-13.9%	-0.7%	8,854	2.2%	0.7%	114,371	2.6%	-0.3%
49	Dec-11	154,470	1.0%	0.6%	119,626	-0.2%	0.6%	7,132	-2.9%	1.4%	11,787	-14.5%	1.0%	9,006	2.9%	1.7%	115,671	3.0%	1.1%
50	Jan-12	154,765	0.9%	0.2%	119,338	-0.2%	-0.2%	7,189	-0.4%	0.8%	11,781	-14.6%	-0.1%	8,834	1.1%	-1.9%	117,047	3.5%	1.2%
51	Feb-12	155,274	1.5%	0.3%	119,553	0.2%	0.2%	7,312	2.1%	1.7%	11,628	-15.2%	-1.3%	8,792	0.1%	-0.5%	117,293	4.0%	0.2%
52	Mar-12	155,424	0.8%	0.1%	120,382	0.0%	0.7%	7,518	5.5%	2.8%	9,202	-33.0%	-20.9%	8,600	-3.5%	-2.2%	117,250	2.8%	0.0%
53	Apr-12	155,639	0.8%	0.1%	120,538	0.0%	0.1%	7,368	2.0%	-2.0%	8,950	-34.2%	-2.7%	8,595	-4.7%	-0.1%	117,443	2.6%	0.2%
54	May-12	155,789	0.8%	0.1%	120,520	0.1%	0.0%	7,343	3.7%	-0.3%	8,853	-33.6%	-1.1%	8,541	-5.2%	-0.6%	117,744	2.7%	0.3%
55	Jun-12	156,002	0.9%	0.1%	120,335	-0.4%	-0.2%	7,376	4.0%	0.4%	8,774	-33.9%	-0.9%	8,518	-6.3%	-0.3%	117,708	2.9%	0.0%
56	Jul-12	156,637	1.8%	0.4%	129,569	Eff. 7/1/12 CHIP included		7,225	1.2%	-2.0%	8,690	-27.9%	-1.0%	8,405	-6.9%	-1.3%	117,625	3.2%	-0.1%
57	Aug-12	156,966	2.1%	0.2%	129,951	8.6%	0.3%	7,448	3.5%	3.1%	8,793	-26.6%	1.2%	8,296	-6.8%	-1.3%	114,916	0.6%	-2.3%
58	Sep-12	156,144	1.4%	-0.5%	129,479	8.0%	-0.4%	7,281	1.5%	-2.2%	8,657	-27.9%	-1.5%	8,218	-7.3%	-0.9%	117,569	2.8%	2.3%
59	Oct-12	157,243	2.1%	0.7%	130,393	9.2%	0.7%	7,293	3.4%	0.2%	8,704	-26.0%	0.5%	8,216	-6.6%	0.0%	119,101	3.8%	1.3%
60	Nov-12	157,170	2.4%	0.0%	130,110	9.4%	-0.2%	7,254	3.1%	-0.5%	8,599	-26.3%	-1.2%	8,181	-7.6%	-0.4%	118,992	4.0%	-0.1%
61	Dec-12																		
62	Jan-13																		
63	Feb-13																		
64	Mar-13																		
65	Apr-13																		
66	May-13																		
67	Jun-13																		
68																			

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
2	DATA TABLES FOR CHARTS																
3	Caseloads Vs Unemployment			Caseloads-Actual			Personnel Vacancy Rate										
4	NH	Unempmt.	Unempmt.	FANF	APTD	Medicaid	Authorized	Filled	Vacant	PCT	Caseload	Staff					
5	Rate	Rate	Persons	Actual	Actual	Actual											
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7																	
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29																	
30																	
31	Jul-09	8.6%	140,420														
32	Aug-09	8.9%	141,132	Jul-09	13,377	7,855	113,861	Jul-09	3,353	3,068	287	8.6%	Jul-09	140,420	3,068		
33	Sep-09	7.2%	142,381	Aug-09	13,468	7,935	114,030	Aug-09	3,353	3,040	313	9.3%		141,132	3,040		
34	Oct-09	6.8%	143,697	Sep-09	13,771	8,022	114,862	Sep-09	3,334	3,021	313	8.4%		142,381	3,021		
35	Nov-09	6.7%	144,519	Oct-09	13,787	8,127	115,976	Oct-09	3,338	2,909	429	12.9%	Oct-09	143,697	2,909		
36	Dec-09	6.9%	145,758	Nov-09	13,927	8,221	116,281	Nov-09	3,337	2,902	435	13.0%		144,519	2,902		
37	Jan-10	7.0%	146,491	Dec-09	14,288	8,288	117,171	Dec-09	3,337	2,893	444	13.3%		145,758	2,893		
38	Feb-10	7.1%	147,414	Jan-10	14,392	8,337	117,326	Jan-10	3,337	2,886	451	13.5%	Jan-10	146,491	2,888		
39	Mar-10	7.0%	149,065	Feb-10	14,522	8,412	118,060	Feb-10	3,337	2,887	450	13.5%		147,414	2,887		
40	Apr-10	6.7%	149,947	Mar-10	14,567	8,461	118,926	Mar-10	3,337	2,877	460	13.8%		149,065	2,877		
41	May-10	6.4%	150,236	Apr-10	14,596	8,557	119,503	Apr-10	3,337	2,873	464	13.9%	Apr-10	149,947	2,873		
42	Jun-10	5.9%	150,331	May-10	14,244	8,556	119,197	May-10	3,337	2,857	480	14.4%		150,236	2,857		
43	Jul-10	5.6%	150,572	Jun-10	14,181	8,615	119,121	Jun-10	3,344	2,862	482	14.4%		150,331	2,862		
44	Aug-10	5.7%	151,231	Jul-10	13,920	8,617	118,831	Jul-10	3,344	2,816	526	15.7%	Jul-10	150,572	2,816		
45	Sep-10	5.5%	151,609	Aug-10	13,981	8,643	118,841	Aug-10	3,344	2,802	542	16.2%		151,231	2,802		
46	Oct-10	5.4%	151,486	Sep-10	14,065	8,650	119,213	Sep-10	3,344	2,795	549	16.4%		151,609	2,795		
47	Nov-10	5.4%	151,906	Oct-10	13,615	8,656	118,770	Oct-10	3,341	2,800	541	16.2%	Oct-10	151,486	2,800		
48	Dec-10	5.4%	152,991	Nov-10	13,553	8,667	118,862	Nov-10	3,344	2,809	535	16.0%		151,906	2,809		
49	Jan-11	5.6%	153,338	Dec-10	13,789	8,749	119,845	Dec-10	3,348	2,815	533	15.8%		152,991	2,815		
50	Feb-11	5.4%	152,942	Jan-11	13,796	8,740	119,554	Jan-11	3,348	2,813	535	16.0%	Jan-11	153,338	2,813		
51	Mar-11	5.2%	154,218	Feb-11	13,765	8,779	119,255	Feb-11	3,348	2,820	528	15.8%		152,942	2,820		
52	Apr-11	4.9%	154,397	Mar-11	13,790	8,812	120,395	Mar-11	3,348	2,820	528	15.8%		154,218	2,827		
53	May-11	4.6%	154,599	Apr-11	13,567	9,018	120,532	Apr-11	3,348	2,818	530	15.8%	Apr-11	154,397	2,818		
54	Jun-11	4.6%	154,572	May-11	13,330	9,000	120,353	May-11	3,348	2,794	554	16.5%		154,599	2,794		
55	Jul-11	5.2%	153,328	Jun-11	13,272	9,068	120,867	Jun-11	3,348	2,767	581	17.4%		154,572	2,767		
56	Aug-11	5.3%	153,803	Jul-11	12,046	9,031	119,814	Jul-11	2,995	2,764	231	7.7%	Jul-11	153,328	2,764		
57	Sep-11	5.4%	154,055	Aug-11	11,980	8,905	119,628	Aug-11	2,955	2,767	228	7.6%		153,803	2,767		
58	Oct-11	5.3%	153,942	Sep-11	12,014	8,964	119,916	Sep-11	2,995	2,774	221	7.4%		154,055	2,774		
59	Nov-11	5.2%	153,484	Oct-11	11,756	8,793	119,437	Oct-11	2,997	2,759	238	7.9%	Oct-11	153,942	2,759		
60	Dec-11	5.2%	154,470	Nov-11	11,668	8,654	118,901	Nov-11	2,997	2,753	244	8.1%		153,484	2,753		
61	Jan-12	5.2%	154,765	Dec-11	11,787	9,006	119,626	Dec-11	2,898	2,672	226	7.6%		154,470	2,672		
62	Feb-12	5.2%	155,274	Jan-12	11,781	8,834	119,338	Jan-12	2,898	2,699	199	6.9%	Jan-12	154,765	2,699		
63	Mar-12	5.2%	155,424	Feb-12	11,626	8,792	119,553	Feb-12	2,898	2,686	212	7.3%		155,274	2,686		
64	Apr-12	5.0%	155,639	Mar-12	9,202	8,600	120,382	Mar-12	2,898	2,694	204	7.0%		155,424	2,694		
65	May-12	5.0%	155,789	Apr-12	8,950	8,595	120,538	Apr-12	2,898	2,687	211	7.3%	Apr-12	155,639	2,687		
66	Jun-12	5.1%	156,002	May-12	8,653	8,541	120,520	May-12	2,898	2,674	224	7.7%		155,789	2,674		
67	Jul-12	5.4%	156,637	Jun-12	8,774	8,516	120,335	Jun-12	2,897	2,671	225	7.8%		156,002	2,671		
68	Aug-12	5.7%	156,966	Jul-12	8,690	8,405	126,599	Jul-12	2,897	2,660	237	8.2%	Jul-12	156,637	2,660		
69	Sep-12	5.7%	156,144	Aug-12	8,793	8,296	129,951	Aug-12	2,897	2,643	254	8.8%		156,966	2,643		
70	Oct-12	5.7%	157,243	Sep-12	8,657	8,218	129,479	Sep-12	2,897	2,640	257	8.9%		156,144	2,640		
71	Nov-12			Oct-12	8,704	8,216	130,393	Oct-12	2,897	2,641	256	8.8%		157,243	2,641		
72	Dec-12			Nov-12	8,599	8,181	130,110	Nov-12	2,897	2,636	261	9.0%		157,170			
73	Jan-13			Dec-12				Dec-12									
74	Feb-13			Jan-13				Jan-13									
75	Mar-13			Feb-13				Feb-13									
76	Apr-13			Mar-13				Mar-13									
77	May-13			Apr-13				Apr-13									
78	Jun-13			May-13				May-13									
79				Jun-13				Jun-13									



STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
DIVISION of TRAVEL and TOURISM DEVELOPMENT
 172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

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 FAX: 603-271-6870
 TRAVEL GUIDE: 800-386-4664
 WEBSITE: www.visitnh.gov
 E-MAIL: travel@dred.state.nh.us

December 14, 2012

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

INFORMATIONAL ITEM

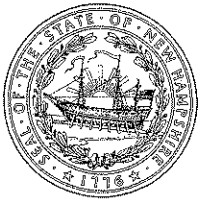
In accordance with RSA 12-A:15-a, III, the Department of Resources and Economic Development, Division of Travel and Tourism Development respectfully submits the following report on activity within the Travel and Tourism Revolving Fund:

- I. Financial Activity
- | | |
|--|----------------|
| June 30, 2011 Balance Forward | \$ 64,536.99 |
| Fiscal 2012 Revenue | \$ 17,502.02 |
| Fiscal 2012 Contract Reimbursement
(Dept of Agriculture, Markets and Food (DAMF)) | \$ 96,359.86 |
| Fiscal 2012 Expenditures | (\$ 7,707.68) |
| Fiscal 2012 Expenditure (DAMF Contract) | (\$ 57,650.17) |
| Balance of Encumbrances | (\$ 6,601.30) |
| Ending balance June 30, 2012 | \$106,439.72 |
- II. Sources of Revenue:
1. Sales of Bulk Literature
 2. Brochure Rack Fees at Welcome and Information Centers
 3. Vending Commissions
 4. Yankee Online Reservation Service
- III. Expenditures:
1. Bulk Literature
 2. Advertising and Promotion Services
- IV. Fiscal Year 2013 Plans:
1. Literature Distribution/Printing
 2. Improvement and Promotion of Welcome and Information Centers
 3. Maintenance of Welcome and Information Center Vending Areas
 4. Promotional Materials

Respectfully submitted,

Philip A. Bryce
 Acting Commissioner





Kevin A. Clougherty
Commissioner

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



Margaret L. Fulton
Assistant Commissioner

January 4, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Re: Refund Report

Dear Representative Wallner:

Pursuant to RSA 21-J:45, enclosed is the Department of Revenue Administration's refund report for December 2012.

Please contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Kevin A. Clougherty".

Kevin A. Clougherty
Commissioner of Revenue

Enclosure

Department of Revenue Administration
 Refund Report for December 2012
 As Required by RSA 21-J:45

	Count	December Refunds Issued	Count	December Current Claims Refunds Pending	Count	December taxpayer requested refund
CORPORATE BPT	120	\$ 684,777				
PROPRIETORSHIP BPT	69	\$ 54,389				
PARTNER FID BPT	64	\$ 143,126				
TOTAL BPT	253	\$ 882,292			15	\$ 382,988
BPT/BET Refunds Under Audit Review			25	\$ 859,064		
BPT/BET Refunds			287	\$ 1,401,546		
BUSINESS ENTERPRISE	142	\$ 59,207				\$ 1,000
TOTAL BPT & BET	395	\$ 941,499				
INTEREST & DIVIDENDS	237	\$ 153,534	373	\$ 213,043	26	\$ 76,535
		Section 1		Section 2		Section 3

Section 1 Refunds Issued This Month

This section is generated from the Lawson Financial System. It is the refunds processed by the Department of Revenue in the calendar month in question. (When looking at cash flow the actual refund for December will be sent out in a subsequent month.)

Section 2 Current Claims Pending This Month

This is all refunds pending that have not been processed. A pending refund can be the result of any of the following: a taxpayer request, system generated, or audit findings.

- a.) Taxpayer Requested Refunds: These are only refunds initiated by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns. Does not necessarily mean they will be granted.
- b.) System Generated Refunds: The DRA computer system identifies out of balance accounts and all of those out of balance accounts that favor taxpayers will appear as 'system refunds'. Most of these system generated refunds are resolved without actual refunds being paid. Example: an estimate credited to the wrong year would generate a system tax notice in one year and a system refund in another correctly transferring the estimate. The estimate resolves both the refund and the tax notice.
- c.) Refunds as a Result of Audit: Some audits result in refunds because evaluation of taxpayer records subsequent to an audit in December will result in the identification of a legitimate refund.

Section 3 Taxpayer Requested Refunds This Month

These are only refunds initiated by taxpayers received and data entered in the month reported on. These refunds can be from original or amended returns.



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

January 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Pursuant to RSA 21-I: 19-g, III-b requires the Department of Administrative Services to annually report to the fiscal committee of the general court all light duty trucks whose mileage is at or below the break-even mileage requirement during such year.

This information item details the following:

1. Executive Summary – Data summary of all state owned light duty trucks and all light duty trucks at or below the break-even mileage.
2. Exhibit A – Light Duty Trucks Break Even Mileage Report Fiscal Year 2012

Vehicle information referenced and contained in the attachments are supported by each agency's FY 2012 Motor Vehicle Record Reports.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda M. Hodgdon".

Linda M. Hodgdon
Commissioner

Light Duty Truck Executive Summary

Agency	Total Light Duty Trucks in Agency Fleet 0 to 10,000 lbs	Below BEM		
		Total	Light Duty Truck 1	Light Duty Truck 2
			up to 3,500 lbs	3,501 lbs to 10,000 lbs
Adjutant General	8	6	3	3
Administrative Services, Department of	22	13	9	4
Agriculture, Department of	9	4	4	0
Banking Department	0	0	0	0
Correctional Industries	2	2	1	1
Corrections, Department of	25	14	10	4
Cosmetology	0	0	0	0
Cultural Resources, Department of	7	1	0	1
Discovery Center, McAuliffe - Shepard	1	1	1	0
DRED (Resources & Econ. Dev.)	119	54	30	24
Education	1	1	1	0
Employment Security	4	0	0	0
Energy and Planning, Office of	1	0	0	0
Environmental Services, Department of	58	16	11	5
Fish & Game	110	28	18	10
Health & Human Services	30	35	19	16
Highway Safety	1	0	0	0
Information Technology, Department of	1	1	1	0
Insurance, Department of	0	0	0	0
Justice, Department of	21	2	2	0
Labor, Department of	1	1	1	0
Liquor Commission	4	0	0	0
Lottery Commission	15	0	0	0
Pharmacy Board	0	0	0	0
Police Standards & Training	3	3	2	1
Public Utilities Commission	0	0	0	0
Racing & Charitable Gaming Commission	0	0	0	0
Revenue, Department of	4	1	1	0
Safety, Department of / State Police	126	30	23	7
Transportation, Department of	311	6	3	3
Veterans Home	4	2	1	1
Veterans Services	0	0	0	0
Totals:	908	221	141	80

24.34%

Total <BEM as percentage of the LDT Fleet.

Observations:

Approximately 89% of the Light Duty Trucks are pool vehicles. It is assumed that these vehicles would be service, maintenance, and grounds vehicles.

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Exhibit A

Light Duty Truck (1 & 2) Break Even Mileage Report

As Required by RSA 21 – I: 19 – g, III-b

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BEM Report LDTs

Agency Name	Vehicle Type	Model Year	Make	Model	VIN	Current Odometer (as of June 30, 2012)	In-Service Date	Status (end of quarter)	Plate or ID	Person Assigned	Position of Person Assigned	City/Town Where Garaged	Garaged at Residential Site?	Use Class	FY2012 Mileage
State Police, Division of	LDT1	2005	CHEVROLET	SILVERADO	1GCEK19B35E330199	145,210	7/1/2006	ACTIVE	4296	RADIO MAINT	DSP	CONCORD	No	1	6,770
State Police, Division of	LDT1	2008	CHEVROLET	HHR	3GNCA13D68S701653	24,105	6/17/2008	ACTIVE	4652	TOXICOLOGY LAB	DSP	CONCORD	No	1	6,015
State Police, Division of	LDT1					137,217		ACTIVE	4170		DSP		No	4	5,985
State Police, Division of	LDT1					110,833		ACTIVE	3869		DSP		No	4	5,431
State Police, Division of	LDT1	2008	CHEVROLET	HHR	3GNCA13D68S700499	26,072	6/20/2008	ACTIVE	4651	TOXICOLOGY LAB	DSP	CONCORD	No	1	4,889
State Police, Division of	LDT1					176,993		ACTIVE	4187		DSP		No	1	4,630
State Police, Division of	LDT1	2005	CHEVROLET	SILVERADO	1GCEK19B35E328761	85,345	6/3/2006	ACTIVE	4295	RADIO MAINT	DSP	CONCORD	No	1	4,196
State Police, Division of	LDT1	2002	CHEVROLET	CK1500	2GCEK19T621334169	116,447	4/29/2002	ACTIVE	3827	TROOP F SPARE	DSP	TWIN-MT	No	4	3,370
State Police, Division of	LDT1	2002	CHEVROLET	CK1500	2GCEK19T521334003	120,361	4/25/2002	ACTIVE	3828	RADIO MAINT	DSP	CONCORD	No	1	2,145
State Police, Division of	LDT1					30,627		ACTIVE	3746		DSP		No	4	653
State Police, Division of	LDT1	1999	CHEVROLET	TAHOE	1GNEC13R2XR104726	107,699	4/30/1999	ACTIVE	3300	TAR UNIT-TRP D	DSP	CONCORD	No	4	140
State Police, Division of	LDT2	2007	CHEVROLET	VAN	1G1HG39U871141210	15,383	6/4/2007	ACTIVE	4489	SWAT-SERT	DSP	CONCORD	No	4	2,556
State Police, Division of	LDT2					35,867		ACTIVE	4683		DSP		No	4	1,515
Safety, Department of and Safety / State															
Police, Division of															30
Transportation	LDT1	2007	FORD	RANGER	1FTYR10D07PA56054	32,147	1/12/2007	ACTIVE	H00049	MARY BURNS	TOLL SUPERVISOR	TURNPIKES OFFICE	NO	1	7,919
Transportation	LDT1	2005	CHEVROLET	C1500	1GCEC14V652321696	62,705	7/29/2005	ACTIVE	H01943	JAMES HERSEY	CIVIL ENGINEER IV	WOLFBORO	YES	2	7,900
Transportation	LDT1	2006	CHEVROLET	COLORADO	1GCCS148268249780	86,118	4/3/2006	ACTIVE	H00290	MARY BURNS	TOLL SUPERVISOR	TURNPIKES OFFICE	NO	1	4,756
Transportation	LDT2	1994	FORD	E250 PROFILE	1FBHE31H3RHB89322	186,710	9/22/1994	ACTIVE	H00097	SCOTT LESLIE	ENGINEERING TECHNICIAN V	BUREAU OF MATERIALS & RESEARCH PARKING	NO	1	5,783
Transportation	LDT2	2001	CHEVROLET	SUBURBAN	3GNGC26U91G236551	133,897	12/3/2001	ACTIVE	H01380	BRENDA L ORDWAY	ADMINISTRATIVE ASST I	BUREAU OF HIGHWAY DESIGN PARKING	NO	1	4,623
Transportation	LDT2	2001	FORD	F250 CREWCAB	1FTNW20L81E881573	64,389	2/2/2001	ACTIVE	H00366	BUREAU 26 POOL VEHICLE	DOT MECHANICAL SERVICES	BRIDGE MAINT. HIGH LEVEL - CREW 12	NO	1	2,510
Transportation															6
Veterans Home	LDT1	2006	Chevrolet	3500 Silverado	1G8JK34U26E112733	21,259	5/1/2005	Active	M177	Veterans Home / Pool	Pool	Tilton	No	1	4,484
Veterans Home	LDT2	2008	Ford	E350 SUPER DUTY	1FTSS34P48DB17807	22,963	7/1/2008	Active	M109	Veterans Home / Pool	Pool	Tilton	No	1	7,643
Veterans Home															2
Veterans Services															0



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 OFFICE OF BUSINESS OPERATIONS
 BUREAU OF FINANCE

Nicholas A. Toumpas
 Commissioner

Stephen J. Mosher
 Chief Financial Officer

129 PLEASANT STREET, CONCORD, NH 03301-3857
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 Fax: 603-271-2896 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

January 8, 2013

Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Re: Savings From Consolidation Initiatives

Information

Chapter 224:42, Laws of 2011 directs the Department of Health and Human Services to pursue operating and service consolidation initiatives in an effort to improve service delivery, obtain operating efficiencies and promote the well-being of the State's citizens. The law requires the Department to achieve a reduction of \$648,000.00 in General Fund appropriations for the biennium ending June 30, 2013, through consolidation of district offices and to achieve General Fund savings of \$744,000.00 for the State Fiscal Year ending June 30, 2012, and \$754,000.00 for the State Fiscal Year ending June 30, 2013, through a two percent attrition in field operations staff assigned to district offices. The law further requires that the Commissioner shall provide regular notice of these efforts to the committees with jurisdiction over health and human services and finance of the House and Senate.

Explanation

The Department has continually committed to making critical assessments of the current systems for management of care for clients meeting eligibility criteria and to transitioning delivery systems to more effective and efficient systems with the intended purpose of improving the value of the services delivered. This message has been conveyed to staff, providers, advocates and policy makers and is the basis for the SFY 2012-2013 budget. The change initiatives include four primary areas:

1. Care management for client enrollment in the Medicaid program;
2. Reengineering service delivery systems;
3. Investing in enabling technologies; and
4. Continuous process improvement.

The savings required by Chapter 224:42 relate to reengineering front-end operations and consolidation of district offices. This includes changes in ways to accept and process applications for services and a savings in field staff through attrition. Included in this initiative is digital imaging, telework piloting, development of a web based application process, use of electronic signatures, virtual centralization of the long-term care eligibility process, physical centralization of the Division of Financial Assistance "paper" eligibility redeterminations, call centers and location of field offices.

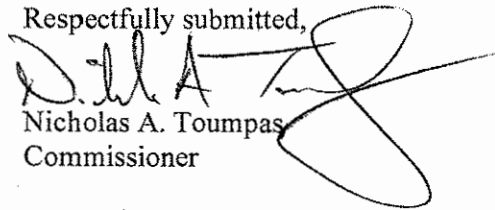
Among the recent initiatives implemented or in process of implementation are:

- Paperless Eligibility-Digital Imaging has transformed how eligibility for benefit programs is conducted. Previously, clients applied using paper forms. These forms were stored in paper case files, stored in large file rooms in every district office, boxed up and sent to State Archives after one year of inactivity and destroyed by State Archives after another 4 years of inactivity. Now, all forms and case records are electronic. Scanning and filing are largely centralized.
Efficiencies include:
 - 1) The archive process is much simpler. Files disposal is no longer a truck and an incinerator, it's a Delete key.
 - 2) The case file for a Manchester client, for example, is available to workers in Berlin, so the Berlin worker can now help with overflow in the Manchester office.
 - 3) Centralization of functions is now possible: including redeterminations, client services, long-term care eligibility, and trust reviews.
 - 4) District office file rooms are emptying, making square footage available as a cost savings or for other uses.
- The Division for Children, Youth and Families has implemented a telework project. Participating Child Protective Service Workers are equipped with technology that allows them to do their jobs in a home or a community setting, rather than a district office.
- The Division of Family Assistance has implemented a telephone call center that has multiple functions. They are to be more efficient at certain district office tasks, such as time-consuming Medicaid In-and-Out eligibility; client services, responding to phone and web inquiries about programs and individual cases; and serving as a telephone portal to benefit programs by taking applications over the phone. This latter function is an important supplement to NH Easy web applications for people who do not have access to computers.
Efficiencies include:
 - 1) District office staff are relieved of some eligibility tasks, thus reducing the multi-tasking and enabling staff to concentrate with fewer interruptions.
 - 2) Staff engaged in difficult tasks, like Medicaid In-and-Out, are co-located to enhance supervision and training, creating a more accurate end product.
 - 3) Client traffic in district offices is reduced.
- The Division of Family Assistance has completed installation of the NH Easy on-line web application initiative, through which residents throughout the State can apply for benefits on-line from any computer that has web access. This new application process allows clients to create their own user accounts to track and manage all aspects of their applications.
Efficiencies include:
 - 1) NH Easy allows clients to screen themselves for eligibility before they actually apply for benefits, a significant time saver in that Department workers don't have to process applications and conduct interviews with people who screen themselves out.
 - 2) Future enhancements will include: providing functionality to allow clients to submit redetermination applications on-line and allow clients to report income and other changes on-line; re-populating client re-applications when they reapply and are known to the system; and installing up to five "self service" kiosks in district office waiting rooms.

Honorable Mary Jane Wallner, Chairman
January 8, 2013
Page 3

As a result of these and other initiatives, the Department is, by copy of this correspondence directing the Department of Administrative Services to reduce General Fund appropriations for State Fiscal Year 2013 in the accounts detailed on the attached schedule. The State Fiscal Year 2012 reductions were documented in FIS 12-082 submitted at the Fiscal Committee meeting on March 9, 2012.

Respectfully submitted,



Nicholas A. Toumpas
Commissioner

Cc: Linda Hodgdon, Commissioner Administrative Services

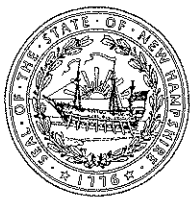
*The Department of Health and Human Services' Mission is to join communities and families
in providing opportunities for citizens to achieve health and independence.*

**Identified Accounts with GF Balance for SFY 2013
Consolidated Dist Office Savings and Field Services 2% Savings**

		Total	GF	Federal	Other
DCYF	5801-010	\$ 356,047	\$ 181,584	\$174,463	
	5801-060	\$ 274,510	\$ 140,000	\$134,510	
		\$ 630,557	\$ 321,584	\$308,973	
DJJS	5809-010	\$ 250,000	\$ 167,500	\$ 82,500	
	5815-010	\$ 75,000	\$ 75,000	\$ -	
	5817-010	\$ 150,001	\$ 123,001	\$ -	\$ 27,000
	5809-060	\$ 249,333	\$ 167,053	\$ 82,280	\$ -
		\$ 724,334	\$ 532,554	\$164,780	\$ 27,000
DFA	6127-010	\$ 117,086	\$ 64,397	\$ 52,689	
	6127-060	\$ 70,252	\$ 38,638	\$ 31,613	
		\$ 187,338	\$ 103,038	\$ 84,302	
BEAS	9250-010	\$ 151,157	\$ 93,718	\$ 57,440	
	9250-060	\$ 71,337	\$ 27,108	\$ 44,229	
		\$ 222,494	\$ 120,826	\$101,669	
		\$ 1,764,724	\$ 1,078,000	\$659,724	\$ 27,000

Reductions identified on FIS 12-082 3/9/12	\$1,068,098
Reductions identified above	<u>\$1,078,000</u>
Total	<u>\$2,146,098</u>

District Office	\$648,000
Field Operations-SFY12	\$744,000
Field Operations-SFY13	<u>\$754,000</u>
Total	<u>\$2,146,000</u>



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

January 9, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

RE: Medicaid Managed Care Update

Information

Pursuant to Chapter Law 224:314, Laws of 2011, the Department of Health and Human Services is providing the Fiscal Committee of the General Court with a status update on the care management program.

Explanation

Managed Care

Chapter Law 125, Laws of 2011, requires the Commissioner to employ a managed care model for administering the Medicaid program and its enrollees to provide for managed care services for all Medicaid populations throughout New Hampshire consistent with the provisions of 42 U.S.C 1396u-2. The Department developed a three-step approach. Step 1 includes all Medicaid and Children's Health Insurance Program (CHIP) State Plan medical, pharmacy and mental health services for all populations with the exception of Spend down populations. Step 2 will include specialty services for the long term care populations, including nursing home services and, considers the state's option to manage financing for specialty services for those dually eligible for Medicaid and Medicare. Should the State choose to exercise its option to expand the Medicaid population under the Affordable Care Act, Step 3 will include the Medicaid expansion population. A Request For Proposals for these services was issued on October 17, 2011; vendor selection was made in January 2012; the Fiscal Committee approved the Step 1 rates; and on May 9, 2012, the Governor and Council approved the contracts with the three vendors considered to have the best capability to meet the State's need for value, quality, efficiency, innovation and savings. These vendors are Granite State Health Plan (Centene Corporation), Well Sense Health Plan (Boston Medical Center) and Meridian Health Plan of New Hampshire.

This approval concluded the procurement process for the Medicaid managed care program. With contract authority to move forward with implementation, the Department has taken the following steps: 1) submitted to and received approval on August 24, 2012, from the Centers for Medicare & Medicaid Services for a State Plan Amendment; 2) submitted the contracts and rates to the Centers for Medicare & Medicaid Services with approval still pending; 3) issued a Request for Proposals for a vendor to assist in the initial member enrollment; selected MAXIMUS Health Services, Inc. and received contract approval from the Governor and Council on July 11, 2012; 4) held a series of meetings with the managed care organizations to track their progress as they move toward implementation of the program; and 5) held a series of informational meetings throughout the State for

individuals who use Medicaid services and their families/caregivers. A report on the informational meetings is available at <http://www.dhhs.nh.gov/ocom/care-management.htm>.

The Department continues to work with the Centers for Medicare & Medicaid Services to obtain its approval of the managed care organizations contracts and rates. The Centers for Medicare & Medicaid Services issued a letter on September 28, 2012, indicating that upon its preliminary review, the contracts are approvable and identifying two outstanding issues with the rates that we are working to resolve. We have addressed the two rate-related items and look forward to final approval.

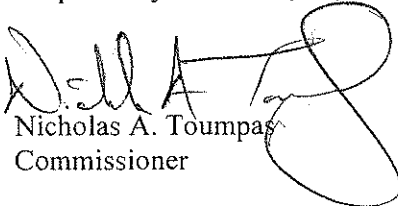
The Department has been closely monitoring the steps needed to fully implement the new program, including the development of the managed care organizations' provider networks with special focus on acute care hospitals, primary care physicians, community mental health centers and federally-qualified community health centers. The program start date is contingent on the development of the provider networks. We have set forth a timeline that culminates with the program start that will begin once the managed care organizations are able to demonstrate that they have met certain milestones in putting together the provider network to serve the Medicaid population.

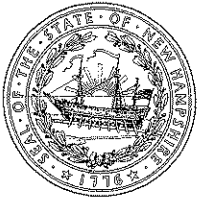
The Department has daily contact with the managed care organizations on a number of topics beyond network development, including policies and procedures, systems interfaces, care coordination and other program-related matters.

Summary

The Department continues to conduct all of the activities necessary for the development and implementation of the NH Medicaid Care Management program. Much remains to be done, and with continued effort and support at the State and federal levels; we look forward to effectively delivering Medicaid services to the State's most vulnerable populations.

Respectfully submitted,

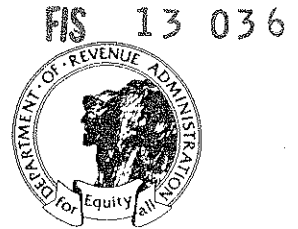

Nicholas A. Toumpas
Commissioner



Kevin A. Clougherty
Commissioner

State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



Margaret L. Fulton
Assistant Commissioner

January 10, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

INFORMATIONAL ITEM

Pursuant to Chapter 223:14, Laws of 2011, the New Hampshire Department of Revenue Administration is required to reduce general fund appropriations by \$1,200,000 for classes 010,011,012,013,014 and 015 contained in section 1 of this act for fiscal year ending June 30, 2012 and fiscal year ending June 30, 2013. The Department shall reduce state general fund appropriations in class 060, benefits, contained in section 1 of this act by \$87,775 for fiscal year ending June 30, 2013. The department is to provide quarterly reports of the reductions made under this section to the fiscal committee of the general court.

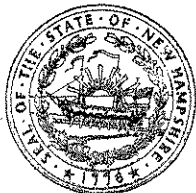
The report attached reflects the Department's progress to date for the Fiscal Year 2013 budget reduction requirement.

Sincerely,

Margaret Fulton
Assistant Commissioner

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

December 28, 2012

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dear Representative Wallner:


Informational Item

In accordance with Chapter 223:15 of the Laws of 2011, the Department of Safety submits this required bi-monthly report outlining savings accumulated towards the reduction of \$974,964 of Highway Funds as required for SFY13.

Reductions to date total \$974,964 as detailed on the attached spreadsheet, fulfilling the required Highway Funds reduction for SFY13. Therefore, this will be the last report on this reduction requirement as the full reduction has been accomplished.

I am available to answer any questions you have of this report.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Attachment

	A	B	C	D	F	G
1	Department of Safety					
2	FY 13 Highway Fund Appropriation Reduction					
3	In accordance with Ch 223:15 L11					
4	CO	B-DIV	ACCT_UNIT	CLASS	Reductions November 2012	Additional Savings
5	15	2320	23100000	010	18,717.00	-
6	15	2320	23100000	012	1,821.00	-
7	15	2320	23100000	060	7,871.00	-
8	15	2320	23160000	060	3,859.00	-
9	15	2320	23190000	010	3,414.00	-
10	15	2320	23200000	010	4,061.00	-
11	15	2320	31100000	010	2,955.00	-
12	15	2320	31200000	010	6,517.00	-
13	15	2330	23110000	010	47,500.00	20,000.00
14	15	2330	23110000	060	76,440.00	-
15	15	2330	23120000	010	27,819.00	10,000.00
16	15	2330	23120000	060	0.00	-
17	15	2330	23140000	010	12,991.00	-
18	15	2330	23140000	060	8,937.00	-
19	15	2330	23150000	010	23,398.00	10,000.00
20	15	2330	23150000	060	18,672.00	-
21	15	2330	31000000	010	20,501.00	15,000.00
22	15	2330	31000000	060	11,328.00	-
23	15	2340	23050000	010	102,674.00	32,964.00
24	15	2340	23050000	060	0.00	-
25	15	2340	31060000	010	510.00	-
26	15	2340	40030000	010	0.00	200,000.00
27	15	2340	40030000	060	0.00	30,000.00
28	15	2340	40100000	010	69,561.00	-
29	15	2340	40100000	060	170,684.00	-
30	15	2340	40220000	010	2,005.00	-
31	15	2340	40220000	060	6,440.00	-
32	15	2340	82410000	010	8,325.00	-
33				Totals	657,000.00	317,964.00
34						
35						
36				Total Savings	974,964.00	
37				Required Savings	974,964.00	
38				Variance	-	